FACULTY SENATE MINUTES
April 26, 2011

Members Present:
Vice President—Language Arts.................................Neil Watkins
Secretary/Treasurer—Senator-at-Large.......................Angela Bartlett
Curriculum Chair.....................................................Marie Boyd
Business & Applied Technology..............................Joy Haerens
Business & Applied Technology..............................David Karp
Chino/Fontana.......................................................Karen Encinas
Chino/Fontana.......................................................Tim Greene
Health Sciences......................................................Beverly Cox
Health Sciences......................................................Renee Ketchum
Instructional Support..............................................Mary Jane Ross
Instructional Support..............................................Cindy Walker
Mathematics & Sciences..........................................Nicole DeRose
Mathematics & Sciences..........................................Alif Wardak
Social & Behavioral Sciences.................................Vera Dunwoody
Student Services...................................................Susan Starr
Visual, Performing, & Communication Arts...............Tom deDobay
Senator-at-Large....................................................Jeff Brouwer
Senator-at-Large....................................................Robin Ikeda
Adjunct Senator-at-Large........................................Gail Keith-Gibson

Members Absent:
President.....................................................................Ardon Alger
Language Arts .......................................................Leona Fisher
Social & Behavioral Sciences .................................Angela Sadowski
Student Services...................................................Bob Baiz
Visual, Performing, & Communication Arts .............Orville Clarke/Medical Leave

Alternates Present:
Business & Applied Technology..............................Thierry Brusselle
Instructional Support..............................................Rob Rundquist
Mathematics & Science..........................................Diana Cosand
Social & Behavioral Sciences.................................Pak Tang
Student Services...................................................Maria Cuevas
Visual, Performing, & Communication Arts .............John Machado

I.  P.E.
II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of April 12, 2011, and consent agenda were approved 22-0 as amended.

IV. CONSENT AGENDA
- Approval to open a purchase order with the Bookstore for Adjunct loaner regalia not to exceed $250.
- Approval of funds for Faculty Senate’s installation of new Senators.
- Approval of funds for Curriculum Committee’s installation of new representatives.
- Faculty representatives have been requested to serve as follows:
  - Distance Education Committee
    Joann Eisberg, M&S
  - Instructional Assistant IV, Chemistry Screening Committee
    Joyce Oakdale, M&S Sariwan Tjandra, M&S
  - Resigned-Unable to Serve—Ethics Across the Curriculum
    Pak Tang, SBS

V. REPORTS
- President
  - Vice President Watkins is standing in for President Alger in his absence.
  - **Tenure Reception**—Vice President Watkins reminded Senate about tomorrow’s Tenure Reception on Wednesday, April 27, during college hour in CAA, Room 218. This year’s reception will honor the following newly-tenured faculty: Mamta Agarwal, Chemistry; Catherine Bacus, Gerontology; Misty Burrue, Art; Stephen Calebotta, English; Sean Connelly, English; Kelly Ford, Theatre Arts; Daniel Kern, Philosophy; Barbara King, Philosophy; Christine Lively, American Sign Language; Marc Meyer, Anthropology; Carmen Navarro, Communication Studies; Teresa Thompson, Accounting; and Wendy Whitney, Counseling. Please stop by to congratulate the newly-tenured faculty and enjoy the delicious appetizers.
  - Vice President Watkins asked for volunteers to help with set-up/clean-up and to help serve at tomorrow’s Tenure Reception. Senators Encinas, Rundquist, Ketchum, Walker, Brouwer, and Wardak volunteered to assist.
  - **Administrative Professionals Day**—Senate wishes to formally acknowledge the hard work of our classified staff and thank them for their dedication and support.
  - **Faculty Senate’s Installation of New Senators**—Luncheon meeting for the installation of new Senators and acknowledgement of outgoing Senators will be held on **Tuesday, May 17, in CAA 218**. Lunch will be provided by Faculty Senate.
  - **2011 Relay for Life**—Donations are being taken in honor and support of Sandy Narron, retired Administrative Assistant, for the 2011 American
Cancer Society’s Relay for Life on Saturday, April 30 at the Quakes Stadium in Rancho Cucamonga. The Sandy Beaches team is walking in support of Sandy Narron and hopes to make a difference by teaming up with the American Cancer Society’s Relay for Life. If you would like to show your support and join the Sandy Beaches team or make a donation, please visit the following website: [http://main.acsevents.org/goto/SandyBeaches](http://main.acsevents.org/goto/SandyBeaches).

