Members Present:
President.................................................................Ardon Alger
Secretary/Treasurer—Senator-at-Large...............Angela Bartlett
Curriculum Chair.........................................................Marie Boyd
Business & Applied Technology..........................Joy Haerens
Business & Applied Technology..........................David Karp
Chino/Fontana..........................................................Karen Encinas
Health Sciences.......................................................Beverly Cox
Health Sciences.......................................................Renee Ketchum
Instructional Support..............................................Mary Jane Ross
Instructional Support..............................................Cindy Walker
Language Arts..........................................................Leona Fisher
Mathematics & Sciences........................................Nicole DeRose
Mathematics & Sciences.......................................Alif Wardak
Social & Behavioral Sciences..............................Angela Sadowski
Student Services.....................................................Bob Baiz
Student Services.....................................................Susan Starr
Visual, Performing, & Communication Arts..........Tom deDobay
Senator-at-Large......................................................Jeff Brouwer
Senator-at-Large......................................................Robin Ikeda
Adjunct Senator-at-Large.......................................Gail Keith-Gibson

Members Absent:
Vice President—Language Arts.............................Neil Watkins
Chino/Fontana..........................................................Tim Greene
Social & Behavioral Sciences..............................Vera Dunwoody
Visual, Performing, & Communication Arts..........Orville Clarke/Medical Leave

Alternates Present:
Business & Applied Technology..........................Thierry Brusselle
Chino/Fontana..........................................................Laurie Pratt
Instructional Support...............................................Rob Rundquist
Language Arts........................................................Cathy Decker
Mathematics & Science.........................................Diana Cosand
Student Services....................................................Maria Cuevas
Visual, Performing, & Communication Arts..........John Machado

Guests:
Mike Fink
I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of March 1, 2011, and consent agenda were approved 23-0 as amended.

IV. CONSENT AGENDA

V. REPORTS

• President
  ▪ Senate wishes to congratulate Mary Jane Ross on her award for Outstanding Literary Work by the NAACP for the book *You Don’t Know Me: Reflections on My Father*, co-written with Ray Charles, Jr.
  ▪ Governor Brown attended the Board of Community College meeting yesterday and inquired about transfer agreements with CSUs; he promised to assist with the process with UCs.
  ▪ President Alger asked for Senate input in terms of budget cut inequities on-campus. Some Senators expressed some of the inequities have been addressed. Most areas have been told they have a 10% cut. Senate expressed concerns about cuts to Child Development and Social Sciences.
  ▪ There is also concern about the focus on enrollment data and the need for more complete data and a more sophisticated measure for the complex job of determining what it means to be a successful college class and a complete college.

• Vice President
  ▪ **Senate Elections — Call for Nominations** — In the absence of Vice President Watkins, Secretary/Treasurer Bartlett announced that the nomination memo will go out today for President Elect, Senator-at-Large, and Faculty Lecturer of the Year. Please forward all nominations to Vice President Watkins no later than **4:30 pm on Monday, March 28, 2011**.
  ▪ **Adjunct Senator Elections — Call for Nominations** — In addition, Secretary/Treasurer Bartlett announced that nominations are also open for Adjunct Faculty Senator-At-Large and Alternate Adjunct Senator. Nomination memo will be distributed to all adjunct faculty via email. Please forward all nominations to Vice President Watkins no later than **4:30 pm on Monday, March 28, 2011**. **Candidate statements are also due at this time.**
  ▪ **School Elections** — Secretary/Treasure Bartlett also announced that elections for expired Senate seats need to be completed no later than thirty days before the end of the Spring semester, **April 26, 2011**. Senators whose terms are expiring at the end of this year are: Joy Haerens, Business & Applied Technology; Karen Encinas, Chino/Fontana; Beverly Cox and Susan Bartell (Alternate), Health Sciences; Mary Jane Ross and Rob Rundquist (Alternate), Instructional
Support; Neil Watkins, Language Arts; Nicole DeRose, Mathematics & Science; Angela Sadowski, Social & Behavioral Sciences; Bob Baiz and Diana Sanchez (Alternate), Student Services; Tom de Dobay and John Machado (Alternate), Visual, Performing, and Communication Arts. School elections will be conducted by the continuing Senators.

VI. OLD BUSINESS

- **Budget—What Do We Do Now?** – For more than a decade, the manner in which the budget is created has led to the misperception that we have a larger reserve than we do. Dr. Shannon will address this concern at the next budget forum. At the state level, there is more discussion regarding the tax extension proposition on the ballot.

Putting the tax extension on the ballot received support recently from the San Francisco Chamber, the Los Angeles Area Chamber of Commerce, the Bay Area Council, the Valley Industry and Commerce Association (VICA), the California Association of Independent Business (CAIB), and the Central City Association of Los Angeles.

- President Alger expressed concern with the efficacy of the Budget Advisory Committee, which he feels needs to have more input in the actual budgeting process. We need more dialogue about a better process that will provide for greater transparency and shared governance.

