

FACULTY SENATE MINUTES
May 14, 2019

Member	Representation	Term	Present (P) Absent (A) Teleconference (T) Videoconference (V)
Misty Burruel	President	2018-2020	P
Robin Witt	Vice-President	2018-2019	P
Nicole DeRose	Secretary/Treasurer	2018-2019	P
Marie Boyd	Curriculum Chair	2017-2019	P
Dionne Henderson	Business & Applied Technology	2017-2019	P
David Karp	Business & Applied Technology	2018-2020	P
Daniel Bentum	Chino/Fontana	2018-2020	<i>P/T</i>
William Araiza	Chino/Fontana	2017-2019	<i>P/T</i>
Rachel Arciniega	Health Sciences	2018-2020	P
Jayne Clark	Health Sciences	2017-2019	P
Rose Ann Osmanian	Instructional Support	2018-2020	P
Mary Jane Ross	Instructional Support	2017-2019	P
Kimberly George	Language Arts	2017-2019	P
Charmaine Phipps	Language Arts	2018-2020	P
Nicole DeRose	Mathematics & Science	2017-2019	P
Mark Gutierrez	Mathematics & Science	2018-2020	A
Dan Kern	Social & Behavioral Sciences	2018-2020	P
Angela Sadowski	Social & Behavioral Sciences	2017-2019	A

Fabiola Espitia	Student Services	2017-2019	A
Jackie Boboye	Student Services	2018-2020	P
Pat Aranda	Visual & Performing Arts	2017-2019	A
Kelly Ford Kaminski	Visual & Performing Arts	2018-2020	P
Doug Duno	Senator-At-Large	2017-2020	P
Garrett Kenehan	Senator-At-Large	2018-2021	P
Robin Witt	Senator-At-Large	2016-2019	P
Gail Keith-Gibson	Adjunct Senator-At-Large	2017-2019	P
Luke Gunderson	Adjunct Senator-At-Large	2018-2020	P
<i>Alternates</i>			
<i>Baron Brown</i>	<i>Business & Applied Technology</i>	<i>2017-2019</i>	<i>P</i>
<i>William O'Neil</i>	<i>Chino/Fontana</i>	<i>2017-2019</i>	<i>A</i>
<i>Shelly Eckvahl</i>	<i>Health Sciences</i>	<i>2017-2019</i>	<i>A</i>
<i>Shelley Marcus</i>	<i>Instructional Support</i>	<i>2017-2019</i>	<i>P</i>
<i>Jonathan Ausubel</i>	<i>Language Arts</i>	<i>2018-2020</i>	<i>P</i>
<i>Diana Cosand</i>	<i>Mathematics & Science</i>	<i>2017-2019</i>	<i>A</i>
<i>Sergio Gomez</i>	<i>Social & Behavioral Sciences</i>	<i>2018-2020</i>	<i>A</i>
<i>Donna Colondres</i>	<i>Student Services</i>	<i>2017-2019</i>	<i>A</i>
<i>Stan Hunter</i>	<i>Visual & Performing Arts</i>	<i>2017-2019</i>	<i>A</i>
<i>Kenyon Callahan</i>	<i>Adjunct Alternate Senator</i>	<i>2017-2019</i>	<i>A</i>

Guests:

Angela Burk Herrick, Biology, M&S

Tamari Jenkins, Spanish, Language Arts

Adrienne Grayson, Office of Special Populations & Equity Programs, Director

Manar Hijaz, Instructional Specialist, Chino Success Center

1. **P.E (12:30 P.M.)**

2. **CALL TO ORDER (12:38 P.M.)**

2.1 Roll call

3. **PUBLIC COMMENTS**

- Senator Ausubel - CCFA will be hosting a post graduation celebration immediately following the conclusion of commencement at El Torito. El Torito is across from the Citizens Bank Arena.
- Senator Boboye - Multicultural Club says thank you to all of the staff, faculty, and administrators that participated in the leadership training. Please continue to support the Multicultural Club.
- Senator Arciniega - announced the names of faculty who are retiring from the School of Health Sciences - Sandy Clay, Sue Paplanus, Bev Cox, and Cathy Zmudka.

