

## FACULTY SENATE MINUTES

October 23, 2018

### Members Present:

President.....	Misty Burruel
Vice President.....	Robin Witt
Secretary/Treasurer.....	Nicole DeRose
Curriculum Chair.....	Marie Boyd
Business & Applied Technology.....	Dionne Henderson
Business & Applied Technology.....	David Karp
Business & Applied Technology.....	
Chino/Fontana.....	Daniel Bentum
Chino/Fontana.....	William Araiza
Health Sciences.....	
Instructional Support.....	Rose Ann Osmanian
Instructional Support.....	Mary Jane Ross
Language Arts.....	Kimberly George
Language Arts.....	Charmaine Phipps
Mathematics & Sciences.....	Mark Gutierrez
Social & Behavioral Sciences.....	Dan Kern
Social & Behavioral Sciences.....	Angela Sadowski
Visual and Performing Arts.....	Pat Aranda
Visual and Performing Arts.....	Kelly Ford Kaminsky
Senator-at-Large.....	Doug Duno
Senator-at-Large.....	Garrett Kenehan
Senator-at-Large.....	Robin Witt

### Members Absent:

Health Sciences.....	Sue Paplanus
Health Sciences.....	Sandy Clay
Mathematics & Science.....	Diana Cosand
Student Services.....	Fabiola Espitia
Student Services.....	Jackie Boboye
Student Services.....	Donna Colondres
Visual and Performing Arts.....	Stan Hunter
Adjunct Senator-at-Large.....	Gail Keith-Gibson
Adjunct Senator-at-Large.....	Luke Gunderson
Adjunct Alternate Senator.....	Kenyon Callahan

### Alternates Present:

Chino/Fontana.....	William O'Neil
Instructional Support.....	Shelley Marcus

Language Arts..... Jonathan Ausubel  
Social & Behavioral Sciences.....Pak Tang

**Guests:**

Shireen Awad, Administrative Assistant, Curriculum  
Teddy Calderon, Director of Finance, Chaffey College Student Government  
Santi Chaij, Senator, Chaffey College Student Government  
Jaime Garcia, Communications Studies, Language Arts (Adjunct)  
Angela Burk Herrick, Biology, Math & Science  
Janeth Hernandez, Measure P Campaign Chair  
Janeth Rodriguez, Alumni & Community Outreach Director  
Moises Rosales, President, Chaffey College Student Government  
Alisha Rosas, Director of Marketing and Publications, Chaffey College Student Government  
Archer Obrowski, Senator, Chaffey College Student Government  
Callie Zomphier, Vice President, Chaffey College Student Government

**I. P.E (12:30 P.M)**

**II. CALL TO ORDER (12:38 P.M.)**

- a. Personal introductions.

**III. PUBLIC COMMENTS**

- a. Senator Karp continues to advocate for the need to install interior door locks, improve parking lot safety, and address speeding on campus. Senators thanked Senator Ross for the homemade delicious cupcakes she brought in for the meeting.
- b. Guest Shireen Awad stated that the vending machine on the south side of the Language Arts building only accepts exact change but does not display price, and does not accept ATM/credit cards. Upon complaints to the Campus Store, the Campus Store responded by ordering a replacement vending machine that will display prices, take ATM/credit cards, and be more user friendly.

**IV. APPROVAL OF AGENDA**

- a. October 23, 2018. President Burruel stated that the courses under Curriculum are not listed on the October 23rd agenda or in the packet. Curriculum will be included on the October 30 agenda and reviewed by Faculty Senate in time for the November Governing Board meeting. Faculty Senate agreed to convene on October 30 to review and vote on Curriculum.
- **Motion for Approval** - President Burruel moved to table Curriculum until October 30. Senator Duno seconded the motion. The motion was approved. 10.23.18, 19/0.

- **Motion for Approval** - President Burruel moved to move the Measure P discussion to immediately follow the consent agenda. Senator Kaminski seconded the motion. The motion was approved. 10.23.18, 19/0.
- **Motion for Approval** - Senator Duno moved to move guests from the end of the agenda to immediately after the consent agenda for all future meetings. Senator Kaminski seconded the motion. The motion was approved. 10.23.18, 19/0.
- **Motion for Approval** - President Burruel motioned to approve the agenda as amended. Senator Duno seconded the motion. The motion was approved. 10.23.18, 19/0.

## V. APPROVAL OF MINUTES

- a. October 16, 2018
  - **Motion for Approval** - Senator Sadowski moved to approve minutes with amendments. Senator Duno seconded the motion. The motion was approved. 10.23.18, 18/0/1.

