

## FACULTY SENATE MINUTES

### May 7, 2019

| <b>Member</b>     | <b>Representation</b>         | <b>Term</b> | <b>Present (P)<br/>Absent (A)<br/>Zoom (Z)</b> |
|-------------------|-------------------------------|-------------|--|
| Misty Burruel     | President                     | 2018-2020   | P  |
| Robin Witt        | Vice-President                | 2018-2019   | P  |
| Nicole DeRose     | Secretary/Treasurer           | 2018-2019   | P  |
| Marie Boyd        | Curriculum Chair              | 2017-2019   | P  |
| Dionne Henderson  | Business & Applied Technology | 2017-2019   | P  |
| David Karp        | Business & Applied Technology | 2018-2020   | P  |
| Daniel Bentum     | Chino/Fontana                 | 2018-2020   | A  |
| William Araiza    | Chino/Fontana                 | 2017-2019   | A  |
| Rachel Arciniega  | Health Sciences               | 2018-2020   | A  |
| Jayne Clark       | Health Sciences               | 2017-2019   | A  |
| Rose Ann Osmanian | Instructional Support         | 2018-2020   | P  |
| Mary Jane Ross    | Instructional Support         | 2017-2019   | P  |
| Kimberly George   | Language Arts                 | 2017-2019   | P  |
| Charmaine Phipps  | Language Arts                 | 2018-2020   | P  |
| Nicole DeRose     | Mathematics & Science         | 2017-2019   | P  |
| Mark Gutierrez    | Mathematics & Science         | 2018-2020   | A  |
| Dan Kern          | Social & Behavioral Sciences  | 2018-2020   | P  |
| Angela Sadowski   | Social & Behavioral Sciences  | 2017-2019   | A  |
| Fabiola Espitia   | Student Services              | 2017-2019   | P/Z  |

|                         |  |                  |   |
|-------------------------|--|------------------|---|
| Jackie Boboye           | Student Services                         | 2018-2020        | P |
| Pat Aranda              | Visual & Performing Arts                 | 2017-2019        | P |
| Kelly Ford Kaminski     | Visual & Performing Arts                 | 2018-2020        | P |
| Doug Duno               | Senator-At-Large                         | 2017-2020        | P |
| Garrett Kenehan         | Senator-At-Large                         | 2018-2021        | P |
| Robin Witt              | Senator-At-Large                         | 2016-2019        | P |
| Gail Keith-Gibson       | Adjunct Senator-At-Large                 | 2017-2019        | P |
| Luke Gunderson          | Adjunct Senator-At-Large                 | 2018-2020        | P |
| <i>Alternates</i>       |  |                  |   |
| <i>Baron Brown</i>      | <i>Business &amp; Applied Technology</i> | <i>2017-2019</i> | P |
| <i>William O'Neil</i>   | <i>Chino/Fontana</i>                     | <i>2017-2019</i> | P |
| <i>Shelly Eckvahl</i>   | <i>Health Sciences</i>                   | <i>2017-2019</i> | A |
| <i>Shelley Marcus</i>   | <i>Instructional Support</i>             | <i>2017-2019</i> | P |
| <i>Jonathan Ausubel</i> | <i>Language Arts</i>                     | <i>2018-2020</i> | A |
| <i>Diana Cosand</i>     | <i>Mathematics &amp; Science</i>         | <i>2017-2019</i> | A |
| <i>Sergio Gomez</i>     | <i>Social &amp; Behavioral Sciences</i>  | <i>2018-2020</i> | A |
| <i>Donna Colondres</i>  | <i>Student Services</i>                  | <i>2017-2019</i> | A |
| <i>Stan Hunter</i>      | <i>Visual &amp; Performing Arts</i>      | <i>2017-2019</i> | P |
| <i>Kenyon Callahan</i>  | <i>Adjunct Alternate Senator</i>         | <i>2017-2019</i> | A |

**Guests:**

Angela Burk Herrick, Biology, M&S  
 Manar Hijaz, Chino/Fontana Representative  
 Tamari Jenkins, Spanish, Language Arts  
 Lissa Napoli, Administrative Assistant, Faculty Senate  
 Blessing Nwogu, Faculty Senate Scholarship Award Recipient  
 Jean Oh, Adjunct Senator-at-Large Alternate  
 Fasilat Olajoku, Faculty Senate Scholarship Award Recipient  
 Evgeniya Zapata, Faculty Senate Scholarship Award Recipient

1. **P.E (12:30 P.M.)**

2. **CALL TO ORDER (12:38 P.M.)**

2.1 Roll call

3. **PUBLIC COMMENTS**

Senator Aranda announced the music concerts are happening this weekend and to please come by for some great music.

