



# Chaffey College

## APPLICATION FOR ADMISSION

5885 Haven Avenue, Rancho Cucamonga, CA 91737 • www.chaffey.edu

**NONDISCRIMINATION POLICY:** Pursuant to appropriate California Education Code(s) the District shall not deny any person registration or enrollment because of the individual's ethnic group identification, religion, marital status, age, sex, handicap, or any other categories as defined or required by law.

**DO NOT WRITE IN THIS SECTION - OFFICE USE ONLY**

Admission for:  Summer  Fall  Spring 20 \_\_\_\_

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_

Student ID \_\_\_\_\_

Registration Date \_\_\_\_\_  Summer  Fall  Spring

NEW  NEW - PREVIOUSLY APPLIED  RETURNING

Registration Date \_\_\_\_\_  Summer  Fall  Spring

CCRC  CCCC  CCFC  CCOC  CITC

Walk-In Registration  Late Registration  Summer  Fall  Spring

**INSTRUCTIONS: ANSWER ALL THE NUMBERED ITEMS ON THE APPLICATION COMPLETELY.** Do not leave "From and To" dates blank. If a question does not apply to you, write N/A in the space provided. Application must be fully completed before being submitted to the Admissions & Records Office. An incomplete application can cause delays in processing. There is no fee for this application.

**PLEASE PRINT CLEARLY - USE BLACK OR BLUE INK ONLY (DO NOT USE PENCIL)**

**1. LEGAL NAME:** *Legal name is one listed on a valid photo ID (i.e. Driver's license, State ID card, Passport, Resident Alien Card, Military ID)*

\_\_\_\_\_  
 Last First Middle Initial (Other Names Used)

**2. LEGAL PERMANENT ADDRESS - DO NOT USE P.O. BOX:** *A permanent address is one used for voting, income tax and other legal purposes.*

\_\_\_\_\_  
 Number / Street / Apt. No. City State Zip Code FROM: / TO: PRESENT  
 Month / Year

**3. MAILING ADDRESS:** *List only if different from legal address above (i.e. P.O. Box)*

\_\_\_\_\_  
 Number / Street / Apt. No. City State Zip Code FROM: / TO: PRESENT  
 Month / Year

**4. PRIMARY TELEPHONE:**

Business  Home  Cellular  Message  
 ( ) -  
 Area Code Telephone Number Extension

**5. ALTERNATE TELEPHONE:**

Business  Home  Cellular  Message  
 ( ) -  
 Area Code Telephone Number Extension

**6. SOCIAL SECURITY NUMBER :**

\_\_\_\_ - \_\_\_\_ - \_\_\_\_

**7. BIRTHDATE:**

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 Month / Day / Year

**AGE:**

\_\_\_\_\_

**8. ETHNIC BACKGROUND:** *Check one*

- |  |  |  |
|--|--|--|
| AC <input type="checkbox"/> Chinese      | B. <input type="checkbox"/> Black Non-Hispanic                 | PG <input type="checkbox"/> Guamanian              |
| AI <input type="checkbox"/> Asian Indian | F. <input type="checkbox"/> Filipino                           | PH <input type="checkbox"/> Hawaiian               |
| AJ <input type="checkbox"/> Japanese     | HM <input type="checkbox"/> Mexican, Mexican-American, Chicano | PS <input type="checkbox"/> Samoan                 |
| AK <input type="checkbox"/> Korean       | HR <input type="checkbox"/> Central American                   | PX <input type="checkbox"/> Other Pacific Islander |
| AL <input type="checkbox"/> Laotian      | HS <input type="checkbox"/> South American                     | W. <input type="checkbox"/> White Non-Hispanic     |
| AM <input type="checkbox"/> Cambodian    | HX <input type="checkbox"/> Other Hispanic                     | XD <input type="checkbox"/> Decline to State       |
| AV <input type="checkbox"/> Vietnamese   | N. <input type="checkbox"/> American Indian / Alaskan Native   |  |
| AX <input type="checkbox"/> Other Asian  | O. <input type="checkbox"/> Other Non-White                    |  |

