

## FACULTY SENATE MEETING ROOM

### FACULTY SENATE MINUTES

#### January 21, 2020

Nicole DeRose	Acting President	2019-2020	P
Baron Brown	President Elect/Vice President	2020	A
Mark Gutierrez	Secretary/Treasurer/ Math & Science	2019-2020	P
Angela Burk – Herrick	Curriculum Chair	2019-2021	P
David Karp	Business & Applied Technology	2018-2020	P
Dionne Henderson	Business & Applied Technology	2019-2021	P
Daniel Bentum	Chino/Fontana	2018-2020	P
Manar Hijaz	Chino/Fontana	2019-2021	A
Rachel Arciniega	Health Sciences	2018-2020	A
Jayne Clark	Health Sciences	2019-2021	A
Rose Ann Osmanian	Instructional Support	2018-2020	P
Mary Jane Ross	Instructional Support	2019-2021	(sabbatical)
Vacant	Kinesiology, Nutrition & Athletics	2019-2020	
Vacant	Kinesiology, Nutrition & Athletics	2019-2021	
Charmaine Phipps	Language Arts	2018-2020	P
Steve Shelton	Language Arts	2019-2021	P
Vacant	Mathematics & Science	2019-2021	
Dan Kern	Social & Behavioral Sciences	2018-2020	P
Angela Sadowski	Social & Behavioral Sciences	2019-2021	A
Jackie Boboye	Student Services	2018-2020	P
Jean Oh	Student Services	2019-2021	A
Kelly Ford Kaminski	Visual & Performing Arts	2018-2020	A
Patrick Aranda	Visual & Performing Arts	2019-2021	P
Doug Duno	Senator-At-Large	2017-2020	P
Garrett Kenehan	Senator-At-Large	2018-2021	P
Robin Witt	Senator-At-Large	2019-2022	P
Luke Gunderson	Adjunct Senator-At-Large	2018-2020	P
Gail Keith-Gibson	Adjunct Senator-At-Large	2019-2021	P
<b>Alternates</b>			
Tracy Kocher	Business & Applied Technology	2019-2021	A
Robert “Ian“ Jones	Chino/Fontana	2019-2021	P
Shelley Eckvahl	Health Sciences	2019-2021	A
Shelley Marcus	Instructional Support	2019-2021	P
Vacant	Kinesiology, Nutrition, & Athletics	2019-2021	
Jonathan Ausubel	Language Arts	2018-2020	A
Diana Cosand	Mathematics & Science	2019-2021	A
Sergio Gomez	Social & Behavioral Sciences	2018-2020	P

Donna Colondres	Student Services	2019-2021	A
Stan Hunter	Visual & Performing Arts	2019-2021	P
Hsing “Angel” Ho	Adjunct Alternate Senator	2019-2021	A

### **Guests:**

Tariq Azim, Region Ix Legislative Affairs Director, Student Senate for California Community Colleges

Angelique Baccari, Math, M&S

Matt Cobb, CCSG Representative

Laura Hope, Associate Superintendent of Instruction and Institutional Effectiveness

Lissa Napoli, Administrative Assistant, Faculty Senate

Dr. Henry Shannon, Superintendent/President

Melanie Siddiqi, Associate Superintendent, Administrative Services

### **1. P.E (12:30 P.M.)**

### **2. CALL TO ORDER (12:38 P.M.)**

#### **2.1 Remote Attendee Identification**

### **3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.) - No comment.**

### **4. APPROVAL OF AGENDA**

#### **4.1 January 21, 2020**

- **Motion for Approval** - Senator Henderson moved to approve the Agenda. Senator Karp seconded the motion. The motion was approved. 1.21.20, 18/0.

### **5. APPROVAL OF MINUTES**

#### **5.1 December 10, 2019**

- Motion for Approval - Senator Duno moved to approve the amended Minutes. Senator Witt seconded the motion. The motion was withdrawn after discussion. .
- Motion for Approval - Senator Karp moved to table the minutes from December 10, 2019 until we can include the statement made from Senator Sadowski. Senator Kern seconded the motion. The motion was approved. 1.21.20, 18/0.

