

FACULTY SENATE MINUTES

April 23, 2019

Member	Representation	Term	Present (P) Absent (A) Teleconference (T) Videoconference (V)
Misty Burruel	President	2018-2020	P
Robin Witt	Vice-President	2018-2019	P
Nicole DeRose	Secretary/Treasurer	2018-2019	P
Marie Boyd	Curriculum Chair	2017-2019	P
Dionne Henderson	Business & Applied Technology	2017-2019	P
David Karp	Business & Applied Technology	2018-2020	P
Daniel Bentum	Chino/Fontana	2018-2020	<i>P/T</i>
William Araiza	Chino/Fontana	2017-2019	<i>P/T</i>
Rachel Arciniega	Health Sciences	2018-2020	A
Jayne Clark	Health Sciences	2017-2019	A
Rose Ann Osmanian	Instructional Support	2018-2020	P
Mary Jane Ross	Instructional Support	2017-2019	P
Kimberly George	Language Arts	2017-2019	A
Charmaine Phipps	Language Arts	2018-2020	P
Nicole DeRose	Mathematics & Science	2017-2019	P
Mark Gutierrez	Mathematics & Science	2018-2020	A
Dan Kern	Social & Behavioral Sciences	2018-2020	P
Angela Sadowski	Social & Behavioral Sciences	2017-2019	P

Fabiola Espitia	Student Services	2017-2019	A
Jackie Boboye	Student Services	2018-2020	P
Pat Aranda	Visual & Performing Arts	2017-2019	P
Kelly Ford Kaminski	Visual & Performing Arts	2018-2020	A
Doug Duno	Senator-At-Large	2017-2020	P
Garrett Kenehan	Senator-At-Large	2018-2021	P
Robin Witt	Senator-At-Large	2016-2019	P
Gail Keith-Gibson	Adjunct Senator-At-Large	2017-2019	P
Luke Gunderson	Adjunct Senator-At-Large	2018-2020	P
<i>Alternates</i>			
<i>Baron Brown</i>	<i>Business & Applied Technology</i>	<i>2017-2019</i>	<i>P</i>
<i>William O'Neil</i>	<i>Chino/Fontana</i>	<i>2017-2019</i>	<i>A</i>
<i>Shelly Eckvahl</i>	<i>Health Sciences</i>	<i>2017-2019</i>	<i>A</i>
<i>Shelley Marcus</i>	<i>Instructional Support</i>	<i>2017-2019</i>	<i>P</i>
<i>Jonathan Ausubel</i>	<i>Language Arts</i>	<i>2018-2020</i>	<i>P</i>
<i>Diana Cosand</i>	<i>Mathematics & Science</i>	<i>2017-2019</i>	<i>P</i>
<i>Sergio Gomez</i>	<i>Social & Behavioral Sciences</i>	<i>2018-2020</i>	<i>P</i>
<i>Donna Colondres</i>	<i>Student Services</i>	<i>2017-2019</i>	<i>A</i>
<i>Stan Hunter</i>	<i>Visual & Performing Arts</i>	<i>2017-2019</i>	<i>A</i>
<i>Kenyon Callahan</i>	<i>Adjunct Alternate Senator</i>	<i>2017-2019</i>	<i>A</i>

Guests:

Angela Burk Herrick, Biology, M&S
Lissa Napoli, Administrative Assistant, Faculty Senate
Tamari Jenkins, Spanish, Language Arts

I. P.E (12:30 P.M.)

II. CALL TO ORDER (12:38 P.M.)

- a. Roll call

III. PUBLIC COMMENTS

- Tamari Jenkins announced the *Bakosó...Afrobeats de Cuba* on Wednesday, May 1, from 12:30- 2:00 p.m., in Wargin Hall 112.
- Senator Boboye announced the Multicultural Leadership Development LGBTQ workshop will take place on May 3 at 10 a.m. A special thank you to Sheila Malone and her participation.
- Senator Henderson announced that Faculty Summer Institute (FSI) applications are due Friday, April 26, 2019.
- Senator Sadowski reported that Renee Ketchum is doing well and misses everyone from Chaffey College.

IV. APPROVAL OF AGENDA

- a. April 23, 2019
 - **Motion for Approval** - Senator Kern moved to approve the Agenda. Senator Boyd seconded the motion. The motion was approved. 4.23.19, 20/0.

V. APPROVAL OF MINUTES

- a. April 9, 2019
 - **Motion for Approval** - Senator Ross made suggested edits. Senator Boyd moved to approve the Minutes as amended.. Senator Sadowski seconded the motion. The motion was approved. 4.23.19, 20/0.