**9. GENDER:**  MALE  FEMALE

**10. E-MAIL ADDRESS:** *Optional* \_\_\_\_\_

11. STUDENT NAME: \_\_\_\_\_ ID or SS#: \_\_\_\_\_  SUMMER  FALL  SPRING 20\_\_

12. MAJOR/ACADEMIC PROGRAM CODE: *see attached code list* \_\_\_\_\_

13. ADMIT STATUS: *Mark one*

- 1  First-Time Student (a student enrolling in college for the first time - after high school and exclusive of summer term enrollment)
- 2  First-Time Transfer Student (a student who has attended another college and is enrolling at Chaffey College for the first time)
- 3  Returning Transfer Student (a student who previously attended Chaffey College, attended another college, and now has returned to Chaffey)
- 4  Returning Student (a student who previously attended Chaffey College, but never attended another college)

14. PRINCIPAL EDUCATIONAL GOAL: *Mark one*

- A  Obtain a bachelor's degree after completing an associate's degree
- B  Obtain a bachelor's degree without completing an associate's degree
- C  Obtain a two-year associate's degree without transfer
- D  Obtain a two-year vocational degree without transfer
- E  Earn a vocational certificate without transfer
- F  Discover/formulate career interests, plans, goals
- G  Prepare for a new career (acquire job skills)
- H  Advance in current job/career (update job skills)
- I  Maintain certificate or license (e.g. Nursing, Real Estate)
- J  Educational development (intellectual, cultural)
- K  Improve basic skills in English, Reading, or Math
- L  Complete credits for high school diploma or GED
- M  Undecided goal

15. CITIZENSHIP: *Mark one*

- 1  U.S. Citizen
- 2  Permanent Resident (with valid Alien Resident Card)
- 3  Temporary Resident
- 4  Refugee/Asylee
- 5  Student Visa F-1/M-1
- 6  Other Status
- 7  Pending F1 VISA
- 8  Other Visa Type: \_\_\_\_\_

<b>OFFICE USE ONLY</b>
RESIDENCE CODE

16. RESIDENCY CERTIFICATION: *All students must answer all of the following questions (please print)*

State laws regulate admission of students on the basis of legal residence. This statement is a certification necessary to administer the laws. If additional information is needed to determine your residence status, you will be required to complete a supplemental residence questionnaire and/or to present evidence in accordance with Education Code Sections 68040 et. seq. The burden of proof to clearly demonstrate both physical presence in California and intent to establish California residence lies with the student.

- 1) Country of Citizenship \_\_\_\_\_ Country of Birth \_\_\_\_\_ City/State \_\_\_\_\_
- 2) What state do you regard as your permanent home? \_\_\_\_\_ If California is your permanent home, when did your present stay begin? \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year
- 3) Have you lived in California continuously since birth?  Yes  No
- 4) Where have you resided the past 2 years?

City: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_ From: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ To: **PRESENT**  
Month Day Year

City: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_ From: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ To: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year Month Day Year

17. ARE YOU UNDER 19 YEARS OF AGE?  NO (Answer the questions below about **YOURSELF**)  YES (Answer the questions below about your **PARENTS**)

**Have you (or your parents):**

- Filed personal state income tax to another state?  NO  YES If yes, what year and in which state? \_\_\_\_\_
- Voted in another state?  NO  YES If yes, what year and in which state? \_\_\_\_\_
- Attended an out-of-state educational institution as a resident of that state?  NO  YES If yes, what year and in which state? \_\_\_\_\_
- Declared residency in another state for income tax purposes?  NO  YES If yes, what year and in which state? \_\_\_\_\_
- Petitioned for divorce in another state?  NO  YES If yes, what year and in which state? \_\_\_\_\_
- Had a valid driver's license or state identification card in another state?  NO  YES If yes, what year and in which state? \_\_\_\_\_
- Registered a vehicle in another state?  NO  YES If yes, what year and in which state? \_\_\_\_\_

18. STUDENT NAME: \_\_\_\_\_ ID or SS#: \_\_\_\_\_  SUMMER  FALL  SPRING 20\_\_

19. IF YOU ARE UNDER 19 YEARS OF AGE PARENT INFORMATION IS REQUIRED

<b>Father's Name</b>	Telephone ( )	-
Current Address:	<b>From:</b> /	<b>To: Present</b>
Previous Address:	From: /	To: /
<b>Mother's Name</b>	Telephone ( )	-
Current Address:	<b>From:</b> /	<b>To: Present</b>
Previous Address:	From: /	To: /

