FACULTY SENATE MINUTES
September 23, 2014

Members Present:
President ................................................................. Ardon Alger
Vice President—Language Arts................................. Neil Watkins
Secretary/ Treasurer—Instructional Support ............ Cindy Walker
Curriculum Chair ...................................................... Marie Boyd
Business & Applied Technology ........................... Thierry Bruselle
Business & Applied Technology ........................... David Karp
Chino/ Fontana ......................................................... Tim Greene
Health Sciences ....................................................... Sue Paplanus
Health Sciences ....................................................... Renee Ketchum
Instructional Support ............................................. Mary Jane Ross
Language Arts ........................................................ Bonnie Spears
Language Arts ........................................................ Neil Watkins
Mathematics & Sciences ...................................... Nicole DeRose
Mathematics & Sciences ...................................... Alif Wardak
Student Services .................................................... Susan Starr
Visual and Performing Arts ................................. John Machado
Senator-at-Large ..................................................... Robin Ikeda
Senator-at-Large ..................................................... Vacant
Adjunct Senator-at-Large ...................................... Gail Keith-Gibson

Members Absent:
Chino/ Fontana ......................................................... Laurie Pratt
Social & Behavioral Sciences ............................. Vera Dunwoody
Social & Behavioral Sciences ............................. Angela Sadowski
Student Services ................................................... Maria Cuevas
Visual and Performing Arts ................................. Stan Hunter/ Sabbatical
Senator-at-Large ..................................................... Tim Arner

Alternates Present:
Chino/ Fontana ......................................................... Daniel Bentum
Instructional Support ............................................. Shelley Marcus
Language Arts ........................................................ Cathy Decker
Mathematics & Science ....................................... Diana Cosand
Social & Behavioral Sciences ............................ Pak Tang
Student Services ..................................................... Donna Colondres
Student Services ..................................................... Lucy Serrano
Visual & Performing Arts .................................. Patrick Aranda
Adjunct ................................................................. Laura Mayuga
Guests:
Greg Creel
Daniel Keener

I. P.E.

II. CALL TO ORDER

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of September 16, 2014, were approved 20-0 as amended.

V. CONSENT AGENDA

VI. REPORTS
   • President
     ▪ Safety Issues/Emergency Response on Campus Task Force—The following faculty volunteered to serve on this task force: Senators Brusselle, Decker, and Ross. Senators recommended including a faculty member from Administration of Justice as well. Senators will also talk to their faculty to see who is willing and able to serve on this task force.
     ▪ Student Club Faculty Advisors—President Alger announced that ASCC is seeking faculty advisors for the following student clubs: Future Teacher’s Club, Republican Club, and Young Americans for Liberty (YAL). YAL is a Non-Partisan political activist group whose main focus is to educate young individuals on the ideas of Free Markets and the Constitution and to keep our young people politically aware and more politically active. YAL is a nationally recognized group with chapters in every major university across the country and with an active chapter in every University of California campus, almost every California State University campus, and a few private universities, including USC. If you are interested in serving as a faculty advisor for any of these clubs, please contact Susan Stewart at Extension 6591 before October 31, 2014.
     ▪ Web Portal Committee—President Alger announced that faculty representatives are needed to serve on the Web Portal Committee. This committee will work with a consultant to develop a web portal faculty page. The meeting will take place the week of October 20, meeting time to be determined by faculty availability. Senators Brusselle, Decker, DeRose, and Secretary/Treasurer Walker volunteered to serve on this committee.
     ▪ Report to the Community Luncheon—Faculty Senate will not meet on October 14, 2014, in consideration of the Report to the Community Luncheon.
     ▪ President Alger announced that Eric Bishop will be visiting Senate next week to discuss the Student Success and Support Program (SSSP).
• Vice President
  • Senate Elections—Vice President Watkins announced that the Faculty Senate ballots have been tallied, and Doug Duno was elected as Senator-at-Large. Congratulations to all of the candidates.
  • turnitin.com—The Distance Education Committee is reviewing the need for turnitin.com, as the price for our license is going to increase and become prohibitive for a small group of users. Currently, very few faculty members use this program, so the committee would like to assess how many departments are interested in using it in the future. Some senators suggested the possibility of creating a Moodle shell for each course so that instructors could more easily use it for their courses. Senate was also concerned that faculty were not aware of all the things turnitin.com could do for faculty. Senate will inquire about how many faculty would need to use it to justify the increased price.

