

FACULTY SENATE MINUTES

October 2, 2018

Members Present:

President.....	Misty Burruel
Vice President.....	Robin Witt
Secretary/Treasurer.....	Nicole DeRose
Business & Applied Technology.....	Dionne Henderson
Business & Applied Technology.....	
Health Sciences.....	Sue Paplanus
Instructional Support.....	Rose Ann Osmanian
Instructional Support.....	Mary Jane Ross
Language Arts.....	Kimberly George
Language Arts.....	Charmaine Phipps
Mathematics & Sciences.....	Mark Gutierrez
Social & Behavioral Sciences.....	Angela Sadowski
Student Services.....	Jackie Boboye
Senator-at-Large.....	Doug Duno
Senator-at-Large.....	Garrett Kenehan
Senator-at-Large.....	Robin Witt

Members Absent:

Curriculum Chair.....	Marie Boyd
Business & Applied Technology.....	David Karp
Chino/Fontana.....	Daniel Bentum
Chino/Fontana.....	William Araiza
Chino/Fontana.....	William O'Neil
Health Sciences.....	Renee Ketchum
Health Sciences.....	Sandy Clay
Social & Behavioral Sciences.....	Dan Kern
Social & Behavioral Sciences.....	Pak Tang
Student Services.....	Fabiola Espitia
Student Services.....	Donna Colondres
Visual and Performing Arts.....	Pat Aranda
Visual and Performing Arts.....	Kelly Ford Kaminsky
Visual and Performing Arts.....	Stan Hunter
Adjunct Senator-at-Large.....	Gail Keith-Gibson
Adjunct Senator-at-Large.....	Luke Gunderson
Adjunct Alternate Senator.....	Kenyon Callahan

Alternates Present:

Instructional Support.....	Shelley Marcus
Language Arts.....	Jonathan Ausubel
Mathematics & Science.....	Diana Cosand

Guests:

Jaime Garcia
Monica Molina
Lissa Napoli

I. P.E (12:30 P.M)**II. CALL TO ORDER (12:38 P.M.)**

- Roll call

III. PUBLIC COMMENTS

- a. Question - Need clarification for what is allowed for Measure P. Can faculty wear the Measure P button in class? Yes, faculty can wear their Measure P button, but cannot tell others to vote for Measure P.
- b. Senator Ausubel shared the California Teachers Association (CTA) brochure which provided information for their annual meeting and opportunities for professional development. President Burruel requested that a URL be provided so that it may be sent campus-wide. <https://ctago.org/>
- c. Question - Are public comments from Senators? Answer, public comments are generally in place for visitors or attendees to comment on an agenda item. A floor item is something that is introduced in the meeting that is not listed as an agenda item.
- d. President Burruel suggested that Senate begin adding “Approval of Agenda.” Senator Henderson made a motion to adopt the amendment. Senator Phipps moved to approve the agenda, and Senator Kenehan seconded the motion.
- e. Senator Osmanian suggested that Senate invite a CCSG representative to attend Faculty Senate meetings. Senator Osmanian moved to find a CCSG rep to attend Faculty Senate meetings, which was seconded by Senator Gutierrez. Kenehan moved to approve the agenda, Henderson seconded the amended agenda. All motions were approved.

IV. APPROVAL OF MINUTES:

- a. September 25, 2018
 - **Motion for Approval** - Senator Sadowski moved to approve. Senator Osmanian seconded the motion. Senator Kenehan abstained. The minutes were approved 10.2.18, 16/0/1.

V. CONSENT AGENDA

- a. Faculty representatives who can no longer serve:
 - i. Standards Scholastics Committee, Sandra Clay, HS-ADN Program
 - ii.

iii. Honors Committee, Celeste Mor, Counseling

b. Faculty representatives who have been requested to serve as follows:

i. Undocumented Advocates Committee, Deanna Hernandez, LA- English

ii. Buyer, Purchasing Hiring Committee, Shannon Jessen, M&S - Biology

iii. Program Assistant, Financial Aid Hiring Committee, Fabiola Espitia, Counseling

- **Motion for Approval** - Senator Sadowski moved to approve. Senator Kenehan seconded the motion. The consent agenda was approved 10.2.2018, 17/0.

VI. REPORTS

a. President

i. College Council - Measure L / Measure P

1. Included in the Senate packet is a Measure L handout that was provided by Bill Winslow, project manager, during the September 25 College Council meeting.