20. U.S. MILITARY INFORMATION - THIS SECTION TO BE COMPLETED BY ACTIVE MILITARY PERSONS, DEPENDENTS, OR VETERANS:

Are you a member of the military, currently on Active Duty?  NO  YES  
Are you a dependent of an Active Duty service person?  NO  YES  
If yes, what is your relationship to your sponsor? \_\_\_\_\_ Where is your sponsor stationed? \_\_\_\_\_  
Are you a member of the National Guard or the Reserves?  NO  YES  
Are you a veteran?  NO  YES If yes, when were you discharged? \_\_\_\_\_  
What is your state of legal residence on military records? \_\_\_\_\_

21. SPECIAL SUPPORT SERVICES SURVEY: Please indicate services that would benefit or interest you.

- |   |  |  |
|---|--|--|
| 1. <input type="checkbox"/> Financial Aid     | 5. <input type="checkbox"/> Employment Assistance                      | 9. <input type="checkbox"/> EOPS (Extended Opportunity Program Services) |
| 2. <input type="checkbox"/> Child Care        | 6. <input type="checkbox"/> Foundation Skills (Reading, Writing, Math) | 10. <input type="checkbox"/> CalWORK                                     |
| 3. <input type="checkbox"/> Disabled Students | 7. <input type="checkbox"/> Tutoring                                   |  |
| 4. <input type="checkbox"/> Transfer Services | 8. <input type="checkbox"/> ESL (English as a Second Language)         |  |

22. LAST HIGH SCHOOL ATTENDED:

High School Name \_\_\_\_\_ City \_\_\_\_\_ State or Foreign Country \_\_\_\_\_  
Dates of Attendance: **FROM** \_\_\_\_/\_\_\_\_/\_\_\_\_ **TO** \_\_\_\_/\_\_\_\_/\_\_\_\_ I am completing high school and will receive my diploma \_\_\_\_/\_\_\_\_/\_\_\_\_  
Month Year Month Year Month Year

Graduation Type: Mark one

- |   |  |   |
|---|--|---|
| 0 <input type="checkbox"/> Not a graduate/Not in high school  | 3 <input type="checkbox"/> Received high school diploma          | 5 <input type="checkbox"/> Certificate of Proficiency       |
| 2 <input type="checkbox"/> Currently enrolled in Adult School | 4 <input type="checkbox"/> Passed GED/Certificate of Equivalency | 6 <input type="checkbox"/> Foreign secondary school diploma |

23. COLLEGES OR UNIVERSITIES PREVIOUSLY ATTENDED, INCLUDING CHAFFEY COLLEGE:

- A. Have you previously attended Chaffey College?  YES (If yes, complete information below, then proceed to question B)  NO (If no, proceed to question B)  
**FROM** \_\_\_\_/\_\_\_\_/\_\_\_\_ **TO** \_\_\_\_/\_\_\_\_/\_\_\_\_ 7.  Received Associate's Degree  
Month Year Month Year
- B. Have you attended another college/university?  YES (If yes, proceed to question C)  NO (If no, skip to question #24)
- C. Have you received a degree from another college/university?  YES (If yes, complete information below, then skip to question #24)  
 NO (If no, skip to item D and complete information, then proceed to question #24)

College/University Name \_\_\_\_\_ City \_\_\_\_\_ State or Foreign Country \_\_\_\_\_  
**FROM** \_\_\_\_/\_\_\_\_/\_\_\_\_ **TO** \_\_\_\_/\_\_\_\_/\_\_\_\_ 7.  Received Associate's Degree 8.  Received Bachelor's Degree  
Month Year Month Year

D. List last college/university attended:

College/University Name \_\_\_\_\_ City \_\_\_\_\_ State or Foreign Country \_\_\_\_\_  
**FROM** \_\_\_\_/\_\_\_\_/\_\_\_\_ **TO** \_\_\_\_/\_\_\_\_/\_\_\_\_  
Month Year Month Year

24. STUDENT NAME: \_\_\_\_\_ ID or SS#: \_\_\_\_\_  SUMMER  FALL  SPRING 20\_\_

25. **ECONOMIC STATUS:** *Your cooperation in completing this survey is vital as this information is used to determine the amount of funding the college receives. Without this information, some programs may be cut or eliminated. Your responses will be treated with complete confidentiality. Thank You*

- 1  Yes  No Are you currently receiving **CalWORKs** (AFDC, cash aid or welfare)?
- 2  Yes  No Are you receiving **SSI** (Supplemental Security Income)?
- 3  Yes  No Are you receiving **GA** (General Assistance)?
- 4  Yes  No **Economic Status:** Is your household annual income less than \$12,525 (for a single person); \$16,875 (for a couple adding \$4,350 per dependent child)?
- 5  Yes  No Are you a **Displaced Homemaker?** An adult who has worked to care for home and family and, because of this responsibility is currently unable to find a job or a better paying job, due to lack of market experience.

