Chaffey Community College District

2026 Annual Security Report

Including Crime Statistics for 2023, 2024, & 2025

In compliance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*
October 1, 2026.

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CAMPUS SAFETY AND SECURITY INTRODUCTION

Chaffey College inspires hope and success by improving lives and our community in a dynamic, supportive, and engaging environment of educational excellence where our diverse students learn and benefit from foundation, career, and transfer programs. The Chaffey College Police Department (Campus Police) supports the Chaffey College mission and strives to create a safe environment conducive to academic excellence. Campus Police's primary objective is to create a safe and secure environment by centering our public safety mission around student success, prevention, early intervention and if necessary, enforcement. CCPD's Triage, Engagement, Support Team aka TEST Team is a co-response team that includes a Police Officer and a Social Worker II. The TEST Team is a collaborative team embedded within Campus Police and managed by the Chief of Police which provides proactive assessment, intervention, early screening and identification, short-term case management and monitoring, training, and program consultation for persons in need of services. The primary mission is to partner with the Chaffey Connects Team, utilizing a multidisciplinary approach to addressing mental health and safety concerns to ensure student success and enhance campus safety.

Campus Police provide law enforcement services on our campuses 24 hours a day. All emergencies and crimes on campus should be reported to Campus Police as soon as possible at (909) 652-6911. Trained police dispatch personnel answer calls for service 24 hours a day. If an officer is not available to respond, dispatch will seek assistance from the local law enforcement agency. Campus Police will maintain jurisdiction over most incidents and will conduct the follow-up investigation and filings with the District Attorney's Office, if necessary.

Campus safety and security at Chaffey College are shared responsibility. All campus community members and visitors should be aware of their surroundings while driving, walking, studying, working, and attending events in our campus community. Being alert to one's surroundings and using reason and caution during daily activities provides a degree of personal protection from crime. Community members who are aware and prepared to alert Campus Police to crime or suspicious activities strengthen the institution-wide safety net. Chaffey College encourages all crimes to be reported to Campus Police when a victim of a crime elects to report or is unable to make such a report.

Though crime occurs in every community, most Chaffey College students, faculty, staff, and visitors are not victimized by crimes in our community. The purpose of the information contained in this *Annual Security Report* is not just to comply with federal laws requiring publication, but also to offer useful and helpful information which may contribute to the reduction of harm to our community members and

visitors and the prevention of crime within our campus community. If you have concerns, questions, or comments about the federal law which requires the distribution of this *Annual Security Report* or Chaffey College compliance, please contact Campus Police at (909) 652-6632.

All policy statements found in the annual report apply to all Chaffey College locations, including the Rancho Cucamonga, Fontana, and Chino campuses.

LAW ENFORCEMENT AND JURISDICTION

The Chaffey College Police Department (Campus Police) coordinates campus safety and security. The Department is a California Peace Officers Standards and Training (POST)-certified agency with 15 sworn police officers as well as non-sworn support employees. Officers possess full arrest powers, and they carry firearms. They complete continuing California POST advanced-officer training to improve their knowledge and skills. All officers are trained in first aid and CPR.

Officers are authorized to enforce California state laws on and off the college campus per section 830.32 of the California Penal Code. Officers are authorized to enforce traffic and parking regulations on and off district campuses. Drivers violating traffic laws or parking regulations may receive citations that will be processed in accordance with state law.

Officers conduct foot and vehicle patrols on Chaffey campuses 24-hours a day. The satellite campuses are also patrolled in the overnight hours by the local police agencies as part of their regular beat assignments. Campus Police work very closely with the San Bernardino County Sheriff's Department, Chino Police Department, Fontana Police Department, and other local, state, and federal agencies to assist with incidents involving campus community members.

Enforcement Authority

From AP 3520 *Local Law Enforcement*

The Campus Police Department has complete police authority pursuant to Penal Code Section 830.32 to apprehend and arrest anyone involved in illegal acts on-campus and areas immediately adjacent to the campus. If minor offenses involving District rules and regulations are committed by a student, the Campus Police Department may also refer the individual to the Executive Director, Student Support Services. Major criminal offenses will be investigated by Campus Police with the assistance of local law enforcement as outlined in the memoranda of understanding. Campus Police personnel work closely with local, state, and federal law enforcement agencies. The Campus Police Department is also a part of the local 911 Emergency System. Although local law enforcement agencies maintain primary jurisdiction off campus, the Campus Police Department responds to incidents involving students both on campus and in areas adjacent to the campus. The Campus Police Department communicates with local law enforcement and fire departments to facilitate rapid response in any emergency.

All reported incidents will be investigated. Violations of the law will be referred to the Campus Police Department and appropriate outside agencies. The violations will also be forwarded to the Executive Director, Student Support Services or Chief Human Resources Officer, as appropriate, for review.

Working Relationships with Local Law Enforcement / Memoranda of Understanding

There are written memoranda of understanding between Campus Police and local law enforcement agencies including, but not limited to, San Bernardino County Sheriff's Department, Fontana Police Department, and Chino Police Department. Campus Police and local law enforcement agencies communicate regularly on the scene of incidents that occur in and around the campus area. When incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, Campus Police will work closely with local law enforcement agencies. In response to a call, Campus Police will take appropriate action. The follow-up investigation into all incidents will be conducted by Campus Police with assistance from local law enforcement agencies as appropriate and as outlined in the memoranda of understanding.

From AP 3520 *Local Law Enforcement*

The District, on behalf of each campus or center, has written mutual aid agreements with local law enforcement agencies. The agreements clarify operational responsibilities for investigations of Part I violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault, occurring at each location. The written agreements designate which law enforcement agency has operational responsibility for violent crimes and delineates the specific geographical boundaries of each agency's operational responsibility, including maps as necessary.

The written agreements required by the Board policy are public records and are made available for inspection by members of the public upon request to the Risk Management Office.

The Campus Police Department maintains a close working relationship with local law enforcement authorities including but not limited to San Bernardino County Sheriff's Department, Fontana Police Department, and Chino Police Department. There are written memorandums of understanding between the Campus Police Department and these local law enforcement agencies. Meetings may be held between the leaders of these agencies on both a formal and informal basis. The Campus Police Department and local law enforcement agencies communicate regularly on the scene of incidents that occur in and around the campus area. When incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, the Campus Police Department will work closely with local law enforcement agencies.

In response to a call, the Campus Police Department will take appropriate action. The follow-up investigation into all incidents will be conducted by the Campus Police Department with assistance from local law enforcement agencies as appropriate and as outlined in the memoranda of understanding. Incidents involving students may also be forwarded to the Executive Director, Student Support Services for administrative review and action as necessary. Incidents involving employees may also be forwarded to the Chief Human Resources Officer for administrative review and action as necessary.

From AP 5510 *Off-Campus Student Organizations*

Chaffey College Police Department does not provide law enforcement service to off-campus student organizations nor are off-campus activities of student organizations recognized by District authority.

Campus Locations, Jurisdiction, and Agency Contact Numbers

Rancho Cucamonga Campus
5885 Haven Avenue, Rancho Cucamonga, CA 91737

Rancho Non-Campus Instructional Center:

Chaffey College Radiologic Technology Program
7777 Milliken Avenue #B, Rancho Cucamonga, CA 91730

Campus Police shares this jurisdiction with the San Bernardino County Sheriff's Department Rancho Cucamonga Station for incidents requiring criminal investigation. All emergencies and crimes in progress should be reported to the Chaffey College Police Department at (909) 652-6911 or to the San Bernardino County Sheriff's Office at 9-1-1 or (909) 941-1488.

Chaffey College Chino Campus
5897 College Park Avenue Chino, CA 91710
5890 College Park Avenue, Chino, CA 91710

Chino Information Technology Center
13170 Seventh St., Chino, CA 91710

Chaffey College Chino Education Center *(Building/Property was removed on June 30, 2025)*
13106 Central Avenue, Chino, CA 91710

Chino Valley Adult School
12970 Third Street, Chino, CA 91710

Campus Police shares this jurisdiction with the City of Chino Police Department for incidents requiring criminal investigation. All emergencies and crimes in progress should be reported to Campus Police at (909) 652-6911 or the Chino Police Department at 9-1-1 or (909) 628-1234.

Chaffey College Fontana Campus
16855 Merrill Ave. Fontana, CA 92335

Chaffey College Fontana Campus
11056 Sierra Ave. Fontana CA 92337

Campus Police shares this jurisdiction with the City of Fontana Police Department for incidents requiring criminal investigation. All emergencies and crimes in progress should be reported to Campus Police at (909) 652-6911 or the Fontana Police Department at 9-1-1 or (909) 350-7700.

Fontana Non-Campus Instructional Center:

Intech Training Center
9400 Cherry Ave. Fontana, CA 92235

Campus Police shares this jurisdiction with the San Bernardino County Sheriff's Department Fontana Station for incidents requiring criminal investigation. All emergencies and crimes in progress should be reported to Campus Police at (909) 652-6911 or the San Bernardino County Sheriff's Office at 9-1-1 or (909) 356-6767.

COMPILING THE ANNUAL SECURITY REPORT

The Chaffey College Police Department (Campus Police) prepares this report to comply with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* (Clery Act). The *Annual Security Report* is published each year in October by the Chief of Police / Director of Public Safety.

The Chief of Campus Police or designee, working in collaboration with relevant campus officials and law enforcement agencies, authors the *Annual Security Report* based upon:

- information collected and maintained by Campus Police
- information collected by and solicited from local law enforcement
- information gathered from Campus Security Authorities (CSAs), and
- institutional policies and procedures approved by relevant committees and the College Board of Trustees.

Crime statistics for the *Annual Security Report* are collected from the Campus Police records management system and Campus Security Authorities (CSAs) across all Chaffey College locations. Crime statistics are also solicited from all law enforcement agencies that have or share law enforcement jurisdiction for Chaffey College locations and property. Such agencies include the San Bernardino County Sheriff's Department Rancho Cucamonga and Fontana stations, the Chino Police Department, and the Fontana Police Department.

The Executive Director, Student Support Services provides disciplinary statistics for the report concerning alcohol, drug, and weapon violations, and the Title IX Coordinator provides statistics regarding reported incidents of dating violence, domestic violence, sexual assault, and stalking incidents alleged to have occurred within Clery geography at any Chaffey College location.

