

FACULTY SENATE MINUTES
October 8, 2019

Member	Representation	Term	Present (P) Absent (A) Teleconference (T) Videoconference (V) Zoom (Z)
Nicole DeRose	Acting President	2019-2020	P
Rose Ann Osmanian	Vice-President Instructional Support	2019-2020	P
Mark Gutierrez	Secretary/Treasurer Math & Science	2019-2020	P
Angela Burk-Herrick	Curriculum Chair	2019-2021	P
Dionne Henderson	Business & Applied Technology	2019-2021	P
David Karp	Business & Applied Technology	2018-2020	P
Daniel Bentum	Chino/Fontana	2018-2020	T
Manar Hijaz	Chino/Fontana	2019-2021	Z
Rachel Arciniega	Health Sciences	2018-2020	A
Jayne Clark	Health Sciences	2019-2021	T
Mary Jane Ross	Instructional Support	2019-2021	(sabbatical)
Vacant	Kinesiology, Nutrition & Athletics	2019-2021	
Vacant	Kinesiology, Nutrition & Athletics	2019-2020	

Charmaine Phipps	Language Arts	2018-2020	P
Steve Shelton	Language Arts	2019-2021	P
<i>Vacant</i>	Mathematics & Science	2019-2021	
Dan Kern	Social & Behavioral Sciences	2018-2020	P
Angela Sadowski	Social & Behavioral Sciences	2019-2021	A
Jean Oh	Student Services	2019-2021	P
Jackie Boboye	Student Services	2018-2020	P
Kelly Ford Kaminski	Visual & Performing Arts	2018-2020	A
Pat Aranda	Visual & Performing Arts	2019-2021	P
Doug Duno	Senator-At-Large	2017-2020	P
Garrett Kenehan	Senator-At-Large	2018-2021	P
Robin Witt	Senator-At-Large	2019-2022	P
Gail Keith-Gibson	Adjunct Senator-At-Large	2019-2021	P
Luke Gunderson	Adjunct Senator-At-Large	2018-2020	P
<i>Alternates</i>			
<i>Tracy Kocher</i>	<i>Business & Applied Technology</i>	<i>2019-2021</i>	<i>P</i>
<i>Baron Brown</i>	<i>Business & Applied Technology</i>	<i>2019-2021</i>	<i>A</i>
<i>Robert "Ian" Jones</i>	<i>Chino/Fontana</i>	<i>2019-2021</i>	<i>A</i>
<i>Shelly Eckvahl</i>	<i>Health Sciences</i>	<i>2019-2021</i>	<i>A</i>
<i>Shelley Marcus</i>	<i>Instructional Support</i>	<i>2019-2021</i>	<i>A</i>
<i>Vacant</i>	Kinesiology, Nutrition & Athletics	<i>2019-2020</i>	

<i>Jonathan Ausubel</i>	<i>Language Arts</i>	<i>2018-2020</i>	<i>A</i>
<i>Diana Cosand</i>	<i>Mathematics & Science</i>	<i>2019-2021</i>	<i>P</i>
<i>Sergio Gomez</i>	<i>Social & Behavioral Sciences</i>	<i>2018-2020</i>	<i>A</i>
<i>Donna Colondres</i>	<i>Student Services</i>	<i>2019-2021</i>	<i>T</i>
<i>Stan Hunter</i>	<i>Visual & Performing Arts</i>	<i>2019-2021</i>	<i>A</i>
<i>Hsing "Angel" Ho</i>	<i>Adjunct Alternate Senator</i>	<i>2019-2021</i>	<i>A</i>

Guests:

Christina Holdiness, MSC

Tamari Jenkins, Spanish, LA

Lissa Napoli, Administrative Assistant, Faculty Senate

1. P.E (12:30 P.M.)

2. CALL TO ORDER (12:38 P.M.)

2.1 Remote Attendee Identification

3. PUBLIC COMMENT (Reserved for Guests only and limited to two minutes.)

- *Lissa Napoli* expressed gratitude for all those who helped make the Welcome Reception a success. Please see the Public Comment attachment for a list of those who supported this event.

4. APPROVAL OF AGENDA

4.1 October 8, 2019

- **Motion for Approval** - Senator Gunderson moved to move **8.6.1 Sabbatical Reports** discussion to follow **6. CONSENT AGENDA, and before 8. REPORTS**. Senator Kern seconded the motion. The motion was approved. 10.8.19, 19/0.
- **Motion for Approval** - Senator Gunderson moved to approve the Agenda as amended. Senator Boboye seconded the motion. The motion was approved. 10.8.19, 19/0.