26. **EMERGENCY CONTACT INFORMATION:**

Name \_\_\_\_\_ Relationship \_\_\_\_\_ (\_\_\_\_\_) - \_\_\_\_\_  
First Last Area Code Telephone Number

I do not wish to provide this information - Applicant must initial \_\_\_\_\_

**THIS SECTION MUST BE COMPLETED BY ALL MINOR APPLICANTS (UNDER 18 YEARS OF AGE)**

**EMERGENCY MEDICAL ATTENTION FOR MINOR STUDENTS**

Should an emergency arise while attending Chaffey College that requires immediate medical attention and a parent or guardian cannot be contacted, Student Health Services is authorized to take whatever steps are needed to protect the health of the student.

**NOTIFICATION REGARDING INTERNET ACCESS FOR MINOR STUDENTS**

Many college courses now require computer lab work or research projects involving the use of the Internet. Chaffey Community College District's computer network provides access to the Internet for student use.

This notice is to advise parents/guardians of students under the age of 18 that the college does not block access to the Internet. As a result, it is possible for your daughter/son to reach an Internet site that you may feel contains inappropriate material.

Your approval, as indicated by your signature on this form, is required for your daughter/son to apply and enroll in courses at Chaffey College.

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

**FERPA Notification:** Under the Family Educational Rights Act (**FERPA**), upon enrollment you may direct the college to withhold release of directory information to persons not employed by the Chaffey College District. Directory information includes your name, address, phone number, dates of attendance, major of study, awards/degrees received, date of birth and most recent institution previously attended. **DIRECTORY INFORMATION DOES NOT INCLUDE YOUR SOCIAL SECURITY NUMBER.** Currently, directory information is only shared with officials and employees of the Chaffey College District who have a legitimate educational need to inspect the record, to a person elected to the board of Trustees, and to other educational entities conducting research to assess the academic progress of students and to help students reach their educational goals. **DIRECTORY INFORMATION IS NOT SHARED WITH NON-EDUCATIONAL ENTITIES** (i.e. telemarketers). If you do not want your directory information released, please complete a Student Update Form in the Admissions & Records Office. The Student Update Form is also available on our website at [www.chaffey.edu](http://www.chaffey.edu).

**I DECLARE UNDER PENALTY OF PERJURY THAT THE STATEMENTS SUBMITTED BY ME ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. All materials submitted by me for purposes of admission become the property of Chaffey College. I understand that willful omission or falsification of information, or failure to report changes in residence may result in my dismissal from Chaffey College and the loss of units earned as a result of such omission or falsification.**