Each year an email notification is sent to all students and employees providing the web link to the *Annual Security Report*. The report is also made available via the College's public website at https://www.chaffey.edu/police/the_jeanne_clery_disclosure.php. Additionally, members of the public, including the media, may obtain paper copies by request through Campus Police at (909) 652-6632.

Prospective students are provided with the web link to the *Annual Security Report* through the Office of Admissions' webpage. Prospective employees are provided with the web link to the *Annual Security Report* on the Office of Human Resources' webpage.

REPORTING CRIMES AND OTHER EMERGENCIES

All members of the campus community are encouraged to accurately and promptly report all crimes and any emergency, including medical emergencies, to the Chaffey College Police Department (Campus Police) and/or the appropriate local law enforcement agency when the victim elects to or is unable to make such a report. Any person may contact Campus Police to report any perceived or actual threat or suspicious circumstance.

When Campus Police are called, officers are dispatched immediately to the site of the complaint and have the authority to take police action when necessary. Calls to 9-1-1 will be answered by the nearest law enforcement dispatch center, which will relay the information to Campus Police, and officers will be immediately dispatched to the location.

Campus Police has officers on duty 24 hours a day. Anyone can report a crime, incident, or other emergency by dialing (909) 652-6911 or extension 6911 on a campus phone or by using one of many emergency blue phones located on the campuses. Reports may also be made by going to the Campus Police Office located at the Rancho Cucamonga Campus in the Campus Center East, near the bookstore. Campus Police also has substations at the Fontana Campus in the Fontana Center (FNFC) and at the Chino Campus in the Chino Main Instructional Building (CHMB).

If a crime occurs off campus, call 9-1-1 or the local police agency in the area. Local agencies keep Campus Police informed if there is a problem around the district campuses that may cause a security risk, and they assist when needed.

Reports will be documented in accordance with state and federal laws regarding privacy, the California Public Records Act, and the Family Educational Rights and Privacy Act. These reports may assist Campus Police in public safety efforts, issuing timely warnings to the campus community, and/or determining where there is a pattern of crime with regard to a particular location, method, or suspect.

From AP 3515 *Reporting of Crimes*

Members of the Chaffey Community College District who are witnesses or victims of a crime should immediately report the crime to Campus Police at 909-652-6911. Police can also be contacted by dialing 9-1-1 (emergencies only) or by using campus blue light telephones. Any suspicious activity or person seen in the parking lots or loitering around vehicles or inside buildings should be reported to Campus Police. Any individuals witnessing or who are victims of a crime may also but are not required to call municipal law enforcement authorities.

In addition, an employee who has been assaulted, attacked, or threatened shall report the incident to his/her supervisor and/or the Chief Human Resources Officer as soon as practical after the incident. The supervisor and/or Chief Human Resources Officer shall assist the employee to promptly report the attack or assault to the appropriate law enforcement authorities if the incident has not yet been reported. The supervisor and/or Chief Human Resources Officer shall make the report if the employee is unable or unwilling to do so. Reporting a complaint to local law enforcement will not relieve the District of its obligation to investigate all complaints of unlawful harassment.

Campus Security Authorities (CSAs)

Chaffey College supports a violence-free campus. Prevention, deterrence, and response to violence are of the utmost importance. It is Chaffey College policy all emergencies threatening immediate danger to life or property should be immediately reported to the Chaffey College Police Department (Campus Police).

If, however, crime victims do not wish to report to law enforcement, they may report to a Campus Security Authority (CSA). Crime victims maintain the right to decline to report an incident to law enforcement if an offer to do so is made by a CSA. Each person listed as a CSA should submit reportable offenses to the Campus Police as they occur throughout the year.

In addition to Campus Police personnel, CSAs include the following Chaffey College officials:

- Members of the Governing Board
- College Superintendent/President
- Associate Superintendents
- All Managers with Significant Responsibilities for Student Campus Activities
- Title IX Coordinator
- Director of Student Health and/or Counseling Center when functioning in an administrative capacity
- Coordinators with Significant Responsibilities for Student Campus Activities
- Athletic Coaches
- Faculty/Staff Advisors to Student Clubs or Organizations

The list of CSAs is overseen by Tomeika Carter, Executive Director Student of Support Services Tomeika.carter@chaffey.edu is subject to modification and is not intended to be all inclusive, due to changes in responsibilities within the College and varying job titles across campuses.

All Chaffey College CSAs are notified by email each year of their role and responsibilities, as well as the institution's specific incident reporting procedures. CSAs are also provided regular training regarding these topics through an online module, "*Campus Security Obligations Under Federal Law*."

Those reporting to a CSA are encouraged to include personal and/or identifying information. Such information is important for Campus Police to investigate the information to determine if a timely warning needs to be issued to the campus community, to avoid double counting of crime statistics, and to provide victims' rights information, when applicable.

If victims do not want a report to go further than notification to CSAs, the CSAs may explain that they may be required to submit the information for statistical purposes, but it can be submitted without identifying the victims. CSAs should make good faith efforts to ensure that reports of criminal activity are valid and credible.

Confidential Reporting

Campus professional/pastoral counselors, while acting within the scope of their license and employment, are not considered to be Campus Security Authorities and are generally not required to report Clery Act Crimes they learn of from their patients for inclusion in the College's *Annual Security Report*. Confidential mental health counseling and community resource referrals are available to enrolled-credit students at the Student Health Services Office on the Rancho Campus located in the MACC building. (Student Health Services providing mental health counseling appointments in-person and through a national telemedicine provider.) Anonymous community-based resources available for students and employees are listed on the Student Health Services website. Employees may contact Human Resources regarding available confidential mental health counseling and community resource referrals.

From AP 3515 *Reporting of Crimes*

If a victim of a crime does not want to pursue action within the District's system or the criminal justice system, the victim is encouraged to consider making a confidential report to a Campus Security Authority. A Campus Security Authority can file a report on the details of the incident without revealing the victim's identity. The purpose of a confidential report is to comply with the victim's wish to keep the matter confidential, while taking steps to ensure the future safety of the victim and others. With such information, the District can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the Annual Security Report.

Campus pastoral counselors and professional counselors, when acting as such, are not considered to be Campus Security Authorities and are not required to report crimes for inclusion into the Annual Security Report. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the Annual Security Report. A pastoral counselor is a person who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor. A professional counselor is an employee of the District whose official responsibilities include providing psychological counseling to members of the District's community and who is functioning within the scope of his or her license or certification.

Required Reports to Local Law Enforcement Agencies

California Penal Code Section 11160 requires prompt, mandatory reporting to local law enforcement agencies by health care practitioners when they provide medical services to a person they know, or reasonably suspect is suffering from wounds inflicted by a firearm or as a result of assaultive or abusive conduct. There are additional mandatory reporting requirements regarding suspected child abuse incidents, violent crimes, and threats.

Any report of willful homicide, forcible rape, robbery, aggravated assault, sexual assault, or hate crime, committed on or off campus, that is received by a campus security authority and made by the victim for the purposes of notifying the institution or law enforcement must be immediately, or as soon as practicably possible, disclosed to the local law enforcement agency. The report shall not identify the victim, unless the victim consents to being identified after the victim has been informed of his/her right to have his/her personal identification withheld. If the victim does not consent to being identified, the alleged assailant shall not be identified in the information disclosed to the local law enforcement agency unless the institution determines that both of the following apply, in which case the institution shall disclose the identity of the alleged assailant to the local law enforcement agency and notify the victim of the disclosure:

- the alleged assailant represents a serious or ongoing threat to the safety of students, employees, or the institution; and
- the immediate assistance of the local law enforcement agency is necessary to contact or detain the assailant.

TIMELY WARNINGS

Timely Warnings are issued in response to reported occurrences of crimes specified in the Clery Act. The intent of a Timely Warning is to enable people to protect themselves and/or their property.

From AP 3515 *Reporting of Crimes*

The District shall publish Timely Warnings to the campus community about the following crimes reported to Campus Police that have occurred on campus, in a campus building, or on public property located on or adjacent to the campus and are considered to represent a serious and continuing threat to students and employees:

- Criminal homicide – murder and non-negligent manslaughter;
- Criminal homicide – negligent manslaughter;
- Sex offenses – rape, fondling, incest, and statutory rape;
- Domestic violence, dating violence, and stalking
- Robbery;
- Aggravated assault;
- Burglary;
- Motor vehicle theft;
- Arson;
- Arrests for liquor law violations, drug law violations, and illegal weapons possession;
- Persons who were not arrested for liquor law violations, drug law violations, and illegal weapons possession, but who were referred for campus disciplinary action for same;
- Crimes that manifest evidence that the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability and involve larceny-theft, simple assault, intimidation, destruction/damage/vandalism of property, or any other crime involving bodily injury.

Other dangers that pose a serious or continuing threat to the campus community, such as a kidnapping on campus or patterns of larcenies or vandalism, may be instead addressed through a Crime Alert Bulletin.

The Chief of Campus Police or designee will determine the content and broadcast a Timely Warning in a manner that is "timely" and will aid in the prevention of similar crimes, *unless* issuing the warning will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the threat.

Timely Warnings will withhold as confidential the names and identifying information of victims.
Any or all of the following may be used to issue Timely Warnings and notifications about serious emergencies on campus: broadcast via the emergency mass notification system, prominent postings on the District website (www.chaffey.edu), broadcast email and voicemail, and broadcast via the public address systems. Crime Alert Bulletins and other informational materials may also be posted on campus bulletin boards and buildings to inform students, faculty, and staff of ongoing safety concerns.

The decision whether or not to issue a Timely Warning will be made by the Chief of Police or designee on a case-by-case basis in light of all available facts surrounding the reported crime. The factors used when analyzing whether a reported crime presents a serious or continuing threat to the campus community include, but are not limited to, the following:

- How much time has passed between the incident and the report?
- Has the perpetrator been apprehended?
- Were there multiple perpetrators working together?
- Was the incident violent in nature?
- Were date rape rugs or other substances used to facilitate the crime?
- Was a weapon used during the commission of the crime?
- Does the incident appear to be an isolated incident with specifically targeted victims(s)?
- Is there a pattern of similar incidents? (e.g., the same or similar crimes occurring in a short period of time; a particular group being targeted on multiple occasions; etc.)
- Are there other aggravating circumstances or predatory behaviors at issues suggesting that a threat/ongoing danger exists?
- Are there enough details available to determine whether a threat/ongoing danger exists?

