FACULTY SENATE MINUTES
March 29, 2016

Members Present:
President...............................................................................Ardon Alger
Vice President—Language Arts...........................................Neil Watkins
Secretary/Treasurer—Instructional Support.........................Cindy Walker
Curriculum Chair.................................................................Marie Boyd
Business & Applied Technology...........................................David Karp
Chino/Fontana.....................................................................Laurie Pratt
Instructional Support...........................................................Mary Jane Ross
Mathematics & Sciences......................................................Nicole DeRose
Social & Behavioral Sciences............................................Angela Sadowski
Student Services....................................................................Maria Cuevas
Student Services....................................................................Susan Starr
Visual and Performing Arts....................................................Stan Hunter
Visual and Performing Arts.....................................................John Machado
Senator-at-Large.................................................................Doug Duno
Senator-at-Large...................................................................Garrett Kenahan
Senator-at-Large...................................................................Robin Witt
Adjunct Senator-at-Large......................................................Gail Keith-Gibson

Members Absent:
Chino/Fontana.....................................................................Tim Greene
Business & Applied Technology..........................................Thierry Bruselle
Health Sciences.....................................................................Sue Paplanus
Health Sciences.....................................................................Renee Ketchum
Language Arts......................................................................Bonnie Spears
Mathematics & Sciences......................................................Alif Wardak
Social & Behavioral Sciences............................................Vera Dunwoody
Adjunct Senator-at-Large......................................................Sheila Scott

Alternates Present:
Chino/Fontana.....................................................................Daniel Bentum
Health Sciences.....................................................................Sandy Clay
Instructional Support............................................................Shelley Marcus
Language Arts.......................................................................Cathy Decker
Mathematics & Science.......................................................Diana Cosand
Adjunct..................................................................................Luke Gunderson

Guests:
Angela Burk-Herrick
I. P.E.

II. CALL TO ORDER

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of March 8, 2016, and consent agenda were approved 20-0 as amended.

V. CONSENT AGENDA

- Approval of funds to purchase the library plates for this year’s Meritorious Service Award Recipients.
- Approval of funds not to exceed $100 to purchase a plaque for this year’s Faculty Lecturer.
- Approval of funds not to exceed $200 for miscellaneous supplies for this year’s Faculty Lecture.
- Faculty representatives have been requested to serve as follows:
  - Bookstore Associate Screening Committee
    Renee Ketchum, HS
  - Chemistry Instructor Screening Committee
    Mamta Agarwal, M&S
  - Educational Services Generalist Screening Committee
    Kristen Burleson, C&M
  - Faculty Success Center Advisory Committee
    Victor Garcia, Adjunct/LA
  - Mathematics—Statistics Instructor Screening Committee
    Garrett Kenahan, IS
  - Vocational Nursing Instructor Screening Committee
    Doug Duno, LA, Jeffrey Laguna, HS

- Faculty representatives who can no longer serve:
  - Resigned—Unable to Serve—Mathematics—Statistics Screening Committee
    Vera Dunwoody, SBS
  - Resigned—Unable to Serve—Radiologic Technology Instructor Screening Committee
    Doug Duno, LA
  - Resigned—Unable to Serve—Vocational Nursing Instructor Screening Committee
    Neil Watkins, LA

VI. REPORTS

- President
  - Associate Superintendent of Instruction and Institutional Effectiveness Screening Committee—Senate brainstormed a list of faculty from each school to recommend for the hiring committee. Senators will check with nominated faculty to see if they are interested in serving on this committee. President Alger will forward the names to Dr. Shannon.
• Chancellor’s Office Press Release—President Alger shared the March 21 Chancellor’s Office press release, titled California Community Colleges Board of Governors Unanimously Approves Plan to Change Accreditation. “The California Community Colleges today approved plans to better align the system’s 113 colleges with other segments of higher education through changes to the current accreditation structure.” The complete press release can be accessed at the following link: http://californiacommunitycolleges.cccco.edu/Portals/0/DocDownloads/PressReleases/MAR2016/PR-ACCRED-3-21-16-FINAL2.pdf

• Governing Board Report—The Senate President’s March Board Report was included in the Senate packets. This report detailed a number of faculty accomplishments. Faculty members who would like to be featured in an upcoming Board Report should email pertinent information (who, what, when, where, why, and please spell out all acronyms) to ardon.alger@chaffey.edu in the Faculty Senate Office. Please remember that incomplete reports cannot be included.

• Vice President

• Senate Elections—Call for Nominations—Vice President Watkins announced that Robin Witt, Mathematics, was nominated as Senator-at-Large and was elected by acclamation. Dan Kern, Philosophy, Mary Jane Ross, Instructional Support, and Rob Rundquist, Instructional Support, were nominated for Faculty Lecturer of the Year. Congratulations to all of the nominees. Ballots will be distributed via email. The deadline for voting is 4:30 pm on Monday, April 11, 2016.

• School Elections—Vice President Watkins announced that RoseAnn Osmanian was elected by acclamation as Senator for Instructional Support.