VI. CONSENT AGENDA

- a. Foundation account: Approval of funds for Faculty Senate's installation of new senators and acknowledgment of outgoing senators.
- b. Foundation account: Approval of Scholarship funds in the amount of \$1,000 and up to three student scholarships awarded.
- c. Faculty representatives that have been requested to serve:
 1. Educational Services Generalist, Admissions & Records, Robert Campbell, Instructional Specialist, M&S
 2. Programmer Analyst, Administrative Services, Pamela Valfer, Art, VPA
 3. Grant Generalist, Math and Science/Title III STEM, Sandra Collins, Biology, M&S
 4. Dual Enrollment Committee, Luke Gunderson, History, SBS
 5. Dual Enrollment Committee, Jackie Boboye, Counselor, Student Services
- d. Faculty representative who can no longer serve as follows:
 1. Dual Enrollment Committee, Robert Nazar, English, LA
 - **Motion for Approval** - Senator Boyd moved to approve the Consent Agenda. Senator Boboye seconded the motion. The motion was approved. 4.23.19, 20/0.

VII. GUEST(S)/PRESENTATION(S) - Senator Karp and Senator Kenehan, Educational Master Plan

Senator Karp reported that CPC met on Friday, April 19, to work on the Educational Master Plan (EMP). Work has been done throughout the year; however, it is not been completed. Eva Conrad, a consultant, has been working with the College Planning Council (CPC) to develop and write the Educational Master Plan (EMP). The Chancellor has set local benchmarks which fall between the Mission Statement and the Strategic Plan. The College came up with six goals.(see page 3 of the handout.) Vision 2029 was the former name but has been changed to Vision 2030, which will hopefully be completed by the beginning of fall 2019. It was requested that Senators review and share the local six goals with constituents and provide any suggestions for edits and/or propose an additional goal during the next Faculty Senate meeting.

VIII. REPORTS

a. President

Prioritization: President Burruel and CCFA President Ausubel met with Laura Hope to discuss faculty prioritization. Fifteen positions were prioritized during fall 2018, and of the fifteen positions, three will be flown as One-Year Temporary Full-Time positions: Biology (general, not anatomy), Child Development (Rancho), and Industrial Maintenance & Electrical (Fontana). Today's agenda also includes the Child Development Faculty Hiring Committee for a "one-year temporary full-time" position. An additional faculty member will also be added. Simultaneously, the district is reviewing requests for other one-year temporary full-time positions in areas such as Instructional Support, Rad Tech, and History. The district is aiming to hire ten tenure faculty positions, and six one-year temporary full-time positions, three of which are from the prioritization list.

Program and Services Review: Faculty Senate and Curriculum's request for resources has been approved. Requests included a new laptop to replace the current for BEB, two iMac or PCs with camera and microphone capability, travel and conference budget augmentation, ASCCC membership budget augmentation, and curriculum management software upgrade to more adequately support the online Catalog and Schedule.

"Bon Voyage" Sabbatical Workshop: President Burruel and CCFA President Ausubel will co-lead a workshop for those faculty who were approved for Sabbatical for the 2019/2020 academic year. The tentative date is May 6. The workshop will remind faculty of the sabbatical process and address any last minute questions.

b. Vice President

1. Elections - Update

Congratulations to Gail Keith-Gibson (Success Center) for being re-elected as Adjunct Senator-at-Large. Congratulations to Hsing Ho (Spanish) for being elected as the Alternate Adjunct Senator-at-Large by acclamation. The ballots for President-Elect and Faculty Lecturer of the Year will be counted today immediately following the Faculty Senate meeting. Faculty Senate agreed to notify the candidates and then announce the

results during the April 30 Faculty Senate meeting, once ratified by Senate.

2. 16-Week Calendar (Faculty who have been elected to serve include as follows):

Joann Eisberg and Rod Elsdon, M&S
Julie Song and Angela Sadowski, SBS
Karin Nelson and Tara Johnson, BAT
Jackie Boboye, Counseling

c. Secretary-Treasurer

Secretary-Treasurer/Senator De Rose and Senator Boyd attended the ASCCC Spring Plenary, April 11-13, 2019. Senator DeRose served as the Chaffey College Faculty Senate Delegate with voting rights. Senator DeRose shared the following highlights of her experience and information presented at Plenary.

