Members Present:
President-------------------------------------------------------------Ardon Alger
Vice President—Mathematics & Sciences .................Cathie Keenan
Secretary/Treasurer—Mathematics and Science ........Diana Cosand
Curriculum Chair----------------------------------------------------Sid Burks
Business & Applied Technology................................Joy Haerens
Business & Applied Technology................................James Kerr
Health Sciences.................................................................Renee Ketchum
Health Sciences.................................................................Sue Bartell
Language Arts......................................................................Laura Hope
Language Arts......................................................................Neil Watkins
Social & Behavioral Sciences..........................................Karen Lyman
Student Services................................................................Bob Baiz
Student Services................................................................Monica Molina
Visual, Performing, & Communication Arts....................Orville Clarke
Senator-at-Large................................................................Jeff Brouwer
Senator-at-Large................................................................Robin Ikeda
Senator-at-Large................................................................Bob Toister
Adjunct Senator-at-Large................................................Vacant

Members Absent:
Social & Behavioral Sciences ........................................Marylee Requa/Sabbatical
Social & Behavioral Sciences ........................................Angela Sadowski
Visual, Performing, & Communication Arts...............Tom deDobay/Sabbatical

Alternates Present:
Business & Applied Technology.......................................Abel Chen
Language Arts....................................................................Cecilia Best
Student Services............................................................Carol Hutte
Student Services............................................................Maria Mora
Visual, Performing, & Communication Arts...............John Machado
Adjunct................................................................................Vacant

Guests:
Ky Suh, Adjunct Psychology, Social & Behavioral Sciences

I. P.E.
II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of September 4, 2007 and consent agenda were approved 18-0 as amended.

IV. CONSENT AGENDA

V. REPORTS
- President
  - Welcome Reception — Superintendent/President — Senate sends a special thank you to those individuals that helped to make Dr. Shannon’s Welcome Reception a success. The reception wouldn’t have been possible without the extraordinary group efforts of: Eunice Clark, Director of Auxiliary Services; Instructors Daniel Swift and Dawn Taccone; Hotel & Food Services Management students; and Technical Support Specialists Michael O’Bannon, David Stoner; and Senate Administrative Assistant Donna Walker.
  - Superintendent/President — President Alger announced that Dr. Henry Shannon will visit Senate next week, Tuesday, September 18 at 1:00 PM.
  - Program & Services Review Committee (PSRC) — President Alger announced that a replacement is needed on PSRC for Michelle Dowd, who is on sabbatical for the 2007-2008 academic year. The Program and Services Review Committee determines the extent to which the college's programs and services assist in achieving its adopted mission and goals. The committee then makes recommendations to the Superintendent/President regarding changes in operations and budget allocations. The entire committee meets six to eight (6-8) times a year depending on funding. Subcommittees schedule their own meeting for discussions of their particular programs of responsibility. Interested faculty are urged to contact the Faculty Senate Office at Extension 6965 and ask to be added to the list.
  - District Salary Study — President Alger has received the data from the 2006-2007 salary study that the District conducted for Contract and Part-Time Faculty.
  - College Council — President Alger is teaching during College Council’s normally scheduled meeting times during the fall semester and has requested an alternate attend in his place. Senator Ketchum will attend in President Alger’s place. The first meeting is scheduled for Wednesday, September 19 at 3:00 pm in the Staff Dining Room.
  - Accrediting Commission for Community and Junior Colleges (ACCJC) — Given the emphasis on Student Learning Outcomes in the accreditation process, it is essential to have qualified faculty on Accreditation visiting teams. The ACCJC is asking for nominations for experienced faculty to serve as accreditation team members. Please
forward all nominations to President Alger via email at ardon.alger@chaffey.edu or contact the Faculty Senate Office at Extension 6965.

- **State Academic Senate** — President Alger announced that the State Academic Senate Area D meeting will be held on October 20, 2007. The Academic Senate’s Fall Plenary Session will be held November 1-3, 2007 in Anaheim. Faculty interested in attending are encouraged to contact the Faculty Senate Office at Extension 6965.

- **State Academic Senate — Save the Dates!** — The Academic Senate will host several institutes this year. Registration for all events is currently open and available at the Academic Senate website at [http://www.asccc.org/Events/Events.htm](http://www.asccc.org/Events/Events.htm). Early registration is strongly encouraged for all of these events, as many of the 2007 events sold out long before the registration deadline. Mark your calendars for the following events: Accreditation Institute is January 25-27, 2008; Counseling Faculty Development Institute is February 22-24, 2008; Vocational Education Leadership Institute is March 6-8, 2008; Faculty Leadership Institute is June 12-14, 2008; and the Curriculum Institute is July 10-12, 2008.

- Senate sent speedy recovery wishes to Doug Duno after his recent surgery.