Generally, a Timely Warning will specify the type of reported crime, the time and location that the reported crime occurred, a clear description of what occurred, and information to the campus community regarding the steps to take to protect oneself and avoid becoming a victim. The Timely Warning will not identify the victim by name or identifying information. A description of a subject in a criminal incident will only be included if there is a sufficient amount of detail to describe the individual. If the only known descriptors are sex and race, those descriptors will not be included.

A Timely Warning will not be issued if the subject has been apprehended and the threat of imminent danger to the campus community has thus been mitigated. Further, a Timely Warning may not be issued if the report was not filed with Campus Police, a campus security authority, or local law enforcement in a manner that would allow the issuance of a "timely" notice to the campus community.

After a Timely Warning has been issued, the Chief of Campus Police or designee will consider whether a follow-up warning needs to be communicated to the campus community about the situation. If it is determined that a follow-up warning is necessary, it will be made in the manner described above.

In the event the College decides to issue, or not issue, a Timely Warning, the decision will be documented and placed on file with Campus Police.

The District shall not be required to provide a Timely Warning with respect to crimes reported to a pastoral or professional counselor.

EMERGENCY NOTIFICATIONS

If there is an immediate threat to the health or safety of students or employees occurring on campus, the District shall follow its emergency notification procedures.

From AP 3505 *Emergency Operations Plan*

Emergency Notification is a mass notification that is utilized for significant emergency or dangerous situations involving an immediate threat to the health or safety of students or employees occurring at all Chaffey Community College District campuses. These are triggered by an event that is *currently occurring on a campus or imminently threatening the Chaffey College community*. Chaffey College will initiate Emergency Notification procedures upon the confirmation of any significant emergency or dangerous situation occurring on campus that represents an immediate threat to the health or safety of students or employees. Possible examples of incidents which could trigger an Emergency Notification include, but are not limited to:

- building fire or an approaching wildfire
- earthquake
- approaching tornadoes or other extreme weather
- armed intruder
- bomb threat
- outbreak of meningitis, norovirus, or other serious illness
- gas leak
- terrorist incident
- explosion
- Civil unrest or rioting
- nearby chemical or hazardous waste spill

The College President or designee will, without delay and considering the safety of the community, determine the content of the notification and broadcast the notification to the entire campus community, *unless* issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond, or otherwise mitigate the emergency. Emergency Notifications will include a description of the emergency and instructions to the campus community for taking protective action. When the threat no longer exists, an "all clear" alert will be broadcast. If an Emergency Notification is issued, there is no need to issue a Timely Warning.

In the event of a serious incident that poses an immediate threat to members of the campus community, the District has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event of an immediate threat to the campus community. Any or all of the following may be used to issue notifications about serious emergencies on campus: broadcast via the emergency mass notification system, prominent postings on the District website (www.chaffey.edu), broadcast email and voicemail, and broadcast via the public address systems. The District will post updates during a critical incident on the District website.

The District's Public Information Officer will be responsible for the dissemination of emergency information to the larger community. In absence of this person, the Emergency Operations Center administrator will designate an individual responsible for this function.

Members of the Campus Police Department and Maintenance and Operations Department are tasked with emergency response and management responsibilities for events occurring at any Chaffey Community College District location. Response and management responsibilities include determining the scope and nature of a crisis response, overseeing evacuations, coordinating with local emergency response agencies, and communicating information about the crisis including, but not limited to, the content of an Emergency Notification.
Local emergency response agencies may be consulted to determine the extent of the danger to the campus community. Examples include but are not limited to consulting with:

- local fire officials regarding building or wildfires
- local hazardous materials teams regarding chemical or hazardous waste spills
- the San Bernardino County Department of Public Health regarding serious illnesses or outbreaks

In the event Chaffey College decides to issue an Emergency Notification, the decision will be documented and placed on file with the Public Information Officer and Campus Police.

Anyone with information warranting an Emergency Notification should contact Campus Police at (909) 652-6911. The Campus Police Office is located at the Rancho Cucamonga Campus in the Campus Center East, near the Bookstore. Campus Police also has substations at the Fontana Campus in the Fontana Center (FNFC) and at the Chino Campus in the Chino Main Instructional Building (CHMB).

EMERGENCY PREPAREDNESS

The District maintains an Emergency Operations Plan (EOP) that contains provisions to provide immediate emergency response and evacuation in an emergency situation. This plan provides that if there is an immediate threat to the health or safety of students, faculty, and staff, occurring on or near our campuses, the Chaffey College Police Department will follow applicable areas of the EOP, which provides direction on emergency response, evacuation, and notification of the campus community.

From AP 3505 *Emergency Operations Plan*

In order to ensure the well-being, safety, and security of all employees, students, visitors, and children in childcare programs before, during, and after an emergency and to protect District property and data, the District has developed an Emergency Operations Plan (EOP).

The EOP is the District's planned response to all hazards on or affecting the campus or surrounding community. The plan will be activated by the Superintendent/President or his/her designee. The emergency response plan details actions and responsibilities for all employees of the District including those on the Emergency Operations Center (EOC) staff.

Government Code Sections 3100-3101 state that all employees of the District are declared emergency service workers during emergencies, subject to such emergency activities as may be assigned to them. Federal and state regulations further state that all employees of the District must be trained and qualified

in specified Federal Emergency Management Agency (FEMA) courses depending on an employee's emergency response responsibilities.

The EOP is available in the offices of the Superintendent/ President, Campus Police, and Risk Management. The Plan shall be followed in times of declared emergencies.

Preparedness

The District's emergency preparedness is based on pre-staged supplies, training and awareness, emergency drills, and support agreements with government and private agencies. All employees of the District will receive training in responding to and managing emergency situations, depending upon an employee's emergency response responsibilities, in accordance with federal and state laws/regulations.

The Emergency Operations Plan provides information on the following:

- Emergency chain of command
- Emergency assembly areas
- Responsibilities of employees;
  Reporting emergencies
- Resources and support

In addition, an Emergency Information Guide is posted in every classroom and work location at District facilities.

Emergency Response and Evacuation Procedures

General information about the emergency response and evacuation procedures for the District is publicized each year as part of the District's Clery Act compliance efforts and that information is available on the District's website.

All members of the campus community are notified on an annual basis that they are required to notify the Campus Police Department of any incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students, employees, and visitors at District-owned or operated facilities. The Campus Police Department has the responsibility of responding to, and summoning the necessary resources, to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation. In addition, the Campus Police Department has a responsibility to respond to such incidents to determine if the situation does, in fact, pose a threat to the community. If so, federal law requires that the institution immediately notify the campus community or the appropriate segments of the community that may be affected by the situation.

Testing Emergency Response and Evacuation Procedures

An evacuation drill is coordinated by the Campus Police Department and the Office of Risk Management at least once per year for facilities on all campuses of the District. Students learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation. The Campus Police Department has established

standard evacuation locations. However, the standard evacuation locations may need to be adjusted due to extenuating circumstances including time of day, location of the building being evacuated, the availability of the various designated emergency gathering locations on campus, and other factors such as the location and nature of the threat. The Campus Police Department and District employees on the scene will communicate information to students and visitors regarding the developing situation or any evacuation status changes.
Evacuation drills are monitored by the Campus Police Department and the Office of Risk Management to evaluate egress and behavioral patterns. Reports are prepared by participating departments which identify deficient equipment so that repairs can be made immediately. Recommendations for improvements are also submitted to the appropriate departments and offices for consideration.

The District conducts scheduled periodic drills and exercises each year and conducts follow-through activities. The purpose of the evacuation drills, exercises, and follow-through activities is to test the emergency response and evacuation procedures and to assess and evaluate the emergency evacuation plans and capabilities. For each drill or exercise conducted, the Campus Police Department and/or the Office of Risk Management will document a description of the exercise, the date, time, and whether it was announced or unannounced. The District will publish a summary of its emergency response and evacuation procedures in conjunction with at least one drill or exercise each calendar year.

Emergency Operations Center (EOC)

The Emergency Operations Center (EOC) will be activated during emergency situations. The Superintendent/President will activate the EOC. The EOC may be staffed by one or more key administrators depending on the situation and response. The EOC staff will direct the District's response to the emergency situation, coordination with outside agencies and requests for outside support. The EOC staff will be aided in their duties by Campus-Community Emergency Response Team (C-CERT) members.

The EOC is composed of trained, pre-determined District employees as defined in the plan. As part of their designated responsibilities, the EOC member(s) may:

- Declare a major emergency in the event of earthquake, explosion, flood, etc.
- Implement the Emergency Operations Plan by organizing, staffing, supporting, and operating the emergency operations center
- Collect, evaluate, analyze, and disseminate damage assessment and other essential information
- Initiate the emergency notification chain (including call back of employees)
- Mobilize employees and resources to heavily damaged areas for triage, treatment, etc.
- Monitor the emergency situation and evaluate the effectiveness of operations
- Communicate information, warnings, and guidance to the campus community
- Maintain information on the status of resources, services, and operations
- Provide status and other reports to the local jurisdictions' emergency management organization

MAINTENANCE AND SECURITY OF AND ACCESS TO CAMPUS FACILITIES

The Maintenance and Operations Department, the Grounds Department, and the Chaffey College Police Department (Campus Police) combine efforts to enhance the district's maintenance and security programs. Exterior doors on campus are checked by Campus Police to ensure they are locked. Building alarms are activated and monitored by Campus Police and private alarm companies. Grounds staff routinely trim trees and bushes to reduce potential safety hazards. Lighting is checked daily. All members of the campus community can report maintenance/security issues by calling (909) 652-6632, or filling out on-line a Hazardous or Unsafe Condition Report at https://www.chaffey.edu/police/hazardous.php.

Students and staff members may be asked to produce positive identification to prove authorization to be in a specific area. Employees who need to be in campus buildings or areas not during normal school hours should notify Campus Police of their presence. Locations with electronic locks are programmed to be open during normal school hours. Locations with manual locks require the faculty or staff using the location to unlock and lock after use. It is the responsibility of those who use the classrooms, offices, and other areas to close and lock doors, turn off lights, and close windows. Campus Police will check many of the areas of the campus during off hours, but the primary responsibility for security of the buildings lies with the user.

From AP 3501 *Campus Security and Access*

During business hours, the District will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all District facilities is by key or access card, if issued, or by admittance via the Campus Police Department. In the case of periods of extended closing, access to appropriate facilities will be provided to authorized employees.

