

**FACULTY SENATE MINUTES**  
**October 15, 2019**

<b>Member</b>	<b>Representation</b>	<b>Term</b>	<b>Present (P) Absent (A) Teleconference (T) Videoconference (V) Zoom (Z)</b>
Nicole DeRose	Acting President	2019-2020	P
Rose Ann Osmanian	Vice-President Instructional Support	2019-2020	P
Mark Gutierrez	Secretary/Treasurer Math & Science	2019-2020	P
Angela Burk-Herrick	Curriculum Chair	2019-2021	P
Dionne Henderson	Business & Applied Technology	2019-2021	P
David Karp	Business & Applied Technology	2018-2020	A
Daniel Bentum	Chino/Fontana	2018-2020	A
Manar Hijaz	Chino/Fontana	2019-2021	Z
Rachel Arciniega	Health Sciences	2018-2020	A
Jayne Clark	Health Sciences	2019-2021	A
Mary Jane Ross	Instructional Support	2019-2021	(sabbatical)
Vacant	Kinesiology, Nutrition & Athletics	2019-2021	
Vacant	Kinesiology, Nutrition & Athletics	2019-2020	
Charmaine Phipps	Language Arts	2018-2020	P

Steve Shelton	Language Arts	2019-2021	P
<i>Vacant</i>	Mathematics & Science	2019-2021	
Dan Kern	Social & Behavioral Sciences	2018-2020	P
Angela Sadowski	Social & Behavioral Sciences	2019-2021	P
Jean Oh	Student Services	2019-2021	P
Jackie Boboye	Student Services	2018-2020	P
Kelly Ford Kaminski	Visual & Performing Arts	2018-2020	P
Pat Aranda	Visual & Performing Arts	2019-2021	A
Doug Duno	Senator-At-Large	2017-2020	A
Garrett Kenehan	Senator-At-Large	2018-2021	P
Robin Witt	Senator-At-Large	2019-2022	P
Gail Keith-Gibson	Adjunct Senator-At-Large	2019-2021	A
Luke Gunderson	Adjunct Senator-At-Large	2018-2020	P
<b><i>Alternates</i></b>			
<i>Tracy Kocher</i>	<i>Business &amp; Applied Technology</i>	<i>2019-2021</i>	<i>P</i>
<i>Baron Brown</i>	<i>Business &amp; Applied Technology</i>	<i>2019-2021</i>	<i>A</i>
<i>Robert “Ian” Jones</i>	<i>Chino/Fontana</i>	<i>2019-2021</i>	<i>A</i>
<i>Shelly Eckvahl</i>	<i>Health Sciences</i>	<i>2019-2021</i>	<i>A</i>
<i>Shelley Marcus</i>	<i>Instructional Support</i>	<i>2019-2021</i>	<i>V</i>
<i>Vacant</i>	Kinesiology, Nutrition & Athletics	<i>2019-2020</i>	
<i>Jonathan Ausubel</i>	<i>Language Arts</i>	<i>2018-2020</i>	<i>A</i>

<i>Diana Cosand</i>	<i>Mathematics &amp; Science</i>	<i>2019-2021</i>	<i>P</i>
<i>Sergio Gomez</i>	<i>Social &amp; Behavioral Sciences</i>	<i>2018-2020</i>	<i>A</i>
<i>Donna Colondres</i>	<i>Student Services</i>	<i>2019-2021</i>	<i>T</i>
<i>Stan Hunter</i>	<i>Visual &amp; Performing Arts</i>	<i>2019-2021</i>	<i>A</i>
<i>Hsing “Angel” Ho</i>	<i>Adjunct Alternate Senator</i>	<i>2019-2021</i>	<i>Z</i>

**Guests:**

Tamari Jenkins, Spanish, LA

Lissa Napoli, Administrative Assistant, Faculty Senate

**1. P.E (12:30 P.M.)**

**2. CALL TO ORDER (12:38 P.M.)**

2.1 Remote Attendee Identification

**3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.) - None.

**4. APPROVAL OF AGENDA**

4.1 October 15, 2019

- **Motion for Approval** - Senator Boboye moved to approve the Agenda. Senator Witt seconded the motion. The motion was approved. 10.15.19, 17/0.