5. APPROVAL OF MINUTES

5.1 October 1, 2019

- **Motion for Approval** - Senator Duno moved to approve the Minutes. Senator Boboye seconded the motion. The motion was approved. 10.8.19, 19/0.

6. CONSENT AGENDA

6.1 Faculty representatives that have been requested to serve:

1. Associate Superintendent of Instruction and Institutional Services Selection Committee
Annette Henry, Athletics, KNA Coordinator
Nicole DeRose, Biology, M&S/Faculty Senate President
Garrett Kenehan, Music, VPA(CTE, Success Centers, IS)
Sherm Taylor, Automotive Technology, BAT/Coordinator/CTE
Neil Watkins, English, LA (Dreamers, DACA)
Paula Snyder, Sociology, SBS
Jo Alvarez, Communication Studies, LA/CCFA
Ricardo Diaz, Counseling, Coordinator, Opening Doors
Charles Pratella, Counseling. GPS Coordinator
2. Instructional Assistant II, Chino Success Center, .475, Manar Hijaz, IS, Chino
3. Program Assistant, Transfer Center, Brent McLaren
4. Program Assistant, DPS, Jean Oh
5. Instructional Assistant III, Chemistry, M&S
Robert Lopez, BAT
Mamta Agarwal, Chemistry, M&S

- **Motion for Approval** - Senator Shelton moved to modify the Consent Agenda 6.1.1 to replace the CCFA representative due to her being a negotiator. Senator Phipps seconded the motion. This motion was withdrawn.
- Faculty Senate would like to see representatives from Math, Chino, Fontana, DE, Curriculum Chair Burk-Herrick. Senator Boboye suggested only including one counselor instead of two.
- **Motion for Approval** - Senator Karp moved to remove 6.1.1 from the rest of the Consent Agenda so that Senate can vote on this item separately. Senator Boboye seconded the motion. The motion was approved. 10.8.19, 18/0.
- **Motion for Approval** - Senator Shelton moved to not confirm Associate Superintendent of Instruction and Institutional Services Selection Committee 6.1.1. Senator Kern seconded the motion. The motion was approved. 10.8.19, 16/1/1.

- **Motion for Approval** - Senator Karp moved to approve the modified Consent Agenda. Senator Witt seconded the motion. The motion was approved. 10.8.19, 18/0.

7. GUEST(S)/PRESENTATION(S) - None.

8. REPORTS

8.1 President

8.1.1 Presidential Perspective - None.

8.1.2 Faculty Senate Priorities and Senate Suggested Issues/Topics

It has been necessary to prioritize other Faculty Senate business and the Faculty Senate Priorities/Suggested Issues Topics for 2019-2020 needs updating. All Senators from a particular school or unit should consult with one another regarding the present list and make recommendations for changes including deletions, clarification, addition of new items, and prioritization of remaining items. Provide the edited lists to Acting President DeRose by October 31. The recommendations will be compiled, and a new priorities list will be presented to Faculty Senate for review at the earliest possible convenience.

8.1.3 Other

- Retreat update: The Faculty Senate Constitution Retreat was held on Friday, October 4, from 1-4 pm in HS 143. Thank you to Senators Boboye, Brown, Duno, Keith-Gibson, Gunderson, and Curriculum Chair Burk-Herrick for attending, and thank you to Vice President Osmanian for helping to organize and to Lissa Napoli for providing incentives to the attendees! Also thank you to Senator Karp for providing his feedback on the current constitution, which was used in his absence.

The current constitution articles were prioritized for work. Articles IV, V, and VIII were identified as the top three for revision. Articles IV and V were addressed at the retreat by splitting the attendees into two groups. Article VIII needs work. Acting President DeRose asked for volunteers to work on Article VIII. Senators Kern and Karp volunteered.

Constitution Revision Proposed Timeline:

- a) Subcommittees continue to work together on Articles IV, V, and VIII.
- b) Curriculum Chair Herrick and Acting President DeRose will work on revising Articles I, II, III, VI, VII, IX, X, and XII. These were prioritized lower due to grammatical corrections, minor corrections, or no corrections at all. Anyone else wishing to help can also join.
- c) Revision deadline of October 23 (six days before October 29). These changes will be made available for review to the entire Faculty Senate on October 24.
- d) A non-agendized meeting will take place on Tuesday October 29 for Faculty Senate to meet and review the proposed changes. This is not a regular or special meeting, it will be a continuation of the retreat with a focus on the proposed changes to the Constitution. No business, motions, or voting will take place on October 29.
- e) November 5 is the submission date to Faculty Senate, included with the changes the subcommittees will include summaries of substantial changes. Additional dates during the fall semester will be identified as necessary, pending on the process.