## VI. CONSENT AGENDA

- a. Faculty representatives who have been requested to serve as follows:
  - i. AB 705 Task Force, Robin Witt, Math, M&S
  - ii. AB 705 Task Force, Melissa Sakoonphong, Counselor
  - iii. AB 705 Task Force, Kyle Pennett, ESL, LA
    - 1. President Burruel was notified that Valeen Gonzalez, classified representative for the AB 705 Task Force, has been nominated to serve but won't be approved until November by the Classified Senate.
  - iv. Academic and Student Services Advisory Group (Coordinator Rep.), Angela Sadowski, Psychology, SBS
  - v. Academic and Student Services Advisory Group (Chino Rep.), Shannon Jessen, Biology, M&S
  - vi. Dual Enrollment Faculty Advisory Committee, Eduardo Aldas, Counseling
  - vii. Facilities Naming Committee, Misty Burruel, Faculty Senate President
    - 1. President Burruel was contacted by the President's Office regarding a proposal to name a facility. As outlined in AP 6620 - Naming of Facilities, "Proposals for naming of buildings, structures, or facilities of the District shall be submitted to the Governing Board, who will refer them to the Facilities Naming Committee." The President's Office is assembling this committee to include presidents or their designees from the Faculty Senate, Chaffey College Faculty Association, Classified Senate, California Schools Employees

Association, and Associated Students of Chaffey College, and/or other individuals appointed by the Superintendent/President.

- **Motion for Approval** - Senator Kenehan moved to approve the Consent Agenda. Senator Sadowski seconded the motion. Motion Approved 10.23.18, 19/0.

## VIII. REPORTS

### a. Guest(s)/Presentations

**i. Measure P:** Alisha Rosas, Director of Marketing; Janeth Rodriguez, Alumni & Community Outreach Director; and Janeth Hernandez, Measure P Campaign Chair, provided an update on work thus far with Measure P. Challenges were to compile the information from surveys. Results indicate that 31% of the community responses demonstrated they knew very little or nothing about Chaffey College and did not have an opinion. Community Outreach has been transferred to Marketing. An aggressive community outreach approach has been taken and established and has been well received. Citizens for a Stronger Chaffey College has a fundraiser that manages all donations that are not tax deductible. All money raised pays for mailers and other information avenues. A fundraiser took place at Boston's Pizza in Fontana to help raise funds, and other fundraising events are planned for the future. Community Outreach started in early June by calling community members to give Chaffey College an opportunity to speak and convey current work that impacts the serving districts. Presentations, lunches, breakfasts, and serving district events have been attended to help reach as many community outreach organizations as possible. Over 65 presentations have been given to the community. The deans have participated in the presentations and serve to provide additional information to the community regarding Chaffey's contributions to the communities. Outreach will continue after the election to increase the College presence within the serving communities. A detailed presentation is available to outline the plans for funds received by Measure P.

Janeth Hernandez explained that two to three weeks before the election is when the work becomes more exciting. Measure P handouts will be delivered as people go door to door to communicate with the community. This will take place on Saturday and Sunday, October 27 and 28. Students have been very helpful and supportive. The next fundraiser will take place on Wednesday, October 24, at the I.V. Juice Bar and at Sabor a Mi Mexican Restaurant in Rancho Cucamonga. Additional fundraisers will take place either on November 2 or 3. Janeth Hernandez shared volunteer opportunities and fundraising events. Fliers with additional information may be picked up in the Faculty Senate office. Phone calls will take place on Tuesday, October 30th, from 5:30 p.m. to 7:30 p.m. and Saturday,

November, 3 12:00 p.m. to 3:00 p.m. Volunteer support is needed. Those interested should contact Janeth Hernandez.

Moises Rosales, CCSG President, shared the contributions by the Student Governing Body and requested faculty volunteer assistance to support efforts to communicate about Measure P.

A number of questions and statements were raised regarding the campaign efforts.

- *Has Chaffey College not had a presence with the community organizations or has it had to re-establish a relationship with the College?* For some organizations, the presence has decreased and needed to be expanded.
- *What proportion of the voting cities have to approve the bond?* There must be a 55% vote to approve the bond per city.
- *CCFA recommended mailing a postcard to CTA members.* Over 7,000 5x7 postcards will be mailed out to CTA members about Measure P.
- The Vision 2025 addendum has been used to show voters what could be approved, but this has been presented only as a visionary plan that will have to be modified if Measure P passes.
- The College has had only one rebuttal, and the rebuttal was responded to.
- For more information go to [YesforChaffeyCollege2018.com](http://YesforChaffeyCollege2018.com).

## b. President

- i. **Turning Point** - President Burruel and Union President Ausubel met with the CIO to discuss Turning Point and identified more immediate needs such as a meeting with coordinators and experienced faculty teaching in the prisons, as well as addressing an orientation process for faculty and scheduling challenges. Another meeting is being scheduled for Monday, October 29.
- ii. **SENSE Survey** - Institutional Research extends their thanks to the faculty who participated and disseminated the survey. It was a lengthy (approx. 50 minutes) survey. Jim Fillpot wanted to pass along his gratitude to all of our amazing faculty.
- iii. **Parking Lot Refurbishment Project** - The October 22, 2018, Governing Board report includes a bid to repave a number of parking lots across campus. Those parking lots include lots 2, 8, 9, 10, and 11. The library lot is one of the lots to be addressed in the repaving project. It is unclear what the timeline is for this project, but President Burruel will follow up.