4. **APPROVAL OF AGENDA**

4.1 May 14, 2019

- **Motion for Approval** - Senator Marcus moved to discuss item *10.2 Hiring Committees* as the first line of business. Senator Witt moved to amend the motion, with the move of *7 Guest Presentation and 10.2 Hiring Committees* prior to the Approval of Minutes. Senator Karp seconded the motion. The motion was approved 5.14.19, 21/0.
- **Approval** - Senator Kern moved to approve the agenda as amended. Senator Karp seconded the motion. The motion was approved. 5.14.19, 21/0.

7. **GUEST(S)/PRESENTATION(S)** - Office of Special Populations & Equity Programs, Director, Adrienne Grayson, Student Equity Plan Update Moved above Approval of Agenda. (Per Senator request, this item was moved up for before approval of agenda.)

Adrienne thanked all who contributed to the expansion of equity. A presentation of the current three year plan was shared with the Faculty Senate. This plan is required for any California community college that will be receiving funds for student equity and achievement program. Updates must occur annually. Director Grayson highlighted the changes that are associated with the revised plan, as well as the work being done at Chaffey to align with the new plan and metrics provided by the Chancellor's Office. The goals that were established were intended to bring the disproportionately impacted groups in better alignment with the highest performing group in that metric. The goals for the overall student population was a challenge for the student equity workgroup. More specificity of the actions will become available as the three years progress and will be used to assess progress. The Faculty Senate was encouraged to examine the current plan and to provide suggestions to the Office of Special Populations & Equity Programs.

10.2 NEW BUSINESS - Hiring Committees: (Per Senator request, this item was moved up for before approval of agenda and after guest Adrienne Grayson.)

10.2.1 Interim Dean, (Internal) VPA

Garrett Kenehan, Music, VPA

Stan Hunter, Art, VPA

Sheila Malone, Theatre, VPA

Kathy Haddad, Photography, VPA

- **Motion for Approval** - Senator Kenehan moved to confirm the Interim Dean, VPA selection committee. Senator DeRose seconded the motion. The motion was approved. 5.14.19, 17/2/2.

10.2.2 Interim Dean, (Internal) Institutional Effectiveness

Megan Keebler, Instructional Specialist, Instructional Support

Manar Hijaz, Instructional Specialist, Chino Success Center

RoseAnn Osmanian, Instructional Specialist, Rancho Success Center

Ricardo Diaz, Counselor, Counseling

Shelley Marcus, Librarian, Fontana Library

- **Motion for Approval** - Senator Kenehan moved to confirm the Interim Dean, Institutional Effectiveness selection committee and advised including diverse representation based on oversight of the programs and services including (add areas under this dean) of the Dean of Institutional Effectiveness. Senator DeRose moved to ratify the Interim Dean, Institutional Effectiveness selection committee. Senator Osmanian seconded the motion. The motion was approved. 5.14.19, 18/2/1.

5. APPROVAL OF MINUTES

5.1 May 7, 2019

- **Motion for Approval** - Senator Kern moved to approve the Minutes. Senator Witt seconded the motion. The motion was approved. 5.14/19. 21/0.

6. CONSENT AGENDA

6.1 Faculty representatives that have been requested to serve hiring committees:

1. Accounting Technician, Accounting Services, Karin Nelson, Accounting, BAT
2. Financial Aid Coordinator, Financial Aid, Phil Roberts, KNA
3. Program Assistant, Financial Aid/Fontana Campus, Brent McLaren, Counselor, Counseling
4. Program Assistant, Counseling, Jackie Boboye, Counselor, Counseling
5. Director, DPS, Counseling/DPS,
Alex Ortega, Counselor, Counseling
Diana Sanchez, EOPS Counselor, Counseling
6. Administrative Assistant II, M&S, Maryline Chemama, Chemistry, M&S

7. Program Assistant, Special Populations & Equity Programs, Tara Johnson, Business Administration, BAT
8. Colleague/Datatel Steering Committee, Angela Burk-Herrick, Biology, MS

6.2 Faculty representative who can no longer serve as follows:

1. Colleague/Datatel Steering Committee, Marie Boyd, Library, Curriculum
- **Motion for Approval** - Senator Gunderson moved to approve the Consent Agenda. Senator Kenehan seconded the motion. The motion was approved. 5.14.19, 21/0.