- Senate sends its congratulations to Maria Fitzpatrick on the birth of her son, James.

**Vice President**

- **Senate Elections** — Vice President Watkins announced that the Faculty Senate ballots have been tallied and Angela Bartlett was re-elected as Senator-at-Large and the 2011-2012 Faculty Lecturer of the Year will be Vera Dunwoody. Vice President Watkins also announced that Gail Keith-Gibson was re-elected as the Adjunct Senator-at-Large and Dolores Blanton was elected as the Alternate Adjunct Senator-at-Large. Congratulations to all of the candidates.

- **Senate School Elections** — Vice President Watkins announced that Cynde Miller was elected as the Senator representing the School of Visual, Performing, and Communication Arts (VPCA) and John Machado was elected as the Alternate VPCA Senator. Senator Karp announced that Joy Haerens was re-elected by acclamation as the Senator for Business & Applied Technology. Senator Ketchum announced that Beverly Cox was re-elected as the Health Science Senator and Sue Bartell was re-elected as the Alternate Health Science Senator. Senator Wardak announced that Nicole DeRose was re-elected as the Senator for Mathematics & Science (M&S). Senator Dunwoody announced that Angela Sadowski was re-elected as the Social & Behavioral Sciences Senator. Senator Starr announced that Maria Cuevas was elected by acclamation as the Student Services Senator. Faculty Senate will put out a renewed call for the Student Services Alternate Senator position.

**Curriculum**

- **Committee Representation** — Curriculum Chair Boyd reported that there are some concerns about the combining of schools and the resulting disproportionate representation. Curriculum especially seeks representation from P.E./Athletics and there are also concerns about representation on Rep. Council. Repeatability, for example, will be a pressing issue next year. Senate, working with Curriculum, needs to develop a process to adapt committee membership when the administration decides to combine schools.

- **Program Discontinuance** — Senator Boyd also reported that there has been a test run of program discontinuance with the Auto Body program, and it went really well. The following issues were presented by Sid Burks: this is an expensive program to maintain; the facilities are poor and will be expensive to bring up to standards; there is no full-time faculty member to
maintain the hazardous material records; there is declining student enrollment; and the labor market/industry standards don’t justify the program’s continuance. The committee has not yet made a final decision. The next two programs that will be coming up are Dietetic Technician and Medical Billing.

Committee

- **Enrollment & Success Management—Clarification on Waitlist Changes**—Cindy Walker reported that there is already a link on My ChaffeyVIEW that explains the new waitlist process:
  
  http://www.chaffey.edu/chaffeyview/Waitlistinformation.pdf. It is located on the Students menu. This link will also be placed in red at the top of the menu page that will say *Important Message Regarding Waitlists*. The above link provides students with answers to the following frequently asked questions:

  - **What is the waitlist feature?** Once a class has reached its capacity, the status of the class will change from “Open” to “Closed”. At that time, the waitlist will open, allowing students to have an opportunity to move into the class based on their waitlist rank.

  - **How does waitlisting work?** While registering on My ChaffeyVIEW, you may place yourself on the waitlist for a class that is closed, provided the option to waitlist is available. Students on the waitlist will be contacted via email if a seat opens. Notification is based on waitlist rank. Once permission to register is received, the student will need to log into My ChaffeyVIEW and select STUDENT. Select the option “Manage My Waitlist” on the **Student Menu**. Students can view their waitlist rank and use their permission to register on this page by selecting “Register”. Registration is not complete until a student hits SUBMIT.