1. John Stankas was re-elected to serve as ASCCC President. Dolores Davison was re-elected to serve as the ASCCC Vice President. LaTonya Parker was elected to serve as the new Area D representative and will replace Sam Foster.
2. The Spring Plenary Resolutions can be found at:
(<https://asccc.org/sites/default/files/Resolutions%20Packet%20S19%20SaturdayFinal.pdf>)
3. Resolutions of Interest:
 - a. 1.01 S19 Senator Emeritus Status for Marie Boyd. PASSES BY ACCLAMATION
 - b. 6.04 S19 Support AB 302 (Berman, as of 25 March 2019) and Identifying Housing Assistance Representatives. PASSES without amendment.
 - i. Senator DeRose noted that during discussion at Plenary a statement was made that Community Colleges are required to have a Homeless Student Liaison, as identified in AB 801, and “Resolved, That the Academic Senate for California Community Colleges recommend that local senates work with their colleges and districts to identify a housing assistance representative as part of student support programs and services, whose focus would be to help students locate emergency shelter and affordable student housing.”.
 - ii. Senators discussed whether or not Chaffey College has a liaison. It was stated that Lorena Corona has Transitional Services oversight.
4. Upcoming Events:
 - a. 2019 Career and Noncredit Institute April 25-27, 2019, San Diego
 - b. 2019 Faculty Leadership Institute June 13-15, 2019, Sacramento
 - c. 2019 Curriculum Institute July 10-13, 2019, Burlingame
 - d. Fall 2019 Plenary Session November 7-9, 2019, Newport Beach
5. Other - Legislation, Advocacy, and ASCCC
 - a. The ASCCC has a Legislation and Advocacy Team.
 - b. Major areas of interest this year: funding for online and OER accessibility, changes to funding formula, monies for faculty diversification
 - c. This year ASCCC is paying attention to Bills. this year
 - i. AB 2 (Santiago) College Promise
 - ii. AB 30 (Holden) Dual Enrollment *involves diverting monies from current DE students. Current DE students oppose this Bill.
 - iii. AB 130 (Low) CPEC Reboot is an oversight body to look at all higher ed in the

state. There are no faculty on this group and they are asking for faculty to be included as CPEC had the power to review and deny curriculum. ASCCC has concerns that this group will have more power than the ASCCC.

- iv. AB 302 (Berman) Homeless Student Parking – falls under student success
 - v. SB 3 (Allen) CPEC Reboot
 - vi. SB 291 (Leyva) Financial Aid the introduction of a separate California Community College CAL grant
 - vii. SB 462 (Stern) Forestland Restoration Program – oppose because there are already programs in place. We don't want the legislature to tell us what we should be teaching.
6. Other - Collegiality and Leadership, The Role of Academic Senates as Agents of Change Presentation
- a. Purpose (as stated in the program): At the state level, the ASCCC and Chief Instructional Officers (CIOs) have a strong partnership to influence policy and practice. This general session examines that collaboration at the state level and is intended to spark ideas for local partnerships.
 - b. Presentation is available at:
<https://www.asccc.org/content/keynote-presentation-collegiality-and-leadership-role-academic-senates-agents-change>
 - c. Takeaway: In general, this talk is an update on the four resolutions put forward and the composition/roles of the groups the ASCCC works with.
7. Senator DeRose encourages Chaffey College Faculty Senate to consider how to better prepare plenary session attendees.

d. Curriculum

PACKAGE: Business: Legal Studies

New Courses:

BUSL-496ABC	Internships in Paralegal
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Program Modifications:

Paralegal Studies	A.S.
Paralegal Studies	Certificate of Achievement

Course Deactivations:

GERO-407	Gerontology Career Cooperative Education
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New Programs:

Radiologic Technology Skills Preparation	Certificate of Completion
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Program Modifications:

Computer Information Systems	A.S.
Computer Information Systems	Certificate of Achievement

Program Deactivations:

Earth Science	A.S.
Education Paraprofessional Level I	Certificate of Career Preparation

- **Motion for Approval** - Senator Witt moved to approve. Senator Karp seconded the motion. The motion was approved. 4.23.19, 20/0.
- **Motion for Endorsement of CTE AS degree language.** Senator Karp moved to approve. Senator Witt seconded the motion. The motion was approved. 4.23.19, 20/0.

e. Coordinators

Senator Sadowski reported that full time schedules will be completed by the end of spring 2019. The coordinators will be developing part-time schedules during the summer. Laura Hope would like PSR to be completed in September. Senators expressed a request for clarification from Laura Hope, and whether the PSR date will move to September or the Faculty Prioritization will be done in September. Senator Sadowski will report back with clarification. Senator Sadowski also mentioned that Dual Enrollment will be working with high schools to address their request to have every student take a college course prior to high school graduation. More planning is needed to determine if this lofty goal can be met.

f. Committees

1. Faculty Senate Bylaws/Constitution

- Senators Ross, Witt, Ausubel and Gunderson. Senator Karp moved to table this discussion till the next scheduled meeting on 4.30.19. Senator Boboye seconded the motion. The motion was approved, 20/0.

