MEMBERS PRESENT:

President.................................................................Ardon Alger
Vice President—Language Arts..............................Neil Watkins
Secretary/ Treasurer—Instructional Support ..........Cindy Walker
Curriculum Chair..................................................Marie Boyd
Business & Applied Technology...........................Thierry Brusselle
Business & Applied Technology.............................David Karp
Chino/ Fontana.....................................................Laurie Pratt
Health Sciences......................................................Sue Paplanus
Health Sciences......................................................Renee Ketchum
Instructional Support.........................................Mary Jane Ross
Language Arts......................................................Bonnie Spears
Mathematics & Sciences......................................Nicole DeRose
Mathematics & Sciences......................................Alif Wardak
Student Services.................................................Maria Cuevas
Student Services.................................................Susan Starr
Visual and Performing Arts................................John Machado
Senator-at-Large..................................................Tim Arner
Adjunct Senator-at-Large.................................Gail Keith-Gibson

MEMBERS ABSENT:

Chino/ Fontana.....................................................Tim Greene
Social & Behavioral Sciences.............................Vera Dunwoody
Social & Behavioral Sciences..............................Angela Sadowski
Visual and Performing Arts..............................Stan Hunter/ Sabbatical
Senator-at-Large................................................Doug Duno
Senator-at-Large.................................................Robin Ikeda

ALTERNATES PRESENT:

Instructional Support........................................Shelley Marcus
Language Arts.....................................................Cathy Decker
Mathematics & Science......................................Diana Cosand
Social & Behavioral Sciences..............................Pak Tang
Adjunct.............................................................Laura Mayuga
Guests:
Len Crow
Denise Johnson
Daniel Keener
Robert Nazar
Rose Ann Osmanian

I. P.E.

II. CALL TO ORDER

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of December 2, 2014, and consent agenda were approved 16-0 as amended.

V. CONSENT AGENDA
- Approval of funds for the Faculty Senate and Curriculum end-of-the-year Faculty Get-Togethers.
- Faculty representatives have been requested to serve as follows:
  - Administrative Assistant II, Discipline and Enrollment Management Screening Committee
    Carol Dickerson, BAT
  - Bookstore Accounting Assistant Screening Committee
    Renee Ketchum, HS
  - Bookstore Associate (3 positions/ .475) Screening Committee
    Wendy Whitney, SS
  - Catalog/ Schedule Coordinator Screening Committee
    Marie Boyd, IS
  - Transfer Center Advisory Committee
    Cherlou Opulencia, SS

VI. REPORTS
- President
  - Website Management and Updates—Ben Bull, Coordinator of Electronic Media, retired last month after 35 years of service to Chaffey College. Valerie Reckert will be managing the College website and electronic media until a permanent replacement is hired. Valerie is a talented individual with extensive experience in web design, multimedia, and graphics. Valerie’s office is located in Graphic Services in the IS Building, and her Extension is 6759. Please send requests for:
    - Webpage updates to graphics@chaffey.edu
    - Media requests (marquee, ChaffeyVision, social media, In the News, etc.) to www.chaffey.edu/mediarequest
    - Graphics to cherie.ventola@chaffey.edu
Senate sends its heartfelt condolences to the family of Emeritus Philosophy Professor Gary Aurouze, who recently passed away and authorized flowers from the faculty of Chaffey College.

Senate also sends its condolences to Eunice Clark, retired Auxiliary Services Director, whose husband recently passed away.

Curriculum

• Curriculum Committee Approvals
  o New Courses
    • CISWEB 424, WordPress Web Development
    • CISWEB 72, Web Page Development and Publishing
    • DANCE 40B, Dance Production IIB
    • DANCE 44, Dance Production II
    • DANCE 7A, Ballet IA
    • DANCE 7B, Ballet IB
    • DANCE 8A, Ballet IIA
    • DANCE 8B, Ballet IIB
    • ECON 7, Economic History of the United States
    • GERO 400, Principles of Caregiving: Older Adults and Their Care
    • IETELMT 430, Hydraulic Fundamentals
    • IETELMT 432, Electrical Control of Hydraulic Systems

Senate approved the new courses, 17-0.

o Course Deactivations
  • ARTH 6, Women Artists in History—Student guest, Inkyung Sung, addressed Senate regarding the deactivation of ARTH6. She remarked on the importance of the course and its impact on students. This course highlights the contributions of women in art throughout history. She argued that deactivating the course would diminish the contributions of women to art. Another student read a statement from a friend who took ARTH6. This student was disheartened by the discontinuation of the course. The course provided broad and deep perspectives of women in art for this student. Part-time Instructor, Denise Johnson, addressed Senate regarding the deactivation of the course. She remarked that she has repeatedly asked for information about the deactivation of the course. She noted that she had not been given information regarding this issue as requested. She has been told that the department does integrate women’s contribution to art throughout the curriculum instead of having a single course devoted to it; however, she has not seen sufficient evidence of this taking place in changes to other art course CORs. Curriculum Chair Boyd reported that the Art department full-time faculty have addressed these curricular issues clearly and fully through emails and the Curriculum Committee processes, and during two different conversations with Ms. Johnson at CCFA meetings last spring. The course has gone through the normal curriculum deactivation
process. Senator Machado reported that women’s contribution to art is covered in three different art courses and that the coordinators have communicated with Denise regarding the course. Curriculum Chair Boyd reiterated that this issue is related to changes in the Art History degree mandated by the new ADT in Art History from SB 1440 and SB 440. The new Art History template, created by faculty from community colleges and CSUs statewide, does not include a course on women in art. In addition, while this course currently is included in the CSU-GE and IGETC patterns as an elective, it would not count towards lower division prep for the major. According to the Chancellor’s Office Curriculum Inventory, there are only 3 other community colleges besides Chaffey that offer this course: Marin, Imperial Valley, and Riverside. A review of comparable courses shows this course to be upper division at CSUs and UCs.