  - **What else should I know about waitlisting?** You may only waitlist for one section of a specific course. Time conflicts and/or prerequisite requirements are checked systematically when a student is waitlisting. If your permission expires on Sunday, please try to register BEFORE Sunday, as this day may be reserved for scheduled system maintenance. If your permission expires, you will be responsible for adding yourself back to the waitlist if it is open. Students will be responsible for providing accurate email addresses on My ChaffeyVIEW prior to registering for the course. Check your email address before you register. High School Students and Students with Special Petitions must waitlist and register in person at any campus. Bring a copy of your permission email to register. Please see our schedule of classes for office hours.

- **Outcomes & Assessment**

  - **Student Success Versus Evidence-Based Measures**—There has been some discussion on this topic. Tom Vitzelio and Marie Boyd have commented that SLOs should figure into the discussion of student success data and evidence-based decision-making. SLOs are supposed to be used to make decisions about how to improve student success in
courses. One senator stated that we have to acknowledge that the state is using student success rates to make these decisions, so we do have to take this into consideration. Senator Boyd encourages departments to develop and maintain strong SLO data to support conversations about student success.

VI. OLD BUSINESS

- **Faculty Lecturer of the Year**—Senate sends a special thank you to those individuals and departments that put forth the extra effort to make this year’s Faculty Lecturer of the Year a huge success. The lecture wouldn’t have been possible without the extraordinary group efforts of:
  - Ardon Alger and Donna Walker in the Faculty Senate Office
  - Shirley Emilio, Melissa Moreno, and Senator Tom de Dobay
  - Debbie Van Dyke, Fred Larimore, and the Lithography Department
  - Cherie Ventola in Graphic Services
  - Peggy Cartwright and the Marketing Department
  - Gary Reinschmidt, and the Theatre Assistants
  - David Stoner and Tim McClary in Information Technology Services
  - Maria Kort in Facility Rentals
  - Lauren Heil and the Chaffey College Student Ambassadors: Linda Olmos, Joey Palomera, Jamie Ronzoni, and Alex Sheen
  - And of course our lecturer Joy G. Haerens

- **Faculty Area Get-Together**—Cindy Walker has volunteered to host an area faculty get-together for Fontana faculty and faculty that live in close proximity on Sunday, May 1 at 2PM.

- **Professional Relations Committee—Expired Terms**—President Alger distributed ballots to Senators. There was some discussion about making the committee larger; however, this was countered with a concern about them all being able to meet. The vote was tallied and the following faculty members were elected to serve two-year terms on the Professional Relations Committee: Abel Chen, Greg Creel, Robin Ikeda, Bruce Osburn, Sariwan Tjandra, and Tamari Jenkins.

- **Technology Committee—Expired Terms**—Senate reviewed the list of interested faculty and selected Karen Encinas, Steve Siedschlag, and Sariwan Tjandra as faculty representatives on the Technology Committee.

VII. NEW BUSINESS

- **Accessibility Regulations for Online Instructors**—Senate will review and comment on this next week.

- **Revised Draft Board Policy 5.5 Standards of Conduct**—Senate will review and comment on this next week.

- **New Administrative Procedures—4.6.8 Academic Renewal; 5.5.1 Student Discipline Procedures; and 5.5.3 Probation, Disqualification and Renewal**—4.6.8 Academic Renewal: There is a concern about this procedure because it may not make students accountable for their actions. However, others feel that
the correct checks and balances are in place to keep students from taking advantage of the system. Senate will review and comment on the rest next week.

VIII. ANNOUNCEMENTS
Senator Keith-Gibson is putting on a presentation this week for alternative and suggested employment opportunities for those facing cutbacks and layoffs at FSC.

IX. FLOOR ITEMS

X. SUMMARY

XI. ADJOURNMENT
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Angela Bartlett, Secretary/Treasurer