Members Present:
President..........................................................................................................................Ardon Alger
Vice President—Language Arts........................................Neil Watkins
Secretary/Treasurer—Senator-at-Large..............................Angela Bartlett
Curriculum Chair............................................................................................................Marie Boyd
Business & Applied Technology........................................Joy Haerens
Business & Applied Technology........................................David Karp
Chino/Fontana..............................................................................................Karen Encinas
Chino/Fontana..............................................................................................Tim Greene
Health Sciences..............................................................................................Beverly Cox
Health Sciences..............................................................................................Renee Ketchum
Instructional Support..................................................................................Mary Jane Ross
Instructional Support..................................................................................Cindy Walker
Language Arts ..............................................................................................Leona Fisher
Mathematics & Sciences........................................................................Nicole DeRose
Mathematics & Sciences........................................................................Alif Wardak
Social & Behavioral Sciences ................................................................Vera Dunwoody
Social & Behavioral Sciences ................................................................Angela Sadowski
Student Services ..........................................................................................Maria Cuevas
Student Services ..........................................................................................Susan Starr
Visual, Performing, & Communication Arts .........................Cynde Miller
Senator-at-Large........................................................................................Jeff Brouwer
Senator-at-Large........................................................................................Robin Ikeda
Adjunct Senator-at-Large.........................................................Gail Keith-Gibson

Members Absent:
Visual, Performing, & Communication Arts .........................Orville Clarke/Medical Leave

Alternates Present:
Chino/Fontana..........................................................................................Laurie Pratt
Instructional Support.................................................................................Shelley Marcus
Language Arts ..........................................................................................Cathy Decker
Mathematics & Science........................................................................Diana Cosand
Student Services .........................................................................................Vacant
Visual, Performing, & Communication Arts .........................John Machado
Adjunct Alternate Senator ............................................................Dolores Blanton

Guests:
Dr. Henry Shannon
Chris Briggs
Bruce Osborne

I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of August 23, 2011, and consent agenda were approved 22-0 with 2 abstentions.

IV. CONSENT AGENDA
- Faculty representatives have been requested to serve as follows:
  - **Digital Media Lab Specialist (.475 position) Screening Committee**
    Mitchell Syrop, VPA
    Kathy Haddad, Alternate/VPA
  - **Resigned—Unable to Serve—GEM Committee**
    Tim Arner, M&S

V. REPORTS
- President
  - **Distance Education**—The Distance Education office is pleased to announce that Mike Huffman, Instructional Assistant, will be assisting Kim Noseworthy, Distance Education Support Specialist, in DE support for 19 hours a week.
  - **Testing Center**—A testing center proposal has been submitted to Sherrie; one morning, one afternoon/evening, and Friday. The schedule has not yet been set, but this is the plan. We will be using 20 computers from the former Chino Reading Writing Center, and the testing center will be set up in the Administration Building, Room 189 (where testing has been done during finals).
  - **College Council**—President Alger is teaching during College Council’s normally scheduled meeting times during the fall semester and has requested an alternate attend in his place. Senator Watkins will attend in President Alger’s place. The first meeting is scheduled for **Wednesday, September 21, at 2:30 pm in SSA-227.**
  - **Fontana Dedication Ceremony**—President Alger asked for a volunteer to represent Senate at the Fontana Dedication Ceremony on Tuesday, September 13, from 12:00 – 2:30 pm at the Fontana Campus. Senator Marcus volunteered to represent the Faculty Senate.

VI. OLD BUSINESS
- **Faculty Inquiry Teams (FIT)**—Dr. Guerrero wishes to discuss this issue in Senate. Senate wishes to express its desire to communicate effectively with Dr. Guerrero and will ask her how we can best collaborate to achieve the same goals.
VII. NEW BUSINESS

- Dr. Henry Shannon, Superintendent/President — Dr. Shannon visited Senate and addressed questions from the Senate in writing and verbally. The verbal questions from the Senators included the following:
  - What is your vision for the future of the college, and how will we get there? — Chaffey has distinguished itself in the area of student success, and we should continue with that direction; in other words we should focus on entry through completion, ensuring that our programs are consistent and effective. We also need to develop a strategic plan that will set the foundation for our education plan, our technology plan, etc. We are approximately six months away from the completion of the strategic plan. Once we have the strategic plan completed, it will be published and applied to other plans. Dr. Eva Conrad, a consultant, is working to assist us with this strategic planning initiative.

Questions were asked about the Economic and Workforce Development area and President Shannon noted the need to focus on being more entrepreneurial. This area will be expanded comprehensively. Industry leaders desire a skilled, well trained and educated workforce. The college can be a major player in retaining and recruiting companies who need or will need an educational partner. For example, both the light rail and large state solar projects will provide opportunities for workforce training programs. Dr. Shannon believes these programs should be market-driven and generate revenue for the college.

- What about the dean situation for next year...Will we hire SBS and Math/Science and Chino? What about PE...where do they go? — Dr. Shannon stated that we will fill the SBS and Math/Science dean positions using the College’s hiring committee process. Ideally, we will hire these positions simultaneously with a start date of July 1, 2012. Dr. Hull will remain as the dean at Chino. There will be somebody responsible for PE; it is still under consideration.

Yes, it’s true that administrators are feeling additional stress due to the added responsibilities, and we cannot afford to cut anymore at this point.

