

FACULTY SENATE MINUTES

April 9, 2019

Member	Representation	Term	Present (P) Absent (A) Teleconference (T) Videoconference (V)
Misty Burruel	President	2018-2020	P
Robin Witt	Vice-President	2018-2019	P
Nicole DeRose	Secretary/Treasurer	2018-2019	P
Marie Boyd	Curriculum Chair	2017-2019	P
Dionne Henderson	Business & Applied Technology	2017-2019	P
David Karp	Business & Applied Technology	2018-2020	P
Daniel Bentum	Chino/Fontana	2018-2020	<i>P/T</i>
William Araiza	Chino/Fontana	2017-2019	<i>P/T</i>
Rachel Arciniega	Health Sciences	2018-2020	A
Jayne Clark	Health Sciences	2017-2019	A
Rose Ann Osmanian	Instructional Support	2018-2020	P
Mary Jane Ross	Instructional Support	2017-2019	P
Kimberly George	Language Arts	2017-2019	P
Charmaine Phipps	Language Arts	2018-2020	P
Nicole DeRose	Mathematics & Science	2017-2019	P
Mark Gutierrez	Mathematics & Science	2018-2020	A
Dan Kern	Social & Behavioral Sciences	2018-2020	P
Angela Sadowski	Social & Behavioral Sciences	2017-2019	P

Fabiola Espitia	Student Services	2017-2019	P/V
Jackie Boboye	Student Services	2018-2020	P
Pat Aranda	Visual & Performing Arts	2017-2019	P
Kelly Ford Kaminski	Visual & Performing Arts	2018-2020	A
Doug Duno	Senator-At-Large	2017-2020	P
Garrett Kenehan	Senator-At-Large	2018-2021	P
Robin Witt	Senator-At-Large	2016-2019	P
Gail Keith-Gibson	Adjunct Senator-At-Large	2017-2019	P
Luke Gunderson	Adjunct Senator-At-Large	2018-2020	P
<i>Alternates</i>			
<i>Baron Brown</i>	<i>Business & Applied Technology</i>	<i>2017-2019</i>	<i>P</i>
<i>William O'Neil</i>	<i>Chino/Fontana</i>	<i>2017-2019</i>	<i>A</i>
<i>Shelly Eckvahl</i>	<i>Health Sciences</i>	<i>2017-2019</i>	<i>A</i>
<i>Shelley Marcus</i>	<i>Instructional Support</i>	<i>2017-2019</i>	<i>A</i>
<i>Jonathan Ausubel</i>	<i>Language Arts</i>	<i>2018-2020</i>	<i>P</i>
<i>Diana Cosand</i>	<i>Mathematics & Science</i>	<i>2018-2020</i>	<i>P</i>
<i>Sergio Gomez</i>	<i>Social & Behavioral Sciences</i>	<i>2018-2020</i>	<i>A</i>
<i>Donna Colondres</i>	<i>Student Services</i>	<i>2017-2019</i>	<i>A</i>
<i>Stan Hunter</i>	<i>Visual & Performing Arts</i>	<i>2017-2019</i>	<i>A</i>
<i>Kenyon Callahan</i>	<i>Adjunct Alternate Senator</i>	<i>2017-2019</i>	<i>A</i>

Guests:

Angela Burk Herrick, Biology, M&S

Lissa Napoli, Administrative Assistant, Faculty Senate

I. P.E (12:30 P.M.)

II. CALL TO ORDER (12:38 P.M.)

- a. Roll call

III. PUBLIC COMMENTS

- Senator Kern would like to invite people to participate in a conversation about the appropriate use of campus wide email, specifically, regarding the candidacy of offices. Recommendations to direct concerns to the communication committee email survey that was sent out by Brent Bracamontes.

IV. APPROVAL OF AGENDA

- a. April 9, 2019

- **Motion for Approval** - Senator Kern moved to approve the Agenda. Senator Ross seconded the motion. The motion was approved. 4.9.19, 21/0.

V. APPROVAL OF MINUTES

- a. April 2, 2019

- **Motion for Approval** - Senator Boyd moved to approve the Minutes. Senator Sadowski seconded the motion. The motion was approved. 4.9.19, 21/0.

VI. CONSENT AGENDA

- a. Faculty representatives that have been requested to serve:

1. Accounting Technician, Accounting & Budgeting Services, Karin Nelson, Accounting, BAT
2. College Planning Council Committee, Garrett Kenehan, Music, VPA
3. College Planning Council Committee, David Karp, Business, BAT

- **Motion for Approval** - Senator Boyd moved to approve the Consent Agenda. Senator Henderson seconded the motion. The motion was approved. 4.9.19, 21/0.

VII. GUEST(S)/PRESENTATION(S) - None.

VIII. REPORTS

a. President

1. **Faculty Tenure Reception**- The Newly Tenured Faculty reception was successful. 25 newly tenured Faculty, with about 70-80 in attendance. Faculty Senate appreciates everyone that helped (Senators Boyd, DeRose, Osmanian, Witt, Lissa Napoli, Shireen

Awad, Rachel Galindo, Lauren Ensberg, and student Nestor Hernandez. A special thank you to IT, M&O, and Facilities.