The campus facilities are maintained by Maintenance and Operations and patrolled by the officers of the Campus Police Department. The police officers and police cadets regularly test the emergency phones and submit work orders for repair, recommend the trimming of shrubbery for safety reasons and conduct periodic lighting inspections. Officers report the need for replacement of lights and any other physical hazards they notice. Periodic crime prevention audits are conducted when a crime trend occurs or upon the physical changes of office space and equipment when requested by an administrator. These audits examine security issues such as landscaping, locks, alarms, lighting, and communications. Additionally, during the academic year, Campus Police, Maintenance and Operations, and a representative from the Health and Safety Committee will meet to discuss campus security and access issues of concern.

Campus security or pressing facility access matters are reviewed and addressed by the Facilities Director and/or the Chief of Police as the situation warrants.

Hours of Access

The hours of operation for District property are 6:00 a.m. to 11:00 p.m. Expressive activities are not permitted outside hours of operation (see BP/AP 3900 Speech: Time, Place, and Manner). Overnight use or sleeping on campus is not permitted, nor is use of the campus areas for sleeping, camping, laying down of bedding, and use of facilities for similar purposes authorized during hours of operation.

No person shall enter, loiter, or remain at any District facility at any time between 11:00 p.m. and 6:00 a.m. of the following day. When District facilities are closed, the use, presence, or occupation of any areas on District property is prohibited without authorization from the Superintendent/President, or authorized representative, or unless the person is a participant in an activity approved or sponsored by the District.

District Property Closure

The Superintendent/President, or a duly authorized representative, may close a District facility at any time there is an apparent danger to the persons using the property itself, or for any cause which would provide for the safety and protection of the public. This section may be enforced without the concurrence of those individuals or groups involved in the use of the facility. Remaining in an area closed by the Superintendent/President or authorized representative is prohibited.

Refusing or failing to leave immediately upon being requested by the Superintendent/President, or authorized representative, is a violation of Penal Code Section 602 (m).

From AP 6520 *Security for District Property*

District facilities and grounds are for the use of District-authorized activities and events.

The Campus Police Department is responsible for administering the process for issuance, use, and return, including monitoring, of keys/access control devices. All issued keys/access control devices are the property of the District. As such, they are subject to recall at any time.

Authorization of Keys/Access Control Devices

The Superintendent/President or designee(s) is/are the designated individual(s) who can authorize access to buildings, offices, etc.

Keys/access control devices will be issued only to employees of the District and to outside regular contractors/vendors who must have access to service areas, when approved by the Chief Administrator for Maintenance and Operations or Campus Police Department. Keys/access control devices shall not be issued to students, student workers, or short-term workers. Exceptions to this procedure can only be made by the appropriate Associate Superintendent.
Upon a change in assignment within the District, employees shall turn in any keys/access control devices no longer needed to the Campus Police Department, Associate Superintendent or designee.

Under no circumstances shall keys/access control devices be loaned to an unauthorized person.

Part-time faculty shall turn keys/access control devices into the appropriate Dean's Office at the end of each semester (if not returning the subsequent semester).

Key/Access Control Device Request

To order a key/access control device, a request must be submitted by the Associate Superintendent or designee. All key/access control device requests must be submitted to the Campus Police Department.

Key/Access Control Device Responsibility

The person who signs for the key/access control device assumes responsibility for it. Any lost or stolen key/access control device must be reported to the Campus Police Department immediately and a report filed. Fees due to lost/stolen/missing keys/ access control devices are required to be paid prior to issuance of replacement keys/access control devices. In the case of employee separation from the District, all keys/access control devices must be returned to the Campus Police Department or appropriate Associate Superintendent or designee. Appropriate fees will be assessed for all unreturned keys/access control devices.

Key/Access Control Device Duplication

Each District key/access control device belongs to the District and shall not be duplicated. Any unauthorized duplication of a District key/access control device is a violation of the California Penal Code Section 469 and is punishable with a fine or imprisonment.

SECURITY AWARENESS PROGRAMS

The Chaffey College Police Department (Campus Police) conducts training and orientation sessions for students and employees on an *ad hoc* basis, along with periodic awareness events. At present, Chaffey College does not provide an all-encompassing or overarching security awareness program.

Members of Campus Police are available to provide the following presentations to faculty, staff, and students: Emergency Preparedness, Campus Safety, and Responding to an Active Shooter. These presentations are offered throughout the semester upon request. Requests can be made by calling Campus Police at (909) 652-6632. Anyone interested is encouraged to request and/or attend the presentations.

Campus Police and the Student Health Center provide harm-reduction educational materials throughout the year for the college community. Topics include alcohol and drug abuse, sexual misconduct, relationship violence, and stalking.

A common theme found in Chaffey College safety awareness content is that all college community members are responsible for their own security and the security of others.

In addition to periodic safety and awareness training, safety information regularly is disseminated to the Chaffey College community through brochures, the public website, emails, and public service announcements. The Campus Police webpage provides access to the College's *Annual Security Report*, policies, procedures, contacts, and general information.

CRIME PREVENTION PROGRAMS

The Chaffey College Police Department (Campus Police) offers crime prevention programming on an *ad hoc* basis. At present, Chaffey College does not provide an all-encompassing or overarching crime prevention program.

Campus Police provides public safety escorts on all three campuses to walk students and employees to their cars. Requests for a public safety escort can be made by calling Campus Police at (909) 652-6911. Campus Police publishes crime prevention information in the form of crime bulletins sent out electronically and posted on campus. Crime prevention tips and a Daily Crime Log are posted on the Campus Police website at https://www.chaffey.edu/police/index.php.

Members of Campus Police are available to provide the following presentations to faculty, staff, and students: Personal Safety, Sexual Assault Prevention, and Dealing with Emotionally Distressed Individuals.

Chaffey College established a team of individuals to respond and provide training to prevent or recognize early warning signs of potential violence. The team consists of members from Campus Police and the Office of Student Discipline. Individual consultations and presentations are offered upon request. Requests can be made by calling Campus Police at (909) 652-6632 or the Office of Student Discipline at (909) 652-6554.

ALCOHOL AND OTHER DRUG POLICIES

The Chaffey College Police Department enforces laws regulating the use of alcoholic beverages and underage drinking. Chaffey College is committed to maintaining a safe and healthy environment for the college community. Alcohol and other drugs must not interfere with the Chaffey's educational mission. All Chaffey students, faculty, staff, and administrators are subject to local state and federal laws regarding the unlawful possession, distribution, or use of alcohol or illegal drugs. Counseling services and support groups for students are available through Student Health Services and College Wrap. Information about available community alcohol and drug treatment programs is posted on the Chaffey College Student Health Services website at https://www.chaffey.edu/wellness/index.php.

From AP 3350 *Drug Free Environment and Drug Prevention Program*

The District shall be free from all drugs and from the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees.

The unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in all facilities under the control and use of the District.

Any student or employee who violates this policy will be subject to disciplinary action (consistent with local, state, or federal law), which may include referral to an appropriate rehabilitation program, suspension, demotion, expulsion, or dismissal.

The Superintendent/President shall assure that the District distributes annually to each student and employee the information required by the Drug Free Schools and Communities Act Amendments of 1989 and complies with other requirements of the Act.

Counseling and resources are available to students through Student Health Services. Resources and referrals for the campus community are available through Student Health Services and the Office of Human Resources.

Health Risks That May Be Associated with the Use of Illicit Drugs and the Abuse of Alcohol

- Partner and/or child abuse.[1 2]
- Unintended injuries or death, including motor vehicle crashes.[3]
- Being hit, otherwise assaulted, violently attacked, and/or murdered by another under the influence.[1]
- Sexual activity without protection against HIV, hepatitis (A, B, and C), and other STDs.[1]
- Rape, including date rape; other sexual assault; and/or other sexual activity when under the influence and unable to consent. [3]
- Unsafe interactions with medications, including more than 150 medications that should not be mixed with alcohol.[4]
- Binge and other drinking behaviors leading to ingestion of toxic amounts of alcohol, which can lead to alcohol poisoning, with effects including mental confusion, stupor, coma, inability to be roused, vomiting, seizures, slow or irregular breathing, hypothermia, bluish skin color, and paleness, and, if left untreated, seizures, permanent brain damage, and/or death.[5]
- Premature births and low birth weights; alcohol and illicit drug-related birth defects, including fetal alcohol syndrome (FAS) involving severe physical, mental, and behavioral problems; and in the case of prenatal cocaine exposure, a 1.5 times increased likelihood of needing special education services in school.[1]
- Suicide.[2]
- Long-term health problems including liver disease; heart disease; cancers including those of the mouth, throat, larynx (voice box), breast, rectum, and colon; and pancreatitis.[4]
- Homelessness.[1]

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1 HHS—NIH—NIDA: Drug Abuse and Addiction: One of America's Most Challenging Problems
2 HHS—NIH—NIAAA: A Snapshot of Annual High-Risk College Drinking Consequences
3 Hingson, R.W., et al: Magnitude of Alcohol-Related Mortality and Morbidity among U.S. College Students Ages 18-24, in The Journal of Studies on Alcohol, March, 2002
4 HHS—NIH—NIAAA: Alcohol: What You Do not Know Can Harm You
5 HHS—NIH—NIAAA: Facts About Alcohol Poisoning

Prohibition of Drugs

The unlawful manufacture, distribution, dispensing, possession or use of alcohol or any controlled substance is prohibited on District-owned or operated facilities, during District-sponsored field trips, activities or workshops, and in any District-owned or operated vehicle.

Violation of this prohibition will result in appropriate action up to and including termination of employment, expulsion, and referral for prosecution, or as permitted by law, may require satisfactory participation in an alcohol or drug abuse assistance or rehabilitation program.

Referral for prosecution may result in conviction and criminal penalties under local, state, and federal laws that may include substantial fines and/or incarceration. For example:

- Under California state law,
    - possession of any amount of certain controlled substances is punishable by up to one year of incarceration in a county jail (Health & Safety Code Sections 11054 and 11350);
    - unlawful possession of marijuana or cannabis is punishable based upon the amount involved, ranging up to a fine of $500 and six months of incarceration in a county jail (Health & Safety Code Section 11357);
    - the sale of, or purchase with the intent to sell, certain controlled substances is punishable by up to four years of incarceration (Health & Safety Code Section 11351);
    - the sale of, or purchase with the intent to sell, marijuana, is punishable by a term of imprisonment in a county jail of up to three years (Health & Safety Code Section 11359 and Penal Code Section 1170(h).

