FACULTY SENATE MINUTES
April 22, 2014

Members Present:
President ................................................................. Ardon Alger
Vice President—Language Arts ...................................... Neil Watkins
Secretary/ Treasurer—Senator-at-Large ......................... Angela Bartlett
Curriculum Chair ......................................................... Marie Boyd
Business & Applied Technology ................................. Thierry Brusselle
Business & Applied Technology ................................. David Karp
Chino/ Fontana ........................................................... Laurie Pratt
Health Sciences ......................................................... Sue Paplanus
Health Sciences ......................................................... Renee Ketchum
Instructional Support ................................................ Mary Jane Ross
Instructional Support ................................................ Cindy Walker
Language Arts ............................................................. Leona Fisher
Mathematics & Sciences ......................................... Nicole DeRose
Mathematics & Sciences ......................................... Alif Wardak
Social & Behavioral Sciences ................................. Vera Dunwoody
Student Services ....................................................... Maria Cuevas
Student Services ....................................................... Susan Starr
Visual and Performing Arts ................................... Stan Hunter
Visual and Performing Arts ................................... John Machado
Adjunct Senator-at-Large ................................. Gail Keith-Gibson

Members Absent:
Chino/ Fontana ........................................................... Tim Greene
Social & Behavioral Sciences ................................. Angela Sadowski
Senator-at-Large ....................................................... Tim Arner
Senator-at-Large ....................................................... Robin Ikeda

Alternates Present:
Chino/ Fontana ........................................................... Daniel Bentum
Health Sciences ......................................................... Sandy Clay
Instructional Support ................................................ Shelley Marcus
Mathematics & Science .............................................. Diana Cosand

Guests:
Greg Creel
Sue Herman
I. P.E.

II. CALL TO ORDER

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of April 8, and April 15, 2014, and consent agenda were approved 23-0 as amended.

V. CONSENT AGENDA
- Faculty representatives have been requested to serve as follows:
  - Educational Services Generalist Screening Committee
    Celeste Mor, SS
  - One Book One College Committee
    Julie LaMay, LA
  - Physics Instructor Screening Committee
    Timi Hayward, BAT
  - Program & Services Review Committee
    Daniel Jacobo, VPA
- Faculty Representatives who can no longer serve:
  - Resigned—Unable to Serve—Radiologic Technology Instructor Screening Committee
    Pak Tang, SBS

VI. REPORTS
- President
  - Academic Senate Rostrum—Included in this week’s packet was the March 2014 issue of the Academic Senate’s Rostrum. This publication serves as a resource to reinforce the authority of local senates in academic and professional matters. The current issue of the Rostrum can be accessed on the Academic Senate website at the following link: http://asccc.org/sites/default/files/Rostrum/rostrum-march_2014.pdf.
  - Senate sends congratulations to Laura Mayuga on the birth of her son, James Thomas.
- Vice President
  - Senate Elections—Vice President Watkins announced that the Faculty Senate ballots have been tallied and the 2014-2015 Faculty Lecturer of the Year will be Marc Meyer, Anthropology Professor. Congratulations to all of the candidates.
  - Senate Elections—Expired Senate Terms—Vice President Watkins announced that Dave Karp was re-elected by acclamation as the Senator representing the School of Business & Applied Technology; Tim Greene was re-elected by acclamation as the Senator representing the
Chino/Fontana Campuses; Renee Ketchum was re-elected by acclamation as the Health Science Senator; Cindy Walker was re-elected by acclamation as the Instructional Support Senator; Bonnie Spears was elected as the Language Arts (LA) Senator and Cathy Decker was elected as the Alternate LA Senator; Alif Wardak was elected as the Mathematics & Science (M&S) Senator and Jeff Brouwer was elected as the Alternate Senator representing M&S; Vera Dunwoody was re-elected by acclamation as the Senator representing the School of Social & Behavioral Sciences and Pak Tang was re-elected as the SBS Alternate Senator; Susan Starr was re-elected by acclamation as the Student Services Senator; and John Machado was re-elected by acclamation as the Senator representing Visual & Performing Arts.

- **Coordinators**
  - No report. They will be meeting next week.

- **Committee**
  - **Outcomes & Assessment**—Curriculum Chair Boyd reported that the committee has been discussing an institution-wide assessment tool that will be combined with the student placement test to measure core competencies at key benchmarks. This would make us “cutting edge” statewide. There will be a pilot of this assessment this year at graduation. IR will spend the summer analyzing the data. Next year, the core competencies will be up for general review.
  - **Technology**—Senator DeRose reported that the committee met on April 10. There was an update on the email issue for adjunct faculty. The committee decided to postpone the rollout of the plan to reduce email to September 1, 2014. The committee will provide guidelines on managing email to adjuncts.

