FACULTY SENATE MINUTES
April 5, 2016

Members Present:
President ................................................................. Ardon Alger
Vice President—Language Arts ............................... Neil Watkins
Secretary/Treasurer—Instructional Support ........... Cindy Walker
Curriculum Chair ......................................................... Marie Boyd
Business & Applied Technology ........................... David Karp
Chino/Fontana ............................................................ Laurie Pratt
Health Sciences ............................................................ Sue Paplanus
Health Sciences ......................................................... Renee Ketchum
Instructional Support .............................................. Mary Jane Ross
Language Arts ............................................................. Bonnie Spears
Mathematics & Sciences ......................................... Alif Wardak
Social & Behavioral Sciences ................................. Angela Sadowski
Student Services ....................................................... Susan Starr
Visual and Performing Arts ................................. Stan Hunter
Visual and Performing Arts ................................. John Machado
Senator-at-Large ...................................................... Garrett Kenehan
Senator-at-Large ...................................................... Robin Witt
Adjunct Senator-at-Large ........................................ Gail Keith-Gibson
Adjunct Senator-at-Large ........................................ Sheila Scott

Members Absent:
Business & Applied Technology .......................... Thierry Bruselle
Chino/Fontana ............................................................ Tim Greene
Mathematics & Sciences ......................................... Nicole DeRose
Social & Behavioral Sciences ................................. Vera Dunwoody
Student Services ....................................................... Maria Cuevas
Senator-at-Large ...................................................... Doug Duno

Alternates Present:
Instructional Support ............................................... Shelley Marcus
Language Arts ............................................................. Cathy Decker
Mathematics & Science ............................................... Diana Cosand
Adjunct ................................................................. Luke Gunderson

I. P.E.

II. CALL TO ORDER
III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of March 29, 2016, and Consent Agenda were approved 19-0 as amended.

V. CONSENT AGENDA
- Faculty representatives have been requested to serve as follows:
  - Facility Maintenance Attendant Screening Committee
    Elaine Martinez, KNA
  - Student Success and Support Program Advisory Committee
    Diana Sanchez, EOPS/ C&M

VI. REPORTS
- President
  - Senate sends a special thank you to Senator Ross for the very creative and well-received April Fools minutes.
  - Chancellor's Office Press Release—President Alger shared the March 29 press release titled *New Research Finds California Community Colleges Fee Waiver Program is Most Effective in the Country at Providing Assistance to Needy Students.* "New research comparing community college state financial aid ‘Promise' programs and other efforts directed at covering tuition around the country shows that the California Community Colleges fee waiver program does the most to provide access to students in need of financial assistance.” The complete article can be accessed at the following link:
- Vice President
  - Bonnie Spears was reelected as Senator, and Cathy Decker was reelected as Alternate Senator for Language Arts.
- Committee
  - College Planning Council—Vice President Watkins reported the following:
    - The Resource Allocation Committee is working with CPC to develop a way to assess their processes.
    - CPC discussed strategies for growing FTES in a productive, healthy way.
    - There is some overlap between the Program Initiation and Program Discontinuance sub-committees. The state-wide trend is to call these committees "Program Vitalization."
  - Health and Safety—The following Health & Safety Committee update was included in the Senate packets:
    - An adjunct faculty member teaching a night class at Chino apparently became stranded on a second floor *beyond regular hours* of campus elevator and door operations. Troy Ament was contacted by Campus Police during the incident, and he has responded promptly to the
situation. Susan Hardie will be contacting the faculty member to obtain firsthand information on what transpired. In the meantime, the faculty member will be provided with a key fob allowing access privileges, to override the elevator.

- A committee member reported a lack of air circulation in the Science Complex buildings on Monday. Troy advised that anyone experiencing problems call the Maintenance and Operations office right away and then follow up with a work order.

- Kay Peek, Student Health Services, reported that there is a mumps outbreak nationwide. Information is on their website under Health Advisories. There is also a Health Advisories link on the Chaffey Home Page.

