

FACULTY SENATE MINUTES

November 6, 2018

Members Present:

Vice President/ Senator-at-Large.....	Robin Witt
Secretary/Treasurer/ Mathematics & Sciences.....	Nicole DeRose
Curriculum Chair.....	Marie Boyd
Business & Applied Technology.....	Dionne Henderson
Business & Applied Technology.....	David Karp
Business & Applied Technology.....	
Chino/Fontana.....	Daniel Bentum
Chino/Fontana.....	William Araiza
Health Sciences.....	
Health Sciences.....	
Instructional Support.....	Rose Ann Osmanian
Language Arts.....	Kimberly George
Language Arts.....	Charmaine Phipps
Social & Behavioral Sciences.....	Dan Kern
Social & Behavioral Sciences.....	Angela Sadowski
Student Services.....	Fabiola Espitia
Senator-at-Large.....	Doug Duno
Senator-at-Large.....	Garrett Kenehan
Adjunct Senator-at-Large.....	Gail Keith-Gibson

Members Absent:

President.....	Misty Burruel
Health Sciences.....	Sue Paplanus
Instructional Support.....	Mary Jane Ross
Mathematics & Sciences.....	Mark Gutierrez
Social & Behavioral Sciences.....	Pak Tang
Student Services.....	Jackie Boboye
Student Services.....	Donna Colondres
Visual and Performing Arts.....	Pat Aranda
Visual and Performing Arts.....	Kelly Ford Kaminsky
Visual and Performing Arts.....	Stan Hunter
Adjunct Senator-at-Large.....	Luke Gunderson
Adjunct Alternate Senator.....	Kenyon Callahan

Alternates Present:

Chino/Fontana.....	William O'Neil
Instructional Support.....	Shelley Marcus
Language Arts.....	Jonathan Ausubel

Guests:

Lissa Napoli, Administrative Assistant, Faculty Senate

I. P.E (12:30 P.M)

II. CALL TO ORDER (12:38 P.M.)

III. PUBLIC COMMENTS

- a. Senator Karp continues to advocate for the need to install interior locks on all classroom doors. He announced that his classroom doors still do not lock from the inside, and he is hopeful for the parking lot renovations. Vice President Witt announced that Senator Henderson is presenting a Faculty FSC workshop on Wednesday (11/7) in BE-100 from 12:30 - 2:00 PM. Ally to Accomplice will be held on the same date and time in CAA-218. On the same day at 2:00 PM, the movie “12 Strong” will be shown. What is the movie location?
- b. Senator Henderson reported on her experience while checking out the iPad cart from Information Technology Services (ITS). She shared that the iPads are loaned out in lots of 30. All 30 iPads must be checked out and returned together. Recommendation is that ITS provide transportation, drop off, delivery services or the use of a cart to facilitate easier transport for the delivery and return of the iPad cart.
- c. Senator Karp announced that Santa Monica College is hosting a representative from Arizona State University to speak with their students to facilitate enrollment process, advising, etc. for students that are currently enrolled or are thinking of enrolling at Arizona State University.
- d. Senator Kenehan asked when the ban on smoking at California Colleges and Universities will be enforced? He stated that he still sees students smoking around the classrooms and buildings. Senator Ausubel shared that BP 3570 Smoking on Campus states that the Governing Board prohibits the use of smoking tobacco, other non-tobacco smoking products, or smokeless tobacco.
- e. Lissa Napoli announced that Senate President Misty Burruel was nominated for and received the 2018 Educator of the Year Award. This award was given by Assemblymember Freddie Rodriguez, 52nd Assembly District, California State Assembly. Misty will be accepting the award on Thursday November 8, 2018 during the ceremony.

IV. APPROVAL OF AGENDA

- **Motion for Approval** - Senator Karp moved to bring the Consent Agenda, Curriculum and the BAT elections update forward so that they could be voted on to maintain quorum prior to two senators having to leave the Senate meeting. Senator Henderson seconded the motion. The motion was approved. 11.6.18, 17/0/1.
- **Motion for Approval** - Senator Karp moved to approve the agenda as amended. Senator Henderson seconded the motion. The motion was approved. 11.6.18, 17/0/1.

V. APPROVAL OF MINUTES

- a. October 30, 2018
 - **Motion for Approval** - Senator Duno moved to approve minutes with amendments. Senator Karp seconded the motion. The motion was approved. 11.6.18, 17/0/01.

VI. CONSENT AGENDA

- a. Faculty representatives who have been requested to serve as follows:
 - i. Payroll Technician, Payroll, Abel Chen, Business Law, BAT
 - ii. Administrative Assistant II (.475), Campus Police, Baron Brown, Criminal Justice, BAT
 - iii. Dual Enrollment Committee, James Sloan, Fire Technology, BAT
- b. Faculty representative who can no longer serve as follows:
 - i. AB 705 Task Force, Robin Witt, Math, M&S
 - **Motion for Approval** - Lissa Napoli asked Senate to strike VI., b.from the consent agenda, as it was an error and should not have been included. Senator Karp moved to approve the amended consent agenda. Senator Kern seconded the motion. The motion was approved. 11.6.18, 17/0/1.

