

## AP 5030 Fees

### Required fees include:

- Enrollment (Education Code Section 76300; Title 5 Sections 58500 and 58509)
- Nonresident tuition with these permissive exemptions (Education Code Sections 76140 and 76140.5):
  - All nonresident students enrolling for 6 or fewer units; or
  - A student who is a citizen and resident of a foreign country who demonstrates financial need;and this required exemption (Education Code Section 68130.5):
- All students, other than nonimmigrant aliens under 8 U.S. Code Section 1101(a)(15), who meet the following requirements:
  - high school attendance in California for three or more years;
  - graduation from a California high school or attainment of the equivalent thereof(c) registration or enrollment in a course offered for any term commencing on or after January 1, 2002;
  - completion of a questionnaire form prescribed by the State Chancellor's Office verifying eligibility for this nonresident tuition exemption; and (e) in the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize his/her immigration status, or will file an application as soon as he/she is eligible to do so.

### Fees authorized by law include:

- Non-District physical education facilities (Education Code Section 76395)
- Noncredit courses (Education Code Section 76385)
- Community service courses (Education Code Section 78300)
- Auditing of courses (Education Code Section 76370)
- Instructional materials (Education Code Sections 73365, 81457, and 81458; Title 5 Sections 59400 and 59408)
- Athletic insurance (Education Code Section 70902(b)(9))
- Cross-Enrollment with the California State University (CSU) or University of California (UC) (Education Code Section 66753)
- Health (Education Code Section 76355)
- Parking (Education Code Section 76360)
- Transportation (Education Code Sections 76361 and 82305.6)
- Student representation (Education Code Section 76060.5; Title 5 Sections 54801 and 54805)
- Student Center (Education Code Section 76375; Title 5 Section 58510)
- Copies of student records (Education Code Section 76223)
- Dormitory (Education Code Section 81670)
- Child care (Education Code Sections 79121 et seq. and 66060)

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- Nonresident capital outlay (Education Code Section 76141)
- Nonresident application processing (Education Code Section 76142)
- Credit by Examination (Education Code Section 76300; Title 5 Section 55050)
- Use of facilities financed by revenue bonds (Education Code Section 81901(b)(3))
- Refund processing (Title 5 Section 58508)
- Telephone registration (Education Code Section 70902(a))
- Physical fitness test (Education Code Section 70902(b)(9))
- Instructional Tape Lease/Deposit (Education Code Section 70902(b)(9))
- Credit Card Use (Education Code Section 70902(b)(9))
- International Student Medical Insurance (Education Code Section 70902(b)(9))

### Prohibited fees include:

- Late application (California Community College Chancellor's Office (CCCCO) Student Fee Handbook)
- Add/drop (CCCCO Student Fee Handbook)
- Mandatory student activities (CCCCO Student Fee Handbook)
- Student Identification Cards (CCCCO Student Fee Handbook)
- Student Body Organization (CCCCO Student Fee Handbook)
- Nonresident application (CCCCO Student Fee Handbook)
- Field trip (Title 5 Sections 55450 and 55451)
- For dependents of certain veterans (Education Code Section 66025.3)
- For dependents of certain victims of the September 11, 2001, terrorist attacks (CCCCO Student Fee Handbook)
- For certain recipients of the Medal of Honor and certain children of the recipients of the Medal of Honor (Education Code Section 66025.3)
- Required or funded services (CCCCO Student Fee Handbook)
- Refundable deposits (CCCCO Student Fee Handbook)
- Distance education (other than the statutorily authorized enrollment fee) (CCCCO Student Fee Handbook)
- Mandatory mailings (CCCCO Student Fee Handbook)
- Rental of practice rooms (CCCCO Student Fee Handbook)
- Apprenticeship courses (Education Code Section 76350)
- Technology fee (CCCCO Student Fee Handbook)
- Late payment fee (Title 5 Sections 58502 and 59410)
- Nursing/healing arts student liability insurance (Title 5 Section 55234)
- Cleaning (CCCCO Student Fee Handbook)
- Breakage (CCCCO Student Fee Handbook)
- Test proctoring (CCCCO Student Fee Handbook)

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### **Collection and Refund of Fees**

When fees authorized or required by the Legislature are to be collected following registration by the student, the additional fees will be calculated and added to the student's account. The student will be notified of the fee amount.

If fees have been collected in error, the student's account will be credited for the entire amount of the error.

All enrollment and tuition fees will be refunded if the District cancels classes.

Fees will be refundable because of the student's reduction in units or withdrawal from class(es) if the student drops the course during the established refund period.

Students will be notified via the college catalog or class schedules of any exemptions to required fees so that they can request consideration to have the fee waived in accordance with applicable state regulations governing student fees.

The fee requirement of this section will be waived for any student who, at the time of enrollment, is a recipient of benefits under the Temporary Assistance to Needy Families Program, the Supplemental Security Income/State Supplementary Program, or a general assistance program or has demonstrated financial need in accordance with the methodology set forth in federal law or regulation for determining the expected family contribution of students seeking financial aid. The college also shall waive the fee requirements of this section for any student who demonstrates eligibility according to income standards established by the Board of Governors and contained in Title 5 Section 58620.

The fee requirements of this section will be waived for any student who, at the time of enrollment is a dependent, or surviving spouse who has not remarried, or any member of the California National Guard who, in the line of duty and while in the active service of the state, was killed, died of a disability resulting from an event that occurred while in the active service of the state, or is permanently disabled as a result of an event that occurred while in the active service of the state. "Active service of the state," for the purposes of this subdivision, means a member of the California National Guard activated pursuant to the Military and Veterans Code Section 146.

In the case of students who are members of an active or reserve military service and who receive orders compelling a withdrawal from courses, the college will, upon petition of the affected student, refund the entire enrollment fee, and where applicable, the non-resident tuition fee, unless academic credit is awarded. Refunds of enrollment fees and tuition shall be made in accordance with the schedule for reduction in program or

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withdrawal from class(es) and shall be initiated upon receipt of a written request submitted by the last day of the semester. Refunds related to students participating in Federal Title IV assistance programs will be calculated in accordance with all applicable Federal Refund Requirements.

The fee requirements of this section will be waived for any special part-time student admitted pursuant to Education Code Section 76001.

The Catalog and Schedule of Classes contain the most current information regarding fees. These documents are updated regularly.

References: Education Code Sections 70902(b)(9), 76300, 76300.5, and 66025.3;  
Title 5 Section 51012;  
California Community College Chancellor's Office (CCCCO) Student Fee Handbook

Approved: 02/18/14