Applicant's Legal Signature \_\_\_\_\_ Date \_\_\_\_\_

# CHAFFEY COLLEGE PROGRAM CODES

## TRANSFER PROGRAMS

CODE	PROGRAM	CODE	PROGRAM
<b>B080</b>	Accounting	<b>B271</b>	Interior Design
<b>B010</b>	Anthropology	<b>B110</b>	Management
<b>B020</b>	Architecture	<b>B120</b>	Marketing
<b>B030</b>	Art	<b>B340</b>	Mathematics
<b>B035</b>	Art History	<b>B054</b>	Medical Lab Tech
<b>B032</b>	Art/Graphic Design	<b>B056</b>	Microbiology
<b>B040</b>	Behavioral Science	<b>B350</b>	Music
<b>B050</b>	Biology	<b>B360</b>	Natural Resources
<b>B052</b>	Botany	<b>B430</b>	Nursing (RN)
<b>B070</b>	Business Administration	<b>B390</b>	Oceanography
<b>B130</b>	Chemistry	<b>B440</b>	Oceanography/Marine Biology
<b>B140</b>	Child Development	<b>B420</b>	Park Administration
<b>B150</b>	Communication Arts	<b>B460</b>	Philosophy
<b>B090</b>	Computer Info Systems	<b>B470</b>	Physical Education
<b>B160</b>	Computer Science	<b>B480</b>	Physical Therapy
<b>B170</b>	Criminal Justice	<b>B490</b>	Physics
<b>B180</b>	Drama	<b>B500</b>	Political Science
<b>B190</b>	Economics	<b>B510</b>	Pre-Chiropractic
<b>B200</b>	Elem Education-Liberal Studies	<b>B520</b>	Pre-Dental Hygiene
<b>B220</b>	Engineering	<b>B530</b>	Pre-Dentistry
<b>B230</b>	Engineering Technology	<b>B540</b>	Pre-Law
<b>B240</b>	English	<b>B550</b>	Pre-Medicine
<b>B245</b>	Environmental Technology	<b>B560</b>	Pre-Optometry
<b>B100</b>	Finance	<b>B570</b>	Pre-Pharmacy
<b>B370</b>	Fisheries	<b>B580</b>	Pre-Veterinary Medicine
<b>B380</b>	Forestry	<b>B590</b>	Psychology
<b>B250</b>	French	<b>B071</b>	Radio-TV-Film
<b>B260</b>	Geography	<b>B400</b>	Range Management
<b>B270</b>	Geology/Earth Science	<b>B600</b>	Recreation
<b>B280</b>	German	<b>B610</b>	Social Science
<b>B231</b>	Gerontology	<b>B620</b>	Social Welfare/Social Work
<b>B290</b>	Health Science	<b>B630</b>	Sociology
<b>B300</b>	History	<b>B640</b>	Spanish
<b>B310</b>	Home Economics	<b>B650</b>	Speech
<b>B320</b>	Industrial Arts	<b>B660</b>	Vocational Education
<b>B330</b>	Industrial Technology	<b>B410</b>	Wildlife Management
		<b>B058</b>	Zoology