- Could you explain what we spent Measure L money on last year and how much is remaining in that fund, and are there any other funds we could use for construction? — Dr. Shannon provided Senate with a list of completed projects. Projects are coming in under bid due to the economy, so we may be able to get more than we would have five years ago.

- What will we do with the rest of the Measure L money? — Dr. Shannon will ask the Board and faculty for ideas on making plans with the additional money. At this time, the state is not taking redevelopment money that goes to community colleges, so that is also still available. The Wargin Hall and Theatre Arts buildings need renovation. Some of the classrooms in the Beeks and des Lauriers Labs are very loud as well. We have to decide whether or not to take that money from the Measure L money or other funds. The priority will be to repair things that relate to health and safety
and/or are broken. Once Measure L funds are gone, it will be gone. Before the decisions are made, faculty will be asked for input.

- **Given that there is still high demand for general classroom space, how might the remaining Measure L funds address this need?** – The Arts and Letters building as well as a library expansion project are both on the list of possible projects. At this point, there is no state bond money; when there is, the first priority will be to create additional general classroom space.

- **Could we have a list of the classes that were added back to the fall schedule and the rationale for adding those classes that were added back into the schedule for fall?** – Dr. Shannon provided Senate with a list of these classes. The focus is on state recommended areas of basic skills, technical education, and transfer. SB 1440 will continue to factor into these decisions. There may be mid-year budget cuts, which may result in section cuts in the spring. Steve Menzel and Dr. Shannon will also attend Senate to discuss the budget. We were conservative in our initial scheduling, but we may still need to make cuts.

- **When will the new grant writer start working and what will be the focus of this position?** – We hope to hire someone by October 1st. This person may be able to assist with smaller grants, but the primary focus will be larger grants. This person, along with Institutional Research, will hopefully be able to work together to assist departments with grant applications. This person will also hopefully provide grant workshops and information to faculty.

- **What vision do you have for the various support programs offering counseling services in the completion agenda?** – Chaffey is ahead of the curve in terms of our counseling and support services. We also collaborate well and have great programs like EOPS and Early Alert. Using technology, like the online degree audit program, helps students. We are looking at innovations and best practices across the country that we can implement ourselves.

- **Also, drawing from your counseling background, do you have any specific ideas or thoughts to suggest to those programs to help improve graduation rates with limited resources?** – There are concerns about the feasibility of student completion with all of the section cuts. We need money and political change to address this problem.

- **What can be done to keep the tension down on campus, both with students and staff?** – Dr. Shannon suggested we communicate and problem-solve to offset tension. We have fewer problems in Counseling and Admissions this year. He said that what we are doing with the resources is excellent, but that we still need more resources.

Senate thanks Dr. Shannon for visiting Senate and answering our questions.

- **504 Compliance Committee** – Senate put out an open call for a faculty representative to serve on the 504 Compliance Committee. The purpose of this committee is to implement physical access to all programs, services and campus facilities at Chaffey College for students with disabilities and work with management on new building challenges. The committee meets once per semester, date and time to be determined, along with an annual campus
walkthrough. Faculty interested in serving are urged to contact their Senator or the Faculty Senate Office at Extension 6965.

- **Budget Advisory Committee (BAC)**—Senate put out an open call for faculty representatives to serve on BAC. Terms have expired for three positions, one three-year term and two, two-year terms. The BAC is an advisory committee to the Superintendent/President, the main purpose of the committee is to improve the College’s budget development process. The BAC **meets on the second Tuesday of every month from 2:30 pm - 4:00 pm** as necessary, and on an adhoc basis as requested. The committee is dark in the months of July and August. Interested faculty are urged to contact their Senator or email Donna Walker at d.walker@chaffey.edu.

- **EOPS/CARE Committee**—Faculty Senate is seeking a faculty representative to serve on the EOPS/CARE Committee. Title V guidelines require an EOPS/CARE Advisory Committee for the purpose of guiding and supporting the EOPS/CARE Programs. This committee includes representation from the community and the Chaffey campus. It meets approximately once each semester to discuss issues, policies, and procedures related to the EOPS/CARE Programs at Chaffey College. Membership is for three years. If you are interested in serving on this committee, please contact Donna Walker at d.walker@chaffey.edu or your Faculty Senator.

- **Program & Services Review Committee (PSRC)**—Senate put out a call for a faculty representative to complete Joyce Oakdale’s term (June 2012) on the PSRC. The Program and Services Review Committee determines the extent to which the college's programs and services effectively support the college mission and goals. The committee then makes recommendations to the Superintendent/President regarding planning for improvement and resource allocation. The entire committee meets 6-8 times a year. Review teams schedule their own meeting for discussions of their particular programs of responsibility. Interested faculty are urged to contact their Senator or the Faculty Senate Office at Extension 6965.

- **Technology Committee**—Senate put out a call for a faculty representative to complete Alec Erkebaev’s term (June 2012) on the Technology Committee. The purpose of this committee is to provide a mechanism for communication, review of standards, and recommendations regarding the technology needs of the District. These areas include hardware, software, data, voice, and network usage. The committee **meets on the second Thursday of the month from 2:00 pm – 4:00 pm in the Information Services Conference Room**. If you are interested in serving on the Technology Committee, please contact Donna Walker at d.walker@chaffey.edu or your Faculty Senator.

**VIII. ANNOUNCEMENTS**

**IX. FLOOR ITEMS**
X. SUMMARY

XI. ADJOURNMENT
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Angela Bartlett, Secretary/Treasurer