**5. APPROVAL OF MINUTES**

5.1 October 8, 2019

- **Motion for Approval** - Senator Gunderson moved to approve the Minutes. Senator Witt seconded the motion. The motion was approved. 10.15.19, 17/0.

**6. CONSENT AGENDA**

6.1 Faculty representatives that have been requested to serve:

1. Associate Superintendent of Instruction and Institutional Services Selection Committee  
 Nicole DeRose, Biology, M&S/Faculty Senate President  
 Garrett Kenehan, Music, VPA(CTE, Success Centers, IS)  
 Paula Snyder, Sociology, SBS

Selene Pineda, Library/DE  
Angela Burk-Herrick, Curriculum Chair  
Angela Cardinale, DE  
Alexandra Ortega, DPS Counselor (Fontana), Counseling  
Sheila Malone, CCFA, VPA  
Elizabeth Cannis, Math, M&S (Chino)

2. President's Equity Council, Marlene Cianchetti, ADN, HS
3. President's Equity Council, Nicole DeRose, Faculty Senate President
4. 16-Week Calendar Committee, Christina Holdiness, MSC
5. Program and Services Review Committee, Jeffrey Laguna, Gerontology, SBS
6. Program and Services Review Committee, Victoria Tirado, Spanish, LA

**6.2** Faculty representatives who can no longer serve as follows: Resigned - Unable to Serve

1. President's Equity Council, Baron Brown, Criminal Justice, BAT
2. President's Equity Council, Tara Johnson, Business, BAT
3. President's Equity Council, Michelle Martinez, Counselor, Counseling

- **Motion for Approval** - Senator Kern moved to approve the Consent Agenda. Senator Witt seconded the motion. The motion was approved. 10.15.19, 17/0.

**7. GUEST(S)/PRESENTATION(S)** - Dean of Student Life, Chris Brunelle, will discuss the Student Grade Grievance Committee.

Dean Brunelle informed Senate of the school faculty vacancies on the Student Grade Grievance Committee. The grade grievance process is difficult for the student to navigate and is not user-friendly. Hence, the committee repackaged that process for students. One of the current concerns is getting members for the panel, whether it be one dean, one of the two necessary faculty members, or two students. Pools are designed for this committee and should include two faculty from each school. The committee is averaging 9 hearings per semester. The grade was overturned for 50% of those grievances. Currently, there are 5 vacancies: BAT, Chino, Fontana, Health Sciences, Instructional Support. The committee is still waiting to hear about a representative from KNA. The Student Grade Grievance Committee tries its best to rotate the members on the panel so as to not overwhelm any one person. Before serving, you must complete a 30-minute training. The hearings are scheduled with everyone's schedules in mind. Panel members are paid if they serve during the summer. Dean Brunelle also encouraged Senate to continue to report disruptive and/or alarming behavior to the Conduct and Behavioral Intervention Team. For this academic year, there have been 42 reports and 61 BIT cases.

## 8. REPORTS

### 8.1 President

#### 8.1.1 Presidential Perspectives

Senators: please put out a call to your constituents to serve on committees. We are seeking representatives to serve on PSR, OAC, the Student Grade Grievance Committee and are also seeking a representative from SS to serve on the 16 Week Calendar Committee. See more in New Business.

Reminder: send President DeRose the Faculty Senate priorities list by October 31, 2019. Results will be compiled and presented at a later Faculty Senate meeting.

#### 8.1.2 ASCCC Area D Meeting Update

President DeRose attended the ASCCC Area D meeting on Saturday October 12, 2019 at San Diego Mesa College.

