

FACULTY SENATE MINUTES

February 19, 2019

Members Present:

President.....	Misty Burruel
Vice President/ Senator-at-Large/Mathematics & Science....	Robin Witt
Secretary/Treasurer/ Mathematics & Science.....	Nicole DeRose
Curriculum Chair.....	Marie Boyd
Business & Applied Technology.....	Dionne Henderson
Business & Applied Technology.....	David Karp
Chino/Fontana.....	Daniel Bentum
Chino/Fontana.....	William Araiza
Health Sciences.....	Rachel Arciniega
Health Sciences.....	
Instructional Support.....	Rose Ann Osmanian
Language Arts.....	Kimberly George
Mathematics & Sciences.....	Mark Gutierrez
Social & Behavioral Sciences.....	Dan Kern
Social & Behavioral Sciences.....	Angela Sadowski
Social & Behavioral Sciences.....	
Student Services.....	Fabiola Espitia
Student Services.....	Jackie Boboye
Visual & Performing Arts.....	Kelly Ford Kaminsky
Senator-at-Large.....	Doug Duno
Senator-at-Large.....	Garrett Kenehan
Adjunct Senator-at-Large.....	Gail Keith-Gibson
Adjunct Senator-at-Large.....	Luke Gunderson

Members Absent:

Instructional Support.....	Mary Jane Ross
Language Arts.....	Charmaine Phipps
Mathematics & Science.....	Diana Cosand
Student Services.....	Donna Colondres
Visual & Performing Arts.....	Pat Aranda
Visual & Performing Arts.....	Stan Hunter
Social & Behavioral Sciences.....	Pak Tang
Adjunct Alternate Senator.....	Kenyon Callahan

Alternates Present:

Business & Applied Technology.....	Baron Brown
Chino/Fontana.....	William O'Neil
Health Sciences.....	Shelley Eckvahl

Instructional Support..... Shelley Marcus
Language Arts.....Jon Ausubel

Guests:

Angela Burk-Herrick, Biology, Math & Science
Carol Dickerson, Accounting, BAT
Laura Hope, Acting Associate Superintendent, Instruction and Institutional Effectiveness
Tamari Jenkins, Spanish, Language Arts
Lissa Napoli, Administrative Assistant, Faculty Senate

I. P.E (12:30 P.M.)

II. CALL TO ORDER (12:38 P.M.)

- a. Roll call

III. PUBLIC COMMENTS

- Senator Kern shared a recent experience about student responses to an exam question. He shared his concern with Senate and added there is much work to be done.
- Senator Boboye is conducting a student leadership training in collaboration with the Multicultural Club and student leaders from Student Life. The training will be held in Language Arts, Room 106; from 9:00 AM to 1:00 PM on the first and third Friday of the month, until the end of May. The first session is Friday, February 22, 2019. If anyone is interested in participating, please let her know.

IV. APPROVAL OF AGENDA

- a. February 19, 2019
 - **Motion for Approval** - Senator Kenehan moved to approve the agenda. Senator Gunderson seconded the motion. The motion was approved. 2.19.19, 23/0.

V. APPROVAL OF MINUTES

- a. February 12, 2019
 - **Motion for Approval** - Senator Sadowski moved to approve the minutes. Senator Boyd seconded the motion. The motion was approved. 2.19.19, 23/0.

VI. CONSENT AGENDA

- a. Faculty representatives that have been requested to serve:

1. Research Analyst, Math & Science (Title III STEM), Sonia Diaz, Biology, M&S
2. Library Advisory Committee, Mark Lewis, Digital Media, VPA
3. Turning Point Steering Committee, Eva Rose, Coordinator, Communications Studies, LA
4. Turning Point Steering Committee, David Karp, Coordinator, Business, BAT
5. Turning Point Steering Committee, RoseAnn Osmanian, Coordinator, Instructional Support
6. Turning Point Steering Committee, Baron Brown, Coordinator, Turning Point Program, BAT
7. Turning Point Steering Committee, Athalie Sapp, Instructional Support
8. Turning Point Steering Committee, Charmaine Phipps, ESL, LA
9. Turning Point Steering Committee, Kim George, English, LA
10. Turning Point Steering Committee, Diana Sanchez, Counseling (EOPS)
11. Turning Point Steering Committee, Fabiola Espitia, Counseling (CIM)
12. Turning Point Steering Committee, Michelle Martinez, Counseling (CIW)

b. Faculty representatives that can no longer serve:

1. Honors Committee, Ardon Alger, Photography, VPA

- **Motion for Approval** - Senator Sadowski moved to approve. Senator Karp seconded the motion. The motion was approved. 2.19.19, 23/0.

