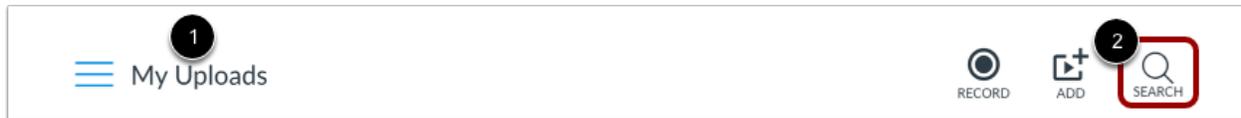


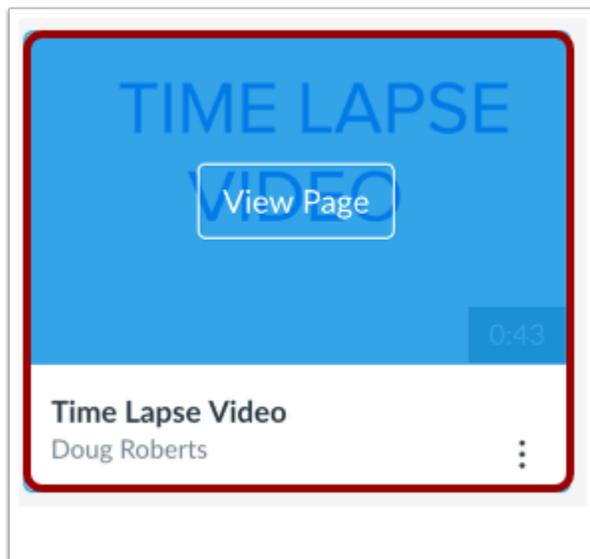
# How do I add captions to media in Canvas Studio?

## Locate Media



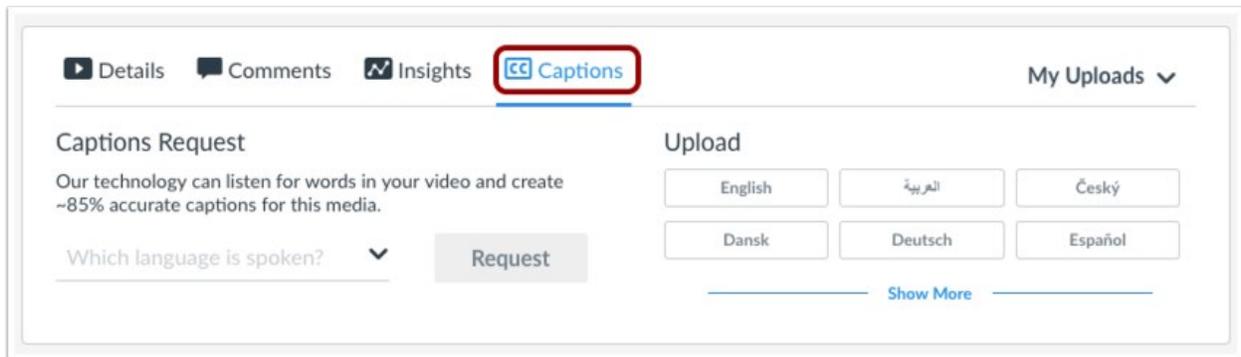
In your Studio account, locate the media you want to view. You can view your uploaded media on the My Uploads page [1], or search for the media in the search field [2].