Future Guests: (In no particular order)

- Neil Watkins would like to share the changes to English 1A
- Angela Cardinale would like to share information regarding DE
- IT visit with Associate Superintendent of Instruction and Institutional Services Laura Hope
- Associate Superintendent of Instruction and Institutional Services, Laura Hope, would like to visit Senate once per month
- Tariq Azim, Region IX Legislative Affairs Director, Student Senate for California Community Colleges

8.2 Vice-President

8.2.1 Faculty Senate President Election - Update

Nominations are still open until October 14, 2019. Two nominations to this date include Faculty Members Baron Brown and Acting President Nicole DeRose.

8.2.2 Faculty Evaluations: Script for Student Evaluations

There is a script that should be read before students evaluate their instructor. This script can be found in the Faculty Senate Minutes from March 2017.

Curriculum Chair Burk-Herrick suggest we pursue an electronic method to submit student evaluations. CCFA is currently researching this new method.

8.2.3 CRM Advise: A New Student Communication & Support System

There is a new feature that allows us to better communicate to special groups of students. This will also help us follow up with students. It also has the ability to be integrated with Canvas. However, if an instructor is not using Canvas, they can still use this system. There was a 3-day training last week and the college will continue to train the trainers.

8.3 Secretary/Treasurer- No report.

8.4 Curriculum

8.4.1 Curriculum Bylaws (revised) Curriculum Chair Burk-Herrick noticed typos on the bottom of page 21 and top of page 22 of the senate packet. Those revisions will be made.

8.5 Coordinators - No report.

8.6 Committees

8.6.1 Sabbatical Reports

- **Rachel Hanna** (sabbatical returnee) - Senators Duno, Osmanian, and Kocher reviewed the sabbatical report. The sabbatical report review committee recommended approval.
- Senator Duno moved to approve the report as presented. Senator Osmanian seconded the motion. **Motion approved.** 10.8.19, 18/0.
- Paula Snyder (sabbatical returnee) - Senators Kern, Hijaz, and Ausubel reviewed the sabbatical report. The sabbatical report review committee recommended approval.
- Senator Kern moved to approve the report as presented. Senator Duno seconded the motion.

Motion approved. 10.8.19, 18/0.

- **Charlies Williams** (sabbatical returnee) - Senators Aranda, Ford-Kaminski, and Phipps reviewed the sabbatical report. The sabbatical report review committee recommended approval.
- Senator Phipps moved to approve the report as presented. Senator Aranda seconded the motion.
Motion approved. 10.8.19, 18/0.
- **Tamari Jenkins** suggested that Senate find a location to share sabbatical reports with the rest of the college.

9. UNFINISHED BUSINESS

9.1 Presidential Elections: Candidate Statements, Vice President Osmanian suggested a Google site that can house candidate statements, their CV, a discussion forum. This would be an alternative to discussions via campus email. Senator Witt suggested using a link to One Drive. Curriculum Chair Burk-Herrick expressed the need to formulate a thoughtful process for future presidential campaigns. Senate also discussed the possibility of using Canvas.

10. NEW BUSINESS

10.1 Health Services at the Chino/Fontana campus

10.2 Committees seeking faculty members:

10.2.1 16-Week Calendar Committee: One school rep needed for each, IS, and SS.

10.2.2 PSR Committee: approximately 13 faculty to serve for a 2- or 3-year term (half 2-yr and half 3-yr).

PSR Committee is working hard to refine and streamline the PSR process. In fact, one of the major changes this year, is that PSR readers will only be asked to read and score a PSR one time.

10.2.3 OAC Committee: The purpose of this committee is to demonstrate evidence that learning has occurred as a result of a specific course program, activity, or process. This committee will assist with reading the Student Learning Outcomes (SLO) portion of the Program and Services Review (PSR).

10.2.4 Student Grievance

10.3 Adjunct Faculty Handbook - Consult 9/24 minutes for discussion and concerns of the location and accessibility of the handbook. Moving forward to identify adjunct relevant content.

11. ANNOUNCEMENTS

11.1 Academic Senate for California Community Colleges (ASCCC) Information

- Exemplary Program Award - call for nominations

11.2 Campus Celebrations (Retirements, Baby Showers, etc.)

- Retirement Celebration in honor of Andrea Dutton, Friday, October 11, 2019, AD- 151, 2:30 - 4:00 PM.

