FACULTY SENATE MINUTES
November 5, 2013

Members Present:
President ................................................................. Ardon Alger
Vice President—Language Arts ............................... Neil Watkins
Secretary/ Treasurer—Senator-at-Large .................. Angela Bartlett
Curriculum Chair ..................................................... Marie Boyd
Business & Applied Technology .............................. David Karp
Chino/ Fontana .......................................................... Tim Greene
Chino/ Fontana .......................................................... Laurie Pratt
Health Sciences ....................................................... Sue Paplanus
Health Sciences ....................................................... Renee Ketchum
Instructional Support .............................................. Mary Jane Ross
Instructional Support .............................................. Cindy Walker
Language Arts ........................................................... Leona Fisher
Mathematics & Sciences .......................................... Nicole DeRose
Mathematics & Sciences .......................................... Alif Wardak
Social & Behavioral Sciences ................................. Angela Sadowski
Student Services ..................................................... Maria Cuevas
Student Services ..................................................... Susan Starr
Visual and Performing Arts ..................................... Stan Hunter
Visual and Performing Arts ..................................... John Machado
Senator-at-Large ..................................................... Tim Arner
Adjunct Senator-at-Large ......................................... Gail Keith-Gibson

Members Absent:
Business & Applied Technology ............................. Thierry Brusselle
Senator-at-Large ..................................................... Robin Ikeda
Social & Behavioral Sciences ................................. Vera Dunwoody

Alternates Present:
Business & Applied Technology ............................ Carol Dickerson
Instructional Support .............................................. Shelley Marcus
Language Arts ......................................................... Doug Duno
Mathematics & Sciences ........................................ Diana Cosand
Student Services ..................................................... Lucy Serrano
I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA

Minutes of October 29, 2013, and consent agenda were approved 23-0 as amended.

IV. CONSENT AGENDA

- Faculty representatives have been requested to serve as follows:
  - Health & Safety Committee
    Sandy Hardie-Townsend, SBS

V. REPORTS

- President
  - Correction to the Minutes, October 15, 2013, Academic Issues Group—Minutes should read as follows:
    - Second bullet: There was discussion of recording of audio and video tapes in the classroom. A possible solution is a syllabus disclaimer.
    - Fourth bullet: There is one official registrar, located on the Rancho Cucamonga campus. Eric Bishop will work to make grade change forms available at Chino and Fontana.
  - Academic Senate Update—President Alger reported the following update from Beth Smith, President, Academic Senate for California Community Colleges: “A lawsuit was filed against the Board of Governors last spring challenging the Title 5 regulations that give authority to academic senates for academic and professional matters. The court issued a very brief response to the petition: denied. The Chancellor’s Office is to be congratulated for handling the lawsuit and challenge to participatory governance smartly and respectfully. Personally, I thank Chancellor Harris for his depth of understanding of the Board of Governors, community college governance, the role of academic senates, and the full authority of local boards to take responsibility for all decisions affecting a district, and system legal counsel Steve Bruckman for his understanding of the law, Title 5, and the role of the Board of Governors.”
  - Halloween Costume Contest—Congratulations to Senator Cosand on her win in the Classified Senate’s Halloween Costume Contest last week. Senator Cosand won 3rd place in the Staff/Faculty Individual competition.
  - Senate sends its condolences to Governing Board Member Katie Roberts on the recent loss of her sister-in-law Pam Smith.

- Committee
  - Academic Issues Group—Ardon Alger, Angela Bartlett, and Neil Watkins reported on this meeting.
  - Campus Police—Angela Bartlett had some concerns about a recent police interaction. As a result, she met with Steve Lux and discussed
improved communication and developing a system with Len Crow to notify victims when a student returns to campus. Campus police must consider legal requirements when providing information. Another senator reported that he had a recent positive experience with Steve Lux as well. **There is only one phone number to call when you need immediate assistance:** x6911 (For major emergencies, call 911).

