FACULTY SENATE MINUTES
October 12, 2010

Members Present:
President.................................................................Ardon Alger
Vice President — Language Arts.................................Neil Watkins
Secretary/Treasurer — Senator-at-Large.....................Angela Bartlett
Curriculum Chair.......................................................Marie Boyd
Business & Applied Technology...............................Joy Haerens
Business & Applied Technology...............................David Karp
Chino/Fontana.........................................................Karen Encinas
Chino/Fontana...........................................................Tim Greene
Health Sciences.........................................................Renee Ketchum
Instructional Support...............................................Cindy Walker
Mathematics & Sciences..........................................Nicole DeRose
Mathematics & Sciences..........................................Alif Wardak
Social & Behavioral Sciences.................................Angela Sadowski
Student Services.....................................................Susan Starr
Visual, Performing, & Communication Arts...............Orville Clarke
Visual, Performing, & Communication Arts...............Tom deDobay
Senator-at-Large......................................................Jeff Brouwer
Senator-at-Large......................................................Robin Ikeda
Adjunct Senator-at-Large.........................................Gail Keith-Gibson

Members Absent:
Health Sciences......................................................Beverly Cox
Instructional Support..............................................Mary Jane Ross
Language Arts........................................................Leona Fisher
Student Services....................................................Bob Baiz
Social & Behavioral Sciences...................................Vera Dunwoody

Alternates Present:
Business & Applied Technology...............................Thierry Brusselle
Chino/Fontana.........................................................Laurie Pratt
Instructional Support..............................................Rob Rundquist
Language Arts........................................................Cathy Decker
Mathematics & Sciences..........................................Diana Cosand
Social & Behavioral Sciences.................................Pak Tang
Visual, Performing, & Communication Arts...............John Machado

Guests:
William Miller
I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of October 5, 2010, and consent agenda were approved 22-0 as amended.

IV. CONSENT AGENDA
- Faculty representatives have been requested to serve as follows:
  - Professional Development Committee
    Heather Pasicznyk, Adjunct/HS
  - Resigned — Unable to Serve — Professional Development Committee
    Cathy Lightner, HS

V. REPORTS
- President
  - **Budget**—President Alger reviewed the newly adopted state budget and its ramifications. Listed below is a breakdown of the money coming to Community Colleges. This means about $1.2 million for Chaffey.
  Dr. Guerrero said the College expects to add some classes in the spring and summer. The money will also cover some of the Colleges unfunded FTES.
  It should be noted that this budget will most likely undergo changes after the election because many of the budget assumptions are quite optimistic.

  President Alger shared the following information released on October 6, 2010 from the Community College League of California:

  **The Good News**
  The budget provides several augmentations to the community college budget:
  - 2.2% enrollment growth ($126 million)
  - $35 million to backfill categorical cuts imposed in 2010-11 (replacing the ARRA backfill)
  - $25 million for the Economic and Workforce Development program to "meet emerging workforce needs"
  - $20 million for Career Technology programs
  - no cost-of-living adjustment (positive or negative)

  **The Bad News**
  - $189 million of the budget "increase" is paid from a new deferral of $189 million from the 2010-11 fiscal year to the 2011-12 fiscal year, creating a total interyear deferral of $892 million
  - the budget is believed to rely on many overly optimistic assumptions that will likely require mid-year cuts, overseen by the new governor

  **The "Ugh, but perhaps necessary" news**
  The budget package will roll back many of the benefit enhancements to the California Public Employees Retirement System (CalPERS) for employees
first hired into the system after November 10, 2010. For public school CalPERS employees (classified and administrators), the changes would:
  - restore the 2% at age 60 (up to 2.418% at 63) retirement calculation
  - calculate retirement compensation on the final three-year average of compensation (rather than single highest year)

- **Web & IT Issues** — John Machado, Neil Watkins, Thierry Brusselle, and Angela Bartlett will form a subcommittee to address web management concerns at Chaffey.

- **College Council** — Included in this week’s packet was information excerpted from the September 15, 2010 College Council minutes on the Budget Update presented by Earl Davis and Anita Undercoffer, the Staffing Plan presented by Dr. Sherrie Guerrero, and the Grant Writer that Dr. Shannon stated Chaffey College must hire.

- **Sabbatical Leave Requests** — President Alger reminded Senators that faculty interested in a sabbatical during the 2011-2012 academic year must submit a completed sabbatical leave application to the Dean no later than November 15. However, it is strongly recommended the request be submitted by November 1 to allow adequate lead time for review. Complete sabbatical leave procedures and documentation can be accessed in the Faculty Handbook at http://www.chaffey.edu/fac-handbook/, Faculty Information, Sabbatical Leave or on Chaffey’s “Z” drive under Faculty Senate, public folder.