- **Vice President**

  - **Adjunct Senator Elections** — Vice President Keenan announced the following candidates for Adjunct Senator: Gail Keith-Gibson, Psychology; Jennifer Money-Harris, English; Vanessa Pitts-Ponder, Consumer Studies; Margaret Singleton, Guidance; and Ky Suh, Psychology. Ballots will be distributed to adjunct mailboxes this week. Candidate statements will be attached to each ballot. Ballots must be received in the Faculty Senate Office by 4:00 pm on Wednesday, September 26, 2007 in order to be counted.

- **Curriculum**

  - Chair Burks reported that the Curriculum Committee has been expanded to include a representative from the Library, and they are considering a representative from Community Services. Chair Burks and the Curriculum Committee expressed concerns that some of Chaffey’s General Education (GE) requirements were out-of-date. The Curriculum Committee requests to review the GE requirements and seeks support from the Senate.

- **Coordinators**

  - Faculty Senate will be hosting a subcommittee meeting to discuss vocational programs and issues. All interested faculty are invited to attend on Tuesday, September 25 at 12:30 pm in the Faculty Senate Conference Room, EEC Building, Room 204.

- **Committees**
- **President’s Cabinet – Ardon Alger** – President Alger updated Senate on today’s Cabinet meeting. President Alger reminded faculty that they can access construction updates on the web at [http://www.chaffey.edu/construction](http://www.chaffey.edu/construction); also look for construction updates in Marketing’s monthly *In the News* emails. President Alger stated that he has heard from a large number of people concerned with the lack of a printed current staff directory. Ardon was informed that the staff directory would come out sometime in mid-October; sooner if possible. President Alger expressed concern that there is still a need to address unfunded supply budget areas on campus. The Budget Advisory Subcommittee for supplies is working on a procedure to address this issue and will present to Dr. Shannon soon.

VI. **OLD BUSINESS**

- **Technology Committee – Faculty Tri-Chair** – Senate discussed the nominations and will ask Jonathan Ausubel to serve as the Faculty Tri-Chair on the Technology Committee for the 2007-2009 term. Steve Siedschlag was selected to serve as Alternate Faculty Tri-Chair.

- **Faculty Connections** – President Alger and Senate have worked diligently to fill out the roster of this important list. All new faculty have mentors. Senate sends its sincerest appreciation to all faculty mentors for their contribution to promoting faculty unity and Chaffey culture.

- **Student Academic Integrity Update** – President Alger updated Senate on the State Academic Senate’s status with academic integrity. Marie Boyd spoke with Ian Walton, Past Academic Senate President, and Ian stated that this issue did not make the slate of Title V changes which were approved this summer (phase one and phase two packages) because final agreement was not reached. However, dialogue is ongoing with Ralph Black, Attorney, Legal Affairs Division, Systems Office and hopefully this issue will make the phase three changes. Ian Walton went on to say that “Chaffey went through an excellent governance process to adopt their new policies—a copy might be useful for ongoing Senate discussions as an example of how to implement the recommendations...”.

VII. **NEW BUSINESS**

- **Sabbatical Leave Request – Sergio Gomez** – Senate assigned the following readers for Sergio’s sabbatical leave request: Senators Molina, Machado and Lyman. President Alger reminded Senators that faculty interested in a sabbatical during the 2008-2009 academic year must submit a completed sabbatical leave application to the Dean no later than **November 15**. Complete sabbatical leave procedures and documentation can be accessed on Chaffey’s “Z” drive under Faculty Senate, public folder or contact the Faculty Senate Office at Extension 6965.

- **Intellectual Property Statement – Subcommittee** – Ardon Alger: Senate to put out a call for faculty representatives to serve on the Senate’s Intellectual
Property Statement Subcommittee. The purpose of this subcommittee is to create a document establishing ownership, rights, and responsibilities with respect to intellectual property created and developed by faculty or other college employees during their employment at the college. Most colleges and universities have an intellectual property policy.

- **Committee Attendance**—Senate discussed how to address the issue of faculty representatives who do not attend regular committee meetings. At present it is an informal process. Senate discussed whether we need a more formal process and will continue discussion next week.

- **Wignall Museum/Gallery – Neil Watkins**—The Faculty Senate would like to recognize the contributions that the Wignall Museum/Gallery and its staff make to Chaffey College. The dynamic and timely exhibits and events are a vital part of our students’ education, not just in the visual arts but in courses across campus.

VIII. ANNOUNCEMENTS

IX. FLOOR ITEMS

X. SUMMARY

XI. ADJOURNMENT

The meeting was adjourned at 1:20 p.m.

Respectfully submitted by,

____________________________________
Donna Walker, Recording Secretary

____________________________________
Diana Cosand, Secretary/Treasurer