4. **APPROVAL OF AGENDA**

4.1 May 7, 2019

- **Motion for Approval** - Senator Witt moved to approve the Agenda. Senator Henderson seconded the motion. The motion was approved. 5.7.19, 21/0.

5. **APPROVAL OF MINUTES**

5.1 April 30, 2019

- **Motion for Approval** - Senator Witt moved to approve the Minutes with confirmation that Melissa Medich (adjunct faculty) will serve on the 16-Week Calendar Task force. Senator DeRose seconded the motion. The motion was approved. 5.7.19, 20/0.

6. **CONSENT AGENDA**

6.1 Faculty representatives that have been requested to serve:

1. One Book One College, Julie Song, Sociology, SBS

6.2 Faculty representative who can no longer serve as follows:

1. Dual Enrollment Committee, Daniel Keener, English, LA

- **Motion for Approval** - Senator Kenehan moved to approve the Consent Agenda. Senator Boboye seconded the motion. The motion was approved. 5.7.19, 21/0.

7. **GUEST(S)/PRESENTATION(S)** - Faculty Success Center Facilitator, Cindy Walker, Implementation of Cornerstone (Professional Development Tracking) and other information regarding Professional Development and Faculty Success Center items.

Chaffey is part of a cohort that will implement Cornerstone provided by the Chancellor's Office, allowing us to track any kind of professional learning, Flex, FSC or BLOOM workshops, travel, conferences, etc. While the Chancellor's Office is still working through the implementation process, Cornerstone will merge with our data. Trials will begin in the fall with all FSC activities. Records of attendance and activities will be maintained through the system for use for self evaluations, etc. Through negotiations, FLEX obligations may be fulfilled using this system but that does have to go through the negotiations process before that can be implemented.

The Chaffey Administrator for Cornerstone will be Vicky Valle. The Chancellor's Office Vision Resource Center can be accessed now and faculty are encouraged to become familiar with the opportunities available there.

Cindy Walker will be on sabbatical for the 2019-2020 academic year. Robin Witt will serve as the FSC coordinator. Dionne Henderson will continue as an FSC Fellow. The FSC finished the Faculty Summer Institute selection process using a blind selection process. Interested faculty were selected by the FSC Advisory Committee and have been notified. #observe me will continue in the fall. This is a great opportunity to allow faculty to observe other faculty during their class and/or faculty can have the opportunity to observe others.

## 8. REPORTS

### 8.1 President

- Wayfinding Taskforce: During the summer, all four corners of each building will be labeled with its own sign. For security purposes, the rooftops of each building will also be painted indicating the building name. Marques are also being planned for each parking lot indicating the building it supports - installation of the marquees is TBD. The district is going to conduct a pathway study and ADA assessment during the summer in preparation for design and installation of signage across each campus.
- "Bon Voyage" Sabbatical Workshop: On Monday, May 6, President Burruel and Union President Ausubel met with a couple of faculty preparing for their sabbaticals, which being during the 2019/2020 academic year. This was an opportunity to address any questions pre-sabbatical leave and discuss the process and timeline outlined in Faculty Senate's *Sabbatical Leaves: Procedures and Documentation* (<https://www.chaffey.edu/fac-handbook/c/pdf/SabbaticalProcedures.pdf>)

It was recommended that Faculty Senate consider implementing a "Sabbatical Leave Advisory" committee that would provide regular, ongoing support for those faculty who are requesting a sabbatical and serve as a resource for those faculty on leave (e.g. address procedural questions, provide feedback on the development of their report, assist with grammatical issues, etc.). This committee might assist faculty in completing their application and submission, as well as provide sabbatical orientation during the fall and spring semesters.