Measure L was a \$230 million bond that was approved by voters in 2002. Taxpayers currently pay \$8.80 per \$100K of assessed value. This bond will expire in 2037 and drops to \$1-\$2 per assessed value.

Measure P would raise up to \$700 million in funding to repair and improve the college. Taxpayers would pay no more than \$15 per \$100K of assessed (not market) value. Measure P would expire in 2058. President Burrueel will send faculty a link to the Measure P PowerPoint presentation that was provided by Janeth Rodriguez, Alisha Rosas, and Mel Siddiqi during the forum.

ii. AB 705 Taskforce

1. Neil Watkins met with Amy Nevarez, Dean of Counseling, regarding AB 705 and AB 1805. In order to achieve full compliance on AB 705 by Fall 2019 and start to address AB 1805, and AB 705 / AB 1805 taskforce is being developed to address instructional, curricular, assessment, counseling, technical, and marketing aspects related to these areas.
2. The proposed membership would include (1) Institutional Research, (2) Counseling, (3) Information Technology, (4) and Dean of Math and Science as well as math coordinator, Dean of Language Arts, and coordinator of English, (6) marketing, and (7) the catalog/schedule coordinator.
3. Neil Watkins shared that the key issues that have been discussed include:

(1) replacing Accuplacer with a new intake questionnaire, (2) getting those results into Colleague, and (3) communicating placements / course expectations / etc. to students.

iii. Requests for Committee service:

1. A request for service will be sent campuswide for the following committees:
 - 504 Compliance Committee
 - Academic Accommodations Committee
 - Disabilities Program Advisory Committee
 - Behavior Intervention Team (BIT)
 - Honors Program Committee
 - Academic Calendar

b. Vice President

- i. Guided Pathways. Vice President Witt has been involved in two mapping activities, which have been very informative. It has been crucial to have a counselor present to provide information about appropriate and/or recommended GE courses. Mapping should not occur without counselors present. Dual Enrollment met with Vice President Witt and Senator Henderson to discuss a summit, and realized that it would be helpful to give the final maps to high schools, which would inform high school students about their paths and their transition to college. Guest Monica Molina spoke to Dual Enrollment as a way to push high school students to plan their prerequisite courses. Senator Osmanian came up with a marketing scheme to include an Atlas of Maps, compasses, and other navigating equipment that could be shared with high school students. Senator Boboye thanked Vice President Witt for the encouragement to include counselors in the mapping processes.

c. Secretary-Treasurer

- i. Faculty Senate has three funding accounts. 1) the District account, which has funds used for travel, office supplies, mileage, and memberships. 2) the Foundation Regular account, which provides funds used for celebratory events such as the welcome and tenure receptions. 3) the Foundation Scholarship account, which funds the Faculty Senate student scholarships. As of September 25, 2018 the balance in the District account was \$19,619.00, the balance in the Foundation Regular account was \$5637.16, and the balance in the Foundation Scholarship account was \$1557.00 for a combined account balance of \$15,586.43.
- ii. Senator Ross asked about the Faculty Senate Membership and what it supported. President Burruel is looking into the statewide Academic Senate membership fee and noticeable increase and will report back at the next Faculty Senate meeting.

d. Curriculum

- i. Chemistry. Guest Angela Burk Herrick reported on the status of the Chemistry ADT. The Chemistry Department is planning to make a curriculum adjustment to decrease the unit value for the Organic Chemistry courses. The Chemistry Department is also writing and planning a UC transfer certificate.

e. Coordinators

- i. Senator Sadowski reported that at the last coordinators' meeting, questions about the 16 week calendar decision process and dates are of concern. The CIO stated that this is the purview of Faculty Senate. Senator Sadowski suggested that Senate include the transition to 16 week semesters become an agenda item. President Burruel clarified that 16 week Calendar Committee is charged with the development of the proposed 16 week calendars, timelines, and processes. Senator George asked for the current location of the work from the spring 2018 16 Week Calendar Committee. At this time the work needs to be located. Senator Ausubel stated that legally, the District determines the calendar, although the District may pass that responsibility to the 16 Week Calendar Committee or to the faculty. Faculty Senate suggested inviting the 16 week Calendar Committee to attend a future Faculty Senate meeting to provide updates regarding the current state of planning. At this time, information is needed regarding the current state of progress moving toward the development of a 16 week calendar. Senator Duno nominated himself to be the chair of the next implementation or phase of the process.