VII. GUEST(S)/PRESENTATION(S) - Acting Associate Superintendent, Instruction and Institutional Effectiveness, Laura Hope.

- Laura Hope shared with the Faculty Senate her interest in visiting Faculty Senate at least once a month to gather feedback and to develop context around current issues.
- Laura also reported that during President's Cabinet it was announced that forty additional staff parking spots are being restored between Language Arts and Social and Behavioral Sciences and will be completed by Spring Break.
- An AB 705 group has been convened to evaluate the current progress. English is in good shape, Math is making progress and continues to improve. There is still more work to do, which will include shifting resources in support of these efforts. All colleges have challenges in deciding the correct offerings and having enough resources. She will

continue to meet with this group, and information from the convenings will be disseminated as it becomes available.

- Laura met with Doug Duno and Mellanie Reeve regarding the 16 week calendar. The College has not addressed the fiscal challenges that the District may face when transitioning to a 16 week semester and will conduct a fiscal impact analysis. Areas of concern include how many modules will be lost and whether that can be made up in a winter intersession. By having more in winter and summer sessions, more of our FTEF generation will be moved into weekly student contact rather than hourly student contact. The multiplier will also change as well. Senator Sadowski suggested that an announcement be made to the College community regarding the inclusion of the fiscal impact analysis.
- The Guided Pathways team support may be expanded. The team has done great things, and one of the most difficult tasks is the Program Mapping. Chaffey College has done well in this area. Four people are currently serving with 50% release time. Laura has spoken with Eric about possibly increasing that with an emphasis on the counseling effort.

VIII. REPORTS

- a. **President** - No report.
- b. **Vice President**
 - 1. Health Science Senator (2018-2020).
 - 2. Social Sciences Senator, Alternate (2018-2020).
 - 3. The OER seeks one adjunct representative. However, with multiple candidates, written statements will be provided to allow Faculty Senate to make a more informed vote.
- **Motion** - President Burruel moved to postpone the vote until next week to allow time to read all adjunct candidate statements. Senator Karp seconded the motion. The motion was approved. 2.19.19, 23/0.
- **Motion** - Senator Karp moved that Senate vote to elect the full-time and adjunct seats. Senator Kern seconded the motion. The motion was approved. 2.19.19, 23/0.
- c. **Secretary-Treasurer** - No report.
- d. **Curriculum-**
PACKAGE: ARTS MANAGEMENT

New Courses: Second Reading

ARTMGT-410	Introduction to Arts Management
ARTMGT-420	Introduction to Project Funding
ARTMGT-430	Introduction to Collection Management

ARTMGT-440	Creative Careers - Discovering Self-Directed Pathways
ARTMGT- 496AB	Arts Business Management Cooperative Education Internship

New Programs: Final Reading

Arts Business Management	Certificate of Achievement
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PACKAGE: CHEMISTRY

New Courses: Second Reading

CHEM-76A	Organic Chemistry I
CHEM-76B	Organic Chemistry II

Course Deactivations: Final Reading

CHEM-75A	Organic Chemistry I
CHEM-75B	Organic Chemistry II

Program Modifications: Final Reading

Biological Sciences	A.S.
Chemistry	AS-T
Nutrition and Dietetics	AS-T
Physical Science	A.S.

