

Accreditation Oversight Committee Meeting Summary Notes

Friday, January 15, 2016

1:00pm-4:00pm, HS-143

Present:

<input checked="" type="checkbox"/> Alisha Rosas	<input checked="" type="checkbox"/> Amy Nevarez	<input type="checkbox"/> Angela BurkHerrick	<input checked="" type="checkbox"/> Anita Undercoffer
<input type="checkbox"/> Areli Rodriguez	<input checked="" type="checkbox"/> Carol Hutte	<input checked="" type="checkbox"/> Christa El-Said	<input checked="" type="checkbox"/> Cindy Walker
<input checked="" type="checkbox"/> Cory Schwartz	<input type="checkbox"/> Danielle Pearson	<input checked="" type="checkbox"/> David Karp	<input checked="" type="checkbox"/> David Rentz
<input type="checkbox"/> Diana Jimenez	<input checked="" type="checkbox"/> Emily Avila	<input checked="" type="checkbox"/> Eric Bishop	<input checked="" type="checkbox"/> Erik Jacobson
<input checked="" type="checkbox"/> Jason Chevalier	<input checked="" type="checkbox"/> Jim Fillpot	<input checked="" type="checkbox"/> Joy Haerens	<input checked="" type="checkbox"/> Julie Sanchez
<input type="checkbox"/> Kathy Lucero	<input checked="" type="checkbox"/> Laura Hope	<input checked="" type="checkbox"/> Leonard Crow	<input type="checkbox"/> Linda Holdzkom
<input checked="" type="checkbox"/> Lisa Bailey	<input checked="" type="checkbox"/> MD Matin	<input type="checkbox"/> Maria Kort	<input checked="" type="checkbox"/> Marie Boyd
<input type="checkbox"/> Melanie Siddiqi	<input type="checkbox"/> Melissa Sosa	<input checked="" type="checkbox"/> Mellanie Reeve	<input checked="" type="checkbox"/> Mike Fink
<input checked="" type="checkbox"/> Misty Burruel	<input type="checkbox"/> Neil Watkins	<input type="checkbox"/> Patrick Cabildo	<input type="checkbox"/> Ricardo Diaz
<input checked="" type="checkbox"/> Robert Rundquist	<input checked="" type="checkbox"/> Shelly Eckvahl	<input checked="" type="checkbox"/> Sherrie Guerrero	<input checked="" type="checkbox"/> Sonia Juarez
<input checked="" type="checkbox"/> Stephanie Moya	<input type="checkbox"/> Susan Hardie	<input checked="" type="checkbox"/> Tara Johnson	<input checked="" type="checkbox"/> Teresa Hull
<input type="checkbox"/> Teresa Williamson	<input checked="" type="checkbox"/> Theodore Younglove	<input checked="" type="checkbox"/> Theresa Rees	<input type="checkbox"/> Tim Greene
<input checked="" type="checkbox"/> Tony DiSalvo	<input checked="" type="checkbox"/> Troy Ament	<input checked="" type="checkbox"/> Vicky Valle	<input checked="" type="checkbox"/> Yubel Svensson

In Attendance: Caleb Beaver, ASCC President and Arsalan Khan, ASCC Vice President

Recorder: Theresa Rees

Summary Notes (11/13/15 Meeting) – approved as presented

Self-Study Update – All revisions to the first draft that were due to Sherrie on December 11th were incorporated into the second draft. The second draft was released to the writers in early January for further editing. The next round of revisions is due to Sherrie on Friday, January 22nd. Afterward, the third draft of the Self-Study will be released to the college constituencies and our professional editor, Peggy Madden, on or about February 1st.

Timeline Update – A revised copy of the Accreditation Timeline was distributed at the meeting. The new timeline shows updated target dates for the review of the Self-Study through the time it goes to the Board for approval. Also revised are target dates for the completion of collecting evidence (March 1st). The mock Accreditation visit was taken off the timeline due to time constraints. The drafting of the Quality Focus Essay will begin in March.

Taskstream Demo – Sherrie walked the group through logging into Taskstream and demonstrated the layout of the evidence room and committees room. Anyone in the AOC who wishes to have a log-in to Taskstream account should contact Sherrie so she can create their account. However, only the evidence sub-committee will have access to post documents to Taskstream.

Evidence Finding – An evidence-finding sub-committee was formed consisting of Sherrie Guerrero, Jim Fillpot, Ted Younglove and Misty Burruel. This group has been meeting to strategize and post the evidence into Taskstream.

Education Group Update – David Rentz updated the committee on his address to the faculty, staff and guests during the Flex presentation earlier this month. His presentation was an overview of accreditation process. In addition, Mellanie Reeve created a Softchalk online tutorial on accreditation which was presented at each school meeting during flex. The module will remain accessible for those who were not able to participate in it during flex.

Other –

- The AOC members are encouraged to read through their standard in the draft of the Self-Study and make any revisions.
- We will be using the Hope/Engage/Succeed theme for the Self-Study

- AOC members are encouraged to attend the Accreditation forums which will be held during college hour this semester. The forums will be accessible remotely for the Chino and Fontana campuses.
- Committee members were asked to think about themes which we should address in the Quality Focus Essay.

The meeting was adjourned at 1:55pm.