Members Present:
President..........................................................................................Ardon Alger
Vice President – Language Arts...........................................Neil Watkins
Secretary/Treasurer – Mathematics & Sciences..............Diana Cosand
Business & Applied Technology.....................................James Kerr
Health Sciences........................................................................Beverly Cox
Health Sciences.......................................................................Renee Ketchum
Instructional Support..................................................Cecilia Best
Language Arts.............................................................Cathy Decker
Mathematics & Sciences..................................................Alif Wardak
Social & Behavioral Sciences ........................................Marylee Requa
Social & Behavioral Sciences ......................................Angela Sadowski
Student Services .......................................................Bob Baiz
Visual, Performing, & Communication Arts .............Orville Clarke
Visual, Performing, & Communication Arts ............Tom deDobay
Senator-at-Large....................................................Angela Bartlett
Senator-at-Large......................................................Jeff Brouwer
Senator-at-Large........................................................Robin Ikeda
Adjunct Senator-at-Large..............................................Gail Keith-Gibson

Members Absent:
Curriculum Chair............................................................Marie Boyd
Business & Applied Technology.................................Joy Haerens
Instructional Support..................................................Mary Jane Ross
Mathematics & Sciences..............................................Cathie Keenan
Student Services ..........................................................Katherine Wilson

Alternates Present:
Business & Applied Technology.................................David Karp
Language Arts/Fontana Campus..................................Leona Fisher
Social & Behavioral Sciences/Chino Campus ..........Tim Greene
Student Services ..........................................................Vacant
Visual, Performing, & Communication Arts ..........John Machado

Guests:
Jared Ceja
Earl Davis
I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of March 30, 2010, and consent agenda were approved 20-0 as amended.

IV. CONSENT AGENDA
- Approval of funds for Faculty Senate’s installation of new Senators.
- Approval of funds for Curriculum Committee’s installation of new representatives.

V. REPORTS
- President
  - Meritorious Service Awards—Senate sends a special thank you to Jared Ceja, Auxiliary Services Director, and Cafeteria Supervisor Connie Fung, for all of their efforts in coordinating and staging of the luncheon so beautifully. Senate would also like to thank Photographer Sheryl Herchenroeder, Technical Support Specialist Tim McIairy, Ambassador Jackson Miller, and Shirley Emilio for their help with this event. Once again the Meritorious Service Luncheon was a huge success thanks to the extraordinary efforts of Jared Ceja and S&B Foods. Over eighty-three faculty, administrators, staff and community members attended to honor Gary Aurouze, Maura O’Neill, Jan Raithel, and Wes Tom. Gary, Maura, Jan, and Wes have a combined 117 years of service to Chaffey College. Library plates should arrive soon and will be installed on the perpetual plaque just inside the Library’s entrance.

  President Alger shared a lovely thank you email from Jan Raithel. She said the luncheon was truly wonderful and that she will carry around the memory of the honor as long as she has a memory.

  - Faculty Senate’s Installation of New Senators—Luncheon meeting for the installation of new Senators and acknowledgement of outgoing Senators will be held on Tuesday, May 11, in BEB 204. Lunch will be provided by Faculty Senate.

  - Swimming Pool Changing Area—Frank Pinkerton worked with Bernards to come up with a solution to the clothes changing area for the swimming pool. Using the restroom stall partitions from the upstairs restrooms in the old gym, two gender-specific and one ADA changing areas will be constructed in the pool storage shed for the duration of the renovation project at no cost to the district.

  - President’s Equity Council—Senate received the letter from Inge to Linda Michalowski, Vice Chancellor for Student Services and Special Programs for the California Community Colleges Chancellor's Office, on Chaffey’s concerns in the area of equity/basic skills.

  Senate will not meet next week in lieu of the Faculty Lecturer of the Year.
• **Vice President**
  
  **Senate Elections — New Faculty Senate Representatives** — Vice President Watkins conducted a vote for the two options for the new unit and representatives. The final tally was 18 votes, 12 for Option A, 5 for Option B, and 1 abstention. This means that there will be two new Senators and one alternate to represent the new unit comprised of faculty from the Chino and Fontana Campuses. Vice President Watkins will conduct the nominations and elections for this new unit. Nominations are being accepted for Senators from Chino and Fontana. Full-time faculty who teach all or some of their load at these campuses are qualified to run. Neil will send out a ballot tomorrow. The deadline for other school elections is April 21. The deadline is April 26 for school-wide elections for Senator-at-Large and Faculty Lecturer of the Year.

