MEMBERS PRESENT:
President ................................................................. Ardon Alger
Vice President — Language Arts ............................... Neil Watkins
Curriculum Chair .................................................... Marie Boyd
Business & Applied Technology .............................. Joy Haerens
Business & Applied Technology .............................. David Karp
Health Sciences ..................................................... Beverly Cox
Health Sciences ..................................................... Renee Ketchum
Instructional Support .............................................. Mary Jane Ross
Instructional Support .............................................. Cindy Walker
Language Arts ....................................................... Leona Fisher
Mathematics & Sciences ......................................... Nicole DeRose
Mathematics & Sciences ......................................... Alif Wardak
Social & Behavioral Sciences ................................. Vera Dunwoody
Social & Behavioral Sciences ................................. Angela Sadowski
Student Services .................................................. Maria Cuevas
Student Services .................................................. Susan Starr
Visual and Performing Arts ..................................... John Machado
Visual and Performing Arts ..................................... Cynde Miller
Senator-at-Large .................................................... Jeff Brouwer
Adjunct Senator-at-Large ....................................... Gail Keith-Gibson

MEMBERS ABSENT:
Secretary/Treasurer — Senator-at-Large .................... Angela Bartlett
Chino/Fontana ....................................................... Karen Encinas
Chino/Fontana ....................................................... Tim Greene
Senator-at-Large .................................................... Robin Ikeda

ALTERNATES PRESENT:
Chino/Fontana ....................................................... Laurie Pratt
Instructional Support ............................................. Shelley Marcus
Language Arts ....................................................... Cathy Decker
Mathematics & Science ........................................ Diana Cosand
Student Services .................................................. Vacant
Visual and Performing Arts .................................... Vacant
Adjunct Alternate Senator ...................................... Dolores Blanton
I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of February 7, 2012, and consent agenda were approved 20-0 as amended.

IV. CONSENT AGENDA
- Faculty representatives have been requested to serve as follows:
  - Resigned—Unable to Serve—Professional Development Committee
    Richard May, Adjunct/LA

V. REPORTS
- President
  - Faculty Hiring Prioritization — President Alger reported to Senate that the faculty hiring prioritization list for 2012 has been drafted; however, the list is subject to change. The number of positions that will be advertised is yet to be determined.
  - Dr. Shannon’s Strategic Goals now include students as Senate requested. The first goal now reads: Commitment to Teaching and Student Learning Excellence.
  - Faculty Hiring Criteria — Ardon informed Senate that the faculty hiring criteria are not numbered in PSR and in the future will not be numbered.
  - President Alger announced that Sherri Guerrero will be visiting Senate next week to address Accreditation, Educational Master Plan, Faculty Hiring, and the Strategic Plan. Richard Berlo, ASCC President/Student Trustee, will also visit next week to provide an ASCC update.

- Curriculum
  - Curriculum Chair Boyd reported that we have a two year gap before new repeatability policies take effect. Curriculum Chair Boyd also reported on the progress of the TMCs.

VI. OLD BUSINESS
- Meritorious Service Award — President Alger and the Senate agreed to extend the deadline for nominations for the Meritorious Service Award one more week. President Alger reminded Senate that nominations must be written in narrative form.

- Measure L Survey — Senator Fisher reported that the results of the survey reflected faculty’s interest in projects that pertain to their campus, buildings and discipline. Many of these projects are worthwhile. There was also interest in projects that serve the whole college community, with special interest in the following areas: purchase of new equipment, expanding and/or improving the MACC and other areas where students can gather, repairing of Wargin Hall, and investment in green technology and projects. President Alger reported that he is still trying to obtain the list of items that money is already
committed to. Once Senate receives this information, we will seek further faculty feedback in compiling our recommendations for projects to pursue with Measure L funds.

- **Sunshining Policies/Procedures—Chapter 5 (Student Services) and Chapter 7 (Human Resources)**
  - **AP 5075 Course Adds and Drops**—Senator Decker had reported some confusion in the language of AP 5075. Senate changed the language from “can” to “may” and “must” to “should.” The procedure also gives administrative staff the right to drop someone with a W should the student present certain kinds of information, i.e. evidence of illness. Senate revised the procedure to add a line clarifying that the Petitions Committee must check with the instructor before granting the W. Senate revised the procedure on the number of withdrawals a student may have in the same course to reflect Chaffey’s policy. The procedure was approved as revised.
  - **AP 7145 Personnel Files**—Senate revised the language on the procedure regarding review of ratings, reports, or records to permit employees to review the maximum amount of material pertaining to their performance granted under current laws. Senate approved the procedure as revised.
  - **BP/AP 7340 Leaves**—Personnel plans, about which there had been some concern previously in Senate, do not apply to faculty. Thus we approved AP 7340 as written. BP 7340 was also approved as written.
  - **BP/AP 7370 Political Activity, AP 7371 Personal Use of Public Resources**—President Alger reported the faculty and the College have correctly followed the Education Code and the Government Code. BP/ AP 7370 and AP 7371 were approved as written.
  - **BP/AP 7380 Retired Academic Employees**—Senator Haerens reported some concern with some language in AP 7380 that sounded as if sick employees could be liable to lose their insurance; however, after seeking clarification and learning that such was not the case, Senate approved both BP and AP 7380 as written.
  - **BP/AP 7600 District Police Department**—Senator Karp reported no problems with the policy or procedure. They were approved as written.

**VII. NEW BUSINESS**

- **Changes in English and Reading**—Vice President Watkins and Senator Fisher reported that we are one of the few colleges in the state with so many levels of reading, and we are also fairly unique in having separate English and Reading departments. The current system is not serving students as well as it might. The multiple levels of reading and the separate reading and English requirements are resulting in large numbers of students being unable to succeed in proceeding through the series. Deans Laura Hope and Michael Dinielli have proposed to both departments that the reading curriculum be incorporated into the English curriculum. There are several potential ways that this might be done, and they are being discussed by both departments. One Senator expressed concern that valuable parts of the reading curriculum could be side-lined. Senator Decker and Vice President Watkins assured
Senate that this would be a true integration. Senate applauded the English and Reading departments for their vision and commitment to student success.

- **Tenure Reception** — Eleven faculty were recommended for tenure. We will celebrate these faculty at a reception at a date and location to be announced.

- **Curriculum Board Policies & Procedures** — Senate discussed the following BPs/APs that were recently approved by the Curriculum Committee:
  - AP 4101 Independent Study — Senate approved as revised.
  - BP/AP 4110 Honorary Degrees — Senate approved as written.
  - AP 4222 Foundation – Basic Skills Coursework — Senate approved as revised.
  - BP/AP 4230 Grading and Academic Record Symbols — Senate approved as revised.
  - BP/AP 4231 Grade Changes — Senate made some additional revisions and after some discussion decided that more revisions were necessary to AP 4231. Senate will revisit this policy next week. BP 4231 was approved as written.
  - AP 4232 Pass/No Pass — Senate approved as revised.

**VIII. ANNOUNCEMENTS**

**IX. FLOOR ITEMS**

Senator Dunwoody reported on the Behavioral Intervention Team (BIT). They will be holding a seminar in the Faculty Success Center on February 27, 2012 at 12:30 pm to help faculty learn what support is available to deal with behavioral issues in the classroom.

**X. SUMMARY**

**XI. ADJOURNMENT**

The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Leona Fisher for Angela Bartlett,
Secretary/Treasurer