- Under federal law,
    - possession of a "controlled substance" is punishable by up to three years of imprisonment (21 U.S.C. §§ 802 and 844(a);
    - penalties for unlawful distribution of controlled substances are complex (summarized in the publication, "Drug Offenses: Maximum Fines and Terms of Imprisonment for Violation of the Federal Controlled Substances Act and Related Laws" at the following link: https://www.fas.org/sgp/crs/misc/RL30722.pdf

As a condition of employment, employees must notify the District within five days of any conviction for violating a criminal drug statute while in the workplace. The District is required to inform any agencies that require this drug-free policy within ten days after receiving notice of a workplace drug conviction.

The lawful use of alcohol and tobacco products is permitted at the Chaffey College Chino Community Center (a joint use facility between the Chaffey Community College District and the City of Chino) pursuant to the terms and conditions specified in the Chaffey College Chino Community Center Facility Reservation Terms and Conditions agreement. Requisite conditions specified in the Chino Community Center's Alcohol Use Requirements form are strictly enforced and must be adhered to by all parties who complete a Facilities Rental Contract.

Drug and Alcohol Abuse Prevention Program

The District has adopted and implemented a program to prevent the use of illicit drugs and the abuse of alcohol by students and employees. The program includes the annual distribution to each student and employee of:

- standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on District-controlled property, or as part of any of the District's activities;
- a description of the applicable legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol;
- a description of the health risks associated with the use of illicit drugs and the abuse of alcohol;
- a description of any drug or alcohol counseling, treatment, or rehabilitation or reentry programs that are available to employees or students; and
- a clear statement that the District will impose sanctions on students and employees (consistent with local, State, and Federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct described above.

Biennial Prevention Program Review

The District shall review its drug and alcohol abuse prevention program every odd-numbered year to:

- determine the program's effectiveness and implement changes to the program, if needed;
- determine the number of drug and alcohol-related violations and fatalities that occur on District-owned or operated property, or as part of any of the District's activities, and are reported to District officials;
- determine the number and type of sanctions that are imposed by the District as a result of drug and alcohol-related violations and fatalities on District-owned or operated property or as part of any of the District's activities; and
- ensure that the sanctions are consistently enforced.

WEAPONS ON CAMPUS

Firearms, knives, and other dangerous weapons of any kind are not permitted on District property. Intentional use, possession, or sale of firearms, knives or any other dangerous weapon is strictly prohibited on a school campus by state law.

The Chaffey College Police Department (Campus Police) strictly enforces state laws, as well as Chaffey College's zero-tolerance policy for the possession or use of any weapon on campus. Violators are subject to college discipline, and/or criminal prosecution. Students found in violation of Chaffey College's weapons policy may be subject to academic probation, suspension or expulsion. Parents or guardians may be notified about any disciplinary violation involving a weapon which has been committed by a student who is under the age of 18.

From BP 3530 *Weapons on Campus*

Firearms or other weapons as defined in Penal Code Sections 626.9 and 626.10 on any college or District center or in any facility of the District except as authorized by Campus Police and approved by the Superintendent/President or designee.

From AP 3530 *Weapons on Campus*

Except as authorized by Campus Police and approved in writing by the Superintendent/President or designee, firearms, knives, explosives, and other weapons as defined in Penal Code Sections 626.9 and 626.10, including but not limited to any facsimile firearm, knife, or explosive on any District owned or operated facilities. The prohibition of firearms on any District owned or operated facility includes both loaded and unloaded firearms and applies to persons holding a valid license to carry a concealed firearm.

Prior to entering District-owned or operated facilities, every person, including employees and students, who possesses a firearm or other weapon while on a District-owned or operated facility must provide written verification of the authorization to carry a firearm or other weapon to the Campus Police Department. Written verification to the Campus Police Department must subsequently be made at the beginning of every academic year.
Programs or activities involving firearms or other weapons must secure prior written approval by the Office of Risk Management. Any student or employee who the Office of Risk Management has authorized to have a knife, including kitchen knives, must exercise caution in using and storing the knife.

Chaffey College campus police are sworn officers who are authorized by the Superintendent/President to carry firearms on any District-owned or operated facilities.

Dating Violence, Domestic Violence, Sexual Assault, and Stalking Policy Statements

In 2013, the Violence Against Women Reauthorization Act (VAWA) amended the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* (Clery Act) to require institutions to compile statistics for incidents of domestic violence, dating violence, sexual assault, and stalking and to include certain policies, procedures, and programs pertaining to these incidents in their *Annual Security Report*. The statistics required by VAWA are included in this report.

From AP 3540 *Dating Violence, Domestic Violence, Sexual Assault, and Stalking*

Any sexual or physical abuse, including, but not limited to, dating violence, domestic violence, sexual assault, or stalking as defined by California law, whether committed by an employee, student, or member of the public, occurring on District property, in connection with all the academic, educational, extracurricular, athletic, and other programs of the District, whether those programs take place in the District's facilities or at another location, or on an off-campus site or facility maintained by the District, or on grounds or facilities maintained by a student organization, is a violation of District policies and regulations, and is subject to all applicable punishment, including criminal procedures and employee or student discipline procedures. (Also see AP 5500 titled Standards of Student Conduct.)

"Dating violence" means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of a romantic or intimate relationship will be determined based on the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship. (California law includes dating violence under the definition of domestic violence.)

"Domestic violence" means committing a battery (misdemeanor) or willfully inflicting corporal injury resulting in a traumatic condition (felony) by a person who:

- is a current or former spouse of the victim;
- is a person with whom the victim shares a child in common
- is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
- is the victim's fiancé(e)
- currently has or previously had a dating relationship with the victim
- currently has or previously had an engagement relationship with the victim
- a person similarly situated to a spouse of the victim under California law; or
- is any other person against an adult or youth victim who is protected from that person's acts by California law

"Sexual assault" means any non-consensual sexual act, including those acts when the victim lacks capacity to consent. "Sexual assault" includes but is not limited to, rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, or threat of sexual assault.

"Stalking" means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others, or to suffer substantial emotional distress. (California law defines "stalking" as willfully, maliciously, and repeatedly following or willfully and maliciously harassing another person and making a credible threat with the intent to place that person in reasonable fear for his/her safety, or the safety of his/her immediate family.)

"Affirmative consent" means affirmative, conscious, and voluntary agreement to engage in sexual activity.

It is the responsibility of each person involved in sexual activity to ensure that he or she has the affirmative consent of the other or others to engage in sexual activity. Lack of protest or resistance does not mean consent, nor does silence mean consent. Affirmative consent must be ongoing throughout a sexual activity and can be revoked at any time. The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, should never by itself be assumed to be an indicator of consent.

These written procedures and protocols are designed to ensure victims of dating violence, domestic violence, sexual assault, or stalking receive treatment and information. (For physical assaults/violence, also see AP 3510 titled Workplace Violence Prevention Plan, and AP 3515 titled Reporting of Crimes.)

All students or employees who allege they are the victims of dating violence, domestic violence, sexual assault, or stalking on District property shall be provided with information regarding options and assistance available to them. Information shall be available from the Title IX Coordinator and/or Campus Police Department, which shall maintain the identity and other information about alleged dating violence, domestic violence, sexual assault, or stalking victims as confidential unless and until the Title IX Coordinator and/or Chief of Police or designee is authorized to release such information. In some

cases, the District may need to disclose some information about a victim to a third party to provide necessary accommodations or protective measures in a timely manner. Before sharing personally identifying information, the District will inform victims which information will be shared, with whom it will be shared, and why.

The Campus Police Department and/or Title IX Coordinator shall provide all alleged victims of dating violence, domestic violence, sexual assault, or stalking with the following:

- Facilitation of transportation to a hospital, if necessary;
- Referral to a counseling center;
- A copy of the District's policy and procedure regarding dating violence, domestic violence, sexual assault, or stalking;
- Notification to appropriate police authorities, if desired;
- Information about the importance of preserving evidence and the identification and location of witnesses;
- A description of available services and the persons on campus available to provide or arrange those services, if requested;
- A list of other available campus resources or appropriate off-campus resources;
- The victim's option to:
  - Notify proper law enforcement authorities, including on-campus and local police;
  - Be assisted by campus authorities in notifying law enforcement authorities if the victim so chooses; and
  - Decline to notify such authorities;

- Information about the participation of victim advocates and other supporting people;
- The rights of victims and the institution's responsibilities regarding orders of protection, no contact orders, or similar lawful orders issued by a court;
- Information about how the district will protect the confidentiality of victims; and
- Written notification to victims about options for, and available assistance in, changing academic, living, transportation, and working situations, if requested and if such accommodations are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement.

- A description of each of the following procedures:

  - Criminal prosecution;
  - Civil prosecution (i.e., lawsuit);
  - District disciplinary procedures, both student and employee;
  - Modification of class schedules, if applicable;
  - Tutoring, if necessary

The Chief of Police or designee shall provide training to Campus Police Officers and Campus Police Department employees regarding how to respond appropriately to reports of sexual violence.

The District will investigate all complaints alleging sexual assault under the procedures described in AP 3435 titled Discrimination and Harassment Investigations, regardless of whether a complaint is filed with local law enforcement and regardless of whether the alleged assailant was a stranger or non-stranger to the victim.

The District will develop a victim interview protocol and conduct a preliminary victim interview and a comprehensive follow-up victim interview, as appropriate. The District will contact and interview the accused and seek the identification and location of witnesses. The District will investigate allegations that alcohol or drugs were involved in the incident.

There will be a comprehensive, trauma-informed training program for campus officials involved in investigating and adjudicating sexual assault, domestic violence, dating violence, and stalking cases. Training will include but not be limited to the following topics:

- relevant evidence and how it should be used during a proceeding;
- proper techniques for questioning witnesses;
- basic procedural rules for conducting a proceeding; and
- avoiding actual and perceived conflicts of interest.

Victims have a right to have a friend, family member, sexual assault victim's advocate, or other representative present while reporting sexual assaults.

All alleged victims of dating violence, domestic violence, sexual assault, or stalking on District property shall be kept informed, through the Title IX Coordinator of any ongoing investigation. Information shall include the status of any student or employee disciplinary proceedings or appeal. Alleged victims of dating violence, domestic violence, sexual assault, or stalking are required to maintain any such information in confidence, unless the alleged assailant has waived rights to confidentiality.

