



CHAFFEY COLLEGE STUDENT GOVERNMENT (CCSG)

Finance Committee Special Meeting Minutes

Thursday, November 19th, 2020

5:30pm

NOTICE IS HEREBY GIVEN that CCSG Finance Committee will hold a REGULAR meeting. CCSG reserves the right to suspend the order of the agenda at any time if necessary to conduct business. Further notice is given that CCSG reserves the right to record the meetings as it sees fit and use it for business as needed.

1. **CALL TO ORDER:** 5:41pm by Director Diego Sotomayor
2. **PLEDGE OF ALLEGIANCE:** Lead by Secretary of Finance David M. Leon
3. **VOCAL ROLL CALL OF ATTENDANCE**
 - A. **Director of Finance:** Diego Sotomayor-**present**
 - B. **President / Student Trustee:** Lauren Sanders-**present**
 - C. **Director of Activities:** Wynter Muro-**present**
 - D. **Finance Secretary:** David Leon-**present**
 - E. **Senator:** Shayan Abid-**absent**
 - F. **Senator:** Philip Gudijanto-**absent**
 - G. **Program Assistant:** Julia Penigar-**present**
 - H. **Advisor:** Charles Williams-**present**
 - I. **Dean of Student Life:** Amy Nevarez-**absent**
4. **APPROVAL OF PREVIOUS MINUTES**

It was motion by Secretary David Leon to approve the previous minutes. Seconded by Director of Activities Wynter Muro. Discussion: none. The minutes were unanimously approved.
5. **ADOPTION OF AGENDA**

It was motioned by Director of Activities Wynter Muro to approve the adoption of agenda. Seconded by Finance Secretary David Leon. Discussion: none. The adoption of agenda was unanimously approved.
6. **PUBLIC COMMENTS**

There were no public comments.
7. **GUEST(S) SPEAKERS**

None
8. **MEMBER BOARD REPORTS**

None
9. **NEW BUSINESS**

Bill# 3-11-20=To open Purchase Order in the amount of \$2,000.00 to purchase Townhall Prizes which include 100 masks at \$9.99 ea. and 3 sweaters at \$50.00 ea. Vendor: Chaffey College Campus Store. Director of Finance Diego Sotomayor asked for a motion.
It was motion by Director of Activities Wynter Muro and second by Finance Secretary David Leon to pass bill #3-11-20. Discussion: President Lauren Sanders wanted clarification on items purchase and quantity.
The bill was pass by unanimous approval in the amount of \$2,000.00.

Bill# 4-11-20=To purchase 100- \$25.00 Gift Cards. \$2,500.00. Vendor: Stater Bros/other.

Director of Finance Diego Sotomayor asked for a motion. It was motion by Director of Activities Wynter Muro and second by Finance Secretary David Leon. Discussion: There were 2 ayes and 1 nay. Bill# 4-11-20 passed in the amount of \$2,500.00.

10. ANNOUNCEMENTS

- President Lauren Sanders announced the next Senate meeting will be on November 30, 2020 at 10:00am.
- Director of Activities Wynter Muro announced the next Activities meeting will be November 20, 2020 at 4:00pm.
- Director of Finance Diego Sotomayor announced the next Finance will be December 2, 2020 at 2:00pm.

11. ADJOURNMENT

Director of Finance Diego Sotomayor asked for a motion to adjourn. Director of Activities Wynter Muro motioned to adjourn the meeting at 6:04pm. Seconded by Finance Secretary David Leon. Discussion: none. Unanimously approved.

*CCSG Finance is required in accordance to the Brown Act to allow the public to comment on agenda items before or during consideration by legislative body (54954.3 Ch. IV & V). Comments are limited to three minutes per speaker and fifteen minutes per topic or action item, if there is more than one speaker. It is not required for action to be taken nor is it required for extended discussion of any items not on the agenda. At the conclusion of public comment, CCSG Executive Board may ask the members to review a matter or may ask that a matter be put on a future agenda. For further information and anyone who requires a disability-related modification or accommodation to participate in the public meeting should contact CCSG Program Assistant (909) 652-6593 as far in advance of the CCSG Executive Board meeting as possible.