### **6. CONSENT AGENDA**

#### **6.1 Foundation Account: Approval of funds to cover floral arrangement expense.**

#### **6.2 Faculty representatives that have been requested to serve:**

1. AAII, CalWORKs/NextUp, Student Services, Michelle Newsome, Counseling
2. AAII, School of Health Sciences, Shelley Eckvahl, VN, HS
3. IAIV, HOTFS/Culinary Arts, Mark Forde, Culinary Arts, HFIC
4. Lab Specialist 475, Digital Media, Cabrina Alviar, Art, VPA

5. Program Assistant, EOPS, Maria Cuevas, Counseling
6. Grade Grievance Committee, Pamela Valfer, Visual Arts, VPA
7. Measure P, Fontana Rep. Sean Connelly, English, LA
8. Graphic Artist, Equity, Outreach & Communications, Charles Pratella, Counseling
9. Distance Education Committee  
Bryanna Bynum, English, LA  
Sandra Namoff, Biology, M&S

**6.3** Faculty representatives that can no longer serve:

1. 16-week Committee, Hsing “Angel” Ho, Spanish, LA
2. Program and Services Review, Hsing “Angel” Ho, Spanish, LA
3. Distance Education Committee,  
Stacey Delaune, ASL, LA  
Terrezita Overduin, Reference Librarian, Library

- Senate noted that there was a typo on the Consent Agenda in Sean Connelley’s name.
- **Motion for Approval** - Senator Boboye moved to approve the amended Consent Agenda. Senator Witt seconded the motion. The motion was approved. 1.21.20, 18/0.

**7. GUEST(S)/PRESENTATION(S)** - None.

**8. UNFINISHED BUSINESS**

**9. NEW BUSINESS**

- 9.1** Recurring Portal Issues - (see attachment) Superintendent/President Shannon; Associate Superintendent of Instruction and Institutional Effectiveness Hope, and Associate Superintendent, Administrative Services Siddiqi will be in attendance to be part of the conversation and field questions regarding the failure of the portal that occurred on the first day of the spring semester.
- President DeRose opened up the conversation by asking Senate to share some of the questions they have regarding the portal issue and then the Executive Team could join in with their responses. Those questions and concerns are as follows:  
What happened?  
Why was there not a notice sent out?  
Why was there not an emergency set in place for students to get their schedules?  
We were told that the cloud was supposed to save the college from these issues.  
First update at 8:55am. When did the system actually go down?  
Why has there not been much of a follow up afterwards?  
After visits to Senate from IT and Associate Superintendent of Instruction and Institutional Effectiveness  
Hope, it seems like the recommendations that were brought up were not delivered.  
Having booths around campus, similar to PAWS booths, that had information that can be communicated  
Let’s have a notice sent out to all faculty and staff at the end of the previous term that shows what the backup plan is should this happen again.  
Comments from both faculty members and students were noted expressing frustration and negative comments about Chaffey.  
What’s the reason for the noon drop for canvas? This question may be directed to the Distance Ed team.  
It would be great to add the date for census to the top of the roster.

It would be great to have an option for students to email their schedule to an email of choice after registration.

Associate Superintendent, Administrative Services Siddiqi:

This problem was terrible for everyone and the IT department was surprised at the issues happening yet again. Within ten minutes of Associate Superintendent Siddiqi finding out of the situation, a global email was sent out. An email could not be sent to students because of the portal being shut down. The emergency communication system was used as well as social media to communicate with students. There were problems with the authentication process. Those students that were logged in and stayed logged in did not have problems. The problems occurred because of volume. IT is currently trying to find a way to perform a stress test for the system. The inability of faculty to perform census drops and emailing rosters was fallout due to the move to the cloud. IT worked with Ellucian to fix these issues overnight. Google suspended approximately 80,000 student email accounts because of this fallout which is the reason for student emails being marked as spam. Associate Superintendent Siddiqi and her staff worked very hard to communicate with faculty and staff as often as possible, even if there was no update. More solutions are being considered such as: moving away from Webadvisor and toward Ellucian Self Service, decoupling our systems and possibly moving away from a single sign-on, and purging our databases after years of inactivity.

Superintendent/President Shannon:

As long as we have technology, there will be issues. Let's develop a team from faculty senate that will further look into everything that occurred. In the future, because of our growth, we may need a Vice Chancellor of Technology.

**9.2** Sabbatical Presentations for the Governing Board - There is not a requirement that faculty members returning from Sabbatical make a presentation to the Governing Board, although this has been a long-standing past practice. The requirement is that faculty submit their Sabbatical report with Executive Summary, which is submitted to the Board for review and final approval. The Governing Board is open to discontinuing the practice of sabbatical presentations at the Board Meetings, if this is something that the faculty / Faculty Senate so desires.