# DEGREE AND CERTIFICATE PROGRAMS

AA= Associate in Arts AS= Associate in Science C=Certificate

PROGRAM	CODE	TYPE	PROGRAM	CODE	TYPE
Accounting	S005	AS	Professional Administrative Assistant: Executive	S316	AS
Accounting	T005	C	Professional Administrative Assistant: Executive	L325	C
Accounting for Government and Not-For-Profit Organizations	L008	C	Professional Administrative Assistant: Executive/Bilingual	S317	AS
Accounting Paraprofessional	L006	C	Professional Administrative Assistant: Executive/Bilingual	L317	C
Accounting: Payroll and Income Tax Preparer	E117	C	Professional Administrative Assistant: Legal	S318	AS
Administration of Justice	S132	AS	Professional Administrative Assistant: Legal	L318	C
Administration of Justice	L132	C	Professional Administrative Assistant: Medical	S319	AS
Aeronautics: Airframe	S011	AS	Professional Administrative Assistant Medical	L319	C
Aeronautics: Airframe	L011	C	Transcriptionist, General	L332	C
Aeronautics: Powerplant	S012	AS	Transcriptionist, Legal	L333	C
Aeronautics: Powerplant	L012	C	Transcriptionist, Medical	L335	C
Anthropology	A015	AA	Chemistry	S085	AS
Art: Art Emphasis	A020	AA	Child Development and Education	S090	AS
Art: Ceramics Studio Emphasis	A025	AA	Communication Studies	A095	AA
Art: Drawing/Painting Studio Emphasis	A030	AA	Computer Information Systems		
Art: New Media Emphasis	A040	AA	Cisco CCNA Examination Preparation Level I	L451	C
Art History	A036	AA	Cisco CCNA Examination Preparation Level II	L452	C
Art/Digital Media: Animation Emphasis	A047	AA	Cisco CCNA Examination Preparation Level III	L453	C
Art/Digital Media: Animation Emphasis	T048	C	Cisco CCNA Examination Preparation Level IV	L454	C
Art/Digital Media: Computer Graphic Design for Print Media Emphasis	A045	AA	Cisco CCNP Examination Preparation Level V	L455	C
Art/Digital Media: Computer Graphic Design for Print Media Emphasis	T046	C	Cisco CCNP Examination Preparation Level VI	L456	C
Art/Digital Media: Design for Multimedia Emphasis	A046	AA	Cisco CCNP Examination Preparation Level VII	T457	C
Art/Digital Media: Design for Multimedia Emphasis	T047	C	Cisco CCNP Examination Preparation Level VIII	T458	C
Art/Digital Media: Web Design Emphasis	A048	AA	Computer Foundations	E118	C
Art/Digital Media: Web Design Emphasis	T049	C	Computer Information Systems	S100	AS
Art/Visual Communication: Illustration	S045	AS	Computer Information Systems	L100	C
Art/Visual Communication: Illustration	T045	C	Computer Support Technician (A+)	L106	C
Autobody Repair Technology	S050	AS	Database Specialist Level I	E123	C
Autobody Repair Technology	L050	C	Dreamweaver Web Developer	L460	C
Automotive Technology			Electronic Commerce Generalist	L110	C
Automotive Electrical Systems	L445	C	Flash Web Developer	L461	C
Automotive Maintenance and Light Repair	L446	C	Information Security Specialist: Linux	L485	C
Automotive Mechanical Systems	L447	C	Information Security Specialist: Windows	L490	C
Automotive Technology	S055	AS	Internet Programmer Level I	E119	C
Engine Perform (Smog Check) Technician	L448	C	Internet Support Specialist (I-Net+)	L115	C
Engine Rebuilding	L449	C	Java Programmer	L470	C
General Automotive Technology	T055	C	Microcomputer Appl: Business Presentation Specialist	L104	C
Service Advising	L450	C	Microcomputer Appl: Microsoft Excel Specialist	L103	C
Biology	S065	AS	Microcomputer Business Applications	L102	C
Broadcasting	S070	AS	Microsoft Access Programmer	L116	C
Broadcasting	L070	C	Microsoft FrontPage Web Developer	L462	C
Business Administration	S075	AS	Microsoft Network Specialist (MCSA)	L475	C
Business Administration	L075	C	Network Administrator (Network +)	L107	C
Business Administration/Marketing	L080	C	Visual Basic Programmer	L117	C
Business Administration/Small Business Entrepreneur	S390	AS	Web Page Developer Level I	L108	C
Business Administration/Small Business Entrepreneur Level I	L390	C	Web Page Developer Level II	L109	C
Business Administration/Small Business Entrepreneur Level II	L391	C	XML Programmer Level I	E121	C
Business and Office Technologies			Consumer Studies	S250	AS
Data Entry	L101	C	Consumer Studies	L250	C
General Office Assistant Level I	L055	C	Correctional Science	S105	AS
General Office Assistant Level II	L056	C	Correctional Science	L105	C
Medical Insurance Billing	L329	C	Culinary Arts	L255	C
Microsoft Office Specialist - Core	E350	C	Dental Assisting	S120	AS
Microsoft Office Specialist - Expert	L350	C	Dental Assisting	T120	C
Microsoft Word Specialist	L352	C	Dietetic Service Supervisor	L256	C
Office Management	S321	AS	Dietetic Technician	S123	AS
Office Management	L321	C	Drafting Technician: Architectural	S125	AS

