

## FACULTY SENATE MINUTES

March 5, 2019

### Members Present:

Vice President/ Senator-at-Large/Mathematics & Science.....	Robin Witt
Secretary/Treasurer/ Mathematics & Science.....	Nicole DeRose
Curriculum Chair.....	Marie Boyd
Business & Applied Technology.....	David Karp
Chino/Fontana.....	Daniel Bentum
Chino/Fontana.....	William Araiza
Health Sciences.....	Rachel Arciniega
Instructional Support.....	Rose Ann Osmanian
Instructional Support.....	Mary Jane Ross
Language Arts.....	Kimberly George
Language Arts.....	Charmaine Phipps
Social & Behavioral Sciences.....	Angela Sadowski
Social & Behavioral Sciences.....	Sergio Gomez
Student Services.....	Fabiola Espitia
Student Services.....	Jackie Boboye
Visual & Performing Arts.....	Kelly Ford Kaminsky
Senator-at-Large.....	Doug Duno
Senator-at-Large.....	Garrett Kenehan
Adjunct Senator-at-Large.....	Gail Keith-Gibson
Adjunct Senator-at-Large.....	Luke Gunderson

### Members Absent:

President.....	Misty Burruel
Business & Applied Technology.....	Dionne Henderson
Business & Applied Technology.....	Baron Brown
Health Sciences.....	Jayne Clark
Mathematics & Sciences.....	Mark Gutierrez
Mathematics & Science.....	Diana Cosand
Social & Behavioral Sciences.....	Dan Kern
Student Services.....	Donna Colondres
Visual & Performing Arts.....	Pat Aranda
Visual & Performing Arts.....	Stan Hunter
Adjunct Alternate Senator.....	Kenyon Callahan

### Alternates Present:

Chino/Fontana.....	William O'Neil
Health Sciences.....	Shelley Eckvahl
Instructional Support.....	Shelley Marcus

Language Arts.....Jon Ausubel

**Guests:**

Lissa Napoli, Administrative Assistant, Faculty Senate

Tamari Jenkins, Spanish, Language Arts

**I. P.E (12:30 P.M.)**

**II. CALL TO ORDER (12:38 P.M.)**

- a. Roll call

**III. PUBLIC COMMENTS**

- **Motion for Approval** - Vice-President Witt moved to move Public Comments to the end of the agenda to ensure enough time to get through more pressing business. Senator DeRose seconded the motion. The motion was approved. 3.5.19, 19/0.

**IV. APPROVAL OF AGENDA**

- a. March 5, 2019
  - **Motion for Approval** - Senator Karp moved to approve the agenda. Senator Ford Kaminsky seconded the motion. The motion was approved. 3.5.19, 19/0.

**V. APPROVAL OF MINUTES**

- a. February 26, 2019
  - Senator Ross requested to move President Burruel’s comments regarding the Faculty Graduation Marshalls from VII. GUEST(S)/PRESENTATION(S) to VIII. REPORTS, a. President, to reflect these as her comments.
  - Senator Ausubel asked to clarify the FON from the Coordinators Report and identify the issues with the FOSAs.
  - III. PUBLIC COMMENTS, fourth bullet down, correct “shaken” to “shaking.”
  - **Motion for Approval** - Senator Duno moved to approve the minutes as amended. Senator Boboye seconded the motion. The motion was approved. 3.5.19, 18/0/2.

**VI. CONSENT AGENDA**

- a. Faculty representatives that have been requested to serve:
  - 1. Educational Program Assistant, Math & Sciences, Robin Witt, Mathematics, M&S
  - 2. Administrative Assistant II, Language Arts, Stephen Shelton, Communication Studies, LA

3. Administrative Assistant II, Language Arts, Leona Fisher, English, LA
4. Administrative Assistant II, Health Sciences, Jayne Clark Frize, Nursing, HS
5. Bookstore Accounting Assistant, Campus Store, Marlene Cianchetti, Nursing, HS
6. Captain, Campus Police Department, Baron Brown, Criminal Justice, BAT
7. Captain, Campus Police Department, Misty Burruel, President, Faculty Senate
8. Facilities Specialist/Buyer, Purchasing Services, Erik Kolb, Biology, M&S
9. Scholastic Standards Committee, Magali Gonzalez, Counselor, Counseling

b. Faculty representatives who can no longer serve:

1. Colleague/Datatel Steering Committee, Marie Boyd, Curriculum Chair

- Note: Faculty Senate needs to seek another faculty representative to serve on the Colleague/Datatel Steering Committee.
- **Motion for Approval** - Senator Boyd moved to approve the Consent Agenda. Senator George seconded the motion. The motion was approved. 3.5.19, 21/0.

## VII. GUEST(S)/PRESENTATION(S)

## VIII. REPORTS

a. **President** - No report

b. **Vice President**

1. Social Sciences Senator, Alternate (2018-2020). Congratulations to Sergio Gomez.
2. Faculty Senate Elections - Update  
Vice-President Witt has only been CC'd for the Chino/Fontana and Adjunct elections (thanks to Senators Gunderson and Bentum). Deadline to send email to each unit is today.
3. Faculty Senate Constitution, Article V, Section 8

- Senators discussed Article V, Section 8 of the Faculty Senate Constitution as it is currently written. Article V, Section 8 is included in the Faculty Senate packet.
- Senator Gunderson moved to form a subcommittee and choose members to rewrite Article V, Section 8. Senator Karp seconded the motion. The motion passed, 3.5.19, 21/0.
- A subcommittee was formed with the following volunteers: Senators Ross, Witt, and Ausubel

c. **Secretary-Treasurer**. No report.

d. **Curriculum**. No report.

e. **Coordinators**. No report.