• Curriculum
  • Studio Course Unit to Hour Ratio—Curriculum Chair Boyd reported that the studio course unit hour ratio has been corrected in CurricUNET and implementation of this change will take place in Fall 2015.

• Committee
  • Enrollment and Success Management (ESM)—Senators Dickerson, Ikeda, Keith-Gibson, Ketchum, and Walker reported the following:
    o Equity Plan Recommendations—President's Equity Council conducted research to see if there was any disproportionate impact on any groups in four areas: Fast Track, Hope and Mindset, Orientation/Group Ed Planning, and Supplemental Instruction. ESM will be looking at the recommendations and finding ways to implement the recommendations in initiatives or programs.
    o Math FIT Report—Members of the Math FIT reported their findings and recommendations, including some of the following:
      • shorten the math pathway sequence for students
      • encourage students to enroll in math early in their college experience
      • change the culture and language we use about math as faculty and staff (instead of saying things like, “I hate math” or “I’m not good at math,” we should say, “I struggle in math, but when I learn the right strategies and practice, I can do it” or “I’m not good at math yet, but I’ll get it with practice and some new ways of learning.”
    o Common Assessment Initiative—Chaffey will be a pilot college for the statewide common assessment once it is created. Chaffey also applied to be part of the steering group creating the common assessment, but we were not selected for this group. This creates some concern because Chaffey uses a number of effective and unique multiple measures that are not commonly used at other colleges. If those measures are not included in the common assessment, it is not yet clear if we will be able to continue using them.
Scheduling/Summer School—Summer scheduling will take place prior to Fall/Spring scheduling for next year. Summer school will see a slight reduction in offerings as we don’t need to make up much FTES this year.

VII. OLD BUSINESS

- Lockdown List/Survey—Senate decided to table this since the administration has already addressed most of our concerns. Senate will follow up in a couple of months to make sure all the concerns have been addressed.

- Faculty Senate Foundation Account—Solicitation Letter—Senator Ross presented the revised solicitation letter. Senate approved the revised letter, which will be disseminated to all full-time faculty.

- Adjunct Years of Service—Senate discussed hosting a ceremony to acknowledge adjunct faculty receiving pins for 10, 20, and 30 years of service. Senate recommended including the pins/recognition during the service awards luncheon.

VIII. NEW BUSINESS

- Sabbatical Leave Request—Monica Molina—After review of the sabbatical leave tracking table, the following Senators volunteered as sabbatical readers for Monica Molina’s Fall 2015 sabbatical leave request: Senators Brusselle, Ketchum, and Starr.

- Core Values—Senate discussed the core values and how they align with the draft of institutional goals that Dr. Guerrero distributed to Senate last week. Senate decided to have a sub-group meet to discuss these documents on October 14th during our Senate sub-committee meeting day.

- Adjunct Online Orientation—President Alger and Secretary/Treasurer Walker reported that a task force (including Senators Walker, Keith-Gibson, and Senate President Alger) are creating an online orientation for adjunct faculty. The task force hopes to have a pilot version of the program available for January FLEX. The orientation is being created using SoftChalk, and it will be interactive and include quizzes, surveys, and other interactive features. Content includes practical, procedural, and pedagogical issues essential for our adjunct faculty. The plan is to offer the orientation during FLEX for FLEX credit, and a non-required version will be available as a resource throughout the year.

- Board Policies and Administrative Procedures—Senators volunteered to review the following BPs/APs and provide recommendations at next week’s meeting:
  - BP/AP 3200 Accreditation—Senator Karp
  - BP/AP 4104 Contract Education—Senator Ketchum
  - BP/AP 4300 Field Trips and Excursions—President Alger
  - BP/AP 5040 Student Records, Directory Information, and Privacy—Senator Brusselle
  - AP 5045 Student Records – Challenging Content and Access Log—Senator Starr
- **BP/AP 5055 Enrollment Priorities**—Senator Colondres
- **BP/AP 6450 Insurance**—Senator Greene

IX. ANNOUNCEMENTS

X. FLOOR ITEMS

XI. ADJOURNMENT

The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

__________________________
Donna Walker, Recording Secretary

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Cindy Walker, Secretary/ Treasurer
### Faculty Senate Voting Tally Sheet – September 23, 2014

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2/3 vote needed for a motion to carry