

# MINUTES

CHAFFEY COLLEGE STUDENT GOVERNMENT (CCSG)

## EXECUTIVE BOARD MEETING

**Monday, December 7<sup>th</sup>, 2020 | 4:00pm | 998 5469 3304**

*NOTICE IS HEREBY GIVEN that CCSG Executive Board will hold a REGULAR meeting. CCSG reserves the right to suspend the order of the agenda at any time if necessary to conduct business. Further notice is given that CCSG reserves the right to record the meetings as it sees fit and use it for business as needed.*

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- 1. CALL TO ORDER AT 4:00 PM**
- 2. VOCAL ROLL CALL OF ATTENDANCE ( 3 mins)**

President/Student Trustee: Lauren Sanders=P  
VP of Administration: Keziah Thomas=P  
Director of Finance: Diego Sotomayor=P  
Director of Activities: Wynter Muro=P  
Director of Communications: Simran Bhatia=P

Julia Penigar: Program Assistant=P  
Charles Williams: Advisor=P  
Amy Nevarez: Dean of Student Life

- 3. APPROVAL OF AGENDA (2mins)**

President/Student Trustee asked for a motion to approve the December 7, 2020 agenda. Director of Activities Wynter motioned. Seconded by Director of Finance Diego. Discussion: none. Motion passed.

- 4. APPROVAL OF MINUTES (2mins)**

President/Student Trustee asked for a motion to approve the November 30, 20. Minutes. Director of Activities Wynter motioned. Seconded by Director of Communications Simran. Discussion: none. Motion passed.

- 5. PUBLIC COMMENTS (2 mins)**

None

- 6. GUEST(S)**

None

- 7. Board Reports (10 mins)**

President Lauren mention no meetings the week of January 11, 2021.

Director of Activities Wynter announced Outreach be held Thursday.

Faculty Advisor Charles presented a slideshow demonstrating how Directors can promote more engagement and simplify the flow of meetings by assigning specific tasks to committee members and breaking multifaceted agenda items into smaller, more manageable ones.

- 8. UNFINISHED BUSINESS (20 mins)**

The members discussed effective communications clear and concise between students and staff.

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*\*CCSG Executive Board is required in accordance to the Brown Act to allow the public to comment on agenda items before or during consideration by legislative body (54954.3 Ch. IV & V). Comments are limited to three minutes per speaker and fifteen minutes per topic or action item, if there is more than one speaker. It is not required for action to be taken nor is it required for extended discussion of any items not on the agenda. At the conclusion of public comment, CCSG Executive Board may ask the members to review a matter or may ask that a matter be put on a future agenda. For further information and anyone who requires a disability-related modification or accommodation to participate in the public meeting should contact CCSG Program Assistant (909) 652-6593 as far in advance of the CCSG Executive Board meeting as possible.*

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### 9. New Business (40 mins)

Members discussed making sure votes not counted in dual meetings.

Members discuss various events for next semester such as Welcome Back, Club Rush, Black History Month, and others.

Faculty Advisor Charles encouraged the members to visit other committees and pitch Ideas and think about swag items; incentives, giveaways, school spirit and acknowledgment.

He asked the members are they considering a class gift?

He mention to consider purchasing a document for signing process such as an app. or software. And asked them were they familiar with adobe.

Talked about Elections and Recruitments: Faculty Advisor ask them to prepare a unique presentation for every ICC Meeting and encourage collaboration amongst clubs. Think of some type/s for voting strategy in order to get students to vote.

Program Assistant Julia mention to the members several events Student Government did in the past. She gave ideas about election gift and class gift/s. She mention how each members in the past came up with three ideas for a class gift and voted on one or more.

### 10. ANNOUNCEMENTS (2 minutes per speaker)

### 11. ADJOURNMENT

The meeting adjourned at 4:46pm. VP Keziah motioned. Seconded by Director of Communication Simran.

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