2. **Faculty Senate Scholarship** has been distributed college-wide and to CCSG. Please remind students that the opportunity exists. Deadline for submissions to the Faculty Senate Office is next Thursday, April 18, at 4pm. Winners will be notified April 26.
3. **Center for Culture and Social Justice:** Ray Austin from Special Populations reached out to see if faculty would be interested in participating in the **Eyes of Freedom** event on Monday, April 22. Different departments, programs, and clubs will be present during the opening ceremony. Ray is planning for student tours (i.e. – high school and middle), and providing a Habit food truck and DJ. Ray’s asking us to identify three or more faculty who are willing to sit at a booth with product giveaways (i.e. – pencils, scantrons, essay books, etc.). Ray would like to connect faculty with students during the event. President Burruel will send the information after the meeting.
4. **Budget:** It was confirmed that at minimum, the District will experience a \$5 million cut in funding as a result of the funding short-fall for the Student Centered Funding Formula, which is approximately \$324 million. This will impact the College’s 2018/2019 budget.
5. **Faculty Prioritization:** CCFA President Ausubel and Faculty Senate President Burruel are meeting with Laura Hope on Thursday to discuss the prioritization of the faculty positions and will report back during our April 23 meeting.
6. **16 Week Calendar:** Email has been sent to all faculty and adjunct faculty regarding the 16-Week Calendar. Senators should follow up with their constituents to determine the level of interest and collect statements of interest. A timeline was provided to Senators via email.

b. Vice President

1. Elections - Update
We are still seeking nominations for the Chino/Fontana alternate senator, and two adjunct senators. Senator Kenehan will put out a call for the Senator-at-Large. Voting for Faculty Lecture of the Year and President Elect started yesterday and ends April 19. Guest Angela Burk-Herrick requested that the original statements submitted for the President-Elect be redistributed college-wide.
2. Area D Report
See packet pgs. 3-18 (7-22 on screen). The ASCCC President’s Update letter (March 2019) contains important topics such as the funding formula, AB705, Guided Pathways, and the OER Initiative. The February 28 letter is about the funding formula. The UC system perceives that the Chancellor's Office does not value transfer to the UC because our funding is weighted on ADT degrees. The ASCCC Oversight Committee will continue to work on performance-based funding issues and what to do with non-credit courses. The March 18 letter is about improving participatory governance and suggests ongoing professional development for the Board of Governors and Chancellor’s Office staff.

c. Secretary-Treasurer - No report.

d. Curriculum - No report.

e. Coordinators - The next Coordinators’ meeting will occur on Friday, April 19. A report will be given at the April 23 Faculty Senate meeting.

f. Committees

IX. OLD BUSINESS

a. Measure P Project Prioritization Workgroup

1. Chino/Fontana, Senator Bentum reported that Mark Forde will represent Chino/Fontana.

b. Faculty Senate Priorities

Senators discussed Faculty Senate priorities and referred to the “Spring 2019 - Fall 2019 Faculty Senate Priorities,” which are included in the packet. Areas discussed included:

- **16-Week Calendar** (Need to elect): The district has already hired a consultant to conduct research on the fiscal impact of the 16-Week Calendar. It is imperative that Faculty Senate identify faculty to serve on the committee. Electing Unit Representatives for Committee Service and Selection Process is an agenda item. Email has been sent college-wide announcing the opportunity. Senators are seeking interested faculty. Group will meet in May and reconvene Fall 2019.
- **Dual Enrollment & Chaffey Unified School District (CSUSD)** (Matt Morin, Laura Hope, Jon Ausubel, Misty Burruel, Eric Jacobsen, and the Dual Enrollment Committee): CSUSD has an ambitious goal to enroll 24,000 of their high school students into a college course. Laura Hope and Matt Morin have invited CCFA President Ausubel and Faculty Senate President Burruel to begin these conversations. The Dual Enrollment Committee will also be involved in these conversations. Senator Gunderson has volunteered to serve in this capacity. Senator Ausubel suggested adding a coordinator to this committee/workgroup.
- **Faculty Hiring and FON Workgroup** (Laura Hope, Jon Ausubel, Misty Burruel, Angela Sadowski, and Emily Avila-Teegarden): Jon Ausubel and Laura Hope were designated to develop a workgroup to analyze the Faculty Obligation Number (FON) and 75/25 ratios. The Faculty Hiring Workgroup will run concurrently with negotiations for the next contract and will meet in May. The workgroup is co-chaired by Senator Ausubel and Vice-President Hope and will include two deans, one from Student Services and one from Instruction, a Senator, and Faculty Senate President, as well as Susan Hardie.
- **Faculty Senate Workgroup Updates:**
 1. College Committee Task Force (Senators Boyd, Kern, Boboye, and President Burruel)
 - a. Senator Kern is actively seeking additional input on the survey.
 - b. Senator Karp requested that the College Committee Task Force send information on their findings to discuss in CPC.
 2. Faculty Prioritization Evaluation (Senator Sadowski and Angela Burk-Herrick)
 - a. This workgroup will no longer meet. Work efforts will be incorporated into the Faculty Hiring and FON Workgroup.
 - b. Burk-Herrick said it would be great to have a really good campus wide eye, which seems to be happening with the workgroup. Data collected from Senator Sadowski and Burk-Herrick will be merged with the Faculty Hiring and FON Workgroup.
 3. Faculty Senate Bylaws/Constitution (Senators Ross, Witt, Ausubel, and Gunderson)