Senate approved the deactivation of ARTH 6, Women Artists in History; 10-3 with 5 abstentions.

- Committee
  - Academic Issues Group—President Alger, Secretary/ Treasurer Walker, and Vice President Watkins reported the following:
    - Syllabus insert statements for the Success Centers, DPS, EOPS, GPS Centers, Veterans Resource Center, and other areas will be sent out as one statement instead of multiple emails each semester. Deadlines for changes need to be sent to Donna Walker or Vice President Watkins by November 1st and June 1st each year.

VII. OLD BUSINESS
- Administrative Procedures
  - AP 5520 Student Discipline Procedures—Senate reviewed, discussed, and approved AP 5520 as revised, 19-0.
  - AP 5530 Student Rights and Grievances—Senate also approved AP 5530 as revised, 19-0.

VIII. NEW BUSINESS
- FLEX—Secretary/ Treasurer Walker reported that the January Flex Welcome Back program will use a new format for the event. After the keynote speakers share the results of the Men of Color survey, all faculty, staff, and managers will discuss the results and some prompt questions in school/ area meetings. Schools will post a summary of their discussions on Padlet (an online posting program) and then a designee from each school will share highlights of their school’s or area’s discussion when everyone reassembles in the theater. Dr. Shannon and the executive team will help to facilitate the discussion. The goal of this interactive discussion is to promote deeper discussion of these important issues and how we can take action on these issues.
• Faculty Online Orientation—Secretary/Treasurer Walker reported that a task force committee (Ardon Alger, Cindy Walker, John Fay, David Karp, Sherm Taylor, Andrew Estrella, Gail Keith-Gibson, Grace Reotutar, Laura Hope, and Ted Younglove) met over the past year to plan and develop a faculty online orientation. The orientation will provide opportunities for new part-time faculty to learn about important practical and pedagogical issues related to working as a faculty member at Chaffey College, allowing coordinators to spend in-person orientation time with new faculty on discipline-specific issues. The online orientation was created using a program called SoftChalk which allows for the content to be somewhat interactive by embedding links, articles, interactive pictures, quizzes, surveys, etc. The initial version of the orientation contains four sections: General Orientation (Introductions from Dr. Shannon, Faculty Senate, and the FSC), Operations Overview (Faculty Handbook, keys/ voicemail, technical issues, litho, emergency procedures, student services, academic integrity/ behavior code, etc.), Procedures and Policies Overview (CCFA Intro, evaluation procedures, MyChaffeyView/ portal, Moodle, maintenance/ ITS, etc.), and Teaching and Learning (PRIDE Faculty Values, Syllabus Design, Hope and Mindset, Culturally Responsive Teaching, etc.). The orientation will be available for new faculty to use during January Flex so that they can get flex credit for completing it. The task force plans to add additional elective modules in the next phase (Teaching Fast Track, Teaching Online, etc.). Individual departments may also want to add specific modules for their faculty. Special thanks to Andrew Estrella, Gail Keith-Gibson, Cindy Walker, and Grace Reotutar for their work in creating the SoftChalk content.

• FOCUS Programs—Secretary/Treasurer Walker announced that the FSC Advisory Committee has created a new program for faculty called FOCUS (Faculty Observing Colleagues United for Success). This program will provide opportunities for faculty to both give and get feedback on specific aspects of their instruction/ interaction with students in a non-evaluative context. Faculty are encouraged to apply in pairs (pairs will observe one another and give each other feedback in a confidential manner). Faculty can also apply as an individual and the FSC Advisory Committee will work to match faculty based on expertise and the area(s) of focus. The Faculty Success Center will send out an email with details next week and in early January.

• Perceptions and Experiences in Reading and Writing Across the Curriculum—Robert Nazar and Rose Ann Osmanian distributed a handout that explained the process, data collection, general findings, sharing of information, and recommendations. The FIT incorporated a reading strategies handout and example in the student handbook that all faculty can use with their students. This handout will also be posted to the Faculty Success Center website under the FIT section. In addition, the FIT recommended the creation of a Literacy Council. This group will be formed soon and would like to find faculty from across the disciplines to participate in the Literacy Council.
IX. ANNOUNCEMENTS

X. FLOOR ITEMS

XI. ADJOURNMENT
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Cindy Walker, Secretary/Treasurer
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