## **Administrative Procedures**



Chapter 2, Governing Board

## AP 2365 Recording

Audio or video recordings of Governing Board meetings made by the District are maintained in the Superintendent/President's Office for at least 30 days following the recording.

Recordings are available for inspection by the public in the Superintendent/President's Office. Copies of recordings can be obtained through written request to the Superintendent/President's Office. Copies are provided within the timelines of Board Policy BP 2365 titled Recording and Government Code Sections 6250 et seq. Recordings are provided upon payment of a fee covering the current direct cost of duplication.

Any individual may, at their own expense, record the proceedings of a Governing Board meeting. Persons desiring to record the meeting should inform the Superintendent/ President's Office in advance. Such recording may not constitute a persistent disruption of the proceedings.

Reference: Government Code Section 54953.5

Approved: 1/26/12

(Replaces former Administrative Procedure 1.10.10)

Reviewed: 5/24/18, 7/14/22