## Open Media



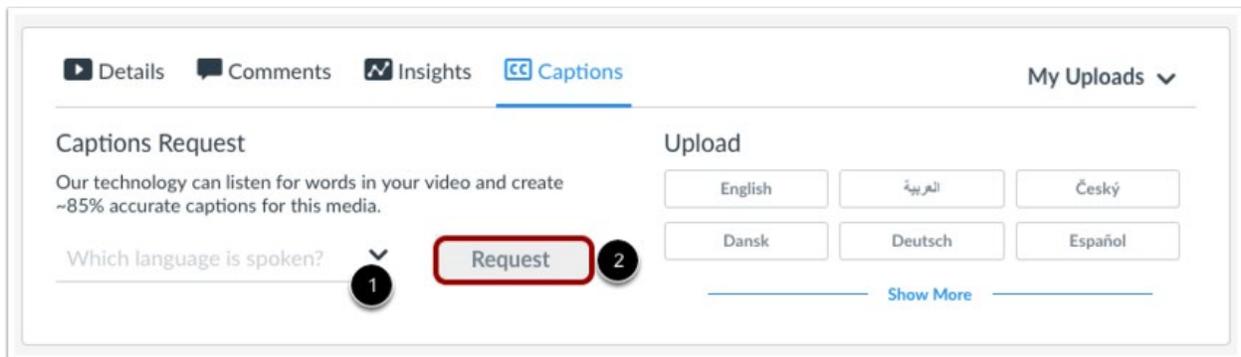
Hover over the media and click the **Play** image.

## Add Captions



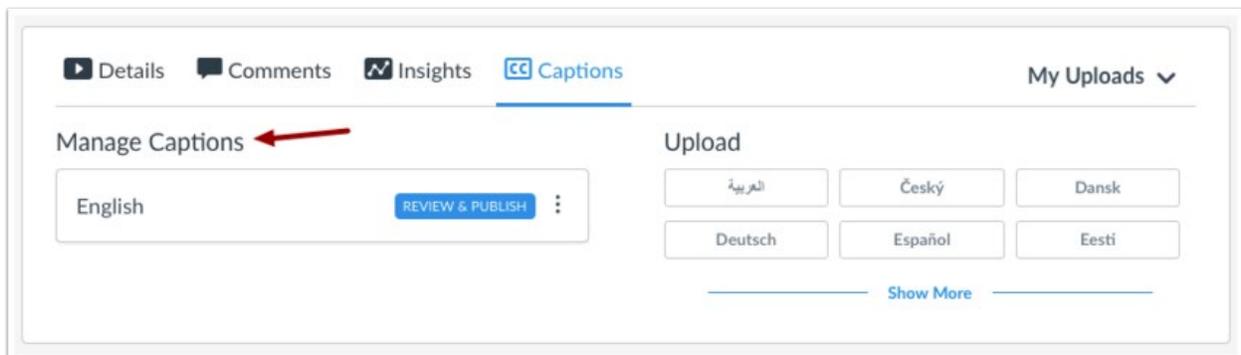
To generate or upload captions, click the **Captions** tab.

## Generate Captions



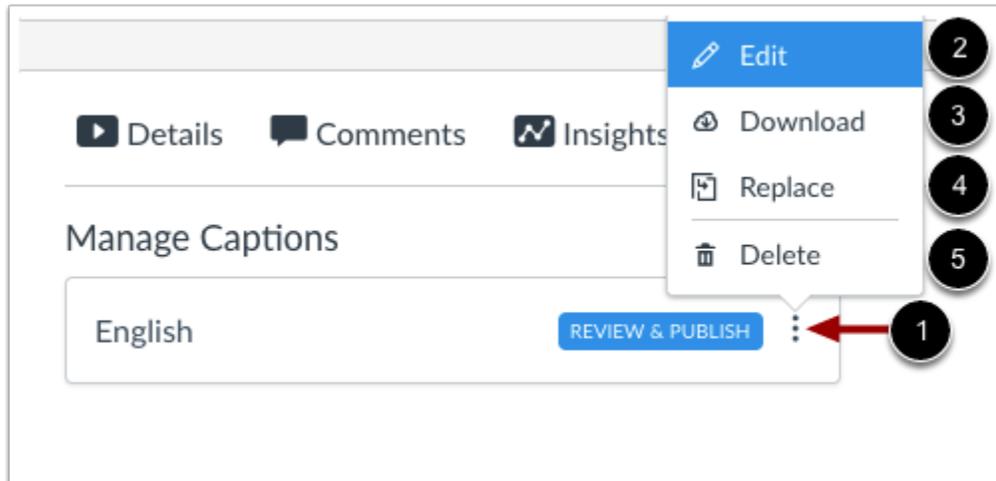
To automatically generate captions for your media, choose the spoken language [1] and click the **Request** button [2].