- **Outcomes & Assessment**—Marie Boyd reported on the mid-term status report on SLOs. ACCJC has rated our report, and we received a 4.17 on a 5-point scale. There are some areas in which we are still at a 3, which we need to address, particularly since self-study is next year. One of the areas is students' awareness of SLOs. We have to think of a way to connect the students effectively to this information and make it more student-centered. Each department should have a discussion about how to approach this issue; perhaps this can be part of professional development. We have to state what we are doing to inform students and then we have to do it in a demonstrable way. Another area in which we need to improve is in making decisions for resources based on evidence of SLOs, which is what the RAC (Resource Allocation Committee) should address. We need to mention all resources, including fiscal, employee, technology, and physical.

VI. OLD BUSINESS

- **Program Discontinuance Process**—Senator Karp is gathering data on this issue.

- **Commencement Committee**—There was some discussion about the make-up of the Commencement Committee. There was an additional concern about certificated students not being eligible to participate in commencement, as including them would help completion rates.

- **PSR Criteria for Faculty Prioritization**—Senate reviewed the faculty hiring criteria from PSR. It is currently not weighted, or in any particular order. There is a concern that it is too heavily weighted towards transfer programs rather than certificate. There was a discussion about creating a rubric and measuring quantitatively. One senator stated the priority of the college right now is completion agenda. We have local and national goals as well. This all requires a plan, and the whole institution needs to have a discussion about the resources we will need to accomplish this, beyond just faculty hiring. We should also factor in the needs that the Student Success Act requires.

- **Board Policies and Administrative Procedures**
  - **AP 3516 Registered Sex Offender Information**—Vera Dunwoody will report on this in a couple of weeks.
  - **AP 3518 Child Abuse Reporting**—Vera Dunwoody will report on this in a couple of weeks.

- **Faculty Senate Scholarships—Clarify Criteria**—John Machado, Laurie Pratt, and Susan Starr provided the amended rubric for Senate's review. Senate unanimously approved the revised scholarship rubric.
• **Sabbatical Leave Requests**
  - **Alec Erkebaev**—Senators Arner, Cosand, and Wardak met with Alec to clarify some points. They have some recommendations that need to be addressed prior to approval.
  - **Monica Molina**—Sabbatical Readers reported that Monica Molina’s sabbatical leave request has been pulled for this year.

VII. **NEW BUSINESS**

• **Academic Senate Resolutions**—Included in this week’s Senate packet was a copy of the Academic Senate Resolutions that will be discussed at the Fall Plenary Session, November 7-9, 2013. A committee that is overseeing the Student Success Task Force recommendations is studying the ways in which all of these changes are impacting students, including any unintended consequences. The resolutions can be accessed on the Academic Senate’s website at the following link:
  
  [link](http://asccc.org/sites/default/files/Fall2013SessionResolutions10-22-13v2.pdf).

• **Board Policies and Administrative Procedures**
  - BP/AP 3280 Grants—Senator Walker volunteered to review.
  - BP/AP 3720 Computer and Network Use—Senators Walker and Brusselle volunteered to review this BP/ AP.
  - BP/AP 4040 Library Services—Senator Marcus volunteered to review BP/ AP 4040 Library Services.
  - BP/AP 5030 Fees—Senator Fisher volunteered to review.
  - AP 5031 Instructional Materials Fees—Senator Alger volunteered to review AP 5031 Instructional Materials Fees.
  - BP/AP 6365 Contracts—Accessibility of Information Technology—Senator Karp volunteered to review this BP/ AP.
  - BP/AP 6450 Wireless or Cellular Telephone Use—Senator Sadowski volunteered to review BP/ AP 6450.
  - AP 7211 Faculty Service Areas, Minimum Qualifications, Equivalencies—Senators Ketchum and Alger volunteered to review AP 7211.

VIII. **ANNOUNCEMENTS**

IX. **FLOOR ITEMS**

X. **SUMMARY**
XI. ADJOURNMENT
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Angela Bartlett, Secretary/ Treasurer