A complainant or witness who participates in an investigation of dating violence, domestic violence, sexual assault, or stalking will not be subject to disciplinary sanctions for a violation of the District's student conduct policy at or near the time of the incident, unless the District determines that the violation was egregious, including but not limited to, an action that places the health or safety of any other person at risk or involves plagiarism, cheating, or academic dishonesty.
The standard used in determining whether the elements of the complaint against the accused have been demonstrated is the preponderance of the evidence.

In the evaluation of complaints in any disciplinary process, it shall not be a valid excuse to alleged lack of affirmative consent that the accused believed that the complainant consented to the sexual activity under either of the following circumstances:

- The accused's belief in affirmative consent arose from the intoxication or recklessness of the accused.
- The accused did not take reasonable steps, in the circumstances known to the accused at the time, to ascertain whether the complainant affirmatively consented.

In the evaluation of complaints in the disciplinary process, it shall not be a valid excuse that the accused believed that the complainant affirmatively consented to the sexual activity if the accused knew or reasonably should have known that the complainant was unable to consent to the sexual activity under any of the following circumstances:

- The complainant was asleep or unconscious.
- The complainant was incapacitated due to the influence of drugs, alcohol, or medication, so that the complainant could not understand the fact, nature, or extent of the sexual activity.
- The complainant was unable to communicate due to a mental or physical condition.

Except as may otherwise be required by law, the District shall maintain the identity of any alleged victim, witness, or third-party reporter of dating violence, domestic violence, sexual assault, or stalking on District property, as defined above, in confidence unless the alleged victim, witness, or third-party reporter specifically waives that right to confidentiality. All inquiries from reporters or other media representatives about alleged dating violence, domestic violence, sexual assault, or stalking on District property shall be referred to the District's Public Information Officer, who shall work with the Title IX Coordinator and Campus Police Department to assure that all confidentiality rights are maintained. A victim's personally identifying information will not be included in any publicly available recordkeeping, including Clery Act reporting and disclosures such as the Annual Security Report and the Daily Crime Log.

Additionally, the Annual Security Report will include a statement regarding the District's programs to prevent dating violence, domestic violence, sexual assault, and stalking and procedures that should be followed after an incident of dating violence, domestic violence, sexual assault, or stalking has been reported, including a statement of the standard of evidence that will be used in any district proceeding arising from such a report. The statement must include the following:

- A description of educational programs to promote the awareness of rape, acquaintance rape, and other forcible and non-forcible sex offenses, dating violence, domestic violence, and stalking;
- Procedures to follow if dating violence, domestic violence, sexual assault, or stalking occurs, including who should be contacted, the importance of preserving evidence to prove a criminal offense, and to whom the alleged offense should be reported;
- Information on a student's right to notify appropriate law enforcement authorities, including on-campus and local police, and a statement that campus personnel will assist the student in notifying these authorities, if the student requests, and the right to decline to notify these authorities;
- Information about how the District will protect the confidentiality of victims, including how publicly available recordkeeping will be accomplished without the inclusion of identifying information about the victim, to the extent permissible by law;
- Information for students about existing on- and off-campus counseling, mental health, victim advocacy, legal assistance, or other student services for victims;
- Written notification to victims about options for, and available assistance in, changing academic, living, transportation, and working situations, if requested, and if such accommodations are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement
- Procedures for District disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, or stalking, including a clear statement that:

    - Such proceedings shall provide a prompt, fair, and impartial resolution
    - Such proceedings shall be conducted by officials who receive annual training on the issues related to domestic violence, dating violence, sexual assault, and stalking and how to investigate and hearing process that protects the safety of victims and promotes accountability
    - The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding; and
    - Both the accuser and the accused must be simultaneously informed in writing of the outcome of any institutional disciplinary proceeding resulting from alleged dating violence, domestic violence, sexual assault, or stalking; the procedures for the accused and victim to appeal the

results of the disciplinary proceeding; any changes to the results that occur prior to the time that such results become final; and when such results become final. Compliance with this paragraph does not violate the Family Educational Rights and Privacy Act. For the purposes of this paragraph, the outcome of a disciplinary proceeding means the final determination with respect to the alleged dating violence, domestic violence, sexual assault, or stalking and any sanction that is imposed against the accused.

- A description of the sanctions the District may impose following a final determination by a District disciplinary proceeding regarding rape, acquaintance rape, or other forcible or non-forcible sex offenses, dating violence, domestic violence, or stalking.

Also see BP/AP 3430 titled Prohibition of Harassment, AP 3435 titled Discrimination & Harassment Investigations, AP 3510 titled Workplace Violence, AP 3515 titled Reporting of Crimes, and AP 5520 Student Discipline Procedures.

Investigation Procedures

The procedures for discrimination and harassment investigations apply to incidents of dating violence, domestic violence, sexual assault, and stalking complaints.

From AP 3435 *Discrimination and Harassment Investigations*

The District is committed to providing an academic and work environment free from unlawful discrimination and harassment. This procedure outlines the process for investigating unlawful discrimination and harassment complaints

Filing a Timely Complaint

Since failure to report unlawful discrimination and harassment impedes the District's ability to stop the behavior, the District strongly encourages those who believe they are being discriminated or harassed against, to file a complaint. The District also strongly encourages the filing of such complaints within 30 days of the alleged incident. While all complaints are taken seriously and will be investigated promptly, delay in filing impedes the District's ability to investigate and remediate.

Managers, faculty, and staff members have a mandatory duty to report incidents of discrimination and harassment; the existence of a hostile, offensive or intimidating work environment, and acts of retaliation.

The District shall promptly investigate every complaint of unlawful discrimination or harassment. No claim of workplace or academic discrimination or harassment shall remain unexamined. This includes complaints involving activities that occur on or off campus in connection with academic, educational, extracurricular, athletic, and other programs related to an academic or work activity of the District.

Communicating that the Conduct is Unwelcome

The District further encourages, however does not require, students and employees to let the offending person know immediately and firmly that the conduct or behavior is unwelcome, offensive, in poor taste and/or inappropriate.

Oversight of Complaint Procedure

The Chief Human Resources Officer is the "responsible District officer" charged with receiving complaints of discrimination or harassment, and coordinating their investigation.

The actual investigation of complaints may be assigned to the Chief Human Resources Officer, to other Human Resource administrator(s), or to outside persons/organizations under contract with the District. Investigations of complaints assigned to other Human Resource administrator(s) or to outside persons/organizations under contract with the District shall occur whenever the Chief Human Resources Officer is named in the complaint or implicated by the allegations in the complaint.

Who May File a Complaint

Any student, employee, or third party who believes they have been discriminated against or harassed by a student, employee, or third party in violation of this procedure and the related policy.

Where to File a Complaint

A student, employee, or third party who believes they has been discriminated against or harassed in violation of these policy and procedures may make a complaint orally or in writing, within one year of the date of the alleged harassment or the date on which the complainant knew or should have known of the facts underlying the complaint.
If a complainant decides to file a formal written unlawful discrimination or harassment complaint against the District, they must file the complaint on a form prescribed by the State Chancellor's Office. These approved forms are available from the Chief Human Resources Officer and on the State Chancellor's website under the discrimination link on the Legal Division page.

The completed form must be filed with any of the following:

- Chief Human Resources Officer;
- Superintendent/President; and/or
- State Chancellor's Office

Employee complainants shall be notified that they may file employment discrimination complaints with the U.S. Equal Employment Opportunity Commission (EEOC) or the California Department of Fair Employment and Housing (DFEH).

Complaints filed with the EEOC and/or the DFEH should be forwarded to the State Chancellor's Office.

Any District employee who receives a harassment or discrimination complaint shall notify the Chief Human Resources Officer immediately.

Intake and Processing of the Complaint

Upon receiving notification of a harassment or discrimination complaint, the Chief Human Resources Officer shall determine whether the complaint alleges unlawful discrimination, harassment, or retaliation. If the complaint alleges unlawful discrimination, harassment, or retaliation, the following process shall be initiated:

Informal Resolution

If the notification is informally submitted, the Chief Human Resources Officer shall:

- Undertake efforts to informally resolve the charges of discrimination and/or harassment. Individuals participating in the informal resolution of a complaint may include the Chief Human Resources Officer or designee, the complainant, the alleged harasser, and the appropriate manager. The purpose of any meeting shall be to discuss the issue(s) and to seek appropriate action to reach an acceptable resolution which may include, but are not limited to, mediation, rearrangement of work/academic schedules, informal counseling and/or training, etc. Mediation is not appropriate for resolving incidents involving sexual violence.
- Advise the complainant that they need not participate in an informal resolution of the complaint, as described above and has the right to end the informal resolution process at any time.
- Notify the complainant, at the time they file an informal complaint, of his/her right to file a formal complaint and the procedures for filing a formal complaint.
- Advise a student complainant that they may file a complaint with the Office for Civil Rights of the U.S. Department of Education. An employee complainant may file a complaint with the Department of Fair Employment and Housing. In addition, the District should ensure that complainants are aware of any available resources, such as contacting local law enforcement or seeking counseling, health, and/or mental health services. The District must investigate even if the complainant files a complaint with local law enforcement.
- Where complainants request an informal resolution, the designated officer will determine whether further investigation is necessary to ensure resolution of the matter and utilize the investigation process outlined below as appropriate.

Formal Resolution

When a formal written complaint is filed, the Chief Human Resources Officer may continue to exercise steps outlined in the informal process. In addition, the complainant and the accused shall be notified that an investigation will be initiated. The Chief Human Resources Officer shall:

- Take interim steps to protect a complainant from coming into contact with an accused individual, especially if the complainant is a victim of sexual violence. The Chief Human Resources Officer should notify the complainant of his/her options to avoid contact with the accused individual and allow students to change academic situations as appropriate. For instance, the District may prohibit the accused individual from having any contact with the complainant pending the results of the investigation. When taking steps to separate the complainant and accused individual, the District shall minimize the burden on the complainant. For example, it is not appropriate to require removal of the complainant(s) from classes while allowing accused individuals to remain.