• **Committees**
  
  **Economic Development** — James Kerr reported committee highlights from the February 16 Economic Development Committee meeting:
  
  - Department grossed revenues of $3,569,384; $2,283,143 in the first six months
  - **Employment Training Panel (ETP)** Contract Ed — Contract for $617,680 (state funding) 30,000 hours of training was provided to 1,378 incumbent workers from 50 companies. This was double what was reported in the 2007-08 report.
  - **Collaborative Grant (CTE)** for $1,019,700 (Chancellor’s Office funding) — Career days, events, conferences and professional development activities supporting career awareness and seamless transition between middle school, secondary, and post-secondary education. Over 4,100 middle and high school students, teachers, counselors and administrators were served.
  - **CalWORKS** — $483,165 — Office Occupations/Customer Service and Phlebotomy training. Trained over 109 students for work in Phlebotomy and office occupations with an 80% placement rate. Developed three (3) new placement sites for students in the Correctional Science and Paralegal fields. Received new funds in February 2010 — $69,546 (Chancellor’s Office funding)
  - **ARRA (American Recovery and Reinvestment Act)** San Bernardino County — $710,910 funded by Workforce Investment Board and Chancellor. Identifies as in demand: C-Tech (Smart home and Telecom) — 8 hours per day, 2-week sessions of 20 students; Energy Efficiency — 8 hours per day, 6-10 weeks, 4-5 sessions serving over 100 students.
  - **Means of Assessment** — Curriculum, and labor market constantly assessed; SLO with Institutional Research; Evaluations at the end of classes; and ETP tracking system which reflects retention rates.
  - Economic Development staff attended multiple community events and activities. Partial listing: Southern California Edison; Kaiser; California
Steel Industries; Nestle; Horizon Milling; Manufacturing Council of Inland Empire (30 companies); City of Chino, Ontario, and Fontana; Lamps Plus; Coca Cola; Water Ball Corporation; and S&S Foods.

- **Datatel Colleague Steering** – Bev Cox reported on the following:
  - Changing names of certificates and degrees to print correctly on the certificates and transcripts
  - Future requests of the committee

VI. **OLD BUSINESS**

- **Senate Elections** – Vice President Watkins announced the following election results for Faculty Senate seats: Cindy Walker was elected as the Senator for Instructional Support; Leona Fisher was elected as the Senator representing Language Arts (LA) and Cathy Decker was elected as the Alternate LA Senator; Alif Wardak was reelected for another term as the Mathematics & Science (M&S) Senator, Nicole DeRose was elected to complete Cathie Keenan’s term, and Diana Cosand was reelected as the M&S Alternate Senator; Vera Dunwoody was elected as the Senator representing Social & Behavioral Sciences; Susan Starr was elected as the Student Services (SS) Senator, Maria Cuevas was elected as the Alternate SS Senator serving a two-year term, and Diana Sanchez was elected as the Alternate SS Senator serving a one-year term; and Orville Clarke was reelected by acclamation as the Visual, Performing, & Communication Arts Senator. Elections for Business & Applied Technology and Alternate SBS Senate positions are still pending.

- **Senate Scholarships** – Senate reviewed and discussed the scholarship applications and selected Ilse Argueta as this year’s Faculty Senate Scholarship recipient. The scholarship recipient will receive a $1,000 scholarship, which will be presented at the Installation of Officers luncheon on Tuesday, May 11, 2010.

- **Sabbaticals** – There is a possible approach through the Labor Management Committee to address the College’s concerns about the budget. Our contract uses the following criteria for selecting faculty to receive sabbaticals when the Senate approves sabbaticals for more than 2.5% of the faculty:
  1. The longest without a sabbatical
  2. The lesser number of previous sabbaticals
  3. Seniority

  The Senate discussed the possibility of the criteria being applied when there are 2.5% or less applicants in severe budget times, on a year-by-year agreement. The Senate would want an open discussion on the budget before suggesting a temporary contract change.

Sherrie Guerrero also indicated as the Chief Instructional Officer that she would like to have more contact with the sabbatical process. She will be coming to Senate on May 4 to talk about the budget, back filling classes of retired faculty, and sabbaticals.
• **Upcoming Registration Changes**—President Alger spoke with Sherrie Guerrero regarding Senate’s concerns with the upcoming registration changes. The last day to register during the late registration period will be changed to Sunday, August 29. The other concern was with short-term classes that only meet once a week. ITS ran a query of 8-week classes that will be offered in the fall that only meet once a week, the list is relatively small. Cecilia Carrera will make sure that exceptions to add past the last day to add are considered. In the past we have honored exceptions if students register for classes by the next business day following the last day to add. For students enrolled in these classes, we will honor late adds if they register within one week from the last day to add as long as they are in attendance prior to the census date.

VII. NEW BUSINESS

• **Bookstore Update/Interim Food Service Plan**—Jared Ceja, Director of Auxiliary Services, and Earl Davis, Vice President of Business Services, provided an update on the Bookstore and presented a PowerPoint presentation on the Interim Food Service Plan. They have received a lot of feedback about what they propose to do during the period with no cafeteria. It will allow us to have services that we have not had in past. This summer the cafeteria will be demolished. Interim food service will be provided funded by auxiliary services. We will provide numerous food service areas all over campus. We put out a survey to see what the campus wanted. We will lose the cafeteria and Taco Bell. We will add ten new snack and beverage vending machines. We will have two additional grab and go locations plus the one in the Bookstore will be expanded. We will operate a snack bar in the new sports center, the cub café, with some hot food, prepackaged lunch options, a soda fountain, and perhaps coffee service. There will be a convenience store on the west end of campus. We will have available there microwavable foods, beverages, snacks, pastries, sandwiches, and coffee. It will also offer test forms, pencils, and binders. It may be located near Wargin Hall. We are still looking at feasible locations. We have two locations identified to bring vendors, such as coffee, smoothies, and sandwiches. In the summer we may have food vendors that change daily. By fall we will have approximately three different food vendors in the quad. Coffee cart with coffee, hot choc, tea and smoothies, pastries. Potential temporary partners, include Juice-it-Up, Chick-fil-A, In N Out, Chef Tim’s, Graziano’s, Coffee Bean and Tea Leaf, and many others. Chipotle is one of the vendors proposed. During construction you will have less daily variety but more weekly variety and numerous convenient locations with extended operating hours.