## **f. Committees**

### **1. College Committees Task Force**

#### **A. Senators Kern, Boyd, Boboye, and President Burruel**

A review of the raw data collected last fall will continue over the next few weeks to tease out implications. These will be shared with both the Faculty Senate and with the College Planning Council (CPC). The following aspects of the data were noted:

- After Brown Act training on 2/20/2019, it became clear that there are only 4 “Brown Act” bodies on campus: The Board of Trustees, Faculty Senate, Curriculum Committee, and CCSG. Therefore, the data in column 4 for the spreadsheet of Committee Survey Findings can be collapsed.
- Upon a review of the ASCCC card outlining the 10+1 “participatory governance” areas, all campus committee can be said to fall within the realm of “participatory governance,” and therefore the data in column 5 for the spreadsheet of Committee Survey Findings can be collapsed.
- The Committees Task Force, Senators Kern, Boboye, and Body will continue to analyze the data as reported in the committee survey, especially looking for areas where there were a preponderance of “I don’t know” answers, indicating a need for training of some sort.

The scope of this project was discussed. In general, there is a need for direction and documentation regarding the overall committee environment campus wide, i.e.:

- How do the College Committees inform overall Institutional Effectiveness, specifically as outlined in the Quality Focus Essay’s threads of Communication, Efficiency, and Equity?
- How do the College Committees inform the Board Policies and Administrative Procedures?
- How and when are new committee formed?

It was noted that a shift in terminology has been made in the Chancellor’s Office from “shared governance” to the T5 phrase “participatory governance.”

There is a need for a Faculty Manual – a map – defining our “participatory governance” structure and processes, in alignment with BP/AP 2510 Participation in Shared Governance.

#### **NEXT STEPS:**

- Continue to tease out info from the Committee survey and analyze areas where there seems to be gaps in understanding
- Present findings thus far to CPC
- Continue to work on draft of a Faculty manual defining our “participatory

governance” structure and processes in alignment with BP/AP 2510 Participation in Shared Governance.

- Review CCSG’s charter process for any relevant information in guiding our work pertaining to how/when committees are formed.

## 2. College Planning Committee

A. Senators Kenehan, Karp, and Boyd. Senator Kenehan reported that at the last meeting, the group responded from a mandate from the state to fill out a report on the Visions document. CPC met and split up the two goals to determine which of the given template points should be responded to, what those numbers should be, and how those numbers should be acquired. The next CPC meeting is scheduled for Friday, March 8, 2019.

## 3. Academic Calendar Committee

A. Senators Duno and Boboye. Senator Duno shared that the 16 Week Calendar Committee currently has reps from CCFA and faculty, and the CIO is in the process of selecting managers to serve on this committee. The first meeting has not yet been scheduled.

# IX. OLD BUSINESS

## a. Faculty Hiring Committee - **Instructor, Child Development, Fontana/Rancho Selection Committee**

Maryline Chemama, Chemistry, M&S, Child Development and Education, SBS

Linda Marcotte, Child Development and Education, SBS

Christina McPeck, Child Development and Education, SBS

Monica Alexander, Child Development and Education, SBS

- No report

## b. Open Educational Resource Liaison (Adjunct) - ASCCC

1. Dean Ramser, English
2. Douglas Cummings, Cinema
3. Nadeem Riaz, BAT
4. Jessica Moss, Sociology
5. Yancey Gastelum, American Sign Language

## c. *The Chronicle of Higher Education*: “It Matters a Lot Who Teaches Introductory courses. Here’s Why.”

## d. Chaffey College Foundation: Monthly Payroll Deductions- Faculty contributions.

## e. Measure P Project Prioritization Workgroup - The following Faculty Representatives have been identified:

1. Carol Dickerson, BAT Representative
2. Jennifer Renteria, HS Representative
3. Annette Henry, KNA Representative

4. Mellanie Reeve, LA Representative
  5. Emily Avila-Teegarden, M&S
  6. Nicole Barbari, SBS Representative
  7. Sheila Malone, VPA,
  8. Chino/Fontana, TBD
  9. Library/Instructional Support, TBD
  10. Julie Law, Student Services Representative
  11. Kevin Baccari, Adjunct Representative
- f. Faculty Senate Communication and Meetings
- g. Resolution: Emeritus Status

**X. NEW BUSINESS**

**XI. ANNOUNCEMENTS**

- Senator Kenehan announced Faculty Senate congratulations to those faculty that have been granted tenure.
- Senator Karp asked for the status of a previously made motion asking the College to develop a plan to form diverse hiring committees at a past meeting. What is the status of that motion? Will there be a report back to Faculty Senate?
- Senator Ford Kaminsky announced that those people in swing buildings will move back into the theater after Spring Break. Students will get to perform on the Chaffey College stage. Congratulations to the students that attended the recent Board meeting to share their concerns regarding the theater renovations.
- Senator Ausubel attended the ASCCC meeting last week. All materials from the meeting are available on the ASCCC website. The legal discussion was the largest takeaway, which is that the law is much less restrictive than Chaffey processes are. Dr. Shannon and Lisa Bailey are open to discussion of more natural environments for the hiring process.

**XII. FLOOR ITEMS**

**XIII. ADJOURNMENT (1:50 P.M.)**

**The next Faculty Senate meeting is scheduled for Tuesday, March 12, 2019, BEB-204**

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**Lissa A. Napoli, Recording Secretary**

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**Nicole DeRose, Secretary - Treasurer**