

## FACULTY SENATE MINUTES

March 26, 2019

<b>Member</b>	<b>Representation</b>	<b>Term</b>	<b>Present (P) Absent (A) Teleconference (C) Videoconference (V)</b>
Misty Burruel	President	2018-2020	P
Robin Witt	Vice-President	2018-2019	P
Nicole DeRose	Secretary/Treasurer	2018-2019	P
Marie Boyd	Curriculum Chair	2017-2019	P
Dionne Henderson	Business & Applied Technology	2017-2019	P
David Karp	Business & Applied Technology	2018-2020	P
Daniel Bentum	Chino/Fontana	2018-2020	<i>P/T</i>
William Araiza	Chino/Fontana	2017-2019	<i>P/T</i>
Rachel Arciniega	Health Sciences	2018-2020	P
Jayne Clark	Health Sciences	2017-2019	A
Rose Ann Osmanian	Instructional Support	2018-2020	P
Mary Jane Ross	Instructional Support	2017-2019	P
Charmaine Phipps	Language Arts	2018-2020	P
Kimberly George	Language Arts	2017-2019	P
Nicole DeRose	Mathematics & Science	2017-2019	P
Mark Gutierrez	Mathematics & Science	2018-2020	A
Dan Kern	Social & Behavioral Sciences	2018-2020	P
Angela Sadowski	Social & Behavioral Sciences	2017-2019	A

Fabiola Espitia	Student Services	2017-2019	P
Jackie Boboye	Student Services	2018-2020	P
Kelly Ford Kaminski	Visual & Performing Arts	2018-2020	P
Pat Aranda	Visual & Performing Arts	2017-2019	P
Doug Duno	Senator-At-Large	2017-2020	P
Garrett Kenehan	Senator-At-Large	2018-2021	P
Robin Witt	Senator-At-Large	2016-2019	P
Gail Keith-Gibson	Adjunct Senator-At-Large	2017-2019	P
Luke Gunderson	Adjunct Senator-At-Large	2018-2020	P
<i>Alternates</i>			
<i>Baron Brown</i>	<i>Business &amp; Applied Technology</i>	<i>2017-2019</i>	<i>P</i>
<i>William O'Neil</i>	<i>Chino/Fontana</i>	<i>2017-2019</i>	<i>P</i>
<i>Shelly Eckvahl</i>	<i>Health Sciences</i>	<i>2017-2019</i>	<i>A</i>
<i>Shelley Marcus</i>	<i>Instructional Support</i>	<i>2017-2019</i>	<i>P/V</i>
<i>Jonathan Ausubel</i>	<i>Language Arts</i>	<i>2018-2020</i>	<i>P</i>
<i>Diana Cosand</i>	<i>Mathematics &amp; Science</i>	<i>2018-2020</i>	<i>A</i>
<i>Sergio Gomez</i>	<i>Social &amp; Behavioral Sciences</i>	<i>2018-2020</i>	<i>A</i>
<i>Donna Colondres</i>	<i>Student Services</i>	<i>2017-2019</i>	<i>A</i>
<i>Stan Hunter</i>	<i>Visual &amp; Performing Arts</i>	<i>2017-2019</i>	<i>A</i>
<i>Kenyon Callahan</i>	<i>Adjunct Alternate Senator</i>	<i>2017-2019</i>	<i>A</i>

**Guests:**

Angela Burk-Herrick, Biology, Math & Science  
Lissa Napoli, Administrative Assistant, Faculty Senate  
Tamari Jenkins, Spanish, Language Arts

**I. P.E (12:30 P.M.)**

**II. CALL TO ORDER (12:38 P.M.)**

- a. Roll call

**III. PUBLIC COMMENTS**

- Senator Karp asked if we would be doing the April 1st minutes this year. Discussion regarding the continuation of this tradition followed. The draft of this year's version will be distributed to the Senators for review and feedback by Wednesday, March 27, 4pm. Following feedback, Senator Ross will forward the final draft to the Faculty Senate Office by Thursday, March 28, 1pm, to be distributed the following week.

**IV. APPROVAL OF AGENDA**

- March 26, 2019
- **Motion for Approval** - Senator Boyd moved to approve the Agenda. Senator Gunderson seconded the motion. The motion was approved. 3.26.19, 21/0.