## View Captions



After your caption file has been queued and processed, your generated caption file will appear in the **Manage Captions** section.

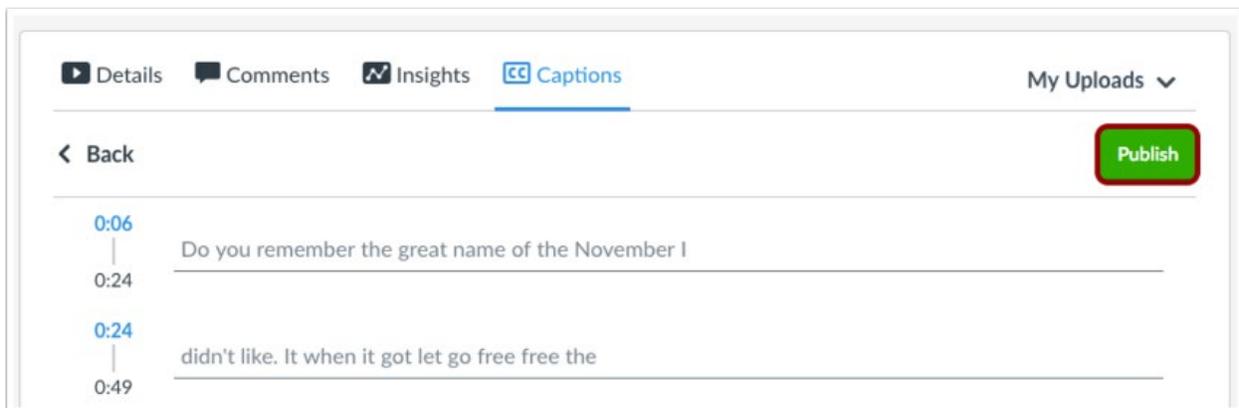
## View Caption Options



To view more options for the caption file, click the **Options** icon [1]. To review and publish the captions, click the **Edit** link [2]. When you are editing the auto-generated caption file, the media file will automatically pause until you click the next timestamp.

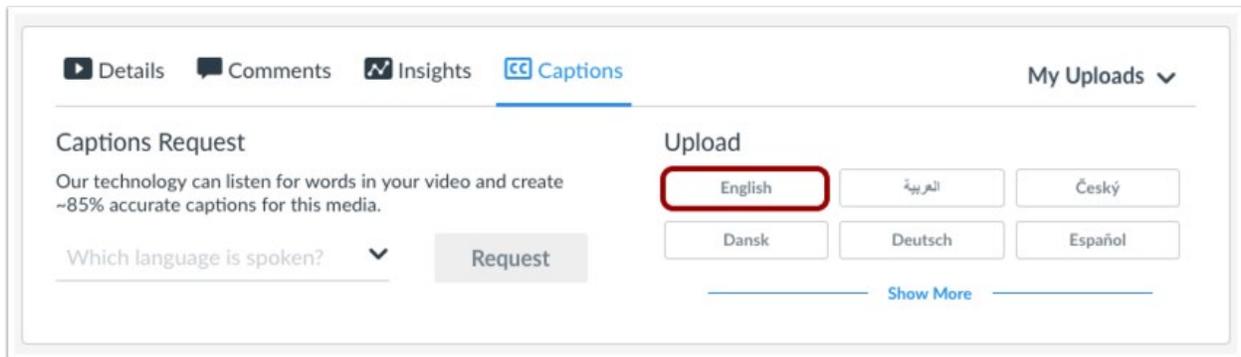
You can also download [3], replace [4], or delete [5] any caption file.

## Review and Publish Captions



Review the generated caption file and click the **Publish** button. Any additional changes made to the caption file after it is published will be saved automatically.