PACKAGE: INTERIOR DESIGN

New Courses: Second Reading

ID-14	Fundamentals of Design for Interiors
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New Courses with DE: Second Reading

ID-426	Professional Practice for Interior Designers
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ID-45	Codes and Building Systems
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Course Deactivations: Final Reading

ID-25	Interior Design Management
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Course Reactivations: Second Reading

ID-15	Architectural Drafting for Interior Designers
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Course Modifications: Second Reading

ID-21	Space Planning
ID-27	Computer Drafting & Design for Interiors

New Programs: Final Reading

Interior Design Visual Communication	Certificate of Achievement
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Program Modifications:

Interior Design	A.S.
Interior Design	Certificate of Achievement

PACKAGE: MATH

Course Reactivation with DE: First and Second Reading

MATH-652	Skill Building for Math 25
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New Courses: First and Second Reading

STAT-610	Skill Building for Stat 10
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Course Modifications with DE: First and Second Reading

MATH-25	College Algebra
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Course Modifications: First and Second Reading

STAT-10	Elementary Statistics
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PACKAGE: SPANISH

New Courses with DE: Second Reading

SPAN-9	Cultural Awareness through Conversation
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New Programs:

Spanish	AA-T
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NONPACKAGES:

Course Modifications:

CDE-24	Introduction to Curriculum Theory
CDE-24W	Practicum I: Supervised Occupational Work Experience
CDE-25	Advanced Curriculum Theory
CDE-25W	Practicum II: Supervised Occupational Work Experience
DANCE-30B	Tap Dance IB
DANCE-400	Hip Hop Dance
HIST-12	Asian American History
HIST-71	Chicanos: The Chicano Minority in the United States
ID-482	Internships in Interior Design
MATH-4	Mathematical Concepts for Elementary School Teachers
MATH-401	Mathematics for Health Science

MATH-420	Essentials of Intermediate Algebra
MATH-450	Intermediate Algebra: A Critical Thinking Approach
MATH-550	Introduction to Algebra
MATH-60	Calculus for Business
NURAST-400	Nursing Assistant
NURAST-400L	Nursing Assistant Laboratory
NURVN 405L	Beginning Medical Surgical Nursing Laboratory
NURVN-409	Intermediate Medical Surgical Nursing
RADTEC-51	Radiographic Clinical Education III
SPAN-3	Intermediate Spanish I

Program Modifications:

Emergency Medical Provider	Certificate of Achievement
Professional Baking and Patisserie	Certificate of Achievement

- **Motion for Approval** - Senator Karp moved to approve. Senator Kern seconded the motion. The motion was approved. 2.19.19, 23/0.
- e. **Coordinators** - No report.
- f. **Committees**
 1. **College Committees Task Force**
 - A. Senators Kern, Boyd, Boboye, and President Burruel
- President Burruel moved to postpone until the meeting scheduled for February 26. Senator Gunderson seconded. The motion was approved. 2.19.19, 23/0.

2. Faculty Senate Retreat (sub-committee)

- A. Senators Boboye, Osmanian, Ross, Duno, and President Burruel

The subcommittee reported that a common area to house documents and

information online is being researched. The shared governance piece needs to be reexamined as well. Robert's Rules was a third area of discussion, and that it is necessary to put together subgroups to tackle reorganization. It was also suggested to implement a parliamentarian to keep in line with the agenda. The last time the Faculty Senate bylaws were revised was in 2009. The constitution and bylaws could be reexamined together.

IX. OLD BUSINESS

a. Faculty Hiring Committees - **Instructor, Child Development, Fontana/Rancho Selection Committee**

Maryline Chemama, Chemistry, M&S, Child Development and Education, SBS
Linda Marcotte, Child Development and Education, SBS
Christina McPeck, Child Development and Education, SBS
Monica Alexander, Child Development and Education, SBS

President Burruel reported that at this time this committee will pause, and the positions will not move forward until the district determines whether or not the process will even continue.. President Burruel will meet with Dr. Shannon to discuss the status of this committee.

- Due to time constraints, the items listed below were tabled until the next meeting, scheduled on Tuesday, February 26.

b. Student Grade Grievance Committee- seeking faculty representation

1. Health Science (2 representatives)
2. Instructional Support (1 representative)
3. Mathematics & Science (1 representative)
4. Student Services (Counseling) (1 representative)

c. Open Educational Resource Liaison- ASCCC-

1. Carol Hutte, Librarian, Full-Time Faculty
2. Lauren Graffine Estrada/(Theatre), Adjunct Faculty
3. Ana-Lia Marinelli/(English), Adjunct Faculty
4. Elizabeth Walker (Political Science), Adjunct Faculty
5. Kenyon Callahan (Political Science), Adjunct Faculty
6. Kevin Baccari (Math), Adjunct Faculty
7. Denise Thompson (Business), Adjunct Faculty

d. Meritorious Service Awards

1. Mary Lee Requa

e. *The Chronicle of Higher Education*: It Matters a Lot Who Teaches Introductory courses. Here's Why.

f. Chaffey College Foundation: Monthly Payroll Deductions- Faculty contributions.