Student Health Services continues to experience an increase in students in crisis who are having difficulty handling stress. Campus Police again had to respond to incidents this semester and were again commended for their handling of the situations.

- Room capacity signage—in progress. The College is evaluating what the standard will be and what locations are required to have signs.

- Parking lot repair update: the lots that failed to meet standards are now undergoing a scope and RFP process which will take approximately 4-5 months. Lot 2, adjacent to the Library, is priority #1. Lots 7, 8, 9, 10, and 11 will follow. Lot 7 will be converted to a plaza. Lot 11 has been designated as a solar parking structure, with construction expected to commence in September or October. In the meantime, potholes in the lots are being patched.

- New evacuation maps are currently being created in the Marketing office. Troy Ament and Steve Lux will check on their progress.

- Jim Fillpot will be invited to the next meeting to discuss the status of the skateboard policy.

- An Active Shooter Drill is being planned for April. There was a discussion regarding the possibility of additional unannounced fire-earthquake drills once per semester and limited to 3-4 buildings at a time.

- The next Health and Safety Committee meeting will be April 27, 2016.

VII. OLD BUSINESS

- Associate Superintendent of Instruction and Institutional Effectiveness Screening Committee—Faculty Senate requested that the hiring committee for Associate Superintendent of Instruction and Institutional Effectiveness include more faculty representation, as they are impacted by this position in a significant way. Senate is forwarding names from Instructional Support (an area that supports the Student Success Centers, the Faculty Success Center, and Library), Health Sciences (an area with very specific regulations), and Counseling.
• **Academic Senate Resolutions—Area D Meeting**—Academic Senate resolutions that were discussed at the Area D meeting on Saturday, April 2, 2016, include the following:
  - Creation of a Senate white paper dealing with program initiation
  - Adoption of Senate white paper *Ensuring Effective Curriculum Approval Processes: A Guide for Local Senates*
  - Mentoring Programs for Part-Time Faculty
  - Criteria for Recording Low Unit Certificates on Student Transcripts
  - Flexibility in Awarding Unit Credit for Cooperative Work Experience
  - Modification of Regulations on Certificates of Achievement for Greater Access to Federal Financial Aid
  - Student Learning Outcomes Assessment as a Curricular Matter
  - Disciplines List

In addition, regional discussion was held regarding:
  - Continuing problems colleges are having aligning with the ADT in Music
  - Breaking some broader discipline areas into more specific subsets
  - Multiple Measures work group and their work in relation to mathematics

**VIII. NEW BUSINESS**

• **Chaffey Community College District Equal Employment Opportunity Plan 2016-2019 Draft**—Included in this week’s Senate packet was a copy of the draft Chaffey Community College District Equal Employment Opportunity Plan for first review and feedback. Senate has some ideas concerning recruiting diverse faculty.

• **Student Activities Club Awards—Faculty Judge**—Every year Student Activities awards prizes to the clubs that best represent the college. ASCC is seeking a faculty representative to serve on the judging panel on Wednesday, May 4, during college hour. Senator Sadowski volunteered to serve.

**IX. ANNOUNCEMENTS**

**X. FLOOR ITEMS**

• Senators discussed the need for permanent signage for better wayfinding on campus. The Sign Committee hasn’t met in a long time since the chair is no longer working at Chaffey. Senators recommended reconvening this committee and adding the new Marketing Director.

• Some Senators were concerned about the immediate need for repairs and relining of parking lot #2, next to the Library. There are also not enough staff spaces in this parking lot with the added faculty and staff who are now working in the nearby buildings.

• Senators would like to invite Lisa Bailey and Susan Hardie to discuss some ideas about the hiring process, recruiting diverse faculty, and the draft Equal Employment Opportunity Plan.
XI. ADJOURNMENT
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

_________________________
Donna Walker, Recording Secretary

_________________________
Cindy Walker, Secretary/ Treasurer
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