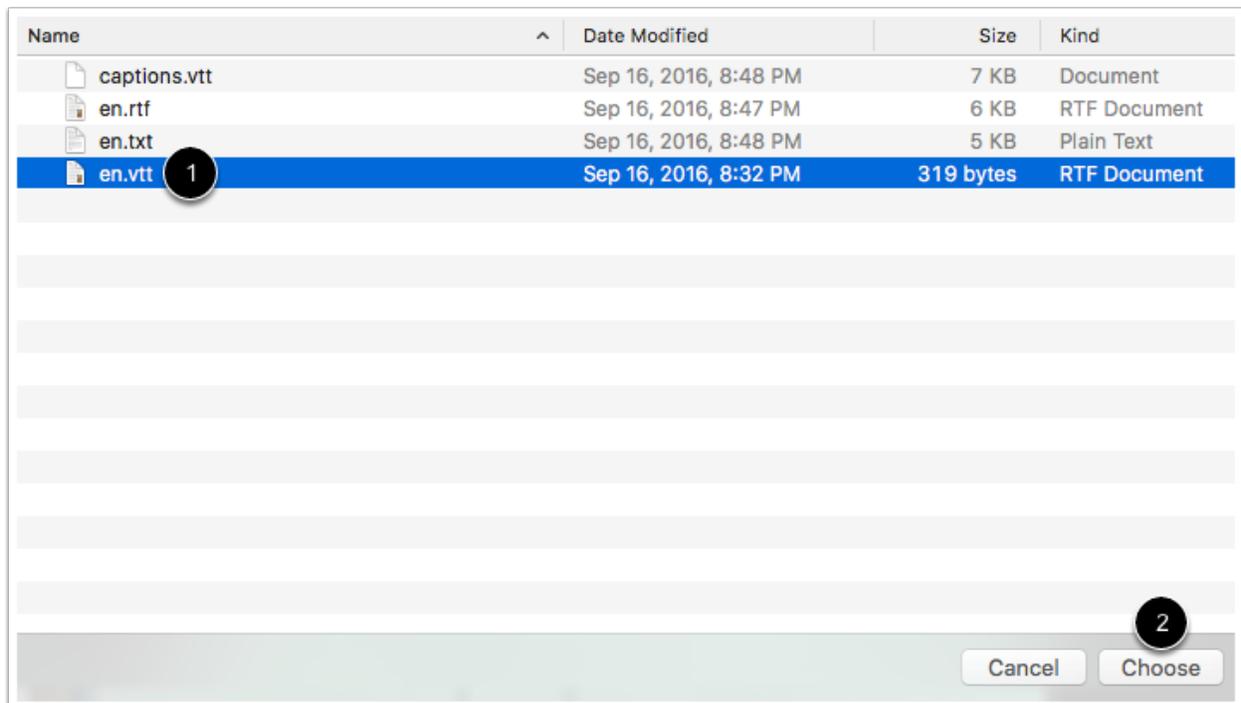
## Upload Captions



The screenshot shows the YouTube Captions interface. At the top, there are navigation tabs: Details, Comments, Insights, and Captions (which is selected). On the right, there is a 'My Uploads' dropdown menu. Below the navigation, there are two main sections: 'Captions Request' and 'Upload'. The 'Captions Request' section includes a text description: 'Our technology can listen for words in your video and create ~85% accurate captions for this media.' Below this is a dropdown menu labeled 'Which language is spoken?' and a 'Request' button. The 'Upload' section features a grid of language buttons: English (highlighted with a red box), العربية, Český, Dansk, Deutsch, and Español. A 'Show More' link is located below the grid.

To upload a caption file, click the language button for the caption file you want to upload.