Does Faculty Senate want to continue the tradition of having the sabbatical returnees share a five minute presentation about their sabbatical work to the Governing Board?

Concerns: This has been a great way for faculty to share their hard work, both to the college and to the governing board.

- **Motion for Approval** - Senator Kern moved to continue the tradition of having the sabbatical returnees share a five minute presentation about their sabbatical work to the Governing Board. Senator Karp seconded the motion. The motion was approved. 1.21.20, 19/0.

**9.3** Student Resource List - (see attachment) Historical information requested. How did it originate and why is it facilitated through the Faculty Senate.

- Concerns: This has been very helpful for faculty. CCSG Hazim shared that this list of resources is very much appreciated. The office of Dr. Bishop may already maintain a current list.

The overwhelming response from Senate: the list is very helpful and is something we should continue to provide. Senate did not call for a vote.

## 10. REPORTS

### 10.1 President (see attachment)

10.1.1 Presidential Perspectives

10.1.2 Other

**10.2 President Elect/Vice-President** - No report.

**10.3 Secretary/Treasurer** - No report.

### 10.4 Curriculum

#### Course Modifications:

DRAFT-21 Mechanical Design  
KINTM-1 Football Team Activity  
KINTM-11 Swimming Team Activity, Men and Women  
KINTM-14 Soccer Team Activity, Men  
KINTM-15 Soccer Team Activity, Women  
KINTM-18 Beginning Dance/Cheer Team  
KINTM-19 Intermediate Dance/Cheer Team  
KINTM-1A Football Team Activity  
KINTM-2 Volleyball Team Activity, Women  
KINTM-27 Baseball Team Class, Men  
KINTM-3 Basketball Team Activity, Women  
KINTM-3A Basketball Team Activity, Women  
KINTM-4 Softball Team Activity, Women  
KINTM-41 Intercollegiate Football  
KINTM-42 Intercollegiate Volleyball Team, Women  
KINTM-44 Intercollegiate Softball Team, Women  
KINTM-45 Intercollegiate Water Polo Team, Men  
KINTM-47 Intercollegiate Baseball Team, Men  
KINTM-5 Water Polo Team Activity, Men  
KINTM-51 Intercollegiate Swimming Team, Men and Women  
KINTM-54 Intercollegiate Soccer Team, Men  
KINTM-55 Intercollegiate Soccer Team, Women  
KINTM-56A Intercollegiate Basketball Team, Women Fall  
KINTM-56B Intercollegiate Basketball Team, Women Spring  
KINTM-57A Intercollegiate Basketball Team, Men Fall  
KINTM-57B Intercollegiate Basketball Team, Men Spring  
KINTM-59 Intercollegiate Water Polo Team, Women  
KINTM-6 Basketball Team Activity, Men  
KINTM-61A Basketball Strength and Conditioning for Athletes  
KINTM-62 Football Strength and Conditioning for Athletes  
KINTM-62A Football Strength and Conditioning for Athletes

KINTM-64 Softball Strength and Conditioning for Athletes  
KINTM-64A Softball Strength and Conditioning for Athletes  
KINTM-65 Water Polo Strength and Conditioning for Athletes  
KINTM-65A Water Polo Strength and Conditioning for Athletes  
KINTM-66A Baseball Strength and Conditioning for Athletes  
KINTM-67A Swimming Strength and Conditioning for Athletes  
KINTM-6A Basketball Team Activity, Men  
KINTM-9 Water Polo Team Activity, Women

**Course Modifications w/ DE:**

NURADN-403 Pathophysiology for Nursing  
NURADN-428 Basic Pharmacology

**Course Modifications:**

CIS-420 Computer Security Basics  
CIS-431 Project Management for Information Technology  
CIS-460 Fundamentals of Coding  
CIS-496 ABCD Internships in Computer Information Systems  
CISCO-1 Cisco Internetworking I  
CISCO-2 Cisco Internetworking II  
CISCO-3 Cisco Internetworking III  
CISCO-4 Cisco Internetworking IV  
CISCO-415 Cisco Internetworking V  
CISCO-416 Cisco Internetworking VI  
CISCO-417 Cisco Internetworking VII  
  
