

CHAFFEY  COLLEGE
SLO COMMITTEE MEETING

SUMMARY NOTES

SEPTEMBER 21, 2009 ~ SSA-227

Present: Jo Alvarez Graciela Arriaga Marie Boyd Angela Burk-Herrick
 Sid Burks Bev Cox Shelley Eckvahl Jim Fillpot
 Sherrie Guerrero Monica Han Laura Hope Sonia Juarez
 Gail Keith-Gibson Daniel Kern Erik Kostiuik Christine Lively
 Jill Murphy Cynthia Parker Inge Pelzer Laurie Pratt
 Giovanni Sosa Victoria Tirado Tom Vitzelio Lori Waite
 Keith Wurtz

Recorder: Monica Han

Call to Order: The meeting was called to order by Co-Chair, Marie Boyd, at 12:30 p.m.

Welcome Back—Monica Han distributed the 2009/2010 Meeting Schedule. After some discussion it was decided to regularly meet on the second Monday of every month, unless otherwise noted.

Assessing the Assessment—Giovanni Sosa and Marie Boyd crafted an assessment to gauge committee members' understanding of the SLO/AUO process. This idea was proposed in a PSR last spring. Members present were assessed. If necessary, training may be developed as the goal is for committee members to comfortably serve as ambassadors to various groups on campus discussing the SLO/AUO process. The assessment will also be distributed at the end of the semester to see if anything has changed.

Mission Statement Changes—Marie opened discussion questioning why this change is being initiated now. Work accomplished on PSR was based on the campus community's understanding of the college's mission in order for departments to be aware of what they would need to base their program goals and program SLOs on. Keith Wurtz commented that discussion began within the Standard I Committee. Jim Fillpot agreed and the direction was that we are to live with the current incarnation of the mission through accreditation with the acknowledgment that it needs to be revised in the future. Several committee members voiced concern that these changes do not appear to have been vetted because of an email that stated that this "new mission" is going before the Board in October. Sherrie Guerrero responded that Inge Pelzer brought it before President's Cabinet and it is now going through the shared governance process. Lori Waite questioned whether the college has an imbedded cycle of when we revisit our mission and is there a set procedure in place to oversee this process. Some colleges revisit their mission every four years. The consensus was that the

college does not have a procedure at this time. Comments and/or revisions should be sent to Inge.

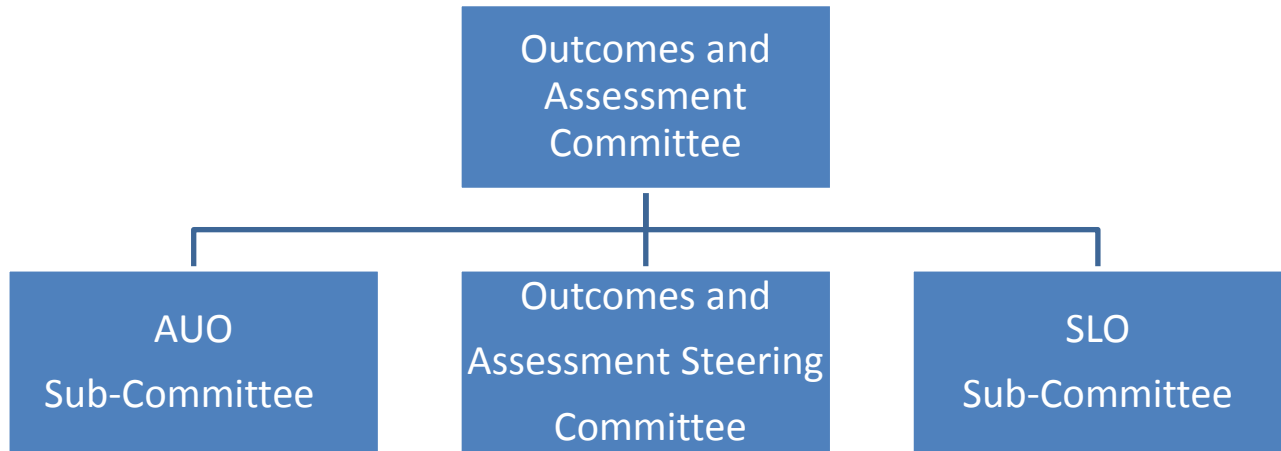
Draft Core Competencies Calendar—Tom Vitzelio distributed a draft document that will give Chaffey a five year plan to assess each of the five core competencies. The idea is to make this documentation available when the site team visits. It may also provide a foundation for planning core and program level assessments. He shared that WASC is looking for institutions to have plans set in place with clear benchmarks. Marie added that it is important for programs to start working on their calendars. Eventually, the information will be comprised into one major document. Laura Hope commended Tom on the draft and added that as we enhance this plan we look to develop protocols at an institutional level to reflect how we address the information gathered from the “Use of Results” cycle. She also stated how it is important to show that we do not just have a plan for the testing cycle but a plan for the “Use of Results” cycle. Jim added the need for instruments that are commonly accepted to measure core competencies, such as the one used for critical thinking. Marie responded that the direction is to commit to assessments that have been vetted. Sherrie reminded the committee to be mindful of removing section numbers attached to these assessments.

Epsilen—Chaffey has been selected to be part of a pilot program for a new e-portfolio/learning management tool sponsored by the California Community Colleges Virtual Campus (CVC). This past July a representative from CVC visited Chaffey and 25 faculty members participated in training. As a result, a handful of courses this fall are currently using Epsilen. This platform has the potential to be an efficient tool to house program and institutional level SLO activity. Laurie Pratt asked how this fits in with CurricUNET. Marie responded that CurricUNET will house course level SLOs. Keith Wurtz added that one issue with CurricUNET is it is unable export data. Sherrie responded that PSR is looking at new models to move away from CurricUNET. With that said, Marie previewed the new CurricUNET SLO tool. The committee responded positively to this new tool as a step in the right direction. Jo Alvarez has been using this tool and shared how easy and intuitive it is. However, Sherrie stressed that we should avoid duplication and it should all work together. A report should also be available for easy access.

SLO Website—is live. Moving forward this will be an important resource in conjunction with the Z drive.

Feedback on SLO Statements—Sherrie is curious to see how many of the changes suggested in PSR were implemented and if we should ask programs to report on it before the next program review cycle or should that be the review in the next program review cycle. Marie suggested it should be the review in the next PSR cycle. The committee agreed.

Committee Name and Subcommittee Restructuring—Other than areas that refer to the historical development of the committee, the Self Study uses several different names when referring to the committee. Tom and Marie proposed renaming the committee to the Outcomes and Assessment Committee with the following subcommittee structure:



The purpose, area of focus, and membership for each subcommittee is currently under review. Recommendations for changes will be discussed at the next meeting.

First Draft of Committee Bylaws—Tom passed out a draft for committee members to review and discuss at the next meeting.

Adjournment—1:28 p.m.