

FACULTY SENATE MINUTES

April 2, 2019

Member	Representation	Term	Present (P) Absent (A) Teleconference (T) Videoconference (V)
Misty Burruel	President	2018-2020	P
Robin Witt	Vice-President	2018-2019	P
Nicole DeRose	Secretary/Treasurer	2018-2019	P
Marie Boyd	Curriculum Chair	2017-2019	P
Dionne Henderson	Business & Applied Technology	2017-2019	P
David Karp	Business & Applied Technology	2018-2020	P
Daniel Bentum	Chino/Fontana	2018-2020	<i>P/T</i>
William Araiza	Chino/Fontana	2017-2019	<i>P/T</i>
Rachel Arciniega	Health Sciences	2018-2020	P
Jayne Clark	Health Sciences	2017-2019	P/T
Rose Ann Osmanian	Instructional Support	2018-2020	P
Mary Jane Ross	Instructional Support	2017-2019	P
Kimberly George	Language Arts	2017-2019	P
Charmaine Phipps	Language Arts	2018-2020	P
Nicole DeRose	Mathematics & Science	2017-2019	P
Mark Gutierrez	Mathematics & Science	2018-2020	A
Dan Kern	Social & Behavioral Sciences	2018-2020	A
Angela Sadowski	Social & Behavioral Sciences	2017-2019	P

Fabiola Espitia	Student Services	2017-2019	P/V
Jackie Boboye	Student Services	2018-2020	P
Pat Aranda	Visual & Performing Arts	2017-2019	P
Kelly Ford Kaminski	Visual & Performing Arts	2018-2020	P
Doug Duno	Senator-At-Large	2017-2020	P
Garrett Kenehan	Senator-At-Large	2018-2021	P
Robin Witt	Senator-At-Large	2016-2019	P
Gail Keith-Gibson	Adjunct Senator-At-Large	2017-2019	P/T
Luke Gunderson	Adjunct Senator-At-Large	2018-2020	P
<i>Alternates</i>			
<i>Baron Brown</i>	<i>Business & Applied Technology</i>	<i>2017-2019</i>	<i>P</i>
<i>William O'Neil</i>	<i>Chino/Fontana</i>	<i>2017-2019</i>	<i>P</i>
<i>Shelly Eckvahl</i>	<i>Health Sciences</i>	<i>2017-2019</i>	<i>A</i>
<i>Shelley Marcus</i>	<i>Instructional Support</i>	<i>2017-2019</i>	<i>P/V</i>
<i>Jonathan Ausubel</i>	<i>Language Arts</i>	<i>2018-2020</i>	<i>P</i>
<i>Diana Cosand</i>	<i>Mathematics & Science</i>	<i>2018-2020</i>	<i>P</i>
<i>Sergio Gomez</i>	<i>Social & Behavioral Sciences</i>	<i>2018-2020</i>	<i>A</i>
<i>Donna Colondres</i>	<i>Student Services</i>	<i>2017-2019</i>	<i>A</i>
<i>Stan Hunter</i>	<i>Visual & Performing Arts</i>	<i>2017-2019</i>	<i>A</i>
<i>Kenyon Callahan</i>	<i>Adjunct Alternate Senator</i>	<i>2017-2019</i>	<i>A</i>

Guests:

Angela Burk Herrick, Biology, M&S

Nayeli Flores, President of the DREAMers Club

Laura Hope, Interim Vice President of Instruction and Institutional Effectiveness

Lissa Napoli, Administrative Assistant, Faculty Senate

Neil Watkins, English, Language Arts

I. P.E (12:30 P.M.)

II. CALL TO ORDER (12:38 P.M.)

- a. Roll call

III. PUBLIC COMMENTS

- Senator Ford Kaminski announced that the spring theater production commences this week and will take place in the theater. Senator Marcus encouraged everyone to attend the spring production.
- Senator Karp announced that Legal Night will return to Chaffey College on Wednesday, April 24, 2019 from 6:00 - 10:00 PM in BE-105. Registration is required. Visit www.chaffey.edu/legalnight to register.

IV. APPROVAL OF AGENDA

- a. April 2, 2019
- **Motion** - President Burruel moved to pause on the agenda items under discussion once Neil Watkins and Laura Hope arrive in order to accommodate their presentation during the “Guest Presentation” and “Coordinator” reports. Senator Kenehan seconded the motion. The motion was approved. 4.2.19, 20/0/1.
 - **Motion for Approval** - President Burruel moved to approve the Agenda. Senator Gunderson seconded the motion. The motion was approved. 4.2.19, 21/0.

V. APPROVAL OF MINUTES

- a. March 26, 2019
- Senator Gunderson recommended under Committee reports clarifying the 50% reassigned time for DE FOSAs. Senator Gunderson also recommended, under Old Business, C, need to clarifying that CCFA will not match the Faculty Senate Scholarship Funds.
 - **Motion for Approval** - President Burruel moved to approve the Minutes as amended. Senator Boyd seconded the motion. The motion was approved. 4.2.19, 23/0.

VI. CONSENT AGENDA

- a. Faculty representatives who can no longer serve:

1. Petition Evaluation Committee, Sandra Clay, ADN, HS

- **Motion for Approval** - Senator Boyd moved to approve the Consent Agenda. Senator DeRose seconded the motion. The motion was approved. 4.2.19, 23/0.