## c. Vice President

- i. Vice President Witt attended the AB 705 Task Force meeting on Friday, October 19. Three objectives/major tasks were identified for the group, including gathering students' self-reported information without Accuplacer, converting that information into data for Colleague (placement rules), and providing placement information to students. Additionally, formstack will be used to collect assessment information. The ESL deadline is fall 2020, and the group will continue to work with ESL. The task force identified that Accuplacer will continue to be used to collect information until December 1, and the next meeting will take place in approximately three weeks.

**d. Secretary-Treasurer- No report.**

**e. Curriculum**

- i. Curriculum will be reviewed at the October 30 Faculty Senate meeting.

**f. Coordinators - No report.**

**g. Committees**

**i. Academic Issues Group**

1. Senators DeRose, Witt, & President Burruel

- Once the faculty have been selected to serve on the Academic and Student Services Advisory Group, a meeting will be scheduled.

**ii. Guided Pathways- No report.**

**iii. Outcomes and Assessment (OAC)**

1. A modified PSR form will go out in the middle of November.

**iv. Faculty Senate Retreat (sub-committee)**

1. Senators Boboye, Osmanian, Duno, and President Burruel  
Senators Boboye, Osmanian, Duno and President Burruel met on Friday via Zoom to discuss the retreat and next steps. A few outcomes for the retreat will be developed, and the retreat will likely occur at the beginning of the spring semester.

**v. Guidelines for Standing Committee Tri-chairs (sub-committee)**

1. Tentative volunteers include Senators Karp, Kenehan, Osmanian, and Gunderson. - No report.

**vi. Faculty Prioritization (sub-committee)**

1. Senator Sadowski and Angela Burk-Herrick

No report. President Burruel reminded Faculty Senate that there are two versions of the Tabulation Ranking. The CIO stated that the 2016 draft with the red text is used to prioritize faculty hiring requests.

**vii. Sabbatical Leave and Rubrics (sub-committee)**

1. Senators, Boyd, Ross, George, Kern, Boboye, and

President Burruel - No report.

**viii.** 2018-2019 Professional Development Opportunities

1. Senators, Boboye, Boyd, and Kern

This group will be removed from future agendas until the purpose is further defined.

**ix.** College Committee Task Force

1. Senators Boyd, Kern, Boboye, and President Burruel  
Senator Kern and Boyd stated that a survey will be distributed to faculty very soon.

**x.** Academic Calendar Committee

1. Senators Duno and Boboye

Senator Duno stated that there has been a request to include Cesar Chavez Day in the list of approved holidays. CCFA is supporting this request, and Senator Duno is requesting the support of Faculty Senate to honor this holiday as well. Other potential changes include moving Faculty Lecture Day to the last day of instruction prior to finals (see versions 2 and 3 of the calendar drafts). Further discussion was tabled until the October 30 Senate meeting.

**VII. OLD BUSINESS**

- a. Meritorious Service Awards- Continued call for Nominations
- b. Zoom Video Communication account
- c. Report to the Community- Final call for attendance

**VIII. NEW BUSINESS**

- a. Chaffey College Distance Education District Standards- Tabled for October 30 meeting.
- b. Tabulation of Ranking School-wide Faculty Hiring Prioritization. Tabled for a future Faculty Senate meeting yet to be determined.
- c. Academic and Student Services Advisory Group (Fontana Rep.), (Selection of one faculty member). Tabled for October 30 meeting.
- d. 2019-2020 Sabbatical Leave Applications. Tabled for October 30 meeting.
  - i. Cindy Walker, Instructional Support, KNA
  - ii. Mary Jane Ross, Instructional Support, Success Centers
  - iii. Kevin Cameron, Political Science, SBS
  - iv. Julie Song, Sociology, Sociology, SBS
- e. Teddy Calderon, CCSG, Director of Finance, will discuss student resources and communication. Tabled for October 30 meeting.
- f. Measure P - Presenters moved to reports: Alisha Rosas, Director of Marketing; Janeth Rodriguez, Alumni & Community Outreach Director;

and Janeth Hernandez, Measure P Campaign Chair

- i. This item was moved to immediately follow the Consent Agenda.

**IX. ANNOUNCEMENTS**

- a. Voter Education will take place tomorrow, Wednesday, October 24, from 4:30 to 6 pm in WH 142.
- b. Today is the deadline to register to vote.

**X. FLOOR ITEMS**

**XI. ADJOURNMENT (1:50 P.M.)**

---

**Lissa A. Napoli, Recording Secretary**

---

**Nicole DeRose, Secretary - Treasurer**