FACULTY SENATE MINUTES
December 6, 2011

Members Present:
President ................................................................. Ardon Alger
Vice President—Language Arts .............................. Neil Watkins
Secretary/Treasurer—Senator-at-Large ..................... Angela Bartlett
Business & Applied Technology ............................... Joy Haerens
Chino/Fontana ......................................................... Karen Encinas
Health Sciences ........................................................ Renee Ketchum
Instructional Support ............................................... Mary Jane Ross
Instructional Support .............................................. Cindy Walker
Language Arts .......................................................... Leona Fisher
Mathematics & Sciences .......................................... Nicole DeRose
Mathematics & Sciences .......................................... Alif Wardak
Social & Behavioral Sciences ................................. Vera Dunwoody
Social & Behavioral Sciences ................................. Angela Sadowski
Student Services ..................................................... Maria Cuevas
Student Services ..................................................... Susan Starr
Visual and Performing Arts .................................... Cynde Miller
Senator-at-Large ..................................................... Jeff Brouwer
Senator-at-Large ...................................................... Robin Ikeda
Adjunct Senator-at-Large ........................................ Gail Keith-Gibson

Members Absent:
Curriculum Chair ..................................................... Marie Boyd
Business & Applied Technology ............................... David Karp
Health Sciences ....................................................... Beverly Cox
Chino/Fontana ........................................................ Tim Greene
Visual and Performing Arts ..................................... Orville Clarke/Medical Leave

Alternates Present:
Chino/Fontana ......................................................... Laurie Pratt
Instructional Support ............................................... Shelley Marcus
Language Arts ........................................................ Cathy Decker
Student Services ..................................................... Vacant
Visual and Performing Arts ................................. John Machado
Adjunct Alternate Senator .................................... Dolores Blanton

Guests:
Catherine Bacus
Jim Fillpot
I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of November 22, 2011, and consent agenda were approved 21-0 as amended.

IV. CONSENT AGENDA

- Faculty representatives have been requested to serve as follows:
  - 504 Compliance Committee
    Annette Young, IS
  - Accounting Technician II, Accounting Services Screening Committee
    Katherine Wilson, SS

V. REPORTS

- President
  - Adjunct Faculty Lecture of the Year Subcommittee — President Alger reported that the subcommittee, Ardon Alger, Leona Fisher, Gail Keith-Gibson, and Dolores Blanton, met last week to discuss the proposal. The group suggested that we award a separate honor to adjuncts, with a similar nomination and election process, a plaque, and acknowledgement during convocation. There may be an option for the selected adjunct to do a presentation; that is still under consideration. The subcommittee discussed a variety of other concerns from adjuncts, including adjunct orientation, identification cards, private office access for sensitive student meetings, and the online directory. These items will be brought to the Academic Issues Group for discussion.
  - Academic Issues Group — President Alger, Vice President Watkins, and Senator Bartlett reported the following:
    - Holiday Building Access — Buildings will be on holiday schedule only on the actual holidays (i.e. Christmas Day, Thanksgiving Day, etc.), not during prolonged breaks.
    - Strategic Plan — Dr. Guerrero presented the Academics Issues Group with a draft of the strategic plan. We have four areas of focus for the academic areas. The plan lines up with what we are doing as well as with the focus of the Student Success Task Force. The Plan complements the PSR process as well.
    - Accreditation — Vice President Watkins reported that Dr. Guerrero created a Moodle page for Accreditation, with supporting documents, rubrics, examples, etc. A really big component of this is that committees will create an annual report/update on how they will meet the Strategic Plan and Accreditation. It seems very transparent, secure, and useful. Dr. Guerrero is also open to feedback to improve this tool.
President Alger announced that Dr. Christine Flores will be the Interim Dean, Counseling and Matriculation, and Eric Bishop will be assigned an additional temporary management assignment of Dean, Physical Education pending Governing Board approval.

Faculty Senate sent received a lovely thank you note from Emeritus/Adjunct History Professor Kathy Brindell for the get-well wishes it sent to her husband.

Senate sends its condolences to Marie Boyd on the recent loss of her father and authorizes an acknowledgement in honor of his memory from the faculty of Chaffey College.

VI. OLD BUSINESS

- **Sabbatical Leave Request—Wafa Yazigi**—Senate continued its discussion on Wafa’s Spring 2013 and Fall 2013 sabbatical leave request. Wafa has not resubmitted his revised request, per the Senate’s request. Senate voted not to approve the request 17/0, with 4 abstentions.

- **Student Success Task Force Revised Recommendations**—President Alger distributed a fact sheet and a resolution from the Community College Association (CCA) in response to the Student Success Task Force Recommendations. Copies of the latest iteration of the Student Success Task Force recommendations dated December 1, 2011 was also passed around. While some issues of concern have been addressed in this version, others have not, and new issues have emerged. SSTF members have not had a chance to comment on this latest version but will do so at their meeting on December 7. If you have questions or concerns that arise as you read this version, please post them at the State Academic Senate’s 1143 discussion board at the following link: [http://www.asccc.org/1143](http://www.asccc.org/1143).

