MEMBERS PRESENT:

President ............................................................................... Ardon Alger
Vice President—Language Arts ........................................... Neil Watkins
Secretary/ Treasurer—Instructional Support .................. Cindy Walker
Curriculum Chair ................................................................. Marie Boyd
Business & Applied Technology ...................................... David Karp
Chino/ Fontana ................................................................. Tim Greene
Chino/ Fontana ................................................................. Laurie Pratt
Health Sciences ................................................................. Sue Paplanus
Health Sciences ................................................................. Renee Ketchum
Instructional Support ....................................................... Mary Jane Ross
Language Arts ................................................................. Bonnie Spears
Language Arts ................................................................. Neil Watkins
Mathematics & Sciences ................................................ Nicole DeRose
Mathematics & Sciences ................................................ Alif Wardak
Social & Behavioral Sciences ........................................... Angela Sadowski
Student Services ............................................................. Susan Starr
Visual and Performing Arts .............................................. John Machado
Senator-at-Large .............................................................. Tim Arner
Senator-at-Large .............................................................. Robin Ikeda
Senator-at-Large .............................................................. Doug Duno
Adjunct Senator-at-Large ................................................. Gail Keith-Gibson

MEMBERS ABSENT:

Business & Applied Technology ........................................ Thierry Brusselle
Social & Behavioral Sciences .......................................... Vera Dunwoody
Student Services ............................................................. Maria Cuevas
Visual and Performing Arts .............................................. Stan Hunter/ Sabbatical

ALTERNATES PRESENT:

Business & Applied Technology ........................................ Carol Dickerson
Chino/ Fontana ................................................................. Daniel Bentum
Instructional Support ......................................................... Shelley Marcus
Language Arts ................................................................. Cathy Decker
Mathematics & Science ................................................... Diana Cosand
Social & Behavioral Sciences .......................................... Pak Tang
Student Services ............................................................. Donna Colondres
Student Services ............................................................. Lucy Serrano
Visual & Performing Arts ................................................. Patrick Aranda
Adjunct ................................................................. Laura Mayuga
Guests:
   Angela Burk-Herrick
   Jason Chevalier
   Greg Creel
   Anthony DiSalvo
   Rod Elsdon
   Daniel Keener
   Rob Rundquist
   Robin Witt

I. P.E.

II. CALL TO ORDER

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES AND CONSENT AGENDA
   Minutes of September 30, 2014, and consent agenda were approved 24-0 as amended.

V. CONSENT AGENDA
   • Faculty representatives have been requested to serve as follows:
     ▪ Program and Services Review Committee
       Misty Burruel, VPA

VI. REPORTS
   • President
     ▪ Faculty Obligation Number (FON)—The Faculty Obligation Number is a decimal number (e.g. 206.5) updated annually by the Chancellor’s Office. The FON was created to serve as a tool for tracking and implementing the 75:25 ratio. The FON represents the Full-time Equivalent Faculty (FTEF) a district is required to have. Unfortunately, the FON never keeps pace with hiring practices, and, since the inception of 75:25, almost every district in the state has gone backwards even though almost every District meets its FON.

     The FON number that Chaffey received from the Chancellor’s Office for Fall 14 is 191.8. The Office of Instruction is currently working on the calculations, but it looks like it will be around 203.

     ▪ Senate will not meet next week in consideration of the Report to the Community Luncheon. A Senate sub-committee will meet to discuss Core Values and the Institutional Goals document that Dr. Guerrero distributed during her visit to Senate.

   • Curriculum
     ▪ Curriculum Committee Approvals
       o New Programs
VII. OLD BUSINESS

- **Student Success and Support Program (SSSP) Plan**—Senate reviewed the most current draft of the SSSP plan and made the following suggestions:
  - Add the following descriptor: The Fontana Multidisciplinary Success Center lies at the heart of learning in Fontana. It houses the functions of the Rancho Writing Center, Math Center, Language Center, and Multidisciplinary Center in a single service location. A variety of activities are available to students at the Fontana Success Center. These activities include individual and group tutoring; workshops on study skills, computer skills, reading, math, and English; materials and instructional support for required supplemental learning activities; learning groups led by bachelor degree tutors; help with time management and test preparation; evaluation of individual learning styles; computers for online research and class assignments; and help with Microsoft Office software and Internet and database research.
  - The Success Center info under IV: Follow-Up for At-Risk Students can probably be combined into one category instead of separate ones. Senate recommends the following: **Student Success Centers**. The Success Centers offer free academic support to all Chaffey students across the curriculum. The Success Centers provide one-on-one tutoring, learning groups, workshops, and directed learning activities. Students can visit the centers on a drop-in basis or by scheduled appointments. Students can also find many valuable learning resources, materials, and software programs in the centers. Chaffey has several Success Centers to support students in a variety of areas and locations: **Rancho Cucamonga Campus**: Math Success Center (supports all math, physics, and statistics needs), Language Success Center (supports all reading, writing, modern language, and English as a Second Language needs), Multidisciplinary Success Center (supports all subjects except those covered in the Math or Language Success Centers); **Chino and Fontana Success Centers**: supports all subjects.
  - For the section on Professional Development, #4 (pg. 17), please add the following: The Professional Development Committee has offered several FLEX workshops related to the Student Success Act and related programs over the past year and a half. Chaffey will continue to offer FLEX activities related to the SSSP in order to equip faculty and staff to serve students'
matriculation needs effectively. Additionally, issues related to SSSP have been discussed during FLEX convocation addresses during the past three convocations.