**V. APPROVAL OF MINUTES**

- a. March 12, 2019
- **Motion for Approval** - In order to clarify the dollar amount that may be lost as a result of the state's budget cuts, Senator Gunderson requested that the President's Report reflect that Chaffey College may lose a particular amount. Senator Boyd moved to approve the Minutes as amended. Senator Kern seconded the motion. The motion was approved. 3.26.19, 20/0/1.

**VI. CONSENT AGENDA**

- **No consent agenda to review.**

**VII. GUEST(S)/PRESENTATION(S) - None.**

**VIII. REPORTS**

**a. President**

- Packet includes the Faculty Senate Governing Board Report, which highlights the Faculty Senate/Curriculum PSR, an update on the Burrowing Owls, and the Inland Empire Guided Pathways Planning Summit. This year's modified PSR reflects the need for a Faculty Senate computer, two computers to be located at Fontana and Chino, a travel and conference budget augmentation, an ASCCC Membership dues augmentation, and curriculum management software upgrade.
- Packet also includes the Senator Emeritus Status Resolution for Marie Boyd. President

Burrueel read the resolution, and a standing ovation ensued. Vice President Witt shared that senators at the Area D meeting supported the resolution by acclamation. The resolution will be presented at the ASCCC Spring Plenary.

- President Burrueel reminded senators of the remaining Faculty Senate meetings, which include 4/2, 4/9, 4/30, and 5/7 (End of Year Celebration and Scholarship Awards). A meeting will not be held on 4/16 (Faculty Lecturer Day). Senators were in favor of maintaining the remaining meetings in order to address Faculty Senate priorities and outstanding items that have yet to be covered.

## **b. Vice President**

### 1. Elections - Update

Congratulations to the following who won by acclamation:

- Mary Jane Ross (IS)
- Shelley Marcus (IS alternate)
- Steven Shelton (LA), thanks to Kim for her service
- Angela Sadowski (SBS)
- Shelley Eckvahl (HS)
- Jayne Clark (HS alternate)
- Nikki De Rose (M&S)
- Diana Cosand (M&S alternate)
- Jean Oh (Student Services), thanks to Fabiola for her service
- Donna Colondres (Student Services alternate)
- Patrick Aranda (VPA)
- Manar Hijaz (Chino/Fontana), thanks to William Araiza

An Election will be held to determine who will be the alternate and senator:

- Tracy Kocher (BAT)
- Dionne Henderson (BAT)

No nominations- another call request will be made

- Chino/Fontana alternate (Senator Bentum will facilitate election)
- VPA alternate (Senator Ford Kaminski will facilitate election)
- Adjunct rep (Senator Gunderson will facilitate election)

The following were nominated for President Elect:

- Misty Burrueel and Baron Brown

The following were nominated for Faculty Lecturer of the Year:

- Michele Dowd, English, LA
- Baron Brown, Criminal Justice, BAT
- David Rentz, Music, VPA
- Donna Colondres, Counselor, SS
- Jin Lu, Chinese, LA
- Sandra Collins, Biology, M&S
- Mark Padilla, Physics, M&S

- Senator Gunderson reminded the Faculty Senate to not announce the elections to adjunct because they are not allowed to vote for either the President Elect or Faculty Lecturer of the year, which represents an inequity that persists among faculty.

**c. Secretary-Treasurer**

1. Please consider increasing your contributions or begin contributing to the Chaffey College Faculty Senate Scholarship Fund. In an email dated March 25, 2019, CCFA President Jon Ausubel reached out to the the faculty at large, encouraging all faculty to contribute to the Scholarship Fund. Last year CCFA matched the Faculty Senate funds, and the College awarded this scholarship to two students. As faculty, do we consider this scholarship to be of importance? If so, contribute to the funds. The payroll deduction form is available with this meeting packet. Additional contributions can be made for this year and an increase in existing contributions for the next and future academic years can aid in the longevity of this scholarship fund. The donations are tax deductible and the funds are a wonderful way to honor students.
2. Faculty Senate Administrative Assistant, Lissa Napoli, will contact the Chaffey College Foundation and ask for an updated Payroll Deduction Form. The request will include asking that the Social Security # option be removed and the Faculty Senate account name and numbers be included on the form. Beginning April 1st, Krysten Audibert will be the new administrative assistant for the Foundation Office.

**d. Curriculum**

1. Nominations are needed to fill postions on the Curriculum Committee. Every school is in need of at least one representative. Please make announcements to the schools to seek representation.