IX. OLD BUSINESS

- a. Manager Hiring Committee (Faculty representatives have requested to serve as follows):

Dean, Business and Applied Technology,

Carol Dickerson, Accounting, BAT

Dionne Henderson, BSOT , BAT

Jim Sloan, Fire Technology/EMT, BAT

Abel Chen, Business, Legal Studies, BAT

Melissa Sakoonphong, Counselor, Counseling

Tracy Kocher, CIS, BAT

- **Motion for Approval** - Senator Witt moved to approve the hiring committee. Senator Karp seconded the motion. The motion was approved. 4.23.19, 21/0.

- b. Guided Pathways

The Guided Pathways Scale of Adoption is due at the end of April and is a report on the College's progress to date. Equity is emphasized within each area. The Scale of Adoption, which outlines our progress to date and next steps, is included in the packet. President Burruel requested that Senators review the content and provide any feedback to Angela Burk-Herrick, President Burruel, or any member of the Guided Pathways team.

- c. Math Placement Rules

Director of Marketing is working with Instruction and Student Services on messaging to students, faculty, and staff regarding AB 705. The packet provides an outline of math courses as they align with areas of study. While this is for "internal use only," it is important that faculty and staff be aware of the alignment when discussing with students. Math Placement Rules and included in the packet.

- d. Faculty Senate Priorities

Revised outline of priorities has been included in the packet and addresses the following:

General Tasks:

- 16-week Calendar Committee - 1st mtg. of the group will occur in May 2019.
- Dual Enrollment & Chaffey Unified School District - Matt Morin has reached out to the Dual Enrollment Committee, including new reps. Senator Gunderson and Senator Boboye to schedule its next meeting in May.
- Faculty Hiring and FON Workgroup - Meeting has been scheduled for May.
- President Burruel would like to send a college-wide email to full-time faculty securing a pool of full-time faculty who are willing/able to serve on hiring committees during the summer.

Faculty Senate Workgroup Updates:

- College Committee Task Force - Senator Kern continues to reach out to committees.
- Faculty Senate Bylaws/Constitution - Faculty Senate workgroup has been established to evaluate the documents.
- Meritorious Service Award: Mary Lee Requa - Faculty Senate will announce the recipient to the Governing Board and college-wide. A reception will be held during the 2nd/3rd week of October.

X. NEW BUSINESS

a. Faculty Senate Student Scholarship Applications

The Faculty Senate Scholarship account has a balance of \$3,217.00. \$230 will be deposited every month as of April 2019. Fourteen applications were submitted. Senators agreed to review the scholarships in advance of the next Faculty Senate meeting scheduled for April 30 and determine who will receive a scholarship. Lissa Napoli will notify the applicants that Senators are reviewing the applications and will make their determination during the next meeting.

b. Faculty Hiring Committee (Faculty representatives have been requested to serve as follows):

Instructor, Child Development (One-Year Temporary Full-Time), Rancho Selection Committee

Maryline Chemama, Chemistry, M&S, Child Development and Education, SBS

Linda Marcotte, Child Development and Education, SBS

Christina McPeck, Child Development and Education, SBS

Monica Alexander, Child Development and Education, SBS

To be considered as an additional member:

David Karp, Business, BAT

Robin Witt, Mathematics, M&S

- **Motion for Approval:** Senator Sadowski moved to add Dave Karp to the hiring committee. Senator Witt seconded the motion. The motion passed, 21/0.

XI. ANNOUNCEMENTS

- Legal Night 2019, Wednesday, April 24, (6-10 pm) in BE-105
- Faculty Summer Institute, Monday, August 5 - Wednesday, August 7 (Participants must apply by April 26, 2019, at 2p.m.)
- Dean Joy Haerens Retirement Celebration on Tuesday, April 30 (1-3pm) in AD-151
- Curriculum Chair Marie Boyd Retirement Celebration on Wednesday, May 1 (12-2 pm) in AD-151

XII. FLOOR ITEMS

XIII. ADJOURNMENT (1:50 P.M.)

The next Faculty Senate meeting is scheduled for Tuesday, April 30, 2019, BEB-204

Lissa A. Napoli, Recording Secretary

Nicole DeRose, Secretary - Treasurer