CISCO-418 Cisco Internetworking VIII  
CISCO-419 Cisco Internetworking IX  
CISCO-420 Cisco Internetworking X  
CISHDSP-40 Microcomputer Hardware  
CISIWEB-72 Web Page Development and Publishing  
CISIWEB-74 Creating Dynamic Applications using Javascript  
CISNTWK-12 Introduction to Network Security  
CJ-10 Violence in America  
CJ-2 Concepts of Criminal Law  
CJ-410 Narcotics and Vice Investigation  
CJ-413 Police Supervision, Leadership and Management  
CJ-5 Legal Aspects of Evidence  
CJ-51 Introduction to Corrections  
CJ-53 Correctional Law  
CJ-54 Public Relations and Corrections  
CJ-55 Crime and Delinquency  
CJ-56 Correctional Interviewing and Counseling

- **Motion for Approval** - Senator Duno moved to endorse the course modifications that Curriculum presented. Senator Shelton seconded the motion. The motion was approved. 1.21.20, 19/0.

## **10.5 Senator(s)**

**10.7.1** Senator Marcus is pleased to announce that a Fontana Representative for Measure P, has been identified as Sean Connelly, English, LA

## **11. ANNOUNCEMENTS**

### **11.1 Academic Senate for California Community Colleges (ASCCC) Information**

**11.1.1** Area D Meeting, Long Beach, tentative: Long Beach City College, snacks and lunch included. More information will be provided as soon as it is announced

**11.1.2** Spring 2020 Plenary, April 16-18, 2020, Oakland Marriott City Center, 1001 Broadway, Oakland, CA, Deadline to register; Wednesday, March 18 @5:00 PM

### **11.2 Campus Celebrations (Retirements, Baby Showers, etc.)**

### **11.3 College Events (Clubs, Departments, and Organizations)**

**11.3.1** Senator Witt is pleased to share the following information. Faculty Success Center, Promoting Scholarship of Teaching and Learning, workshop and seminar schedule. (see attachment)

### **11.4 Other**

**11.4.1** Former history professor Asiris Cruz passed away over the weekend. A card expressing condolences will be sent out to the family on behalf of Senate.

**11.4.2** The CCA Winter Conference will be held on Friday, February 7-9, 2020, Doubletree by Hilton, San Diego Mission Valley. CCA members are welcome to contact Jonathan Ausubel for more information.

## **12. FLOOR ITEMS**

## **13. ADJOURNMENT (1:50 P.M.)**

**The next Faculty Senate meeting is scheduled for Tuesday, January 28, 2020, BEB-204**

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**Lissa A. Napoli, Recording Secretary**

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**Mark Gutierrez, Secretary - Treasurer**





## Executive Summary

### **MyChaffey Portal Issues Experienced First Week of Term January 23, 2020**

On the morning of January 13, 2020, the college began experiencing system issues which negatively impacted students' and employees' ability to log into the MyChaffey portal. This, in turn, negatively impacted their ability to utilize the various services and systems accessed from within the portal including, but not limited to, registering for/dropping classes, accessing student schedules, viewing faculty rosters, processing census drops, and several other functions and services.

Not long after ITS staff began researching the problem, it was discovered that the LDAP directory (the database that is used to authenticate access into the portal and other systems) was at 100% capacity. Additional memory and processors were added to the server with no change in performance. After reviewing the logs for the directory, it was further discovered that there was a nonexistent field that the LDAP directory was trying to authenticate against. Additionally, there were two fields (ID and type) that were not indexed, which was causing the LDAP directory to literally search through hundreds of thousands of records each time someone would attempt to log into the system. This subsequently was causing the system to time out and access to the portal to be denied. After removing the nonexistent field from the search criteria and indexing all remaining fields, access to the system was restored and that particular problem was resolved.

Unfortunately, the issue caused by the LDAP directory had other unintended consequences, including one that unintentionally caused Google to suspend thousands of student email accounts. After working with Google, all of the suspended accounts were restored within a matter of hours.

After all systems were stabilized and students and employees could access services, a debrief meeting was held with the associate superintendent of administrative services, the director of technical services, and the director of administrative application services. The purpose of the meeting was to (1) identify what happened, why it happened, and what was done to fix the problem, and (2) develop a plan moving forward to ameliorate future system issues. The following action items were identified as the plan for moving forward:

- Remove nonexistent field and implement file indexing on existing fields in LDAP database. – Completed.
- Migrate from the LDAP Directory to Active Directory (this should provide additional system stability and will also allow for Microsoft Teams to be implemented) – In Planning
- Migrate from Web Advisor (MCV) to Ellucian Self Service – In Progress
- Investigate/Implement the ability to perform load and/or stress testing on the systems prior to the start of each term – In Planning
- Investigate/Implement the deactivation of Student email accounts and MyChaffey access for students/employees after inactivity for a significant period of time (e.g. 3-5 years) – In Planning
- Provide a mechanism to bypass the single sign-on process and provide for direct log-in to various systems if/when there are future issues with single sign-on access into the portal.