- **State Academic Senate** — The Academic Senate is pleased to announce the call for nominations for the Exemplary Program Award. The Board of Governors will present the 2010-2011 Exemplary Program Award at its January 2011 meeting. This year the Exemplary Program Award will be funded by the Foundation for California Community Colleges. As many as two California community college programs will receive cash awards of $4,000 and up to four programs will receive honorable mention plaques. This award offers an excellent opportunity to showcase exceptional and innovative programs.

  This year’s theme is **Innovative Programs Supporting Student Success**. In spite of the many social and economic pressures that tend to silo college functions, effective programs that genuinely aim at maximizing student success must innovate and collaborate as broadly and widely as possible. This year’s theme seeks to support those innovative programs that embrace the possible by finding efficient and effective ways to provide a variety of services to students.

  **Completed applications must be received in the Academic Senate Office by 5:00 pm on November 9, 2010.** For applications and additional information, please contact the Faculty Senate Office at Extension 6965 or visit the Academic Senate website at http://asccc.org/awards/exemplary.
- **Facilities Maintenance Attendants (FMAs)** — Also included in this week’s packet was a copy of a memo from Maureen Estes regarding the permanent assignments of FMAs to 15 individual zones throughout the Rancho Campus. The FMAs will be responsible for all aspects of building cleaning and minor maintenance. M&O will be monitoring the progress of all the FMAs and is prepared to give them the supervisory support, materials, and equipment they need to be successful.

- **Area Faculty Get-Together Reminder** — The Claremont faculty area get-together will be on Sunday, October 17 at 2 p.m.


- **Curriculum**
  - SB 1440 will likely create a new transfer degree. The first process has begun—Course Identification Numbering System. The Chancellor’s Office is hoping to study the classes and “norm” them so that the transfer process is more seamless. Several Senators expressed concerns about this process for high unit majors because these students may not be prepared to transfer.

- **Coordinators**
  - Coordinators met and discussed contract issues.

- **Committees**
  - **Art** — John Machado distributed Art Committee brochures and reported that there is an online catalog of art owned by the college, [www.chaffey.edu/art_collection](http://www.chaffey.edu/art_collection). The artworks will be receiving information labels. There is also an ongoing fundraising campaign for a permanent installation of Amy Maloof’s sculpture, *Props*.
  - **Evaluation Procedures** — David Karp reported that due to changes to Article 20 in the contract, the Summary of Evaluation Components form must include each Faculty Evaluation Committee member’s rating. The revised form provides for individual ratings of each faculty member and administrator as well as an overall rating, which is used when the Faculty Evaluation Committee and the administrative evaluators agree on the evaluatee’s rating.

**VI.  OLD BUSINESS**

- **Chino/Fontana Campus Meeting** — Senators will be meeting at the Fontana Campus on October 22 for their regular weekly meeting.
VII. NEW BUSINESS

- **504 Compliance & Disabilities Program Advisory Committees** – William Miller, Disability Programs & Services Administrator, reported that the 504 Compliance Committee meets at least once per semester and more frequently if needed, to discuss the accessibility of Chaffey College’s three campuses. This committee is comprised of students with disabilities, instructors, maintenance personnel, campus police personnel, and DPS staff, with the purpose of addressing the accessibility of Chaffey’s classrooms, buildings, and terrain. The first meeting of the Fall 2010 semester will be held on 10/14/10 and will focus on suggestions and comments offered to the committee by students. The committee will also review and discuss section 504 of the Americans with Disabilities Act so that all committee members are in full understanding of the law. During the Spring 2010 semester the committee plans to conduct a walk-through of all three Chaffey Campuses.

The Disabilities Advisory Committee meets at least once per semester and more frequently if needed, to act in an advisory and/or advocacy function on behalf of persons with disabilities on Chaffey College’s campuses and in the community. This committee is comprised of students with disabilities, instructors, DPS staff, and representatives of community disability organizations and local agencies that serve persons with disabilities. At this time the committee has not confirmed its first meeting for the Fall 2010 semester. One issue this committee will tackle is the transition from high school to college for individuals with disabilities.

- **Sabbatical Procedures** – Senate will revisit possible sabbatical rubrics at a future date.

VIII. ANNOUNCEMENTS

IX. FLOOR ITEMS

X. SUMMARY

XI. ADJOURNMENT

The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Angela Bartlett, Secretary/Treasurer