FACULTY SENATE MINUTES
March 26, 2013

Members Present:
President...............................................................................Ardon Alger
Vice President—Language Arts..............................................Neil Watkins
Secretary/ Treasurer—Senator-at-Large..............................Angela Bartlett
Curriculum Chair.................................................................Marie Boyd
Business & Applied Technology.........................................Joy Haerens
Business & Applied Technology.........................................David Karp
Chino/ Fontana....................................................................Tim Greene
Health Sciences.................................................................Sue Paplanus
Health Sciences.................................................................Renee Ketchum
Instructional Support...........................................................Mary Jane Ross
Instructional Support............................................................Cindy Walker
Language Arts....................................................................Leona Fisher
Mathematics & Sciences.....................................................Nicole DeRose
Mathematics & Sciences.....................................................Alif Wardak
Student Services..................................................................Maria Cuevas
Student Services...................................................................Susan Starr
Visual and Performing Arts...................................................John Machado
Senator-at-Large...................................................................Jeff Brouwer
Senator-at-Large....................................................................Robin Ikeda
Adjunct Senator-at-Large.....................................................Gail Keith-Gibson

Members Absent:
Chino/ Fontana....................................................................Karen Encinas
Social & Behavioral Sciences.................................................Vera Dunwoody
Social & Behavioral Sciences..............................................Angela Sadowski
Visual and Performing Arts..................................................Cynde Miller

Alternates Present:
Business & Applied Technology..........................................Thierry Brusselle
Chino/ Fontana.....................................................................Laurie Pratt
Instructional Support.............................................................Shelley Marcus
Mathematics & Science........................................................Diana Cosand
Student Services.....................................................................Diana Sanchez
Visual and Performing Arts..................................................Stan Hunter

Guests:
MaryAnn Doherty
Jim Fillpot
I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of March 12, 2013, and consent agenda were approved 24-0 as amended.

IV. CONSENT AGENDA
  • Faculty representatives have been requested to serve as follows:
    ▪ Administrative Assistant II, Child Development Center Screening Committee
      Sandy Hardie-Townsend, SBS
    ▪ Administrative Assistant II, Honors Program Screening Committee
      Leona Fisher, LA
    ▪ Administrative Assistant II, Radiologic Technology Screening Committee
      Andrea Dutton, HS
      Marlene Soto, HS
      Alif Wardak, M&S
    ▪ Instructional Assistant III, Chemistry Screening Committee
      Joyce Oakdale, M&S
      Mamta Agarwal, M&S

V. REPORTS
  • President
    ▪ Faculty Get-Together—President Alger reported that the Faculty Get-Together, held on March 14, at the home of Marie Boyd, was another success. Over 25 faculty members from various disciplines/schools participated in this event. This activity provides an opportunity for faculty from across campus to get together informally to exchange ideas and experiences. Senate sends a special thank you to Marie Boyd for providing such a lovely forum for this activity.
    ▪ Community College League of California (CCLC) Adult Education Update—President Alger shared an email from Scott Lay, President & Chief Executive Officer of CCLC, regarding the Assembly Budget Subcommittee’s review on the governor’s proposal to shift adult education and apprenticeship from K-12 to community colleges. The committee’s staff analysis was heavily critical of the governor’s proposal and recommended rejecting the proposal, which the committee did. Theresa Tena, CCLC Director of Fiscal Policy, testified in support of points made by Vice Chancellor Dan Troy and included in the League’s draft talking points on the subject, including:
      o appreciation that the governor has confidence that community colleges are up to the challenge
      o concerns that $300 million to replace a $750 million K-12 program, even if more focused, is vastly insufficient
      o any proposed shift of responsibilities needs to also include increasing the enhanced noncredit rate promised in SB 361
      o the Governor, Legislature, K-12 and community colleges need to engage in a dialog to identify priorities, funding, and an efficient and
effective administrative structure that allows the best provider (K-12, community college, or others) to continue to serve adults

It is expected that the governor will update his proposal in the next month, or as part of the May Revision, and the Assembly subcommittee made it clear that it would entertain further proposals.