- Authorize the investigation of the complaint and supervise and/or conduct a thorough, prompt and impartial investigation of the complaint, as set forth below. The investigation will include interviews with the complainant, the accused, and any other persons who may have relevant knowledge concerning the complaint.
- Review the factual information gathered through the investigation to determine whether the alleged conduct constitutes harassment, or other unlawful discriminatory conduct, considering all factual information and the totality of the circumstances, including the nature of the verbal, physical, visual or sexual conduct, and the context in which the alleged incidents occurred.
- Set forth the results of the investigation in a written report. The written report shall include a description of the circumstances giving rise to the complaint, a summary of statements from each witness, an analysis of any relevant data or other evidence collected during the investigation, a specific finding as to whether there is probable cause to believe that discrimination did or did not occur with respect to each allegation in the complaint, a description of actions the District will take to prevent similar conduct, the proposed resolution of the complaint, and the complainant's right to file a written appeal to the District's Governing Board. If the complainant is a student and wishes to appeal the Governing Board decision, they have the right to appeal to the State Chancellor. If the complainant is an employee, the report shall include the right to file an administrative complaint with the Department of Fair Employment and Housing. The report may contain any other appropriate information.
- Provide the complainant with a copy or summary of the investigative report within 90 days from the date the District received the complaint. The complainant and accused shall also be provided with a written notice setting forth the determination of the Superintendent/President or designee as to whether harassment or other discriminatory conduct did or did not occur with respect to each allegation in the complaint; a summary of administrative action taken, if any, to prevent similar problems from occurring in the future; the proposed resolution of the complaint; and notice of the parties' rights to appeal as described above. The results of the investigation and determination as to whether harassment or other discriminatory conduct occurred shall also be reported to the accused and the appropriate academic or administrative official(s). Reports to the complainant shall be prepared so as not to violate any applicable privacy rights of the accused.

The District will keep the investigation confidential to the extent possible but cannot guarantee absolute confidentiality because release of some information on a "need-to-know-basis" is essential to a thorough investigation. When determining whether to maintain confidentiality, the District may weigh the request for confidentiality against the following factors: the seriousness of the alleged harassment; the complainant's age; whether there have been other harassment complaints about the same individual; and the accused individual's rights to receive information about the allegations if the information is maintained by the District as an "education record" under the Family Educational Rights and Privacy Act (FERPA), 20 U.S. Code Section 1232g; 34 Code Federal Regulations Part 99.15. The District will inform the complainant if it cannot maintain confidentiality.

Investigation Steps

The District will fairly and objectively investigate unlawful discrimination or harassment complaints. Employees designated to serve as investigators under this process shall have adequate training on what constitutes sexual harassment, including sexual violence, and they will understand how the District's grievance procedures operate. The investigator may not have any real or perceived conflicts of interest and must be able to investigate the allegations impartially.

Investigators will complete the following:

- interview the complainant(s);
- interview the accused individual(s);
- identify and interview witnesses and evidence identified by each party;
- identify and interview any other witnesses, if needed;
- remind all individuals interviewed of the District's no-retaliation policy;
- recommend whether any involved person should be removed from the campus pending completion of the investigation;
- may review personnel/academic files of involved parties;
- reach a conclusion as to the allegations and recommend any appropriate corrective and/or remedial action; and
- ensure that all recommended action is carried out in a timely fashion.

When the District evaluates the complaint, it shall do so using a preponderance of the evidence standard. Thus, after considering all the evidence it has gathered, the District will decide whether it is more likely than not that discrimination or harassment has occurred.

Timeline for Completion

The District will undertake its investigation promptly and swiftly as possible. Finally, the investigator shall complete the above steps and prepare a written report within 90 days of the District receiving the complaint.

Cooperation Encouraged

All employees are expected to cooperate with a District investigation into allegations of unlawful discrimination or harassment. Lack of cooperation impedes the ability of the District to investigate thoroughly and respond effectively. However, lack of cooperation by a complainant or witnesses does not relieve the District of its obligation to investigate. The District will investigate if it is discovered that unlawful discrimination or harassment is, or may be occurring, with or without the cooperation of the alleged victim(s) and regardless of whether a complaint is filed.

Discipline and Corrective Action

If unlawful discrimination, harassment, and/or retaliation occurred in violation of BP/AP 3430 titled Prohibition of Harassment or this procedure, the District shall take corrective action against the accused and any other remedial action it determines to be appropriate. The action will be prompt, effective, and commensurate with the severity of the offense. Remedies for the complainant might include, but are not limited to:

- providing an escort to ensure that the complainant can move safely between classes and activities;
- ensuring that the complainant and alleged perpetrator do not attend the same classes or work in the same work area;
- preventing offending third parties from entering campus;

- providing counseling services, medical services, and/or other academic support services, such as tutoring;
- arranging for a student complainant to re-take a course or withdraw from a class without penalty, including ensuring that any changes do not adversely affect the complainant's academic record; and
- reviewing any disciplinary actions taken against the complainant to see if there is a causal connection between the harassment and the misconduct that may have resulted in the complainant being disciplined.

If discipline is imposed, the nature of the discipline will not be communicated to the complainant. However, the District may disclose information about the sanction imposed on an individual who was found to have engaged in harassment when the sanction directly relates to the complainant; for example, the District may inform the complainant that the harasser must stay away from the complainant.

Disciplinary actions against faculty, staff, and students will conform to all relevant statutes, regulations, personnel policies and procedures, including the provisions of any applicable collective bargaining agreement.

The District shall also take reasonable steps to protect the complainant from further harassment, and/or discrimination, and to protect the complainant and witnesses from retaliation as a result of communicating the complaint and/or assisting in the investigation. The District will ensure that complainants and witnesses know how to report any subsequent problems. The District shall take reasonable steps to ensure the confidentiality of the investigation and to protect the privacy of all parties to the extent possible without impeding the District's ability to investigate and respond effectively to the complaint.

If the District cannot take corrective action against the accused individual because the complainant refuses to participate in the investigation, it should pursue other steps to limit the effects of the alleged harassment and prevent its recurrence.

Appeals

If the District imposes discipline against a student or employee as a result of the findings in its investigation, the student or employee may appeal the decision using the procedure for appealing a disciplinary decision.

If the complainant is not satisfied with the results of the administrative determination, they may, within 15 days, submit a written appeal to the Governing Board. The Board shall review the original complaint, the investigative report, the administrative decision, and the appeal. The Board shall issue a final District decision in the matter within 45 days after receiving the appeal. Where the Governing Board does not act within 45 days, the administrative determination must be deemed approved and must become the final District decision.

Student/Non-Employment Related Cases:

A copy of the decision rendered by the Governing Board shall be forwarded to the complainant and to the State Chancellor's Office. The complainant shall also be notified of his/her right to appeal this decision.

The complainant shall have the right to file a written appeal with the State Chancellor's Office within 30 days after the Board issued the final District decision or permitted the administrative decision to become final. Such appeals shall be processed pursuant to the provision of Title 5 Section 59350.

Within 150 days of receiving a formal complaint, the District shall forward to the State Chancellor's Office the original complaint, the investigative report, a copy of the written notice to the complainant setting forth the results of the investigation, a copy of the final administrative decision rendered by the Board or indicating the date upon which the decision became final, and a copy of the notification to the complainant of his/her appeal rights. If, due to circumstances beyond its control, the District is unable to comply with the 150-day deadline for submission of materials, it may file a written request for an extension of time no later than ten days prior to the expiration of the deadline.

Employment Related Cases:

In any case involving employment discrimination, including workplace harassment, the complainant may, at any time before or after the issuance of the final decision of the District, file a complaint with the U.S. Equal Employment Opportunity Commission (EEOC) or Department of Fair Employment and Housing (DFEH). The District shall forward a copy of the decision rendered by the Governing Board to the complainant and will include notification of his/her right to file a complaint with the EEOC or DFEH.

Dissemination of Policy and Procedures

District policy and procedures related to harassment will include information that specifically addresses sexual violence. District policy and procedures will be provided to all students, faculty members, members of the administrative staff and members of the support staff and will be posted on campus and on the District's website.

When hired, employees are required to sign that they have received the policy and procedures, and the signed acknowledgment of receipt is placed in each employee's personnel file. In addition, these policies and procedures are incorporated into the District's course catalogs and orientation materials for new students.

Also see BP/AP 3410 titled Nondiscrimination and BP/AP 3430 titled Prohibition of Harassment.

Awareness Programs, Campaigns, and Ongoing Prevention

In an effort to reduce the risk of the crimes of dating violence, domestic violence, sexual assault, and stalking, the Student Health Center, the Chaffey College Police Department, and the Human Resources Department act in partnership with local law enforcement and local crisis centers to provide educational materials, services, and programming to the campus community related to dating violence, domestic violence, sexual assault, and stalking.

From AP 3540 *Dating Violence, Domestic Violence, Sexual Assault, and Stalking*

Education and Prevention Information

The Campus Police Department and/or the Human Resources Department shall:

- Provide to students and employees, as part of the District's orientation program, education, prevention and outreach information about dating violence, domestic violence, sexual assault, and stalking. The information shall be developed in collaboration with campus-based and community-based victim advocacy organizations and shall include the District's sexual-assault policy and prevention strategies, including empowerment programming for victim prevention, awareness raising campaigns, primary prevention, bystander intervention, and risk reduction.

  The outreach programming included as part of an incoming student's orientation must include, at a minimum, all of the following:

  - The warning signs of intimate partner and dating violence;
  - Campus policies and resources relating to intimate partner and dating violence;
  - Off-campus resources and centers relating to intimate partner and dating violence;
  - A focus on prevention and bystander intervention training as it relates to intimate partner and dating violence.

- Post sexual violence prevention and education information on the District website regarding dating violence, domestic violence, sexual assault, and stalking.

Reporting Procedures to Follow

In the event that sexual misconduct, sexual harassment, or the crimes of dating violence, domestic violence, sexual assault, or stalking occur, Chaffey College takes the matter very seriously. A student or employee wishing to officially report such an incident may do so by contacting the Title IX Coordinator, (909) 652-6532, or tomeika.carter@chaffey.edu, located inside the Human Resources Department in the Student Services & Administration (SSA) Building, 5885 Haven Avenue, Rancho Cucamonga, CA 91737. Reports to the Title IX Coordinator may be made by phone, email, or in person.

Any person with knowledge about sexual misconduct, sexual harassment, or the crimes of dating violence, domestic violence, sexual assault, or stalking is encouraged to report it immediately. Protective measures for victims are available from the campus whether a victim chooses to report to law enforcement and irrespective of whether a victim pursues a formal complaint through the Chaffey College resolution process.

It is the policy of Chaffey College to notify Campus Police when the crimes of dating violence, domestic violence, sexual assault, or stalking occur, typically with providing identifying information about the incident, unless a victim wishes that such information not be shared. Victims have the option to notify law enforcement directly or to be assisted in doing so by campus authorities. Campus officials can facilitate reporting to Campus Police but may also respect a victim's request not to report the incident to law enforcement. A victim may decline offers of assistance by a campus official in reporting to law enforcement.