**e. Coordinators**

**f. Committees**

**1. Academic and Student Services Issues Group**

**A. Senators DeRose, Witt, and President Burruel**

- The group focused on the 16-week calendar, Turning Point, Distance Education, Dual Enrollment, LGBTQIA Representative, field trips, and instructional support (lab techs).
- 16-Week Calendar: Classified Union and Senate have identified their representatives. Faculty Senate will need to identify their representatives. The newly developed committee will focus on a comprehensive analysis of the academic and fiscal impact of moving to a 16-week calendar.
- Turning Point: Baron Brown has been in contact with coordinators. The college will incrementally work toward building a schedule a year out. Dean McClellan is working with Human Resources to develop a pool of tutors. We learned that graduate programs are using grad students as tutors. The Turning Point Advisory committee, comprising experts directly related to the program, has met once and is focused on ensuring a single voice when working with the prisons.
- Distance Education: Matt Morin will continue to lead Distance Education. 100% reassigned time will be granted to one faculty member and 50% to two faculty

members. An OEI grant will also support a virtual Career Center. Faculty who have identified needs for resources should contact DE.

- Dual Enrollment: Faculty Senate and CCFA will need to identify faculty representatives to work with Matt Morin and Chaffey Joint Unified District to discuss their interest in having 24,000 of their students take a college course. The focus will be inquiry and exploration.
- LGBTQIA Representative: Faculty expressed concern that an LGBTQIA representative has not been identified per Education Code, ARTICLE 3.5. Sexual Orientation and Gender Identity Equity in Higher Education [66271.2 - 66271.3]. El Camino College was provided as an example. Vice President of Student Services is looking into the matter.
- Lab Tech Protocols: Disciplines with labs have expressed concerns about the oversight of the lab environment, supplies, and equipment. Faculty requested that a process be established that would ensure proper communication among discipline faculty teaching courses in labs, the lab techs, and the Health and Safety Committee. Supplies and materials have been removed from the labs without consultation. The CIO will follow-up with the area dean, and Melanie Siddiqi will follow up with Troy Ament to confirm communication processes. Senator Boyd has been encouraging Professor Joyce Oakdale to develop a lab tech certificate program.

## **IX. OLD BUSINESS**

- a. *The Chronicle of Higher Education*: “It Matters a Lot Who Teaches Introductory courses. Here’s Why.”
- b. Chaffey College Foundation: Monthly Payroll Deductions- Faculty contributions
- c. Senate Scholarships- Review criteria and the application form
  - The Faculty Senate Student Scholarship balance is \$2,937.00.
  - CCFA matched the Senate’s \$1000 scholarship which allowed Faculty Senate to provide two scholarships in the amount of \$1000. However, CCFA will not match the scholarship this year.
  - Senators discussed the Foundation account and faculty payroll deductions/contributions and suggested reminding faculty to contribute.
  - Senators discussed the scholarship application and suggested advertising the scholarship to read “up to two scholarships may be available” and requested that students who apply seek feedback on their application from the Success Center, a Faculty Advisor, or a faculty member.
  - Faculty Senate will announce the scholarship to Student Life and faculty. Lissa has booked the Wignall Museum Courtyard for this event.
- d. Measure P Project Prioritization Workgroup
  1. VPA, TBD, this representative (Sheila Malone) was approved at the March 12 meeting
  2. Chino/Fontana, TBD
  3. Library/Instructional Support, TBD this representative (Athalie Sapp) was approved at the March 12 meeting
  4. Adjunct Representative, TBD

e. Faculty Senate Communication and Meetings

**X. NEW BUSINESS**

- a. Electing Unit Representatives for Committee Service

**XI. ANNOUNCEMENTS**

- a. Tenure Reception: Wednesday, March 27, 2019, AD-151, 12:30-1:50 PM  
b. President Burruel shared that Senator Gutierrez and his wife are proud to announce the arrival of their baby girl, Ella Marie Lyn. She was born on Sunday, March 17, at 6:26 pm, weighing in at 5 lbs. 15 oz. and 18 in. Both Ella and Mommy are doing well.

**XII. FLOOR ITEMS**

**XIII. ADJOURNMENT (1:50 P.M.)**

**The next Faculty Senate meeting is tentatively scheduled for Tuesday, April 2, 2019,  
BEB-204**

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**Lissa A. Napoli, Recording Secretary**

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**Nicole DeRose, Secretary - Treasurer**