11.3 College Events (Clubs, Departments, and Organizations)

11.4 Other

12. FLOOR ITEMS

13. ADJOURNMENT (1:53 P.M.)

The next Faculty Senate meeting is scheduled for Tuesday, October 15, 2019, BEB-204

Lissa A. Napoli, Recording Secretary

Mark Gutierrez, Secretary - Treasurer

Senators		Present	Approval of Modify the Agenda: Move Sabbatical Report	Approval of Agenda	Approval of Minutes	Approval to separate 6.1.1 from the rest of the consent agenda	Approval Not to Confirm 6.1.1	Approval of Remaining Consent Agenda	Rachel Hanna Sabbatical	Paula Snyder Sabbatical	Charles Williams Sabbatical	
Representation	Name											
<i>Alternate Senators Italicized</i>												
Acting President	Nicole DeRose	P										
Vice President	Rose Ann Osmanian	P	Y	Y	Y	Y	A	Y	Y	Y	Y	
Secretary/Treasurer	Mark Gutierrez	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Curriculum Chair	Angela Burk-Herrick	P										
Business & Applied Technology	Dionne Henderson	P				Y	Y	Y	Y	Y	Y	
Business & Applied Technology	David Karp	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	
<i>*Business & Applied Technology Alternate</i>	<i>Tracy Kocher</i>	P	Y	Y	Y							
<i>*Business & Applied Technology Alternate</i>	<i>Baron Brown</i>	A										
Chino/Fontana	Daniel Bentum	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Chino/Fontana	Manar Hijaz	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	
<i>*Chino/Fontana Alternate</i>	<i>Robert "Ian" Jones</i>	A										
Health Sciences	Rachel Arciniega	A										
Health Sciences	Jayne Clark	P	Y	Y	Y	-	-	-	-	-	-	
<i>*Health Sciences Alternate</i>	<i>Shelley Eckvahl</i>	A										
Instructional Support	Rose Ann Osmanian		Sabbatical									
Instructional Support	Mary Jane Ross											
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>	A										
Kinesiology, Nutrition, & Athletics	Vacant											
Kinesiology, Nutrition, & Athletics	Vacant											
<i>Kinesiology, Nutrition, & Athletics Alternate</i>	<i>Vacant</i>											
Language Arts	Charmaine Phipps	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Language Arts	Steve Shelton	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	
<i>*Language Arts Alternate</i>	<i>Jonathan Ausubel</i>	A										
Mathematics & Science	Vacant		Sabbatical									
Mathematics & Science	Mark Gutierrez											
<i>Mathematics & Science Alternate</i>	<i>Diana Cosand</i>	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Social & Behavioral Sciences	Dan Kern	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Social & Behavioral Sciences	Angela Sadowski	A										
<i>*Social & Behavioral Sciences Alternate</i>	<i>Sergio Gomez</i>	A										
Student Services	Jean Oh	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Student Services	Jackie Boboye	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	
<i>* Student Services Alternate</i>	<i>Donna Colondres</i>	P										
Visual and Performing Arts	Kelly Ford Kaminski	A										
Visual and Performing Arts	Patrick Aranda	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	
<i>*Visual and Performing Arts Alternate</i>	<i>Stan Hunter</i>	A										
Senator-At-Large	Doug Duno	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Senator-At-Large	Garrett Kenehan	P	Y	Y	Y	Y	N	Y	Y	Y	Y	
Senator-At-Large	Robin Witt	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Adjunct Senator-at-Large	Gail Keith-Gibson	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Adjunct Senator-at-Large	Luke Gunderson	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	
<i>*Adjunct Alternate Senator</i>	<i>Hsing "Angel" Ho</i>	A										
Total Yes Votes			19	19	19	18	16	18	18	18	18	
Total No Votes			0	0	0	0	1	0	0	0	0	
Total Abstentions			0	0	0	0	1	0	0	0	0	
35 Positions on Senate: 1 P, 1 VP, 1 ST, 1 CC, and 31 Senators												
34 members total - up to 23 voting at any given time w/exception of Curriculum Chair. Not a voting member.												
President ONLY votes to break a tie.												
A quorum shall consist of two-thirds of the voting members of the Faculty Senate =												
16 members are needed for quorum 26 Present at this meeting = 23 members, 3 visitors												
10/8/2019 Faculty Senate Meeting												