ASCCC has adopted three goals to focus on this year. More details regarding these goals are included in the ASCCC President's Update October 2019. The update can be found here: <http://createsend.com/t/y-01E9189EF37FA0EE>

1. Faculty Diversification
2. Implementation of Guided Pathways
3. Role of Faculty in Governance Processes

Resolutions to be debated at the fall 2019 plenary session can be found at:

<https://asccc.org/sites/default/files/Pre-session%20Resolutions%20F19%20-%20for%20Area%20Meeting%20Discussion.pdf>

ASCCC Executive Committee does not endorse any resolution, but has deemed these resolutions worthy of debate. Resolutions identified with an asterisk (\*) are on the consent agenda, but may have been or can be pulled from consent prior to voting. The resolutions will be debated and voted on November 9, 2019 at plenary. President DeRose is asking senators to read the resolutions to provide an opportunity to ask about specific resolutions and to collect how Faculty Senate would vote on the resolutions. President DeRose will use the Faculty Senate's perspective when she votes as the delegate for Chaffey College at the fall plenary session. Resolutions may be about curriculum, professional standards (hiring in CTE disciplines), state and legislative issues (Baccalaureate Degrees), diversity and equity.

President DeRose will email Faculty Senate when a tally sheet for the resolutions is available on OneDrive and will include the One Drive link to the Fall 2019 ASCCC resolutions. Please read the resolutions and mark your vote as Y or N. The votes will be tallied and will be used to vote on resolutions at plenary on Saturday October 9, 2019.

### 8.1.3 Other

Meritorious Service Award Guidelines (pages 8-11 in packet). This is an honor bestowed to faculty for superior teaching or job performance, professional achievement, and/or college service. To be eligible, faculty must be retired for at least one year or died while still in service. Nominations may come from a faculty member or group of members. The list of eligible faculty is included in today's meeting packet. Review the names and consider any for nomination!

The Meritorious Service Award celebration for Mary Lee Requa is scheduled for Wednesday November 6 from 12-2 in the CAA Art Gallery. Please attend to show support for Mary Lee and for this wonderful honor.

A call for nominations - an email will be sent out from Senate after meeting today with eligible faculty. (we will need to include the application in the packet)

Future Faculty Senate Guests. Neil Watkins and Kim George (10/22/19), Angela Cardinale (11/5/19), and Laura Hope, Mike Fink, and Steve Siedschlag (11/26).

Draft of Questions for IT in preparation for a visit (packet, page 12)

1. What changes has IT worked on to prevent or minimize a disruption to Colleague, MyChaffeyView, and the Portal during heavy usage times, like the significant disruption that was experienced during the first day of instruction this semester?
2. Faculty Senate has been informed that IT will move from physical servers to the Cloud. How will this move prevent, or at least minimize, the likelihood that Colleague, MyChaffeyView, and the Portal will be down or very slow during heavy usage times?
3. What is IT's current procedure to disseminate information regarding problems to members of the College (students, staff, faculty, etc.)? In what ways could communication regarding problems be improved?

## 8.2 Vice-President

### 8.2.1 Faculty Senate President Election - Update

Vice-President Osmanian informed the two candidates, Baron Brown and Acting President DeRose, that their candidate statements are due by October 28, 2019 at 12:00pm.

### 8.2.2 Call for candidate statements through the 28th

## 8.3 Secretary/Treasurer - No report.

## 8.4 Curriculum

### Course Modifications: First and Second Reading

**CDE-3**      Observation and Assessment  
**SPAN-3SS**    Spanish for Heritage Speakers I

## Course Modifications w/ DE: First and Second Reading

<b>BIOL-22</b>	Human Physiology
<b>CHIN-1</b>	Elementary Mandarin Chinese I
<b>CHIN-2</b>	Elementary Mandarin Chinese II
<b>CHIN-3</b>	Intermediate Mandarin Chinese I
<b>CHIN-4</b>	Intermediate Mandarin Chinese II
<b>COMSTD-72</b>	Logic and Argumentation
<b>ENGL-1C</b>	Introduction to Literature
<b>ENGL-32</b>	Introduction to the Novel
<b>ENGL-80A</b>	Survey of British Literature I
<b>ENGL-80B</b>	Survey of British Literature II
<b>ENGL-81</b>	Shakespeare
<b>GEOG-1</b>	World Regional Geography
<b>GEOG-11</b>	Human Geography
<b>GEOG-2</b>	Global Climate Change: An Introduction to Weather and Climate
<b>GEOG-3</b>	Geography of California
<b>GEOG-4</b>	Physical Geography
<b>SPAN-13</b>	Survey of Mexican Literature
<b>SPAN-14</b>	Latin American Literature

## New Programs: Final Reading

<b>Law, Public Policy, and Society</b>	AA-T
<b>University of California Transfer Pathway: Chemistry</b>	A.S.