# DEGREE AND CERTIFICATE PROGRAMS

AA= Associate in Arts AS= Associate in Science C=Certificate

PROGRAM	CODE	TYPE	PROGRAM	CODE	TYPE
Drafting Technician: Architectural	L125	C	Management: Retail Management	S295	AS
Drafting Technician: Mechanical	S135	AS	Management: Retail Management	L295	C
Drafting Technician: Mechanical	L135	C	Management: Supervision	S410	AS
Earth Science	S140	AS	Management: Supervision Level I	L411	C
Economics	A145	AA	Management: Supervision Level II	L410	C
Electricity: Hydraulics/Pneumatics	S152	AS	Mathematics	S290	AS
Electricity: Hydraulics/Pneumatics Level I	L153	C	Modern Languages: French	A195	AA
Electricity: Hydraulics/Pneumatics Level II	L154	C	Modern Languages: Spanish	A405	AA
Electricity: Hydraulics/Pneumatics Level III	L155	C	Music	A300	AA
Electricity, Industrial	S150	AS	Music, Commercial	S305	AS
Electricity, Industrial--Level I	L150	C	Music, Commercial	T305	C
Electricity, Industrial--Level II	L151	C	Nursing: Associate Degree Nursing (A.D.N.)	S310	AS
Electricity, Industrial Technician--Level III	T154	C	Nursing: Associate Degree Nursing: V.N. to R.N.	S312	AS
Electricity: Fiber Optic Cabling Technician	L164	C	Nursing: Nursing Assistant/Home Health Aide	E235	C
Electricity: Network Cabling Technician	L165	C	Nursing: Nursing Assistant/Medical-Surgical Nursing Assistant	E237	C
Electricity: Process Control	S157	AS	Nursing: Vocational (V.N.)	S315	AS
Electricity: Process Control Level I	L158	C	Nursing: Vocational (V.N.)	T315	C
Electricity: Process Control Level II	L159	C	Nutrition and Food	S241	AS
Engineering	S165	AS	Nutrition and Food	L241	C
English	A170	AA	Pharmacy Technician	S322	AS
Fashion Design	S180	AS	Pharmacy Technician	T322	C
Fashion Design	L180	C	Philosophy	A335	AA
Fashion Design: Costume Design	S181	AS	Philosophy: Religious Studies	A385	AA
Fashion Design: Costume Design	L181	C	Photography	A340	AA
Fashion Design: Custom Dressmaking	L184	C	Photography, Still	T340	C
Fashion Design: Industrial Sewing	L182	C	Physical Education	S345	AA
Fashion Design: Patternmaking for Apparel	L187	C	Physical Education: Aquatics	L370	C
Fashion Merchandising	S185	AS	Physical Education: Coaching-Level I	L373	C
Fashion Merchandising	L185	C	Physical Education: Coaching-Level II	L374	C
Fine Arts: Music	A192	AA	Physical Education: Wellness	L371	C
Fine Arts: Theatre Arts	A194	AA	Physical Science	S350	AS
Fire Technology: Professional Firefighter	S141	AS	Physics	S355	AS
Fire Technology: Professional Firefighter	L141	C	Political Science	A360	AA
General Education (CSU)	A200	AA	Psychology	A365	AA
Geographic Information Systems	L210	C	Radiologic Technology	S375	AS
Geography	S205	AS	Radiologic Technology	T375	C
Geology: Basic Geology	S215	AS	Real Estate	S381	AS
Geology: Pre-Professional Geology	S220	AS	Real Estate	L382	C
Gerontology	S230	AS	Real Estate Salesperson	E383	C
Gerontology	L230	C	Retail Merchandising	L186	C
Gerontology: Community Caregiver	L232	C	Social Science	A395	AA
History	A235	AA	Sociology	A400	AA
Hotel and Food Service Management			Theatre Arts	A415	AA
Food Production Management	L246	C	Theatre Arts: Dance	A115	AA
Food Service/Waitstaff Personnel	L247	C	University Studies (IGETC)	A201	AA
Food Service	S255	AS			
Food Service	T255	C			
Hotel Management	S260	AS			
Hotel Management	L260	C			
Humanities	A265	AA			
Interior Design	S270	AS			
Interior Design	T270	C			
Journalism	L336	C			
Liberal Arts and Sciences	A275	AA			
Management	S285	AS			
Management – Level I	L285	C			
Management – Level II	L286	C			

# ADMISSION AND REGISTRATION ASSESSMENT, ORIENTATION, COUNSELING

## ADMISSION AND REGISTRATION

### STEP 1: APPLICATION FOR ADMISSION

The application for admission is required if you were not enrolled at Chaffey College last term (summer session excluded). Submit the application in person to the Admissions Office at the Rancho campus, Chaffey College Chino, Chino IT Center, Fontana or Ontario Centers. Applications may be submitted by mail to the Rancho campus.

#### Registration Permit

Students receive a Registration Permit when they apply for admission. This indicates the earliest date and time to register for classes. Students may register only with a Registration Permit for the current term. Students may obtain their student ID card after fees are paid. Student ID card is required for all transactions in the Admissions Office.

#### Official College Transcripts Are Required For:

1. Students planning to complete a degree or certificate at Chaffey College, and/or transferring to a four-year university.
2. Veterans receiving educational benefits.
3. Students applying for the Radiologic Technology, Registered Nursing, or Vocational Nursing programs at the time of application to the program.
4. Students who need to show completion of course prerequisites.