- Website Redesign: The marketing and public relations department will be working during the next few months to rewrite, update and create new content for the entire Chaffey College website as part of the web redesign project. Faculty Senate has been tasked with ensuring the Senate's web page is as up-to-date and complete as possible. Also, if anything is mandated to be on our page, we need to notify marketing.

Senate has been tasked with reviewing a number of Senate pages and will need to provide feedback by May 17. If they do not hear from us, they will assume Senate does not require any changes to the web pages and will recraft as necessary.

### 8.2 Vice President

### 8.2.1 New Senators

Manar Hijaz, Chino/Fontana Representative  
Steve Shelton, Language Arts  
Jean Oh, Student Services  
Tracy Kocher, Business & Applied Technology Alternate  
Hsing (Angel) Ho, Adjunct Senator-at-Large Alternate  
Robert Jones, Chino/Fontana Representative  
Sergio Gomez, Jayne Clark, and Rachel Arciniega

### 8.2.2 Senators: Concluding Their Terms

William Araiza, Chino/Fontana Representative  
Kimberly George, Language Arts  
Fabiola Espitia, Student Services  
Baron Brown, Business & Applied Technology  
Kenyon Callahan, Adjunct Senator-at-Large  
William O'Neil, Chino/Fontana Alternate Representative

- **Motion for Approval** - Senator Karp moved to ratify the elected senators. Senator Henderson seconded the motion. The motion passed. 5.7.19, 22/0.

### 8.2.3 Curriculum Chairperson

Applicant: Angela Burk-Herrick

- **Motion for Approval** - Senator Boyd moved to ratify Angela Burk-Herrick as the next Curriculum Chairperson. Senator Kenehan seconded. The motion passed. 5.7.19, 23/0.

### 8.2.4 16-Week Calendar

The district is actively researching the College's progress on moving toward a compressed calendar. Any new faculty identified to serve as a School/Unit representative should notify Senate ASAP. Faculty Senate is still seeking 2 representatives from HS and 1 representative from IS, SS, and Chino/Fontana.

## 8.3 **Secretary-Treasurer**

Faculty Senate will facilitate a breakout during fall 2019 FLEX titled, Exploring Faculty Senate: Past, Present, and Future: "Calling All Faculty!!! Are you curious about the Faculty Senate? Have you found yourself asking one or more of the following questions: 1) What are the roles and responsibilities of the Faculty Senate? 2) How does the Faculty Senate interact with CCFA and the Administration? 3) Who may participate, and how can they join? 4) What are Academic and Professional Matters? 5) What are the 10+1 (+1 for Chaffey)? Whether you are new to Chaffey College or you have been around here a while, attend this Flex session to find out more about the Faculty Senate!" All faculty are encouraged to join, including new and continuing senators.

**8.4 Curriculum** - No report

**8.5 Coordinators** - No Report

**8.6 Committees** - No Report

## **9. OLD BUSINESS**

**9.1** Faculty Senate Student Scholarship Recipients. Faculty Senate recognized the following student recipients:

- Blessing Nwogu
- Fasilat Olajoku
- Evgeniya Zapata

## **10. NEW BUSINESS - no new business**

## **11. ANNOUNCEMENTS**

- Asiris Cruz Retirement Celebration on Wednesday, May 15 (1-3pm) in AD-151
- Linda Marcotte Retirement Celebration on Wednesday, May 15 (1-3pm) in AD - 151
- Multicultural Club: Student Leadership Training opportunities
- Sergio Gomez attended the 2019 Pacific Sociological Association, March 29-March 31 in Oakland, CA. The topic of this year's conference was Engaging Millennials: Research and Teaching about Power, Diversity and Change. See attached conference program.
- One Book, One College the final FSC workshop will take place on Wednesday May 8.

## **12. FLOOR ITEMS**

## **13. ADJOURNMENT (1:50 P.M.)**

**The last Faculty Senate meeting is scheduled for Tuesday, May 14, 2019, BEB-204**

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**Lissa A. Napoli, Recording Secretary**

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**Nicole DeRose, Secretary - Treasurer**