7. **GUEST(S)/PRESENTATION(S)** - Office of Special Populations & Equity Programs, Director, Adrienne Grayson, Student Equity Plan Update (Per Senator request, this item was moved up for before approval of agenda.)

8. REPORTS

8.1 President

Updates:

- Faculty on sabbatical were contacted by Faculty Senate and CCFA to remind them of the procedures and timeline as they prepare to return from sabbatical in the fall. Faculty were reminded to notify Faculty Senate of any changes and/or updates to their sabbaticals, including content, objectives, or activities. Today's agenda includes one update. (Faculty on sabbatical: Charles Williams, Rachel Hanna, and Paula Snyder were contacted.)
- Guided Pathways work will live with the Enrollment and Success Management (ESM) Committee. ESM is comprised of cross-divisional committee members whose focus is on advancing strategies, initiatives, and policies related to enrollment management and student success.

8.2 Vice President

8.2.1 16-Week Calendar (update on elected faculty)

Jeff Laguna and Lisa Doget will represent HS. Laura Picklesimer will be the second representative from LA. Senate is still seeking a representative from SS, IS, and Chino/Fontana.

8.3 **Secretary-Treasurer** - No report.

8.4 **Curriculum** - No report.

8.5 **Coordinators** - No report.

8.6 **Committees** - No report.

9. OLD BUSINESS

9.1 Faculty Senate Priorities - Update

- **Summer Hiring Committees:** Survey was distributed to develop a pool of full-time faculty willing/able to serve on hiring committees during the summer.
- **Faculty Senate Website:** President Burruel sent an email with the inventory of the Faculty Senate's website/pages. Senators are encouraged to review and provide feedback by May 16 to President Burruel and CC Lissa Napoli. The Bylaws and Constitution will be left as is until Faculty Senate has an opportunity to address during the next academic year. Faculty Senate will request that marketing migrate all of this information into the new Faculty Senate website.

It was noted that much of what is listed on the left-hand column of the Faculty Senate "main page" is

not reflected on Marketing's inventory. For example, they should have included: Committees, Faculty Accomplishments, Faculty Handbook, and Faculty Lecturer of the Year booklet. President Burrue will communicate to Marketing that the Faculty Handbook is the actual pages setup in the left-hand column of the Faculty Senate website. (Question - Was curriculum notified of this update?)

- **Meritorious Service Award - Mary Lee Requa:** President Burrue and Lissa will be setting up next year's Faculty Senate events calendar based on the events that occurred this year. The Meritorious Service Award is one of many events to be scheduled.
- **Faculty Senate Retreat:** Faculty Senate will consider Friday, August 30 or September 6 to hold the retreat. The retreat workgroup will prepare the framework for the retreat during finals week and message Senators once they have consulted with the Senate Bylaws subcommittee to determine what will be covered during the retreat.

10. NEW BUSINESS

10.1 Sabbatical Update: Professor Paula Snyder

- Professor Paula Snyder contacted Faculty Senate with a sabbatical update, which is included in the Faculty Senate packet. Professor Snyder summarized her changes and noted, "...these revisions emerged as I read scholarly books and articles about this topic of research. Most importantly, the project is more manageable and suitable for a semester-long sabbatical project."
- **Motion for Approval** - Senator Karp moved to approve the Sabbatical update. Senator Kern seconded the motion. The motion was approved. 5.14.19, 21/0.

10.2 Hiring Committees: (Per Senator request, this item was moved up for before approval of agenda and after guest Adrienne Grayson.)

11. ANNOUNCEMENTS

- Asiris Cruz Retirement Celebration on Wednesday, May 15 (1-3pm) in AD-151
- Linda Marcotte Retirement Celebration on Wednesday, May 15 (1-3pm) in AD - 151
- Rose Ann Cobos Retirement Celebration on Monday, May 20 (1-3pm) in BL-114
- Multicultural Club: Student Leadership Training opportunities

12. FLOOR ITEMS

13. ADJOURNMENT (1:49 P.M.)

Faculty Senate meetings have concluded for the Spring 2019 Semester. Faculty Senate will resume meetings in August in BEB-204

Lissa A. Napoli, Recording Secretary

Nicole DeRose, Secretary - Treasurer