



AGENDA – CHAFFEY COLLEGE STUDENT GOVERNMENT (CCSG)

EXECUTIVE BOARD MEETING

Friday, April 7, 2023 | 1:15 – 3:15 pm

Rancho Campus - MACC-210 (CCSG Office)

NOTICE IS HEREBY GIVEN that CCSG Executive Board will hold a meeting. CCSG reserves the right to suspend the order of the agenda at any time if necessary to conduct business. Further notice is given that CCSG reserves the right to record the meetings as it sees fit and use it for business as needed.

1. CALL TO ORDER

2. VOCAL ROLL CALL OF ATTENDANCE

- **CHAIR: President/Student Trustee:** Rousselle Douge
- **Vice President of Administration:** Delancy Christian
- **Director of Outreach:** Qianya Sun
- **Director of Finance:** Nicola Martinez
- **Director of Engagement:** Tamia Newman
- **Faculty Advisor:** Charles Williams
- **Dean of Student Affairs:** Chris H. Brunelle

3. APPROVAL OF PREVIOUS MINUTES

4. APPROVAL OF AGENDA

5. PUBLIC COMMENTS*

6. GUEST SPEAKER(S)

7. EXECUTIVE/CCSG COMMITTEE REPORTS

- a. President/Student Trustee
- b. VP of Administration/Delegation
- c. Director of Engagement/O & E
- d. Director of Finance/Finance
- e. Director of Outreach/O & E
- f. Faculty Advisor
- g. Dean of Student Affairs

8. SHARED GOVERNANCE COMMITTEE REPORTS

9. UNFINISHED BUSINESS

- a. **CCCSAA Professional Development Conference** – Faculty Advisor Williams will lead a discussion on the merits of the CCCSAA Conference for CCSG; action may be taken.
- b. **Resource Fair Upcoming Spring Events** – President Douge update the E Board on the details of this event; action may be taken.
- c. **Pizza with the Presidents** - President Douge update the E Board on the details of this event; action may be taken.
- d. **Attendance Report** - Vice President Christian will present an updated attendance report.
- e. **Standing Committee Updates** – The committee chairs will give an update to the Executive Board regarding their committees and future plans; action may be taken.
- f. **Ad Hoc Committee Updates** – President Douge will review dates the Ad Hoc committee chairs will give an update to the Executive Board regarding their ad hoc committees; action may be taken.
- g. **CCSG Canvas Course Shell** – President Douge will lead a discussion regarding the Canvas Course Shell; action may be taken.
- h. **CCSG Videos** – President Douge will lead a discussion on making outreach videos to disseminate to the student body via email through our YouTube channel; action may be taken.
- i. **CCSG Canvas Course Shell** – President Douge will lead a discussion regarding the Canvas Course Shell; action may be taken.
- j. **CCSG Videos** – President Douge will lead a discussion on making outreach videos to disseminate to the student body via email through our YouTube channel; action may be taken.

10. NEW BUSINESS

- a. **ASACC & SCCC Conference Debriefing** – E-Board members will discuss what they learned at conferences that may be useful to CCSG.

*CCSG is required in accordance to the Brown Act to allow the public to comment on agenda items before or during consideration by legislative body (54954.3 Ch. IV & V). Comments are limited to three minutes per speaker and fifteen minutes per topic or action item, if there is more than one speaker. It is not required for action to be taken nor is it required for extended discussion of any items not on the agenda. At the conclusion of public comment, CCSG Executive Board may ask the members to review a matter or may ask that a matter be put on a future agenda. For further information and anyone who requires a disability-related modification or accommodation to participate in the public meeting should contact CCSG (909) 652-6590 as far in advance of the CCSG meeting as possible.

AGENDA – CHAFFEY COLLEGE STUDENT GOVERNMENT (CCSG)

- b. **O & E Committee Bylaw Amendment** – Dir. Newman will discuss modifying the current Outreach and Engagement bylaw and will provide a proposal to O&E. Action may be taken.
- c. **Outreach Social Media Employee** – Dir. Newman will discuss the possibility of hiring an employee to focus on posting to CCSG social media. Action may be taken.
- d. **CCSG End-of-the-Year Ceremony** – Dir. Newman & Dir. Sun will lead a discussion on the CCSG End-of-the-Year Ceremony; action may be taken.

11. INTRODUCTION OF BILLS

- a. **Bill # 4.2023.1 – \$100.00** – To pay for (4) \$25 gift cards for Amazon.com for an opportunity drawing for participants of the Disability Transportation survey from the Disability Transportation ad hoc committee.
- b. **Bill # 4.2023.2 – \$17,000.00** – To pay for a summer training program for up to 25 students and 2 staff, currently scheduled for July 28-30. The expenditures are intended to address lodging, food, and teambuilding activities for the incoming CCSG members and staff. The desired venue is Pali Retreat located in Running Springs, yet this location is subject to their availability.
- c. **Bill # 4.2023.3 – \$2,500.00** – To pay for transportation to and from the summer training program.
- d. **Bill # 4.2023.4 – \$1,000.00** – To pay for custom graduation sashes for graduating CCSG members.
- e. **Bill # 4.2023.5 – \$450.00** – To pay for registration for CCCSAA Professional Development Conference 2023.
- f. **Bill # 4.2023.6 – \$500.00** – To pay for lodging for CCCSAA Professional Development Conference 2023.
- g. **Bill # 4.2023.7 – \$500.00** – To pay for airfare for CCCSAA Professional Development Conference 2023.
- h. **Bill # 4.2023.8 – \$150.00** – To pay for ground fare for CCCSAA Professional Development Conference 2023.
- i. **Bill # 4.2023.9 – \$1,400.00** – To pay for food, beverages, supplies, and giveaways for Pizza with the Presidents event.
- j. **Bill # 4.2023.10 – \$3,000.00** – To pay for food, beverages, supplies, and giveaways for CCSG End-of-the-Year event.

12. BILLS FOR VOTE

13. ANNOUNCEMENTS

- a. The next E-Board meeting will be Friday, April 14, 2023 from 1:15-3:15 pm.

14. ADJOURNMENT

**CCSG is required in accordance to the Brown Act to allow the public to comment on agenda items before or during consideration by legislative body (54954.3 Ch. IV & V). Comments are limited to three minutes per speaker and fifteen minutes per topic or action item, if there is more than one speaker. It is not required for action to be taken nor is it required for extended discussion of any items not on the agenda. At the conclusion of public comment, CCSG Executive Board may ask the members to review a matter or may ask that a matter be put on a future agenda. For further information and anyone who requires a disability-related modification or accommodation to participate in the public meeting should contact CCSG (909) 652-6590 as far in advance of the CCSG meeting as possible.*