• Curriculum

• Curriculum Committee Approvals
  • Course Modifications
    • BUS 10, Introduction to Business
    • COM STD 8, Fundamentals of Speech Communication
    • NURADN 6, Clinical Nursing Skills
  • Course Deactivations
    • ECON 90A, Economics Honors Seminar
  • Program Modifications
    • Financial Planning, Certificate
    • Payroll and Income Tax Preparer, Certificate
    • Professional Office Skills, Certificate
    • Small Business Entrepreneur, A.S. Degree
  • Program Deactivations
    • Business: Management Level 1, Certificate
    • Business: Management Supervision Level II, Certificate
    • General Business, A.S. Degree

• Committee

• Outcomes and Assessment—Curriculum Chair Boyd and SLO Co-Facilitator Burk-Herrick reported the following:
The Institutional Framework for Student Learning Outcomes Handbook and the Monitoring Report for Student Learning Outcomes were distributed to Senators. Faculty can access the documents on the SLO website.

**Resource Allocation**—President Alger shared the following information with the Senate:
- Resource Allocation Process
- 2014-2015 PSR Requests Summary of Funding (Round 1)
- 2014-2016 PSR Requests Summary of Funding (Round 2)

**Technology**—Senator DeRose reported the following:
- **Windows XP End of Life Date for Faculty & Staff**—The end of life date is July 31, 2016. For any computers still running Windows XP, those computers will need to be either upgraded or replaced to remain connected to the network after that date. Any remaining computers still running Windows XP will be removed from the network. Check your devices and contact IT BEFORE July 31 to schedule the upgrade to Windows 7 or identify if the device must be replaced.
- **Remote Assistance for Faculty District Issued Laptops**—Faculty who take their laptops home and need help installing software (for home printers, for example) can receive remote assistance from IT. Appointments for remote assistance are MANDATORY, and faculty MUST make an appointment with IT for a pre-arranged time.
- **Faculty Printer Replacement**—Faculty printers needing replacement will be replaced with the Epson WF3620 DeskJet all-in-one model as the new standard.

### VII. OLD BUSINESS

**Tenure Reception**—President Alger reported that this year’s Tenure Reception was a tremendous success. Senate sends a special thank you to the Foundation; Daniel Bentum; Maintenance & Operations; Michael O’Bannon, ITS; Maria Kort, Facilities; Justin Caudill, Angie Horton, and our Senate volunteers, Ardon Alger, David Karp, Renee Ketchum, and Susan Starr. Senate would also like to thank everyone else that attended this year’s reception. There was a tremendous turn out from faculty and staff in support of this event—we were at room capacity. Congratulations again to the newly-tenured faculty: Nicole Barbari, Sonia Diaz, Lisa Doget, Garrett Kenehan, and Marlene Soto (2015-2016); Daniel Bentum (2014-2015); and Marlene Cianchetti and Michael Escobosa (2013-2014).

**Expired Committee Terms**—Senate reviewed the list of interested faculty and made the following committee appointments:
- **Marketing**—Senate approved the continuation of Andrea Dutton, James Kerr, John Machado, and Larry Hultgren.
- **One Book One College**—Senate approved the continuation of Sean Connelly, Kimberly George, Deanna Hernandez, Jack Hill (Adjunct), Deckard Hodge, Daniel Keener, Bonnie Khaw-Posthuma, Julie LaMay, Mercedes Limon, Shelley Marcus, Robert Nazar, Charmaine Phipps,
Victoria Tulacro, Neil Watkins, Judith Weingartner, and new member Diana Luu (Adjunct).

- **Outcomes & Assessment**—Senate approved the continuation of Christine Lively and new member Christina McPeck.
- **Outreach**—Senate approved the continuation of Jackie Boboye, Diana Sanchez, and Joyce Oakdale.
- **President’s Equity Council**—Senate approved new members Deanna Hernandez and David Rentz.

Senate continued its review of committees with expired terms and will put out open calls for the following committees: Faculty Advising Advisory, Faculty Success Center Advisory, Financial Aid Appeals, Green Earth Movement (GEM), and Honors Program.

**VIII. NEW BUSINESS**

- **Faculty Senate Scholarships**—Senate discussed and reviewed the Faculty Senate Scholarship criteria and application form and agreed to award two scholarships in the amount of $1,000 each. The due date for Senate to receive scholarship applications is **4:30 pm on Monday, April 11, 2016**.
- **Academic Senate Resolutions**—Senate reviewed the resolutions that will be discussed at the Academic Senate Area meetings.

**IX. ANNOUNCEMENTS**

**X. FLOOR ITEMS**

**XI. ADJOURNMENT**

The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Cindy Walker, Secretary/Treasurer
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**Total No Votes:** 0   0   0   0   0   0   0   0   0
**Total Abstentions:** 0   0   0   0   0   0   0   0   0
**Motion Carries:** Y   Y   Y   Y   Y   Y   Y   Y   Y

2/3 needed for a quorum (16)