#### High School Transcripts are Required For:

Students applying for the Radiologic Technology, Registered Nursing, and Vocational Nursing programs. These transcripts are to be submitted at the time of application to the program. GED or certificates of high school proficiency will be accepted in lieu of high school transcripts.

### STEP 2: ASSESSMENT, ORIENTATION, AND COUNSELING

All new students, unless exempt, are required to complete assessment testing and orientation prior to registration. Contact the Counseling Department for information.

### STEP 3: REGISTRATION FOR CLASSES

The Schedule of Classes for the current term is free. The Chaffey College Catalog may be purchased at the Rancho campus Bookstore, Chaffey College Chino, Fontana or Ontario Centers. You may download the current Schedule of Classes and Catalog online at our website: ([www.chaffey.edu](http://www.chaffey.edu)).

1. During the registration period, new and returning students or proxy may register by touch-tone telephone via the Panther Line or online via ChaffeyVIEW on or after the assigned date and time indicated on the Registration Permit. You may also register in person at the Chaffey College Rancho campus, Chino, Fontana, or Ontario Centers during our walk-in registration period (see Schedule of Classes for dates).
2. If you register by telephone or online, all fees must be paid by the payment deadline indicated on the Panther Line or ChaffeyVIEW. If you register during walk-in registration, all fees are due and payable the same day of registration.
3. If a class is closed, a student may request to be placed on the Wait List or to be registered in alternate classes. Wait lists are open after the last day to pay. (See Schedule of Classes for deadline dates)  
WAIT LIST PROCEDURE: Wait lists are limited to 20 students.
  - A. You must attend the first class meeting
  - B. Instructor signs a PROGRAM CHANGE FORM if you are admitted
  - C. You must register in Admissions and pay fees the same day the Program Change Form is signed by the instructor. (see Schedule for last day to add)
4. Students are responsible for meeting course prerequisites as stated in the Schedule of Classes and College Catalog. Students registered in class without having completed the prerequisites may be dropped from the class. See a counselor for assistance in determining appropriate course placement.

### STEP 4: FIRST CLASS MEETING

Attendance is required at the first class meeting. Students who do not attend the first meeting of each class in which they are registered may be dropped from the class. It is the students' responsibility to officially drop any class they no longer intend to be enrolled in.

## ASSESSMENT, ORIENTATION, AND COUNSELING

**Assessment, Orientation, and Counseling** are services provided to students by the Counseling Department as part of a process called matriculation. Matriculation is a state-mandated partnership for student success between the college and its students. The college provides services to students to help them achieve their educational goals while students do their part in striving to succeed.

**Assessment testing** in reading, writing, and math helps determine the level of courses students should take. **Orientation** provides information to students about enrollment procedures, programs of study, and college resources and facilities.

Students complete Assessment and Orientation online by computer at any of the Chaffey College sites. On the Rancho campus, assessment is conducted **by appointment only**. At the Chino, Fontana, and Ontario centers assessment is conducted on a walk-in basis, please contact the off campus centers for days and times.

**Counseling** is available to help students select appropriate courses based on their educational goals and test results. Students must schedule an appointment with a counselor to develop a Student Educational Plan.

**REGISTRATION:** Students **are** required to complete Assessment and Orientation before they register for classes. Students have six months from their test date to complete their Counseling obligation.

High school students in the High School Plus Program are required to complete Assessment, Orientation, and Counseling **before** they will be allowed to register for classes.

**EXEMPTION FROM AOC:** Students who wish to be exempt from Assessment, Orientation, and/or Counseling must discuss details with the Counseling staff. Students may be exempt if they:

1. Have an associate degree or higher from an accredited college or university.
2. Have completed assessment at another college within the last two years (test scores required). Note: Other college assessment will NOT satisfy prerequisite verification requirements.
3. Have completed reading, writing, and/or math courses in college with a grade of "C" or better (transcripts required).
4. Will enroll in one course only and do not intend to earn a certificate or degree.
5. Will enroll in performance or activity courses only.

**NOTE:** Students have the right to choose not to participate in Assessment, Orientation, and/or Counseling. Please discuss details with the Counseling staff. **Exemptions do not apply to high school students in the High School Plus Program.**

#### FOR FURTHER INFORMATION, contact:

**Admissions: (909) 941-2600**

**Counseling: (909) 941-2116**