f. Committees

- i. Academic Issues Group
 1. Senators DeRose, Witt, & President Burruel
Secretary DeRose, Vice President Witt, and President Burruel will meet with the CIO on October 11, 2018.
- ii. Guided Pathways
 1. No report
- iii. Outcomes and Assessment (OAC). No report.
- iv. Faculty Senate Retreat (sub-committee)
 1. Senators Boboye, Osmanian, Duno, and President Burruel
 - No report
- v. Guidelines for Standing Committee Tri-chairs (sub-committee)
 1. Tentative volunteers include Senators Karp, Kenehan, Osmanian, and Gunderson.
 - No report
- vi. Faculty Prioritization (sub-committee)
 1. Senator Sadowski and Angela Burk-Herrick
 - No report
- vii. Sabbatical Leave (sub-committee)

1. Senators Kern, Boyd, Boboye, and President Burruel
 - No Report. However, President Burruel suggested that the Sabbatical Leave sub committee work with the Sabbatical Rubrics sub committee as they evaluate the procedures and ensure overall alignment.
- viii.** Sabbatical Rubrics (sub-committee)
 1. Senators, Boyd, Ross, and George
 - Senator Ross motioned to move the report to the next meeting to allow time for the guest. Senator Gutierrez seconded the motion. Motioned approved.
- ix.** 2018-2019 Professional Development Opportunities
 1. Senators, Boboye, Boyd, and Kern
 - Tabled for next meeting
- xi.** Communications Committee Update
 2. Senator George informed Senate to keep an eye out for more information as well as information about new signage. President Burruel requested a link to the report to send campuswide.

VII. OLD BUSINESS

a. Elections: Update

Business & Applied Technology, Alternate Senator - No report

b. Meritorious Service Awards- Call for Nominations

- i.** The Meritorious Service Award recognizes faculty in at least two of the following three areas: superior teaching or job performance, professional achievement, and/or college service. All full-time faculty, living or deceased, who have been retired for at least one full year or who have died while in service, are eligible for the Meritorious Service Award.

After careful review of the nomination (which may involve consultation with the nominee's department or division), thoughtful deliberation, and a majority vote, the Faculty Senate announces the nominee(s) to receive the Meritorious Service Award and notifies the Governing Board of the Award recipient(s). Nominations should be submitted by the last week of February. The award process is to be completed by the following April.

The Senate packet includes the Meritorious Service procedures for Senators' review, which may also be accessed on the Faculty Senate webpage at: <https://www.chaffey.edu/fac-handbook/b/pdf/Meritorious.pdf>. Faculty Senate will continue to discuss the nomination process at its next meeting.

c. Sabbatical Reports, Policies and Procedures

- i.** Faculty Senate needs to evaluate its Sabbatical Leaves: Procedures and

Documentation, which was last revised February 2016. The Sabbatical Leaves: Procedures and Documentation is in need of explicit processes to clarify what applies to the sabbatical applicant and sabbatical readers.

VIII. NEW BUSINESS

- a. Presenter: Counselor, Monica Molina presented on the Latina Leadership Network Chapter. This will be institutionalized as a chapter at Chaffey College. The mission, vision, values, and goals of the organization were presented. Monica expressed that this is the time to have an organization like this. As the climate changes, the organization will encourage and support equity among our students. Students, faculty, staff and other employees may benefit from the support from the Latina Leadership Network Chapter. A proposal has been submitted to the Office of Equity and Special Populations to cover the fees incurred should the chapter be approved at Chaffey College. This program will help to alleviate educational impediments.

The first event was the Latina Comedy Hour. The next event will be on Friday, October 19, from 6 to 8 pm at the Chino Community Center. Please attend to show support. Look for announcements from Monica Molina for future events.

The Latina Leadership Network Club's first meeting will take place on Wednesday, October 3, from 1-2 pm in WH 161. Please share with students. Meetings will take place on the first and the third Wednesday of each month in WH 161 from 1-2 pm.

IX. ANNOUNCEMENTS

- a. Coming tomorrow, October 3, the FSC presents Supporting and Engaging Transgender Students, presented by Ava Nguyen, 12:30 to 1:45 pm at the Fontana Campus.

X. FLOOR ITEMS

XI. ADJOURNMENT (2:00 P.M.)

Lissa A. Napoli, Recording Secretary

Nicole DeRose, Secretary - Treasurer