

FACULTY SENATE MINUTES

December 11, 2018

Members Present:

President.....	Misty Burruel
Vice President/ Senator-at-Large/Mathematics & Science....	Robin Witt
Secretary/Treasurer/ Mathematics & Science.....	Nicole DeRose
Curriculum Chair.....	Marie Boyd
Business & Applied Technology.....	Dionne Henderson
Business & Applied Technology.....	David Karp
Chino/Fontana.....	Daniel Bentum
Chino/Fontana.....	William Araiza
Health Sciences.....	Rachel Arciniega
Health Sciences.....	Sue Paplanus
Instructional Support.....	Rose Ann Osmanian
Instructional Support.....	Mary Jane Ross
Language Arts.....	Kimberly George
Language Arts.....	Charmaine Phipps
Mathematics & Sciences.....	Mark Gutierrez
Student Services.....	Fabiola Espitia
Student Services.....	Jackie Boboye
Visual & Performing Arts.....	Pat Aranda
Visual & Performing Arts.....	Kelly Ford Kaminsky
Senator-at-Large.....	Doug Duno
Senator-at-Large.....	Garrett Kenehan
Adjunct Senator-at-Large.....	Gail Keith-Gibson

Members Absent:

Business & Applied Technology.....	Baron Brown
Health Sciences.....	Shelley Eckvahl
Mathematics & Science.....	Diana Cosand
Social & Behavioral Sciences.....	Dan Kern
Social & Behavioral Sciences.....	Angela Sadowski
Social & Behavioral Sciences.....	Pak Tang
Student Services.....	Donna Colondres
Visual & Performing Arts.....	Stan Hunter
Adjunct Senator-at-Large.....	Luke Gunderson
Adjunct Alternate Senator.....	Kenyon Callahan

Alternates Present:

Chino/Fontana.....	William O'Neil
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Instructional Support..... Shelley Marcus
Language Arts.....Jon Ausubel

Guests:

Shireen Awad, Curriculum Office

Moises Rosales, President, Chaffey College Student Government

I. P.E (12:30 P.M.)

II. CALL TO ORDER (12:38 P.M.)

III. PUBLIC COMMENTS

- a. Student Trustee Moises Rosales spoke on behalf of the group that was responsible for organizing the Welcome Days event in fall 2018. The advisory group met recently to plan for the spring 2019 event. They felt as though this event provided a sense of belonging to the students. Student Trustee Rosales suggested that faculty be visible during the event to put names to faces and provide support with students relating to the college experience. Moises asked on behalf of the advisory group for faculty to be there to show support and guidance to students, he believes faculty meeting with students is transformative. Senators Aranda and Ford Kaminisky volunteered to take students on a tour of the Theatre. The Welcome Event will be held on Friday, January 11 at 8:45 am. The event should end at approximately 2:00 pm. The best time for faculty to be present is 11:00 am.
- b. President Burruel expressed appreciation for Shireen Awad, Ryan Sipma and Lissa Napoli, for their work in creating a joyful environment for the Faculty Senate Luncheon.
- c. Pasadena Master Chorale is on Saturday at 8:00 pm.
- d. Senator Boboye asked to discuss the arrangement of office space at the Fontana campus. A teleconference will take place on December 20 to discuss possible solutions.
- e. Senator Ausubel shared that the District is considering adding a half hour lunch break for class that meet over 5 hours. All parties involved must be notified regarding time changes. CCFA has requested that the District not change anything until the issue has been bargained.

IV. APPROVAL OF AGENDA

- a. December 11, 2018
 - **Motion for Approval** - Senator Kenehan moved to approve the agenda. Senator Duno seconded the motion. The motion was approved. 12.11.18, 21/0.

V. APPROVAL OF MINUTES

- a. December 4, 2018
 - **Motion for Approval** - Senator Kenehan moved to approve the minutes. Senator Karp seconded the motion. The motion was approved. 12.11.18, 21/0.

VI. CONSENT AGENDA

- a. Faculty representatives have been requested to serve as follows:
 - i. AAII (.475) Campus Police, Sherm Taylor, Automotive Technology, BAT
 - ii. Campus Police Officer, Campus Police, Melissa Sakoonphong, Counseling, Student Services
 - iii. Network Technology Technician, Technical Services, Anas (David) Nimri, Computer Information Systems, BAT
 - iv. Generalist, Human Resources, Manar Hijaz, Instructional Specialist
 - v. Workforce Research Analyst, Center of Excellence, Business Services & Economic Development, Melissa Sakoonphong, Counseling, Student Services
 - vi. Dual Enrollment Advisory Committee, Jonathan Polido, Automotive Technology, BAT
 - vii. Interim Associate Superintendent of Instruction and Institutional Effectiveness hiring committee:
 1. Jonathan Ausubel, English, LA
 2. Marie Boyd, Curriculum/Outcomes and Assessments
 3. Misty Burrue, Faculty Senate President
 4. Donna Colondres, Counseling, Student Services
 5. Carol Dickerson, Accounting, BAT
 6. Mark Forde, Culinary, CTE / Chino
 7. Tim Greene, History (SBS)
 8. Mark Gutierrez, Mathematics, M&S
 9. Cindy Walker, Faculty Success Center
- b. Faculty representative who can no longer serve as follows:
 - i. Behavior Intervention Team (BIT), Maria Fitzpatrick, Psychology, SS
 - **Motion for Approval** - Senator Boyd moved to approve the Consent Agenda. Senator Kenehan seconded the motion. Motion approved. 12.11.18, 21/0.