- **Community College Enrollment at 20-year Low**—President Alger shared an article from this morning’s LA Times titled *Community College Enrollment at 20-year Low*. The article can be accessed at the following link: [http://www.latimes.com/news/local/la-me-0326-college-cuts-20130326,0,163192.story](http://www.latimes.com/news/local/la-me-0326-college-cuts-20130326,0,163192.story). 500,000 students were excluded as a result of these cuts. Access to higher education is important to consider in tandem with student success.

- **Public Policy Institute of California**—President Alger shared an email from Scott Lay, President/CEO, Community College League of California, announcing that the Public Policy Institute of California released a report this morning that documents the budget impact on community colleges in recent years. The following paragraph pretty much explains it:

  > When we measure the state reduction in support on a per student basis, the magnitude of the current budget cuts stands out even more starkly. For example, between 2006-07 and 2011-12, total funds per student (in full-time equivalents) fell by about $1,600 dollars, declining from almost $6,700 to $5,100 (in 2011 dollars). By comparison, during the almost equally severe recession of the early 1990s, support per student declined by less than $700 per student. Total revenues per student have declined to the lowest levels in two decades, matching the previous low established during the severe recession of the early 1990s.

Scott Lay went on to say thank you to the voters for Proposition 30, although the temporary budget solution only backfills about 25% of the $809 million in annual cuts taken.

- **Student Discipline Coverage**—President Alger reported that while Interim Dean Crow was away from campus, Dean Bishop was covering student discipline and Interim Dean Nevarez covered everything else. In the future, Dean Crow will announce coverage in his absence or at least on his email/phone message. When Internet access is available, Dean Crow checks his emails daily and forwards to appropriate individuals.

- **Academic Senate Spring Plenary Session**—Senator Fisher (back-up Renee Ketchum) volunteered to attend the Academic Senate Spring Plenary Session in President Alger’s absence. Senate discussed the consent calendar resolutions. Topics mentioned include assessment for placement, enrollment for online education, awarding college credit to high school students, and faculty evaluations. Senate agrees that it is important to have a standing committee to examine the faculty evaluation process. There will need to be collaboration with the Forms Committee as well.
Renee, Cindy, and Robin expressed interest, and we will liaise with the Forms Committee. All of this will be communicated with CCFA.

- **Invitation to Discipline Input Group in Career Technical Education Disciplines—South Location**—President Alger reported that the Academic Senate of California Community Colleges (ASCCC) is convening faculty to consider the development of C-ID Descriptors and Model Curricula in Career Technical Education Disciplines. This is the first phase in an effort to develop C-ID course descriptors to support local AS degrees and certificates, specific to CTE disciplines. These efforts are not focused on the development of Transfer Model Curricula; rather, the focus is on local “terminal” degrees and certificates that can benefit from statewide curriculum discussions. These meetings are “come one, come all” to encourage wide participation and perspectives. ASCCC needs faculty from the following disciplines: Addiction Studies, Allied Health, Automotive Technology, Commercial Music, Culinary Arts, and Emergency Medical Services to attend a meeting on **Friday, May 3, at the Ontario Airport Hotel**. To register for the CTE DIG south event, please visit the following website: [http://asccc.org/events/2013/05/southern-california-spring-cte-dig-meeting](http://asccc.org/events/2013/05/southern-california-spring-cte-dig-meeting).

- Senate will not meet next week in lieu of Meritorious Service Awards.

**VI. OLD BUSINESS**

- **Expired Committee Terms**—Senate continued its review of committees with expired terms and will put out open calls for the following committees: Enrollment & Success Management, Ethics Across the Curriculum, Health and Safety, Honors Program, and One Book One College.

**VII. NEW BUSINESS**

- **State Academic Senate Resolutions**—Included in this week’s Senate packet was a table of contents for the final committee resolutions that will be discussed at the Area D meeting on March 30, and voted on at the Academic Senate Spring Plenary Session, April 18-20, 2013.