Post-construction, we will have a new CCW with a cafeteria and café, a permanent convenience store, and more food service options and locations than ever before. There will be a café and cafeteria with numerous seating locations and a coffee bar. The quad will be doubled in size by having a two-story building. The staff dining room will seat 35-36 and is much smaller than
the current staff dining room. Senators requested more health conscious foods in our vending machines. The Bookstore and convenience store will have fresh food, and they are considering some more healthful food vendors in addition to the items they already carry (vegan snacks, Odwalla smoothies, Nutragrain and protein bars, etc.). Senators request that the point of sales process be speeded up. At the beginning of fall it will be a work in progress. During the interim period we will go back out to bid and will look for cafeteria services with variety. Senators requested that plastic be removed from the vending machines. The menu and healthy food services will be considered. We will also look for preferred caterers for special events. We are trying to further expand offerings at the Chino Bookstore. We have at times had Jamba Juice and Chick-fil-A at that site. We are adding vending machines to the new health science building. We are testing a vending machine with cold food and snacks at Fontana. Carl’s Jr. and other options are close to the Fontana campus and limit viability of larger food programs.

- **Bookstore Update**—The book rental program is growing. We have it for 7 courses. We will pull out math 25 for fall. For book rental we need 2-3 year commitments and some agreements with instructors about the texts being used. A good time to begin is when a new edition of a book comes out. We are offering guaranteed buyback on some books with 55% of value guaranteed. If a department is committed to using a book for a year or two, we can guarantee buyback for more money. We have a low-price guarantee. We will beat the price on any brick and mortar bookstore that competes with us. We do offer discounted software negotiated thru the CCC Foundation. No one has found a better price than ours on software.

The GEM Committee is starting a cardboard recycling program through Burrtec. The recycle bins for the cardboard boxes are lockable. We also sort trash in our offices in the bookstore. This program will expand to the rest of the campus. Styrofoam was eliminated in cafeteria one year ago. We sell reusable cups in the cafeteria. The bookstore has been the major user of the compressed natural gas Honda Civic that Chaffey has, reducing our carbon footprint. We have changed lighting to fluorescent. Senators suggested we sell canned coke products rather than plastic bottles in the vending machines. The Bookstore currently offers cans for many beverage varieties. GEM participated in the first annual Earth Day at the frontier project down the street and several thousand people showed up. The Senate thanked the Bookstore for their commitment to selling green products and improving food services on campus.

- **Chaffey’s Old & New Gym**—Bob Baiz reported that the current PE classes do not have a locker room or changing room and bathrooms are Port-a-Potties. We asked for portable changing rooms and they were denied. So faculty put notes in their syllabi that students needed to use the restrooms as a changing room; and if you could not, you should not take the class. PE needs temporary changing room space by Fall 2010. We need a basic level of sanitation during
construction, and it does not seem to be happening at this time. There is no way for students to shower before entering the pool. Students are not allowed to use the restrooms in the Sports Center or use the bathrooms in the Theatre. Several PE classes are in the old speech wing of the Theatre. Senate was concerned about unfair treatment of students and faculty in PE as well as issues of sanitation. The problem is affecting enrollment and the success of our students. This does not promote student learning. Perhaps a police cadet could be assigned to watch the restrooms in the new Sports Center and the Theatre so students could have better access to good bathrooms.

- **Adjunct Commencement**—Due to the importance of the inclusion of all faculty in commencement, Student Activities has once again agreed to offer **thirty seats** to part-time faculty on a first-come-first-served basis at this year’s commencement ceremony on Tuesday, May 25, 2010. In addition, Faculty Senate has purchased regalia that will be available on loan to adjunct faculty participating in the commencement ceremony who do not have their own cap and gown. Adjunct faculty interested in participating in this year’s commencement ceremony must contact the Faculty Senate Office at Extension 6965 by **Wednesday, May 5, 2010**.

- **Fontana Campus Senate Meeting**—Senate will meet at the Fontana Campus on Tuesday, April 27 in the Ralph Lewis Center, Room 124.

**VIII. ANNOUNCEMENTS**

**IX. FLOOR ITEMS**

**X. SUMMARY**

**XI. ADJOURNMENT**

The meeting was adjourned at 2:10 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Diana Cosand, Secretary/Treasurer