VII. GUEST(S)/PRESENTATION(S) - DREAMer's Club Faculty Advisor and Faculty Tri-chair of the Undocumented Advocates Committee, Neil Watkins, and DREAMers' Club President, Nayeli Flores.

- Professor Watkins and Nayeli Flores visited the Faculty Senate to request support for a document that asks the College to provide additional support to undocumented/AB 540/DACA students. The document includes two ideas: to reassign/identify a full time counselor for undocumented/AB 540/DACA students and to reassign/identify a full time program assistant/liaison for undocumented/AB 540/DACA students. Approximately 1,343 AB 540 students are at Chaffey College, and it is likely that the number is higher, all of whom require more support to increase their opportunities for success.
- **Motion** - Senator Boyd moved to endorse the efforts of Neil Watkins and the DREAMers club to continue to seek additional assistance from the College. Senator Ford Kaminski seconded the motion. The motion was approved. 4.2.19, 24/0.

VIII. REPORTS

a. President - No report.

b. Vice President

1. Faculty Senate Elections - Update

Vice-President Witt congratulated Dionne Henderson (BAT), Tracy Kocher (BAT alternate), and Stan Hunter (VPA alternate), who won by acclamation. We are still seeking nominations for the Chino/Fontana alternate senator and two Adjunct senators. Voting for Faculty Lecturer of the Year and President Elect will begin April 8 and end April 19.

2. Area D Report - This is tabled due to time constraints on today's meeting and will be reported at the next scheduled meeting, on 4/9.

c. Secretary-Treasurer - No report.

d. Curriculum - No report.

e. Coordinators

1. **Scheduling/Facilities/16-Week Calendar**

Laura Hope is in the process of finalizing the Fall Schedule of Classes. Her hope is that we can build a wire frame around what scheduling will look like for Spring. We have been late in making scheduling plans, which is difficult for the coordinators. At the next coordinators meeting, Vice President Hope will propose a first draft of the Spring Schedule, so by the end of the semester the coordinators will have a fairly clear road map for Spring. The fiscal picture and the way the college prioritizes growth are a challenge. We will focus our attention on planning for base in the primary terms, with a 3% increase in the fall. Summer would be used for growth, as opposed to primary terms.

As we face facilities challenges and focus on Measure P, the College will need to be judicious and schedule classes in rooms that are appropriately sized based on class caps. Coordinators will be encouraged to set up full-time schedules for Spring 2020 prior to the end of the Spring 2019 term. The next coordinator's meeting is scheduled for April 19, 2019.

Cambridge West is the firm that has been contracted to complete the fiscal impact report for the 16-Week Calendar. Their timeline is to conclude their work by August 31, 2019. The firm would like to know what the previous dialogue has been around the subject and integrate that information into their report. Vice President Hope has requested minutes that reflect the 16-Week Calendar dialogue. Cambridge West will not advise on what to do, but rather provide the benefits and challenges of a 16-Week Calendar.

f. Committees

1. Faculty Senate Retreat (Sub-committee) - No report.
 - A. Senators Boboye, Osmanian, Duno, and President Burruel

IX. OLD BUSINESS

- a. Measure P Project Prioritization Workgroup
 1. Chino/Fontana, TBD Senator Bentum reported that there was no response to this call. He will send out another call for service.
 2. Adjunct Representative, Kevin Baccari will serve.

X. NEW BUSINESS

- a. Meritorious Service Award: Mary Lee Requa
 - Senators Aranda, Duno, and Ford Kaminski (readers). Recommendation is to approve the nomination. **Motion** - Senator Boyd moved to approve. Senator Ford Kaminski seconded the motion. The motion was approved. 4.2.19, 24/0.

- b. Faculty Senate Priorities

The Faculty Senate packet includes a list on page 28 of Faculty Senate priorities to be discussed. Senate will need to decide when they will report on the progress of each of these areas.

- **16-Week Calendar (Need to elect):** The District has already hired a consultant to conduct research on the fiscal impact of the 16-Week Calendar. It is imperative that Faculty Senate identify faculty to serve. Electing Unit Representatives for Committee Service and the Selection Process is an agenda item, and Senate discussed the value of including a brief statement, approximately 100 words, as a requirement. It was also requested that Senate find out the proposed meeting times and elect up to two representatives per school (one will serve as an alternate in the absence of the other). President Burruel will craft an email to send to the Senators outlining the criteria. Senators will then send an email to their constituents. A collegewide email will also be distributed.
- **Motion** - Senator Boyd moved to approve up to two per school. Senator Sadowski seconded the motion. The motion was approved. 4.2.19, 24/0.0
- **Dual Enrollment & Chaffey Unified School District (CSUSD):** CSUSD has an ambitious goal to enroll 24,000 of their high school students into a college course. Laura Hope and Matt Morin have invited CCFA President Ausubel and Faculty Senate President Burruel to begin these conversations. The Dual Enrollment Committee will also be involved.
- The remaining priorities were tabled due to time constraints and will be discussed at the next scheduled meeting, on 4/9.

c. Committee Service

1. Electing Unit Representatives for Committee Service and Selection Process

XI. ANNOUNCEMENTS

XII. FLOOR ITEMS

XIII. ADJOURNMENT (1:50 P.M.)

The next Faculty Senate meeting is scheduled for Tuesday, April 9, 2019, BEB-204

Lissa A. Napoli, Recording Secretary

Nicole DeRose, Secretary - Treasurer