FACULTY SENATE MINUTES
May 5, 2015

Members Present:
President.................................................................Ardon Alger
Vice President—Language Arts..............................Neil Watkins
Secretary/ Treasurer—Instructional Support ..........Cindy Walker
Curriculum Chair......................................................Marie Boyd
Business & Applied Technology..........................David Karp
Chino/ Fontana..........................................................Laurie Pratt
Health Sciences..........................................................Sue Paplanus
Health Sciences..........................................................Renee Ketchum
Instructional Support..........................................Mary Jane Ross
Language Arts...........................................................Bonnie Spear
Mathematics & Sciences........................................Nicole DeRose
Mathematics & Sciences.........................................Alif Wardak
Social & Behavioral Sciences...............................Vera Dunwoody
Student Services..................................................Maria Cuevas
Student Services......................................................Susan Starr
Visual and Performing Arts....................................Stan Hunter
Senator-at-Large.......................................................Tim Arner
Senator-at-Large......................................................Robin Ikeda
Senator-at-Large......................................................Doug Duno
Adjunct Senator-at-Large.......................................Gail Keith-Gibson

Members Absent:
Business & Applied Technology..........................Thierry Brussee
Chino/ Fontana..........................................................Tim Greene
Social & Behavioral Sciences..............................Angela Sadowski
Visual and Performing Arts..................................John Machado

Alternates Present:
Health Sciences.....................................................Sandy Clay
Instructional Support.............................................Shelley Marcus
Language Arts........................................................Cathy Decker
Mathematics & Science.........................................Diana Cosand
Student Services..................................................Donna Colondres
Student Services......................................................Vacant
Visual & Performing Arts.......................................Patrick Aranda

Guests:
Jared Ceja
Dawn Hatfield
Tara Johnson
Sylvia Martinez
I. P.E.

II. CALL TO ORDER

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of April 28, 2015, were approved 16-0 as amended.

V. CONSENT AGENDA

VI. REPORTS

- President
  - **Faculty ID Cards**—The faculty ID card templates have been approved. Dr. Eric Bishop will be working with faculty to start creating ID cards soon.
  - **Adjunct Commencement**—President Alger reported that this year a record number of adjunct faculty members will be participating in commencement, the highest since the inception of the program in 2007.
  - **Capitol Alert/The Sacramento Bee**—President Alger passed around an article from *The Sacramento Bee* titled “Democrats Kill Republican Bills on Teacher Tenure, Firing” dated April 29, 2015. According to the report, a legislative committee rejected Republican education bills that would have overhauled teacher tenure and firing rules in response to a federal judge striking down California’s teacher employment laws. The entire article can be accessed at the following link: [http://www.sacbee.com/news/politics-government/capitol-alert/article19903074.html](http://www.sacbee.com/news/politics-government/capitol-alert/article19903074.html).

- Vice President
  - Vice President Watkins pointed out a correction to the April 21 and April 28 minutes regarding the election.

- Committee
  - **Resource Allocation**—President Alger and Senator Ketchum reported the following:
    - The Resource Allocation committee has created work groups to address various aspects of the resource allocation process:
      - Document Resource Allocation Process
      - Identify Funding Sources
      - Research Questions Related to Funded Items
      - Research Questions Related to the Useful Life of Funded Assets
      - Research Technology/Software Issues

VII. OLD BUSINESS

- **Academic Senate Final Resolutions**—Included in the Senate packets was the table of contents for the resolutions that were adopted at the Academic Senate Spring Plenary Session. Curriculum Chair Boyd reported the following:
  - **Disciplines List**—Resolutions supporting the following disciplines—African-American Studies, Learning Disabilities Specialist, Supply Chain
Technology, and Counseling DSPS disciplines—be added to the minimum qualifications list. The next step in this process is to include these proposed disciplines when the Minimum Qualifications for Disciplines are next reviewed in 2016.

- **New Liaison Positions**—Resolutions passed recommending that local senates create liaison positions for CTE, noncredit curriculum, and legislation review.

- **Academic Dishonesty Procedure**—A resolution passed supporting faculty ability to issue an RD (Report Delayed) grade for students who are still in the process of being investigated for academic dishonesty until a determination is made of the claim.

- **Distance Education**—A resolution passed requiring an alignment between the Federal Definition of Distance Education and ACCJC’s definition of both fully online and hybrid courses. The Chancellor’s Office’s definition for distance education does not align with the federal definition, so this needs to be resolved.