VII. GUEST(S)/PRESENTATION(S) - None.

VIII. REPORTS

a. President

- i. Website:** The Website Advisory Group met on Thursday, December 6 to discuss the iFactory findings and the tentative timeline for the website redesign. Program mapping will inform the student experience and interface with the website. Sometime in January or February there will be a town hall to go over iFactory’s visuals, spring will focus on page content, summer/fall will be the design phase, and with an anticipated soft-launch in spring 2020. Senators are encouraged to send any example websites to President Burruel to present to the Website Advisory Group.
- ii. Parking Lot Striping:** Troy Ament with Maintenance and Operations would like to include Senator Karp in the “staff” parking lot striping planning efforts for the north parking lot and discuss how we might better distribute staff parking lots.

b. Vice President

Elections: Update

- i. Rachel Arciniega, Nursing, will serve as Senator from Health Science.
- ii. Shelly Eckvahl, Nursing, will service as Alternate Senator from Health Science.

c. Secretary-Treasurer - No report.

d. Curriculum

PACKAGE: GERONTOLOGY

New Courses:

GERO-497ABCD	Gerontology Career Experience Internship
GERO-98ABC	Independent Study: Gerontology

Program Modifications:

Community Caregiver	Certificate of Achievement
Gerontology	A.S.

Gerontology	Certificate of Achievement
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New Programs:

Cyber Security Analyst	Certificate of Career Preparation
Cyber Security Defender	Certificate of Achievement
Cyber Security Professional	A.S.
Public Health	Certificate of Achievement
Recording Arts Technician	Certificate of Achievement

Program Modifications:

Athletic Trainer Aide	Certificate of Career Preparation
Commercial Music	A.S.
Industrial Electrical Technology Level II	Certificate of Achievement

Course Modifications with DE:

NF-11	Food Service Management Supervision
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Course Modifications:

ART-482	Editing Digital Media
ENGIN-71	Circuit Analysis
KINACT-24	Cross Training Boot Camp
MATH-31	Plane Trigonometry

- **Motion for Approval** - Senator Karp moved to approve, Senator Duno seconded the motion. The motion was approved. 12.11.18, 21/0.
- e. **Coordinators** - No report.
- f. **Committees**
 - i. Academic Calendar Committee
 - 1. Senators Duno and Boboye- The district will not include Cesar Chavez Day (March 31, 2020) as a district holiday during the 2019/2020 academic year. The district suggested that Faculty Lecturer Day could be held on Cesar Chavez Day so that students could have the day off and perhaps events may be scheduled to celebrate the holiday. However, in order to maintain the integrity and honor the work of Cesar Chavez and his social justice efforts, Faculty Senate does not support the combination of the holiday and Faculty Lecture Day. The Faculty Senate encourages input from student voices regarding the district's recognition of Cesar Chavez Day and that the holiday further be negotiated with the district. Senator Boboye thanked Senator Duno for speaking out to serve our students at the Academic Calendar Committee meeting.
 - **Motion for Approval** - Senator Kenehan motioned that in order to maintain the integrity of Cesar Chavez, the College should not hold Faculty Lecture Day on the Cesar Chavez holiday. Senator Boboye seconded the motion. The motion was approved. 12.11.18, 22/0.
 - ii. Academic and Student Advisory Group
 - 1. Senators DeRose, Witt, & President Burruel - A Doodle Poll will be sent out by Melissa Moreno to determine the availability of ASAG members during December and January. The following items will be presented to management to discuss in the first ASAG meeting: classroom supplies and facilities, field trips and excursions, Distance Education, 16-Week Calendar, master calendar for scheduling (schedule of classes, Turning Point, Dual Enrollment, etc.), and Turning Point.
 - iii. Guided Pathways
 - 1. President Burruel announced that a packet was included as an update on the progress for pathways mapping. Among the 64 disciplines, 51 have created drafts of their degrees and certificates, totalling nearly 75 program maps.

IX. OLD BUSINESS

a. Part-Time Faculty Handbook

Senator Keith Gibson has provided some editorial recommendations and ideas for additions. President Burruel will work with Senators Brown and Keith Gibson on modifying the handbook to reflect some of those recommendations in preparation for the Spring semester.

b. Brown Act

Human Resources is making arrangements for Brown Act training for Faculty Senate, Curriculum, and other members of the district. We anticipate training will occur in February and will need to provide the number of attendees. The district will cover the cost for training.

c. BLOOM training

Cindy Walker has provided a list of BLOOM trained faculty. At this time, Faculty Senate will reach out to faculty identified on the list of BLOOM trained faculty when seeking hiring committee service.

d. Vision 2029: Chaffey College Educational Master Plan

On November 29, 2018, Tim McClaury distributed Chapter 6 of the EMP via email. The College Planning Council is overseeing the development of the 10-year Educational Master Plan, titled *VISION 2029: Chaffey College Educational Master Plan*. CPC is requesting your feedback. The purpose of this chapter is to present a profile of Chaffey College's communities and students and then, based on the data, offer implications to guide the District in planning for the coming decade. Please provide feedback.

X. NEW BUSINESS

XI. ANNOUNCEMENTS

- a. Senate Holiday Celebration - Tuesday, December 11, Faculty Senate Office, "Holiday Welcome" from 11:30 AM to 3:30 PM.
- b. 16 Week Calendar Forum for Discussion Wednesday, December 12, 2018 from 12:30-1:30 pm in WH 112.
- c. BLOOM Training I Thursday January 10, 2019 from 2-4 pm. BLOOM II and III training will be available Friday January 11, 2019.

XII. FLOOR ITEMS

XIII. ADJOURNMENT (1:50 P.M.)

Lissa A. Napoli, Recording Secretary

Nicole DeRose, Secretary - Treasurer