- a. Suggestions to change the language were developed. Senator Ross suggested Senate wordsmith for clarity vs. editing bylaws/constitution for practice.
 - b. Additional areas to review were identified.
 - c. Senator Witt would like the Faculty Senate to have a retreat to review and revise the Bylaws/Constitution. A draft will be provided at the next Faculty Senate meeting.
4. Meritorious Service Award: Mary Lee Requa (Senators Aranda, Duno, and Ford Kaminski)
 - a. The ceremony will occur in fall 2019.
5. Faculty Senate Retreat (Senator Boboye, Osmanian, Duno, and President Burruel)
 - a. Planning for the retreats should continue through spring in preparation for a retreat in the next academic year
 - b. A 2-Day retreat would allow Senate to evaluate the Bylaws and Constitution on the 1st day and then allow for prioritization of Senate's interests on the 2nd day. (Retreats could address the Bylaws/Constitution.)
 - c. Revisions should focus on clarity (word revision) and changes in practice should be identified and addressed separately.
 - d. After identification of retreat items, those items should be prioritized.
 - e. Retreat options include the Friday during fall flex, plus additional Fridays as necessary, and one Tuesday each month (October 2019 and March 2020).
6. Faculty Senate Handbook (Adjunct Handbook) (Senators Keith-Gibson, Brown, and Ross)
 - a. Senators discussed the logistics of overseeing the handbook and who will oversee the production.
 - b. Faculty Handbook, in addition to the Adjunct Faculty handbook, should be evaluated and updated to ensure continuity and connectivity.
 - c. Handbook should be updated annually.
 - d. Confirm Portal access.
 - e. Put out a call for faculty participation.
 - f. Senator Ross will provide edits to the Adjunct Handbook with the support of Senator Keith-Gibson and Senator Brown. Senator Ross will work on edits, followed by a call for additional contributing editors/reviewers.

- **Electing Unit Representatives for Committee Service and Selection Process**

President Burruel asked that Senators review and consider the ASCCC Candidate Information sheet provided in the packet as a template when identifying faculty to serve on college-wide committees. There was no further discussion on the topic.

X. NEW BUSINESS

- a. Manager Hiring Committee (Faculty representatives have requested to serve as follows):
Dean, Business and Applied Technology,

Carol Dickerson, Accounting, BAT
Dionne Henderson, BSOT , BAT
Jim Sloan, Fire Technology/EMT, BAT
Abel Chen, Business;Legal Studies, BAT
Melissa Sakoonphong, Counselor, Counseling

Senators questioned the method used to select faculty to participate on this hiring committee. Senator Karp will consult the faculty within BAT to identify if there are other additional faculty interested in serving and report at the next Faculty Senate meeting. President Burrue will clarify with HR the number of faculty that may serve on a Dean hiring committee, inquire about adding faculty from other school(s), and follow up with the CIO to solicit additional interest from other faculty within BAT.

- **Motion for Approval** - Senator Sadowski moved to approve. Senator Karp seconded the motion. The motion was approved. 4.9.19, 21/0.
- b. Math Placement Rules - tabled to the next meeting scheduled for April 30, 2019.
- c. Guided Pathways - tabled to the next meeting scheduled for April 30, 2019.

XI. ANNOUNCEMENTS

- Faculty Lecturer of the Year, Julie Song, Professor, Sociology, on Tuesday, April 16 (9:45 am) in the Chaffey College Theatre
- Dean Joy Haerens Retirement Celebration on Tuesday, April 30 (1-3pm) in AD-151
- The Chaffey College Latino Faculty and Staff Association sponsored the 1st Annual Cesar Chavez, Student Social Justice Contest
- CCFA still has three or four delegate spots for the winter conference, which will take place during the last weekend in April, in Irvine. If anyone is interested in attending, please let CCFA President Jon Ausubel know. (Announced during Public Comment)
- Faculty Summer Institute will take place August 5-7, 2019. Applications will be accepted through April 26, 2019 at 2 pm. <https://form.jotform.com/FSC109/FS12019> (Announced during Public Comment)

XII. FLOOR ITEMS

XIII. ADJOURNMENT (1:50 P.M.)

The next Faculty Senate meeting is scheduled for Tuesday, April 23, 2019, BEB-204

Lissa A. Napoli, Recording Secretary

Nicole DeRose, Secretary - Treasurer