- **Motion for Approval** - Senator Shelton moved to endorse the course modifications that Curriculum presented. Senator Gutierrez seconded the motion. The motion was approved. 10.15.19, 18/0.

## 8.5 Coordinators

- Next meeting is Friday, October 18, 2019.

## 8.6 Committees

### 8.6.1 College Planning Council

- Senator Kenehan informed Senate that the CPC is working on the Integrated Planning Model. They are working with a consultant to improve this model.

### 8.6.2 Dual Enrollment Committee

- Senator Gunderson informed Senate that he is no longer able to serve on the Dual Enrollment Committee. Senate chose Curriculum Chair Burk-Herrick to serve on this committee in his stead.

## 9. UNFINISHED BUSINESS

### 9.1 Presidential Elections: Candidate Statements

Vice President Osmanian shared that the candidate statements will most likely be housed on One Drive and a link will be provided to faculty members. Vice-President Osmanian mentioned that the candidates may be asked to also provide their CV.

Usually, the avenue through which discussions about the candidates are had is through college email. The Senate discussed whether faculty members should be allowed to reply-all.

- **Motion for Approval** - Senator Shelton moved to have the presidential candidates provide their CV, personal statement but no personal photo. Senator Sadowski seconded the motion. The motion was approved. 10.15.19, 18/0.

## 10. NEW BUSINESS

### 10.1 Health Services at the Chino/Fontana campus

The Chino campus has a one-year grant to have a Mental Health Counselor at the Chino campus.

### 10.2 Committees seeking faculty members:

10.2.1 16-Week Calendar Committee: One school rep needed for SS.

10.2.2 PSR Committee: approximately 11 faculty to serve for a 2- or 3-year term (half 2-yr and half 3-yr).

Program and Services Review Committee is working hard to refine and streamline the PSR process. In fact, one of the major changes this year, is that PSR readers will only be asked to read and score a PSR one time.

10.2.3 Outcomes and Assessments Committee: The purpose of this committee is to demonstrate evidence that learning has occurred as a result of a specific course program, activity, or process. This committee will assist with reading the Student Learning Outcomes (SLO) portion of the Program and Services Review (PSR).

10.2.4 Student Grade Grievance Committee: BAT (1), Chino (1), Fontana (1), HS (1) IS (1) and KNA (1)

**10.3 Adjunct Faculty Handbook** - Consult 9/24 minutes for discussion and concerns of the location and accessibility of the handbook. Moving forward to identify adjunct relevant content. Should this be included on the Faculty Senate Priority List?



- Senators Ross and Keith-Gibson previously worked on this project. Acting President DeRose will ask each department to upload their adjunct faculty handbook to One Drive.

## **11. ANNOUNCEMENTS**

**11.1** Academic Senate for California Community Colleges (ASCCC) Information

**11.2** Campus Celebrations (Retirements, Baby Showers, etc.)

**11.3** College Events (Clubs, Departments, and Organizations)

**11.4** Other

## **12. FLOOR ITEMS**

## **13. ADJOURNMENT (1:52 P.M.)**

**The next Faculty Senate meeting is scheduled for Tuesday, October 22, 2019, BEB-204**

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**Lissa A. Napoli, Recording Secretary**

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**Mark Gutierrez, Secretary - Treasurer**

