



MINUTES - CHAFFEY COLLEGE STUDENT GOVERNMENT (CCSG)

EXECUTIVE BOARD (SPECIAL) MEETING

Friday, February 3, 2023 | 11:00am-1:00pm

Online via Zoom | Call In #: +1 669-900-6833

Meeting ID#: 818 6766 3921 | Meeting Password: 122812

Meeting Link: <https://chaffey-edu.zoom.us/j/81867663921?pwd=RU03OHN5TFh5RHVhZXFfESE9OZG05QT09>

1. CALL TO ORDER

- **MEETING DATE, TIME & LOCATION:** Friday, February 3, 2023 at 11:05am online via Zoom.
 - This meeting was presided over by CCSG President/Student Trustee, Rousselle Douge with Director Sun as secretary.

2. ATTENDEES

MEMBERS IN ATTENDANCE:

- **CHAIR: President/Student Trustee:** Rousselle Douge
- **Vice President of Administration:** Delancy Christian
- **Director of Finance:** Nicola Martinez
- **Director of Outreach:** Qianya Sun
- **Director of Engagement:** Tamia Newman
- **Faculty Advisor:** Charles Williams
- **Dean of Student Affairs:** Chris Brunelle

MEMBERS ABSENT:

3. APPROVAL OF PREVIOUS MINUTES

- *Motion to approve the minutes from the 12/2/2022 meeting, moved by VP Christian, the motion was seconded and carried.*

4. APPROVAL OF AGENDA

- *Motion to approve the agenda for the 2/3/2023 meeting, moved by Dir. Newman, the motion was seconded and carried.*

5. PUBLIC COMMENTS*

- No public comments.

6. GUEST SPEAKER(S)

- No guest speaker(s)

7. EXECUTIVE/CCSG COMMITTEE REPORTS

- Reports were given by Director of Engagement, Professor Williams, and the Dean of Student Affairs.

8. SHARED GOVERNANCE COMMITTEE REPORTS

- No reports.

9. UNFINISHED BUSINESS

10. NEW BUSINESS

- Club Funding Request – Club/Event – Kappa Sigma Nu / Nurse's Appreciation Week** – The E-Board evaluated the funding request and it was approved for vote.
- Club Funding Request – Club/Event – Evolve / Evolve Events** – The E-Board evaluated the funding request and it was approved for vote.
- Club Funding Request – Club/Event – Chaffey College Car Club / Club Funding Support from CCSG** – The E-Board evaluated the funding request and it was not approved for vote. Dean Brunelle will contact the club about the why the committee could not vote on their funding request.
- CCSG Tabling** – Professor Williams lead a discussion on CCSG canvassing on all three campuses and the E-Board took action to move this item along to the ad-hoc committee and O&E.
- CCSG Committee Schedule** – President Douge lead a discussion on in-person committee meetings.
- CCSG Membership** – President Douge discussed extending the timeline for adding members to CCSG.
- Chaffey's Valentine's Day Event** – The E-Board discussed participating in the Valentine's Day club event and the E-Board took action and agreed that CCSG will participate in this event.
- CCSG Office Use** – Dean Brunelle lead a discussion on establishing guideline for the use of the CCSG office (MACC-210) and the E-Board agreed that prior to opening the office, guidelines would be established.
- Regularly scheduled E Board Meeting Time** – President Douge lead a discussion to select a regular meeting time for the semester for E-Board, which will be Fridays 1:15-3:15pm. Also, E-Board meetings would be held via Zoom until the March 3rd meeting.

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11. INTRODUCTION OF BILLS

- a. **Bill # 1.2023.1 – \$2,025.00** – To pay for the per diem (meals) for the 2023 ASACC Conference for advisor and students (8) at \$225 each.
- b. **Bill # 1.2023.2 – \$5,400.00** – To pay for the registration for the 2023 ASACC Conference for advisor and students (8) at \$600 each.
- c. **Bill # 1.2023.3 – \$6,250.00** – To pay for the hotel rooms for the 2023 ASACC Conference for advisor and students (8) at \$1023 per room with a maximum of (6) rooms.
- d. **Bill # 1.2023.4 – \$7,200.00** – To pay for the airfare to and from the 2023 ASACC Conference for advisor and students (8) at approx. \$800 each.
- e. **Bill # 1.2023.5 – \$450.00** – To pay for the ground fare for the 2023 ASACC Conference for advisor and students (8) at approx. \$50each.
- f. **Bill # 1.2023.6 – \$1,600.00** – To pay for the shuttle to and from the 2023 SSCCC GA Conference for advisors (2) and students (12) at approx. \$1,600.
- g. **Bill # 1.2023.7 – \$3,330.00** – To pay for the hotel rooms for the 2023 SSCCC GA Conference for advisors (2) and students (12) at \$370 each room with a maximum of 9 rooms.
- h. **Bill # 1.2023.8 – \$1,050.00** – To pay for the meals for the 2023 SSCCC GA Conference for advisors (2) and students (12) at \$75 each.
- i. **Bill # 1.2023.9 – \$6,000.00** – To pay for the registration for the 2023 SSCCC GA Conference for advisors (2) at \$450 each and students (12) at \$425 each.

12. BILLS FOR VOTE (*Pending club funding request is approved*)

- a. **Bill # 1.2023.10 – Not To Exceed \$1,000.00** – Club transfer for Kappa Sigma Nu.
- b. **Bill # 1.2023.11 – Not To Exceed \$1,000.00** – Club transfer for Evolve.
 - **Motion to approve bills 1.2023.10 and 1.2023.11: Moved by VP Christian, the motion was seconded and carried with [4] in favor and [0] against by consent agenda.**

13. ANNOUNCEMENTS

- a. The next E-Board meeting will be Wednesday, February 8, 2023 from 3:45-5:00pm.

14. ADJOURNMENT