VII. NEW BUSINESS

- **Chancellor’s Office Memo—Public Policy Institute of California’s Higher Education Survey—November 17, 2011**—This memo was included in the Senate packets and can be accessed at the following link on the Chancellor’s website: [http://californiacommunitycolleges.cccco.edu/Portals/0/DocDownloads/MediaAdvisories/MEDIA_STATEMENT_PPIC_Higher_Education_Report-FINAL_11-17-2011.pdf](http://californiacommunitycolleges.cccco.edu/Portals/0/DocDownloads/MediaAdvisories/MEDIA_STATEMENT_PPIC_Higher_Education_Report-FINAL_11-17-2011.pdf). Ardon shared the following highlights from the memo with Senate:

  - **Priorities and Efficiencies**—The California Community Colleges is the most cost-effective system of education in California. While the state revenue needed to support one community college full-time student is slightly more than $5,000 per year, that same student costs approximately $7,500 in the K-12 system and $20,000 and $11,000, respectively, at UC and CSU.

  - The Public Policy Institute of California (PPIC) poll showed 62 percent of respondents gave good or excellent ratings for California’s community colleges – a rating that has remained virtually unchanged since 2007.
- Some 67 percent of parents whose children attend community colleges rate them as good or excellent.
- Both ratings are higher than corresponding measures for the California State University and the University of California.
- **Potential 2011-12 Mid-Year Budget Reductions**—Either budget shortfall would result in a **$10 per unit fee increase** from $36 to $46.
- **Impact of Budget Cuts to Community College Students**—If a 2011-12 budget shortfall occurs and the per unit fees will be increased to $46 in summer 2012, this would mean a 77% increase in student fees within a 1-year period.
- **California has been Divesting in Higher Education for the Past 15 Years**—Enrollment at the California Community Colleges has grown 44% in the last 15 years, yet per student funding in 2009-10 (adjusted for inflation) was lower than it was in 1995-96.
- **Top 10 Reasons Why Community Colleges Are a Wise Investment**—70% of California’s higher education students are enrolled in a community college, 25% of community college students nationwide are enrolled in the California Community Colleges.

- **New Board Policies & Procedures**—Jim Fillpot, Director, Institutional Research, updated Senate on policies and procedures. The college subscribes to the California League of Community Colleges (CCLC) subscription services. Through this service, the League provides legally vetted biannual updates that address accreditation, legally required, legally advised, and suggested good practices. In comparing Chaffey’s existing policies and procedures to the League template system, the Research Office discovered that there are 63 policies and 121 administrative procedures that are accreditation-related, legally required, or legally advised that Chaffey needs to create or update. Our plan will be to align our numbering system with the League. The new system will be easier to navigate and less confusing. Additionally, policies and procedures will be updated simultaneously to maintain consistency. This will be a shared responsibility and will require faculty input. The chapters on Instruction and Student Services need to be worked on first. The Curriculum Committee is already working on some of this. CLCC has also provided an expert consultant for us as well. Chaffey’s Policies and Administrative Procedures website is being updated to reflect the upcoming changes and can be accessed at [http://www.chaffey.edu/policies/index.shtml](http://www.chaffey.edu/policies/index.shtml). Since there is so much changing, our process will also change. Drafts will be available to faculty for review and input before the shared governance process officially begins. Under the Institutional Research folder on the Z drive (Z:\Institutional Research\Public\Policies and Procedures) the various chapters are currently available and are broken down by groups and individuals who will likely need to provide input. There is a color-coded system for each document.

- **Faculty Inquiry Team (FIT) — Distance Education**—Catherine Bacus reported on the progress of the team. She discussed the team’s focus, organization, and timeline. The team has 15 members, 10 full-time, and 5 part-time faculty
members. They are also working with Consultant Jane Connal. The workgroups are as follows: Effective Online Teaching Practices, Student Support/Success, and Instructor Support. Currently, the groups are researching their assigned areas. This research will be compiled by February 1; analysis will be finished by March 1; and the report will be submitted by April 1. Chaffey faculty and students will be asked for feedback by all groups. If any faculty member would like access to the DE FIT Moodle website, please email Catherine. There was a question about variance in success rates by discipline statistical study and how it compared to the past DE success rate report. The DE FIT recommendation document will go to Laura Hope’s office and to the Distance Education Committee.

VIII. ANNOUNCEMENTS

IX. FLOOR ITEMS

X. SUMMARY

XI. ADJOURNMENT
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Angela Bartlett, Secretary/Treasurer