The system issues experienced at the start of the term and the plans for moving forward were discussed at this week's President's Cabinet and Faculty Senate meetings and will be discussed further at upcoming Executive Team, Technology Committee and Colleague Steering Committee meetings.



Faculty Senate Voting Tally Sheet Tally Sheets - Spring 2020

Senators		Present	Approval of Agenda	Approval of Minutes	Approval Consent Agenda	Sabbatical Presentations for the Gov. Board				
<i>Alternate Senators Italicized</i>										
Representation	Name									
Acting President	Nicole DeRose	P								
President Elect/Vice President	Baron Brown									
Secretary/Treasurer	Mark Gutierrez	P	Y	Y	Y	Y				
Curriculum Chair	Angela Burk-Herrick	P								
Business & Applied Technology	David Karp	P	Y	Y	Y	Y				
Business & Applied Technology	Dionne Henderson	P	Y	Y	Y	Y				
<i>*Business &amp; Applied Technology Alternate</i>	<i>Tracy Kocher</i>									
Chino/Fontana	Daniel Bentum	P	Y	Y	Y	Y				
Chino/Fontana	Manar Hijaz									
<i>*Chino/Fontana Alternate</i>	<i>Robert "Ian" Jones</i>	P	Y	Y	Y	Y				
Health Sciences	Rachel Arciniega									
Health Sciences	Jayne Clark									
<i>*Health Sciences Alternate</i>	<i>Shelley Eckvahl</i>									
Instructional Support	Rose Ann Osmanian	P	Y	Y	Y	Y				
Instructional Support	Mary Jane Ross		<b>Sabbatical</b>							
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>	P	Y	Y	Y	Y				
Kinesiology, Nutrition, & Athletics	Vacant									
Kinesiology, Nutrition, & Athletics	Vacant									
<i>Kinesiology, Nutrition, &amp; Athletics Alternate</i>	<i>Vacant</i>									
Language Arts	Charmaine Phipps	P	Y	Y	Y	Y				
Language Arts	Steve Shelton	P	Y	Y	Y	Y				
<i>*Language Arts Alternate</i>	<i>Jonathan Ausubel</i>									
Mathematics & Science	Vacant									
Mathematics & Science	Vacant									
<i>Mathematics &amp; Science Alternate</i>	<i>Diana Cosand</i>									
Social & Behavioral Sciences	Dan Kern	P	Y	Y	Y	Y				
Social & Behavioral Sciences	Angela Sadowski									
<i>*Social &amp; Behavioral Sciences Alternate</i>	<i>Sergio Gomez</i>	P	Y	Y	Y	Y				
Student Services	Jackie Boboye	P	Y	Y	Y	Y				
Student Services	Jean Oh									
<i>* Student Services Alternate</i>	<i>Donna Colondres</i>									
Visual and Performing Arts	Kelly Ford Kaminski									
Visual and Performing Arts	Patrick Aranda	P	Y	Y	Y	Y				
<i>*Visual and Performing Arts Alternate</i>	<i>Stan Hunter</i>	P	Y	Y	Y	Y				
Senator-At-Large	Doug Duno	P	Y	Y	Y	Y				
Senator-At-Large	Garrett Kenehan	P	Y	Y	Y	Y				
Senator-At-Large	Robin Witt	P	Y	Y	Y	Y				
Adjunct Senator-at-Large	Luke Gunderson	P	Y	Y	Y	Y				
Adjunct Senator-at-Large	Gail Keith-Gibson	P	-	-	-	Y				
<i>*Adjunct Alternate Senator</i>	<i>Hsing "Angel" Ho</i>									
<b>Total Yes Votes</b>		<b>21</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>19</b>	<b>0</b>			
<b>Total No Votes</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Total Abstentions</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>35 members total - up to 24 voting at any given time. The President and Curriculum Chair are non-voting member.</b>										
President ONLY votes to break a tie.										
A quorum shall consist of two-thirds of the voting members of the Faculty Senate										
16 members are needed for QUORUM										
28 Present at this meeting = 21 members, 7 visitors										
<b>1.21.20 Faculty Senate Meeting</b>										