**VII. OLD BUSINESS**

- **Radiologic Technology Instructor Screening Committee**—Senate reviewed and discussed the faculty representatives on the Radiologic Technology Instructor Screening Committee and approved the following representatives:
  - Andrea Dutton, HS
  - Marlene Soto, HS
  - Renee Ketchum, HS
  - Jeff Brouwer, M&S
  - Sue Herman, HS

There was discussion about this committee. President Alger provided an overview of the typical selection process and some background on this committee. A notification to the school did not go out (only to Rad Tech). Sue Herman expressed an interest in being on the committee to Ardon after discussion with Coordinator Andrea Dutton. She first read about the announcement in the Senate minutes. She was later placed on the committee, which administrators protested. Senate discussed the small committee size as well as the lack of communication between the dean and the coordinator.
Senate reviewed the shared governance agreement, AP 2510, which states that Faculty Senate appoints faculty to committees. Senate also reviewed AP 7120, which says Faculty Senate approves faculty on committees. These appear to be in conflict with one another.

There was concern about a lack of consistency in the process. There is also concern about whether or not Senate has the power to appoint faculty. One plan for the future is to make sure everyone in an area is aware, so the call for hiring committees will go out to all faculty in a school.

Due to the confusion created by a lack of clear policies with regard to the screening committee appointment procedures, Senate moves that the policies be clarified and clearly articulated in writing to reconcile the language between AP 7120 and AP 2510. Because of this confusion, Senate apologizes for any misstep with regards to the appointment of Sue Herman but nonetheless moves to appoint her to said committee. Inclusion is generally a better policy than exclusion.

Senate will work to make minutes clearer to avoid future confusion. There was a discussion about not adding items to the minutes retroactively, which will cause time delays but will be in greater compliance with the Brown Act.

- **Faculty Lecturer of the Year**—Senate sends a special thank you to those individuals and departments that put forth the extra effort to make this year’s Faculty Lecturer of the Year a huge success. The lecture wouldn’t have been possible without the extraordinary group efforts of:
  - Ardon Alger and Donna Walker in the Faculty Senate Office
  - Shirley Emilio in Student Services and Discipline
  - Cherie Ventola in Graphic Services
  - Robbie Sullivan, David Rue, Fred Larimore, and the Lithography Department
  - Peggy Cartwright and the Marketing Department
  - Gary Reinschmidt and the Theatre Assistants: Christopher Dievendorf, Michael Gilland and Ryan Massar
  - Michael O’Bannon in Information Technology Services
  - Maria Kort in Facility Rentals
  - William Miller in Disability Programs & Services
  - Lauren Heil and the Chaffey College Student Ambassadors: Kori Bernatzke, Brandon Carter, Jasmyn McWells, Rodel Melaya and Sara Wobil
  - And of course our lecturer Joann Eisberg

- **Academic Calendar**—The draft 2015-2016 Academic Calendar was included in this week’s Senate packet. Senator Ketchum reported that the committee is considering all concerns and will meet April 30 to discuss.
• **Faculty Screening Committees**—Senate reviewed and discussed the following faculty screening committees:
  - **Counselor**—Senate approved the following faculty representatives:
    - Ricardo Diaz, SS
    - Diana Sanchez, EOPS/ SS
    - Katherine Wilson, SS
    - Donna Colondres, SS
    - Kristen Burleson, SS
    - Alif Wardak, M&S
  - **Counselor/DPS**—Senate approved the following faculty representatives:
    - DE Creasy-Valdez, SS
    - Jane Warger, M&S
    - Greg Creel, IS
    - Tim Arner, M&S
    - Nicole Barbari, SBS
    There was a request for an additional counselor.
  - **Reference Librarian**—Senate approved the following faculty representatives:
    - Marie Boyd, IS
    - Shelley Marcus, IS
    - Annette Young, IS
    - Deckard Hodge, LA

VIII. **NEW BUSINESS**

• **Board Policies and Administrative Procedures**—Senators volunteered to review the following BPs/ APs and provide recommendations at the next Senate meeting:
  - **AP 4104 Contract Education**—President Alger
  - **BP/AP 4400 Community Education Program**—President Alger
  - **BP/AP 5013 Students in the Military**—Senator Ketchum
  - **BP/AP 5015 Residence Determination**—Senator Starr
  - **BP/AP 5020 Nonresident Tuition**—Senator Starr
  - **AP 5500 Standards of Student Conduct**—Senator Fisher
  - **AP 5520 Student Discipline Procedures**—Senator Fisher
  - **AP 5530 Student Rights and Grievances**—Senator Fisher

IX. **FLOOR ITEMS**
X. ADJOURNMENT
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

____________________________________
Donna Walker, Recording Secretary

____________________________________
Angela Bartlett, Secretary/ Treasurer
# Faculty Senate Voting Tally Sheet – April 22, 2014

## Senators

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2/3 vote needed for a motion to carry (16)