- **Technology Issues & Questions**— Mike Fink, Director, Technology Services, answered Senate questions.
  - The website belongs to the Marketing Dept., not ITS (Information Technology Services). The plan is to update the website after the portal has been implemented. There should be a content management system to allow users to update the website on their own while maintaining consistency on the site. These questions will be brought forward at the next meeting of the Web Working Group. There is beta testing on the portal in-progress at this time.
  - ITS only had an intranet page up until this point; there is a request to externalize this process. Marketing is working with ITS to move this site.
  - Right now Chaffey uses FTP for web updates—we are moving to a more secure access point. The committee is working to streamline and “clean up” the website and researching other websites to learn from their successes.
  - The Technology Committee doesn’t want to open wireless access to the public (as a security/network speed measure), but they are working to get rid of the virus patch (with a disclaimer) as well as streamline the password. It would not be a single sign-on through the portal, but it would be the same login information. There is a concern about the Datatel number appearing on the login screen rather than appearing as asterisks. Mike will check into this to see if this will be changed.
• Wireless has been expanded on-campus but the college has not supported an infrastructure for student support. Dean Hope is asking to use some of the savings from Blackboard to be used to push students onto a stand-alone wireless network. Wireless is not a big part of the bandwidth problem. Since wireless was only originally purchased for three buildings, the college is not funding its maintenance; that is coming out of the ITS budget. ITS acknowledges that this is a serious concern, but there are no resources available to develop a solution. The cost to externalize the wireless would be significant. We should have hard copies of the FAQs guide available at various sites on all campuses. Possibly Marketing can create a guide as part of a library orientation packet or even as an addition to the Student Handbook. If you find dead points on campus, let ITS know and they will address the problem. All new buildings are being equipped to be fully wireless.

• We have a 43 MG connection. Many times, this is at 100% during peak hours. There are two approaches to dealing with this problem—there are monitoring systems as well as a graphical map to inform ITS staff of these limits. However, ITS does not monitor what is using the bandwidth; however, if any building is at 80%, they will address problems specifically. If someone complains about sluggishness, ITS will research the problem to check if there is a malfunction vs. high usage. At this point, if it’s just usage, then there isn’t much we can do. A year ago, Chaffey signed a contract to get a 1 G connection. This should be in before the end of spring. This should greatly alleviate the problem. Streaming issues are being addressed, including the issues that arose at the Fontana site during the past active shooter drill. We should monitor if students are using/downloading unnecessary media that eats up the bandwidth.

• There are problems with back-up space if email server limits for email are increased.

• Servers are up to date and fairly quick; the problems are more likely with the internet.

• Edustream limitations should be brought to Distance Ed.

• There is access to the Z: drive for Mac users—the FAQs are on the intranet to address this. The Z: drive is strictly on-campus and not intended to be an internet file-sharing system due to security problems. Some commonly accessed items should be moved to the web to address faculty needs.

• Only adjuncts with telephone extensions were added to the directory, but this may be corrected with new CCFA policies. Departments can request phone extensions in their departments.

• ITS has been trying to alleviate the concern that ITS dictates what happens rather than the educational needs dictating technology. Mike requested that faculty be more collaborative with ITS and approach them with a problem rather than a solution. If faculty run into a problem, Mike invited them to follow-up and ITS will help find a solution. Senate requests more communication when items go beyond the Help Desk.
• Chaffey is in the process of purchasing a trouble ticket system to address this problem.
• Senate reports that the Help Desk is very responsive and thanks Mike for his time and consideration.
• **Sabbatical Report – Alan Roebuck** — Senators Brouwer, Karp, and Wardak have reviewed Alan’s sabbatical report and recommend approval as written; Senate concurred 23/0. Alan and Dan Valdez are using the book in their classes this semester. Alan’s approved sabbatical report will be forwarded to the Office of Instruction.
• **Meritorious Service Awards** — Faculty Senate selected Ginny Downie, Maureen Hyams, and Bob Toister as recipients of the 2010-2011 Meritorious Service Award. The luncheon to honor this year’s recipients will be held on **Tuesday, April 5 at 12:30 pm in the Sports Center** provided courtesy of Jared Ceja in the Bookstore. The luncheon will be followed with a campus-wide dessert reception from 2:00 pm – 2:30 pm. The Senate looks forward to honoring these truly outstanding faculty.

**VII. NEW BUSINESS**

• **Automotive Collision Repair Technology Discontinuance Review Committee** — Senate was asked to nominate four faculty members to serve on the Automotive Collision Repair Technology Discontinuance Review Committee in accordance with Administrative Procedure 4.2.2. Senate approved the following faculty members to serve: Larry Hultgren, Marie Boyd, Renee Ketchum, and Karen Encinas.

**VIII. ANNOUNCEMENTS**

**IX. FLOOR ITEMS**

**X. SUMMARY**

**XI. ADJOURNMENT**

The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Angela Bartlett, Secretary/Treasurer