VII. GUEST(S)/PRESENTATION(S) - None.

VIII. REPORTS

- a. **President** - No report.
- b. **Vice President** - No report.
- c. **Secretary-Treasurer** - No report.

d. Curriculum

Course Modifications with DE:

RE-10	Real Estate Principles
RE-15	Real Estate Practice
RE-475	Real Estate Escrow

Course Modifications:

ARABIC-1	Elementary Modern Standard Arabic
ARABIC-4	Intermediate Modern Standard Arabic
FIRETEC-11	Legal Aspects of Emergency Services
FIRETEC 12	Occupational Safety and Health for Emergency Services

Program Modifications:

Dietetic Service Supervisor	Certificate of Achievement
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- **Motion for Approval** - Senator Kenehan moved to endorse Curriculum. Senator Karp seconded the motion. The motion was approved. 11.6.18, 17/0/1.
- e. **Coordinators** - No report.
- f. **Committees**
 - i. Academic Issues Group - No report.
 - 1. Senators DeRose, Witt, & President Burrue
 - ii. Guided Pathways
 - 1. Went through interviews for the Educational Master Plan. Questions were in the spirit of Guided Pathways.
 - iii. Outcomes and Assessment (OAC) - No report.
 - iv. Faculty Senate Retreat (sub-committee)- No report.
 - 1. Senators Boboye, Osmanian, Duno, and President Burrue
 - v. Guidelines for Standing Committee Tri-chairs (sub-committee) - No report.

1. Tentative volunteers include Senators Karp, Kenehan, Osmanian, and Gunderson.
- vi. Faculty Prioritization (sub-committee)**
1. Senator Sadowski and Angela Burk-Herrick
 - A. Senator Ausubel reported that there may be a misunderstanding about what the meeting is intended for. To clarify the process and the focus of the meeting, the faculty in schools get together to do faculty ranking, which then that list is distributed to the faculty responsible for ranking. At the Prioritization meeting, the Deans, Faculty Senate President, CCFA President are responsible for ranking after all parties have discussed needs. Results are then tabulated and discussed. The Deans followed faculty recommendations, with the exception of Counseling, Math & Science, and VPA. Those areas were asked to reduce the number of requests because both areas asked for a large number of faculty positions. Twenty three positions will be advertised. This number includes replacements for retirees. If Faculty announce their upcoming retirement between now and February, those positions will be included in the second round of prioritization. Senator Boyd suggested to Senator Ausubel to investigate the possibility of the College committing via an AP or BP to a large scale faculty hiring plan.
- vii. Sabbatical Leave and Rubrics (sub-committee) -No report.**
1. Senators, Boyd, Ross, George, Kern, Boboye, and President Burruel
 - A. Question regarding report date to Faculty Senate. In the meantime, review committees should meet to discuss.
- viii. College Committee Task Force**
1. Senators Boyd, Kern, Boboye, and President Burruel
 - A. All committee chairs received an email with a link to Google Docs to complete. The task force will compile the information.
- ix. Academic Calendar Committee**
1. Senators Duno and Boboye
 - A. Cesar Chavez will be recognized for students and faculty, although the day will be considered as a service day for faculty. Deans will be encouraged to consider that faculty may want to celebrate Cesar

Chavez Day with their students. Classified staff will report to work to support College functions. Senators stated their concerns and disappointment that classified do not have the day off, and to clarify that Cesar Chavez will count as a service day for faculty.

- B. Faculty Lecture Day may move from Thursday, April 23 to Wednesday, April 22, 2019.
- C. Senators are concerned about the lack of planning for scheduled meetings for the Academic Calendar Committee. The process does not appear to be transparent with respect to agendas, motivations for implemented changes, and scheduled meetings.

IX. OLD BUSINESS

- a. Meritorious Service Awards- Continued call for Nominations
- b. Elections: Update
 - i. Business & Applied Technology, Alternate Senator
 - 1. Current nominee is Baron Brown, Criminal Justice, BAT
 - 2. Nominations are open until Friday November 9, 2018 at 5:00 PM. .
 - ii. Health Science, Senator - No update.
 - iii. Health Science, Alternate Senator - No update

X. NEW BUSINESS

- a. Chaffey College Distance Education (DE) District Standards - Jon Ausubel
 - i. The CIO would like the Faculty Senate to approve the College Distance Education District Standards. These would be accompanied by any departmental standards. DE faculty would be expected to meet the DE District Standards. Senator Boyd suggested to postpone approval for a week to meet with Curriculum Co-Chair Stephen Shelton, who may have information that would help clarify the standards and the curriculum connections. This topic was tabled until the next Faculty Senate meeting.
 - ii. The current proposed standards are meant to be a bulleted list for faculty.
- b. Discussion for Senate Holiday Party (CCFA, Curriculum Committee, & Senate)
 - i. Tabled until a future Faculty Senate meeting.

XI. ANNOUNCEMENTS - None.

XII. FLOOR ITEMS - None.

XIII. ADJOURNMENT (1:50 P.M.)

Lissa A. Napoli, Recording Secretary

Nicole DeRose, Secretary - Treasurer