- g. Measure P Project Prioritization Workgroup - The following Faculty Representatives have been identified:
 - 1. Carol Dickerson, BAT Representative
- h. Chaffey College Recruitment Analysis Monitoring Report 2017/2018
- i. Chaffey College Administrative Procedures
 - Chapter 4 - Instruction
 - Chapter 5 - Student Services
 - Chapter 7 - Human Resources
- j. Budget Forum
- k. Faculty Senate Communication and Meetings

X. NEW BUSINESS

- a. College Planning Council
 - 1. Senators Kenehan, Karp, and Boyd

XI. ANNOUNCEMENTS

- a. ASCCC Upcoming Events/Meetings:
 - 1. ASCCC: Faculty Diversification Meeting - Norco College, February 28, 2019

XII. FLOOR ITEMS

XIII. ADJOURNMENT (1:50 P.M.)

The next Faculty Senate meeting is scheduled for Tuesday, February 26, 2019, BEB-204

Lissa A. Napoli, Recording Secretary

Nicole DeRose, Secretary - Treasurer

Senators		Present	Agenda	Minutes	Consent Agenda	Vote next week on adjunct representation	Vote based on statement	Curriculum	Committee task force report tabled
Representation	Name								
<i>Alternate Senators Italicized</i>									
President	Misty Burruel	y	y	y	y	y	y	y	y
Vice President-Mathmatics & Science	Robin Witt	y	y	y	y	y	y	y	y
Secretary/Treasurer-Mathmatics & Science	Nicole DeRose	y	y	y	y	y	y	y	y
Curriculum Chair	Marie Boyd	y	y	y	y	y	y	y	y
Business & Applied Technology	Dionne Henderson	y	y	y	y	y	y	y	y
Business & Applied Technology	David Karp	y	y	y	y	y	y	y	y
<i>*Business & Applied Technology Alternate</i>	<i>Baron Brown</i>	y							
Chino/Fontana	Daniel Bentum	y	y	y	y	y	y	y	y
Chino/Fontana	William Araiza	y	y	y	y	y	y	y	y
<i>*Chino/Fontana Alternate</i>	<i>William O'Neil</i>	y							
Health Sciences	<i>Rachel Arciniega</i>	y	y	y	y				
Health Sciences	Vacant								
<i>*Health Sciences Alternate</i>	<i>Shelly Eckvahl</i>	y	y	y	y	y	y	y	y
Instructional Support	Rose Ann Osmanian	y	y	y	y	y	y	y	y
Instructional Support	Mary Jane Ross	n							
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>	y	y	y	y	y	y	y	y
Language Arts	Kimberly George	y	y	y	y	y	y	y	y
Language Arts	Charmaine Phipps	n							
<i>*Language Arts Alternate</i>	<i>Jonathan Ausubel</i>	y	y	y	y	y	y	y	y
Mathematics & Science	Nicole DeRose	y	y	y	y	y	y	y	y
Mathematics & Science	Mark Gutierrez	y	y	y	y	y	y	y	y
<i>Mathematics & Science Alternate</i>	<i>Diana Cosand</i>	n							
Social & Behavioral Sciences	Dan Kern	y	y	y	y	y	y	y	y
Social & Behavioral Sciences	Angela Sadowski	y	y	y	y	y	y	y	y
<i>*Social & Behavioral Sciences Alternate</i>	<i>Vacant</i>								
Student Services	Fabiola Espitia- Late	y				y	y	y	y
Student Services	Jackie Boboye	y	y	y	y	y	y	y	y
<i>* Student Services Alternate</i>	<i>Donna Colondres</i>	n							
Visual and Performing Arts	Pat Aranda	n							
Visual and Performing Arts	Kelly Ford Kaminsky	y	y	y	y	y	y	y	y
<i>*Visual and Performing Arts Alternate</i>	<i>Stan Hunter</i>	n							