The adopted resolutions can be accessed on the Academic Senate’s website at the following link:

http://www.asccc.org/sites/default/files_Final_Resolutions_Adopted%20April%202015_0.pdf

- **Update on AB86: Adult Education**—Curriculum Chair Boyd reported that the first planning phase of this initiative has concluded. A Consortium has been formed, and all community colleges now belong to the Consortium. However, follow-up work by the majority of these consortia statewide has been weak, resulting in a rather tepid report back to the legislature. The legislature is not pleased with the lackluster response and, consequently, funding for the implementation phase has not yet been released. The Academic Senate for California Community Colleges is not in favor of community colleges taking on adult education without guaranteed funding. This would result in an “unfunded mandate.”

### VIII. NEW BUSINESS

- **Bookstore Update**—Jared Ceja, Director, Auxiliary Services; Sylvia Martinez, Bookstore Buyer; and Tara Johnson, Bookstore Assistant Buyer, provided the following update:
  - Jared reminded Senate that the bookstore is a nonprofit organization, so all funds are used to cover salaries and provide significant funding to students, campus activities, and events.
  - The bookstore rented over 19,000 books in 2013/14. Chaffey students have saved almost $6 million with rentals since 2009.
  - The average cost of books has decreased at Chaffey. The average rental was $47 this semester.
  - The bookstore strives to demonstrate transparency by showing students competitors’ prices. This is a major advantage of a non-profit store.
  - The bookstore offers discounted box office tickets, including Magic Mountain, Disney, Harkins Theaters, and many more.
In partnership with the Alumni Association and others, the bookstore organized GradFest for the sixth year. They had many give-aways, discounts, and prizes during GradFest. They also brought in universities and employers interested in recruiting our graduates.

The bookstore has noticed a dramatic growth in EBT purchases.

The Chaffey College Bookstore hosted a tour of our campus bookstore facilities for the CA Association of College Stores organization and received the highest rating for college bookstore presentations/tours.

Faculty can help the bookstore function optimally and serve students with
- Early or on-time adoptions
- Informing students about used and rental options
- Keeping the bookstore updated on all supply needs regardless of category
- Reminding students about buyback and rental returns
- Letting them know if the bookstore can be doing something better

Future Plans
- Verba (a software program) for expanded book buyback
- Food service options for the Chino campus

- **BP/AP 3600 Auxiliary Organizations**—President Alger volunteered to review this BP/AP and provide recommendations at next week’s Senate meeting.

- **Best Practices for Exams**—Senator Ikeda suggested that it would be very helpful for the Faculty Senate to create a best practices document for exams like the documents that Senate has created for waitlists, syllabi, office hours, etc. Senators Boyd, Decker, Ikeda, Keith-Gibson, Walker, and Watkins volunteered for this work group.

**IX. ANNOUNCEMENTS**

- Senator Aranda announced upcoming campus concerts and asked faculty to encourage student attendance, as many students have never attended a concert before.

- Steve Lux, Troy Ament, Darryl Seube, and Senator Ross will be conducting a FLEX workshop related to Emergency Response Training.

- Senator Karp encouraged faculty to respond to the accreditation survey. Faculty should also encourage students to complete the student survey. Managers and staff will also be asked to complete a similar survey.

**X. FLOOR ITEMS**
XI. ADJOURNMENT
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

____________________________________
Donna Walker, Recording Secretary

____________________________________
Cindy Walker, Secretary/ Treasurer
<table>
<thead>
<tr>
<th>Senators</th>
<th>Present</th>
<th>Minutes 4.28.15</th>
<th>Best Practices for Exams</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ardon Alger</td>
<td>X</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Neil Watkins</td>
<td>X</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Cindy Walker</td>
<td>X</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Marie Boyd</td>
<td>X</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Thierry Brusselle</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>David Karp</td>
<td>X</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Carol Dickerson (Alt)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tim Greene</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Laurie Pratt</td>
<td>X</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Daniel Bentum (Alt)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Renee Ketchum</td>
<td>X</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Sue Paplanus</td>
<td>X</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Sandy Clay (Alt)</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mary Jane Ross</td>
<td>X</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Shelley Marcus (Alt)</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bonnie Spears</td>
<td>X</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Cathy Decker (Alt)</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nicole DeRose</td>
<td>X</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Alif Wardak</td>
<td>X</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Diana Cosand (Alt)</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vera Dunwoody</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Angela Sadowski</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pak Tang (Alt)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maria Cuevas</td>
<td>X</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Susan Starr</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Donna Colondres (Alt)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vacant</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stan Hunter</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>John Machado</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Patrick Aranda (Alt)</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tim Arner</td>
<td>X</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Doug Duno</td>
<td>X</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Robin Ikeda</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gail Keith-Gibson</td>
<td>X</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Laura Mayuga (Alt)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Yes Votes</td>
<td>16</td>
<td>21</td>
<td></td>
</tr>
<tr>
<td>Total No Votes</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Total Abstentions</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Motion Carries</td>
<td>Y</td>
<td>Y</td>
<td></td>
</tr>
</tbody>
</table>

2/3 needed for a quorum (16)