- **Chaffey College Grant Process**—Mary Ann Doherty, Resource Development Specialist, and Jim Fillpot, Interim Dean, Institutional Research, provided an update. They provided Senate with an overview of the Grants Procurement Process and are seeking feedback from faculty. This is still a developing process and will be piloted this semester and over the summer, with Flex training this fall. Once it is solidified, the information will be made available online. The process includes preliminary development, intent to apply, proposal preparation, authorization to submit, and a proposal submission. The application information will be placed into a database that will be matched against funding opportunities and tracked. This empowers faculty to have
more direct access to federal and non-profit grant opportunities, with continued support from Resource Development.

The intent to apply form allows Resource Development to determine whether or not the opportunity is appropriate and meets with the Strategic Vision. After approval, it would go to the Resource Development Committee (which hasn't been formed yet), which includes various stakeholders, including representatives from Faculty and Classified Senates. The committee will review applications using a grant proposal scoring rubric developed by Jim Fillpot. The process is intended to be transparent and strategic. The Resource Development Committee (RDC) would also work closely with the Resource Allocation Committee. There was some concern about how qualified all RDC committee members would be to determine whether or not the grant would meet discipline- or educational-specific needs, especially when the ratio of faculty to staff and administrators might not be proportional. There was some debate about this.

There were some concerns about how responsive and sustainable this process will be. If there is a looming deadline, faculty should contact MaryAnn, and she will do what she can to expedite it. There was also a concern about the post-award maintenance process. There was another question about how to fold an ongoing activity at Chaffey into grants with which it may inherently align. The Resource Development and Resource Allocation Committees will hopefully address these concerns and questions.

MaryAnn is working on developing a manual and awaiting faculty feedback before it is finalized. She is also establishing a tracking database for grants, and they hope to publish a quarterly newsletter. MaryAnn is eager to collaborate with faculty on grants which require discipline-specific expertise. She has extensive experience in leading grant writing teams comprised of diverse faculty and administrators. She can help delegate responsibility and “stitch” the application together. She does aim to provide adequate support to all faculty interested in pursuing grant opportunities.

There was a question about why individual faculty members cannot apply for grants. The college is liable for every grant received, and a mismanaged grant can lead to a loss of federal funding, including financial aid.

MaryAnn reviewed recent grants. They submitted a grant to the Chancellor's Office for a Sector Navigator Grant, which is fairly large. This would address emerging occupational fields, including energy efficiency, specifically in manufacturing and utility companies. They received the Upward Bound Grant in Fall 2012, and they are working on maintaining and expanding National Science and Department of Education grants. They also recently submitted a grant to the Gates Foundation to support E-Lucien to obtain improved infrastructure for student planning, counseling, and advising.
Senate thanks MaryAnn and Jim for their important work.

- **Faculty Senate Scholarships**—Senate discussed and reviewed the Faculty Senate Scholarship criteria and application form and agreed to award two scholarships in the amount of $800 each. The due date for Senate to receive scholarship applications is **Monday, April 8.**

- **ADN Nursing Instructor Screening Committee**—Senate reviewed and discussed the recommended hiring committee for the ADN Nursing Instructor and approved the following faculty representatives: William Araiza, Marlene Cianchetti, Sandra Clay, Greg Creel, Renee Ketchum, Sue Paplanus, and Rachel Arciniega as an alternate.

- **Biology Instructor Screening Committee**—Senate discussed the recommended committee members and approved Angela Burk-Herrick, Rose Ann Cobos, Sandra Collins, Diana Cosand, Nicole DeRose, Mike Fong, and Robin Ikeda to serve as faculty representatives and approved Doug Duno as an alternate.

- **Mathematics Instructor Screening Committee**—Senate also discussed the recommended committee members for the Mathematics Instructor Screening Committee and approved the following faculty representatives to serve: Tim Arner, Jeff Brouwer, John Fay, Garrett Kenehan, Meng Khou, Dan Valdez, Robin Witt, Maria Cuevas, and Kevin Cameron as an alternate.

**VIII. ANNOUNCEMENTS**

**IX. FLOOR ITEMS**

**X. SUMMARY**

**XI. ADJOURNMENT**

The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Angela Bartlett, Secretary/ Treasurer