## Select File

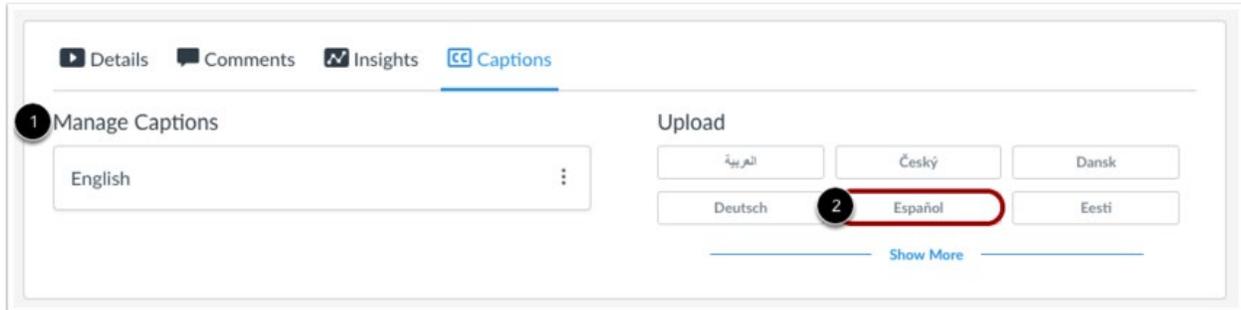


The screenshot shows a file selection dialog box with a table of files. The table has columns for Name, Date Modified, Size, and Kind. The file 'en.vtt' is selected and highlighted in blue. A circled '1' is placed over the file name. At the bottom right of the dialog, there are 'Cancel' and 'Choose' buttons. A circled '2' is placed over the 'Choose' button.

Name	Date Modified	Size	Kind
captions.vtt	Sep 16, 2016, 8:48 PM	7 KB	Document
en.rtf	Sep 16, 2016, 8:47 PM	6 KB	RTF Document
en.txt	Sep 16, 2016, 8:48 PM	5 KB	Plain Text
en.vtt	Sep 16, 2016, 8:32 PM	319 bytes	RTF Document

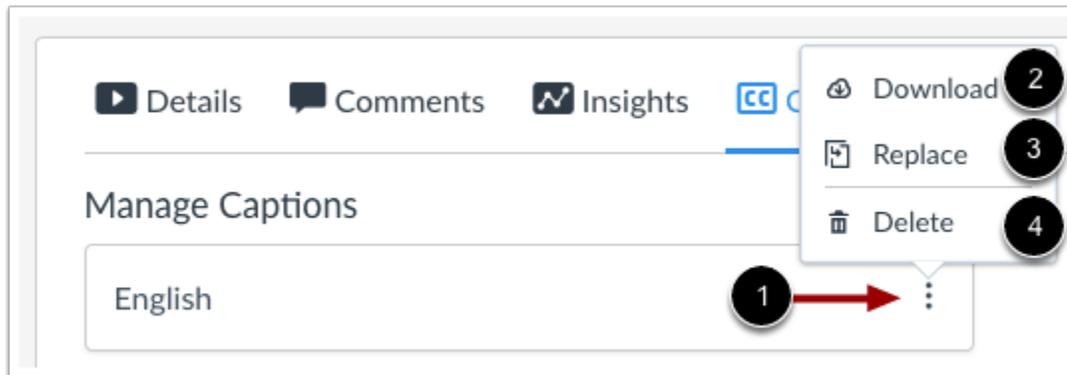
Locate and select the file on your computer [1]. Click the **Choose** or **Open** button [2].

## View Captions



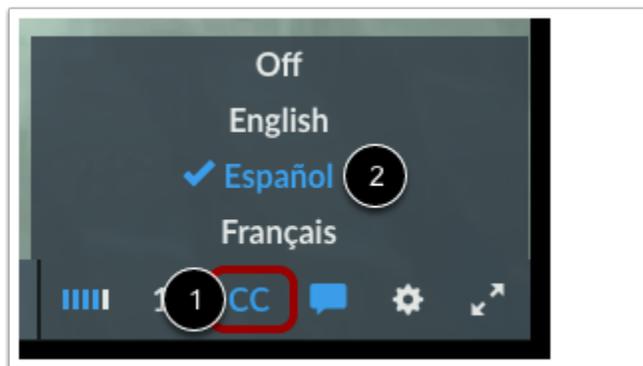
Your caption file will appear in the **Manage Captions** section [1]. To upload a caption file for another language, click the language button for that language [2].

## View Caption Options



To view options for a caption file, click the **Options** icon [1]. You can download [2], replace [3], or delete [4] any caption file.

## Enable Captions



To toggle captions in your media, click the **Captions** icon [1]. By default, captions are off.

To select a language, click the language you want to view [2].