The Faculty Success Center has hosted several workshops related to SSSP and related strategies over the past year and a half. Future workshops and training will be scheduled to continue to inform faculty about the changes and strategies related to SSSP initiatives on our campus.

- On page 5 in section 3, reword the sentence, “It is our understanding that the multiple measures…” to be more declarative. For example, “Chaffey College includes numerous questions related to cognitive, non-cognitive, and background information to serve as multiple measures for placement.”
- On page 12 in section ii, be specific about the program being used to create the online orientation (SoftChalk). Include information about the task force that is helping to create the online orientation.
- Some senators recommended having a grammatical/ sentence structure editor for the SSSP report.
- The Faculty Advising program is actually starting in fall of 2014 (advisors are being selected today and trained this month; they can start advising in mid-November).
- A special thanks to Senators Karp, Ross, and Secretary/ Treasurer Walker for their review and input to the SSSP plan. Their efforts are greatly appreciated.

- **Sabbatical Reports**
  - **Joann Eisberg**—Senators Arner, Cosand, and Decker have reviewed Joann’s 2013-2014 sabbatical report and recommended approval as revised; Senate concurred. The revised sabbatical report will be forwarded to the Office of Instruction.
  - **Sabbatical Leave Request—Monica Molina**—Senators Brusselle, Ketchum, and Starr recommended approval of Monica’s 2015-2016 sabbatical leave request as revised; Senate concurred.
  - **Sabbatical Leave Request—Angela Cardinale**—Senators Boyd, Watkins, and Spears recommended approval of Angela’s 2015-2016 sabbatical leave request; Senate concurred.

- **Board Policies and Administrative Procedures**—Senate approved all of the BPs/ APs below.
  - **AP/AP 5040 Student Records, Directory Information, and Privacy**—Senator Brusselle recommended approval.
  - **AP 5045 Student Records—Challenging Content and Access Log**—Senator Starr recommended approval.
  - **BP/AP 5055 Enrollment Priorities**—Senator Colondres recommended making a few modifications to improve clarity. Senate agreed with the modifications.
  - **BP/AP 6450 Insurance**—Senator Greene recommended approval.
VIII. NEW BUSINESS

• Sabbatical Leave Requests—Senators volunteered as readers for the following sabbatical leave requests:
  ▪ Jo Alvarez—Senators Duno, Sadowski, and Tang
  ▪ Ryan Falconi—Senators Mayuga, Starr, and Walker
  ▪ Maria Fitzpatrick—Senators DeRose, Mayuga, and Sadowski
  ▪ Cynthia Parker—Curriculum Chair Boyd, Senators Karp and Marcus
  ▪ Charmaine Phipps—Senators Aranda, Duno, and Ross

• Perceptions and Experiences in Learning Math Faculty Inquiry Team (FIT)—
  Angela Burk Herrick, Rob Rundquist, and Robin Witt reported on the research findings of the FIT team.
  ▪ Faculty can help to reframe students’ perceptions of math and create a more positive model and culture regarding math. Faculty can do this by modeling a growth mindset about math and incorporating math concepts or discussion about math-related topics in their classes.
  ▪ Recommendations from the FIT include:
    o Explore ways to “guarantee” students’ enrollment in the subsequent math course upon successful completion of the preceding course to address recency issues.
    o Develop a math recency policy that recommends students refresh their skills after a significant lapse of time (2 or more semesters) (e.g., offer Math 610/625 on high school campuses).
    o Be proactive in decreasing math anxiety.
    o Be a positive role model to build student confidence/ self-esteem in math.
    o Share relevant personal experiences about overcoming obstacles.
    o Incorporate strategies for promoting a growth mindset in teaching math.
  ▪ Senators discussed the problem of students not transferring math skills from their math courses to non-math courses. Students often have difficulty applying their math learning in a new context. Faculty can create ways to help students make connections to their discipline.
  ▪ Senators recommended training faculty in strategies to incorporate growth-mindset strategies in math instruction for math and non-math classes that use math. Mindset could also be infused in Success Center DLA’s for math courses.
  ▪ One senator recommended issuing a follow-up survey that inquires about any changes that faculty have made in the ways they talk about math.
  ▪ The recommendations from the FIT are meant to start the conversation about how to improve math success among our students.

• New Deans—Faculty Senate welcomed Chaffey’s new deans: Jason Chevalier, Visual and Performing Arts, and Anthony DiSalvo, Language Arts.

IX. ANNOUNCEMENTS

X. FLOOR ITEMS
XI. ADJOURNMENT
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

____________________________________
Donna Walker, Recording Secretary

____________________________________
Cindy Walker, Secretary/ Treasurer