

BUSINESS-FACILITIES MANAGEMENT

PROGRAM DESCRIPTION:

Facility management is a profession that encompasses multiple disciplines to ensure functionality of the built environment by integrating people, place, process and technology. Core competencies for a facility manager include communication, emergency preparedness and business continuity, environmental stewardship and sustainability, finance and business, human factors, leadership and strategy, operations and maintenance, project management, quality, real estate and property management, and technology. Coursework on these core competencies, combined with a general education pattern will prepare the student with a base of knowledge that will enhance communication skills, critical thinking skills, global awareness and career and personal development.

CAREER AT A GLANCE:

HOW DO I KNOW IF THIS MAJOR IS FOR ME?

- You are organized, detail oriented, and like to solve problems
- You enjoy motivating, developing, and directing people as they work
- You like to direct the allocation of materials, supplies, and products
- You are results oriented
- You enjoy directing or coordinating departments and activities/production of a business, agency, or organization
- You enjoy setting goals and deadlines
- You like to determine how money will be spent to get the work done and accounting for these expenditures
- You like to make decisions and take risks

Use Focus2Career on your MyChaffey portal to learn more about careers and majors that fit you best.

WHERE CAN I WORK?

Manufacturing	Parks & Recreation
Retail Centers	Distribution Centers
School Campuses	Sports Facilities
Food & Beverage Companies	Local and Federal Government
Utility Companies	Transportation
Hydroelectric Plants	Warehousing and Storage
Wholesale Trade	Construction Companies
Travel Industry	Hotel Industry

For more information visit: www.labormarketinfo.edd.ca.gov/OccGuides

HOW DO I GET STARTED?

- Start taking the required accounting courses
- Apply for entry level positions in reception, data entry, or customer service with employers where you would like to promote
- Job shadow and network with accounting professionals

WHAT CAN I DO WITH THIS CERTIFICATE AND/OR ASSOCIATE DEGREE?

<i>Position Title</i>	<i>CA Median Salary</i>
Administrative Service Manager	\$102,840
Sports Facilities Manager	\$111,390
Quality Control Technician	\$50,180
Parks Facilities Supervisor	\$73,700
Construction Manager	\$101,660
Plant Supervisor	\$96,130
Logistics Coordinator	\$81,580
School Campus Facilities	\$44,490
Retail Operations Supervisor	\$67,250
Distribution Center Manager	\$93,780
Facility Operations Supervisor	\$111,390
Lodging Manager	\$59,800

WHAT CAN I DO WITH HIGHER EDUCATION AND ADDITIONAL TRAINING?

<i>Position Title</i>	<i>CA Median Salary</i>
Management Analyst	\$82,670
Facilities Director	\$111,390
Director of Operations	\$111,390
Industrial Analyst	\$82,670
Production Director	\$111,390
Logistics Analyst	\$81,580
Plant Manager	\$106,460
Purchasing Manager	\$126,460

For more information about careers, education and training requirements, salary data, and job outlooks visit

www.onetonline.org

For additional information about career pathways and to find out if this major is a good fit for you visit the Career Center located in MACC 203. Career information was collected from www.onetonline.org and www.bls.gov.

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MAJOR AND COURSE REQUIREMENTS:

LEGEND: G=Grade IP=In Progress N=Need **Bold: Prerequisites** Plain Text: No Prerequisites

<i>Major requirements for the Associate in Science Degree: (S286)</i>		GRADE	IP	NEED	UNITS
ACCTG 1A	Financial Accounting (or ACCTGFS 465, Financial Accounting for Non-Accounting Majors, 3)				4
BUS 10	Introduction to Business				3
BUS 60	Business Ethics				3
BUS 88	Business Communication				3
BUS 496ABCD	Internships in Business				1-4
BUSL 28A	Business Law I				3
BUSMGT 40	Introduction to Management				3
BUSMGT 44	Introduction to Human Relations				3
BUSMGT 466	Introduction to Project Management				3
BUSMGT 470	Essentials of Facilities Management				3

Student Name: _____

ID#: _____

Date: _____

Counselor: _____

COUNSELOR NOTES:

\$46 per unit for CA Residents

Requirements for the Facilities Management Certificate: (L290)

Same as the major requirements as for the A.S. Degree.

In addition to completion of the MAJOR, there are other requirements for the degree, refer to the Chaffey College Graduation Requirement Sheet or see a counselor in the Counseling Center.
 All courses required for a certificate must be completed with a minimum grade of C.