Senators		Present	Approval of Agenda	Approval of Minutes	Approval of Consent Agenda	Endorsement of Curriculum Course Modifications	Motion to require President-Elect		
<i>Alternate Senators Italicized</i>									
Representation	Name								
Acting President	Nicole DeRose	P							
Vice President	Rose Ann Osmanian	P	Y	Y	Y	Y	Y		
Secretary/Treasurer	Mark Gutierrez	P	Y	Y	Y	Y	Y		
Curriculum Chair	Angela Burk-Herrick	P							
Business & Applied Technology	Dionne Henderson	P	-	-	-	Y	Y		
Business & Applied Technology	David Karp								
<i>*Business &amp; Applied Technology Alternate</i>	<i>Tracy Kocher</i>	P	Y	Y	Y	Y	Y		
<i>*Business &amp; Applied Technology Alternate</i>	<i>Baron Brown</i>								
Chino/Fontana	Daniel Bentum								
Chino/Fontana	Manar Hijaz	P	Y	Y	Y	Y	Y		
<i>*Chino/Fontana Alternate</i>	<i>Robert "Ian" Jones</i>								
Health Sciences	Rachel Arciniega								
Health Sciences	Jayne Clark								
<i>*Health Sciences Alternate</i>	<i>Shelley Eckvahl</i>								
Instructional Support	Rose Ann Osmanian								
Instructional Support	Mary Jane Ross		<b>Sabbatical</b>						
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>	P	Y	Y	Y	Y	Y		
Kinesiology, Nutrition, & Athletics	Vacant								
Kinesiology, Nutrition, & Athletics	Vacant								
<i>Kinesiology, Nutrition, &amp; Athletics Alternate</i>	<i>Vacant</i>								
Language Arts	Charmaine Phipps	P	Y	Y	Y	Y	Y		
Language Arts	Steve Shelton	P	Y	Y	Y	Y	Y		
<i>*Language Arts Alternate</i>	<i>Jonathan Ausubel</i>								
Mathematics & Science	Vacant								
Mathematics & Science	Mark Gutierrez								
<i>Mathematics &amp; Science Alternate</i>	<i>Diana Cosand</i>	P	Y	Y	Y	Y	Y		
Social & Behavioral Sciences	Dan Kern	P	Y	Y	Y	Y	Y		
Social & Behavioral Sciences	Angela Sadowski	P	Y	Y	Y	Y	Y		
<i>*Social &amp; Behavioral Sciences Alternate</i>	<i>Sergio Gomez</i>								
Student Services	Jean Oh	P	Y	Y	Y	Y	Y		
Student Services	Jackie Boboye	P	Y	Y	Y	Y	Y		
<i>* Student Services Alternate</i>	<i>Donna Colondres</i>	P	-	-	-				
Visual and Performing Arts	Kelly Ford Kaminski	P	Y	Y	Y	Y	Y		
Visual and Performing Arts	Patrick Aranda								
<i>*Visual and Performing Arts Alternate</i>	<i>Stan Hunter</i>								
Senator-At-Large	Doug Duno								
Senator-At-Large	Garrett Kenehan	P	Y	Y	Y	Y	Y		
Senator-At-Large	Robin Witt	P	Y	Y	Y	Y	Y		
Adjunct Senator-at-Large	Gail Keith-Gibson								
Adjunct Senator-at-Large	Luke Gunderson	P	Y	Y	Y	Y	Y		
<i>*Adjunct Alternate Senator</i>	<i>Hsing "Angel" Ho</i>	P	Y	Y	Y	Y	Y		
<b>Total Yes Votes</b>									
<b>Total No Votes</b>			<b>17</b>	<b>17</b>	<b>17</b>	<b>18</b>	<b>18</b>		

<b>Total Abstentions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>35 Positions on Senate: 1 P, 1 VP, 1 ST, 1 CC, and 31 Senators</b>								
<b>34</b> members total - up to 23 voting at any given time w/exception of Curriculum Chair. Not a voting member.								
President ONLY votes to break a tie.								
A quorum shall consist of two-thirds of the voting members of the Faculty Senate =								
<b>16</b> members are needed for quorum	<b>23 Present at this meeting = 21 members, 2 visitors</b>							
<b>10/15/2019 Faculty Senate Meeting</b>								