Bystander Intervention Strategies

Bystander intervention is defined as safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking.

- Bystanders should notice the incident taking place and should evaluate the situation to determine whether it is an emergency.
- Determine if someone needs assistance
- Assume responsibility. Be ready to intervene even if others do not.
- Speak up if you see someone intentionally getting someone else drunk.
- Speak up if you see a friend leaving with someone who is drunk.
- Remind friends that sexual contact with an intoxicated person is against the law.
- Attempt to help. This may include helping a person to leave the situation, confront a behavior, diffuse a situation, or call for other support/security.
- Approach everyone in a respectful manner. Avoid using violence. Be honest and direct whenever possible. Recruit help if necessary. Keep yourself safe. Call the police any time that you feel it is necessary.
- If you choose to intervene, distractions or diversions may be useful strategies that can stop aggressors from continuing their actions.

Risk Reduction

Risk reduction includes options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.

- Walk with friends or with others to and from classes. Contact the Campus Police for an escort at 909-652-6911.
- Be aware of your surroundings. Do not focus/text on your cell phone while walking.
- Have your car keys ready. Do not focus your attention on searching through your purse/backpack. Check your back seat before entering your vehicle.
- Do not give a ride to or get into the vehicle of a person you do not know well.
- During the early stages of dating, consider dating with a group of those you know. Go with a friend and be responsible for each other. Have a pre-planned signal to let your friend know that you want to leave or need help.

- Consider letting a friend know whom you are going on a date with, where you are going, and what time you plan to return.
- Communicate clearly and often to your date.
- Control your alcohol; do not let it control you. Drink responsibly or not at all. Do not abuse substances that might hinder your ability to think clearly or act quickly.
- Do not be embarrassed or ashamed to say "No" or ask someone to stop. Be willing and able to say "No." It is never too late to say "No."
- Talk about your expectations/boundaries with your date.
- Trust your instincts. Guard your personal space. If someone makes you uncomfortable, remove yourself from the situation.

Procedures After an Assault

If you are a victim of the crimes of dating violence, domestic violence, sexual assault, or stalking, some or all of the following safety suggestions may guide you after an incident has occurred:

1. Go to a safe place and speak with someone you trust. Tell this person what happened. If there is any immediate danger, call the Chaffey College Police Department (909) 652-6911 (or 9-1-1 if off campus).
2. Consider securing immediate professional support (e.g. counseling, victim advocacy, medical services, etc.) to assist you in the crisis.
3. If you are on campus during regular business hours, you may go to the Student Health Center, located inside the MACC Building, for counseling services. Those counselors are confidential resources. After business hours, or in any situation where a victim wishes, local resources are also available and may be able to provide confidential assistance. Such local rape crisis and domestic violence center resources are listed below under the heading of Victim Assistance Programs.
4. For your safety and well-being, immediate medical attention is encouraged. Being examined as soon as possible, ideally within 120 hours, is important in the case of rape or sexual assault. The hospital will arrange for a specific medical examination at no charge or can work with you to arrange state reimbursement (if applicable).
5. Even after immediate crisis has passed, consider seeking support from college counselors in the Chaffey College Student Health Center and/or a local rape crisis center.
6. Contact the Title IX Coordinator, (909) 652-6532, or tomeika.carter@chaffey.edu, located in the Student Services & Administration (SSA) Building, if you need assistance with College-related concerns, such as no-contact orders or other protective measures. The College is able to offer reasonable academic support, transportation resources or modifications, campus escorts, no contact orders, counseling services access, and other support and resources as needed by a victim. The College is able to offer information about legal assistance, visa/immigration assistance, and student financial aid considerations for victims.

Collection and Preservation of Evidence

If you are a victim of the crimes of dating violence, domestic violence, sexual assault, or stalking, some or all of the following suggestions regarding the collection and preservation of evidence may guide you after an incident has occurred:

1. To preserve evidence, it is recommended that you do not bathe, shower, douche, eat, drink, smoke, brush your teeth, urinate, defecate, or change clothes before receiving medical attention. Even if you have already taken any of these actions, you are still encouraged to have prompt medical care, and evidence may still be recoverable.
2. Typically, if police are involved or will be involved, they will obtain evidence from the scene, and it is best to leave things undisturbed until their arrival. They will gather bedding, linens or unlaundered clothing, and any other pertinent articles that may be sued for evidence. It is best to allow police to secure items in evidence containers, but if you are involved in transmission of items of evidence, such as to the hospital, secure each item in a separate, clean paper bag to avoid contamination.
3. If you have physical injuries, photograph or have them photographed, with a date stamp on the photo.
4. Record the names of any witnesses and their contact information. This information may be helpful as proof of a crime, to obtain an order of protection, or to offer proof of a campus policy violation.
5. Try to memorize details (e.g., physical description, names, license plates number, care description, etc.), or even better, write notes to remind you of details, if you have the time and the ability to do so.
6. The preservation of evidence also may be helpful in obtaining a protection order. If you obtain external orders of protection (e.g., restraining orders, injunctions, protection from abuse), please notify Campus Police or the Title IX Coordinator, so those orders can be observed on campus.

Protection of Confidentiality

Chaffey College will maintain in confidence the identity of any alleged victim or witness or third-party reporter of dating violence, domestic violence, sexual assault, or stalking on District property unless the alleged victim, witness, or third-party reporter specifically waives that right to confidentiality.

Protective Measures and Changes in Academic/Work Situation

Accommodations or protective measures may be provided if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to Campus Police or local law enforcement. To request, contact Chief Human Resource Officer/Title IX Coordinator at 909-652-6531.

Protective measures may include safety escorts, giving “no contact” orders, preventing offending third parties from entering campus, adjusting class locations/schedules, and/or adjusting work office locations/schedules.

Protective Orders, Criminal/Civil Prosecution, and Rights of Crime Victims

Where applicable, a victim may have the right to be notified of protection orders, no contact orders, or similar lawful orders issued by a criminal, civil, or tribal court, or by the college.

- Emergency Protective Orders issued by a judicial officer upon request by a peace officer
- Domestic Violence Temporary Restraining Orders issued by the San Bernardino County Superior Court Family Law Division, 351 North Arrowhead Avenue, San Bernardino, CA 92415, 909-521-3136
- Criminal Prosecution: San Bernardino County Superior Court Civil Division, 247 West Third Street, San Bernardino, CA 92415, 909-384-1888
- Civil Prosecution: San Bernardino County Superior Court Civil Division, 247 West Third Street, San Bernardino, CA 92415, 909-708-8678
- Rights of Crime Victims: Information about rights of crime victims can be obtained at San Bernardino County District Attorney's Victim Services Center locations: 8303 Haven Avenue, 4th Floor, Rancho Cucamonga, CA 91730, 909-945-4241; or 303 West Third Street, San Bernardino, CA 92415, 909-382-3846.
- Campus Orders of Protection: The college may take measures to protect a complainant who reports being the victim of these crimes. Contact the Chief Human Resources Officer/Title IX Coordinator 909-652-6531.
- Other Services: The college is able to modify class schedules, if applicable, and provide tutoring, if necessary, to assist a complainant who reports being the victim of these crimes. Contact the Chief Human Resources Officer/Title IX Coordinator 909-652-6532.

Victim Assistance Programs

Chaffey Community College District promotes a program of information, advocacy, and support for victims of crime on campus. California has a network of programs and resources available to help victims. Contact the Victims of Crime Resource Center at https://1800victims.org/ or 1-800-VICTIMS to obtain additional assistance.

ON CAMPUS SERVICES

On Campus Service	Phone	Location
Campus Police; Department of Public Safety (24-hr emergency)	(909) 652-6911	Rancho: Campus Center East (CCE), near the Bookstore Fontana: Fontana Center (FNFC) Chino: Chino Main Instructional Building (CHMB)
Health Services and Mental Health Counseling – Rancho Campus	909-652-6331	Rancho Campus Student Health Center, CDC Buildings "A & C"
Health Services and Mental Health Counseling – Chino Campus	909-652-8190	Chino Campus Student Health Center, CHMB Building #105
College Wrap Mental Health and Therapy Services	909-303-2525	Rancho: AD #185/#189

OFF CAMPUS SERVICES

Off-Campus Service	Phone
House of Ruth Shelter 24-Hour Hotline	909-988-5559
Domestic Violence 24-Hour Crisis Line	800-799-SAFE
Project Sister (Rape Crisis Center)	626-966-HELP
San Bernardino Sexual Assault Services 24-Hour Crisis Line	909-885-8884
Support Network	800-572-2782
RAINN (Rape, Abuse, Incest National Network) Hotline	800- 656-HOPE
The California Coalition Against Sexual Assault	916-446-2520

DISCIPLINARY PROCEEDINGS AND RESULTS

Chaffey College is committed to providing a prompt, fair, and impartial process from the initial investigation to the final result for an institutional disciplinary proceeding. Disciplinary proceedings are in place for both students and employees. All proceedings, steps, and decision-making processes will conform to all relevant statutes, regulations, college policies and regulations, collective bargaining agreements, and management and confidential personnel plans. Proceedings will be conducted by officials who receive annual training on the issues related to these crimes and may not have a conflict of interest or bias for or against the accuser or the accused.

The District may impose sanctions following a final determination of an institutional disciplinary proceeding regarding dating violence, domestic violence, sexual assault, and stalking. Possible sanctions for students include reprimand, disciplinary probation (including denial of privileges), removal from class, withdrawal of consent to remain on campus, suspension, expulsion, and restitution. Possible sanctions for employees include reprimand, reduction in pay, demotion, suspension without pay, and dismissal.

The student discipline process is fully explained in the *Standards of Student Conduct Policy*, which can be found in the *Student Handbook* available online at https://www.chaffey.edu/studentlife/student-handbook.php.

From *Standards of Conduct Policy* in the *Student Handbook*

Section IV – Student Discipline Process

Alleged Incident Reported

Any member of the District community who believes the Student Behavior Code has been violated must complete the online Student Incident Report form (https://chaffey-advocate.symplicity.com/public_report/) to officially report the alleged violation(s). In the report, the reporting party will provide detailed information about the alleged violation(s) and will upload any documentation or evidence to support the report.

Student Incident Reports of alleged violations submitted online into the District-wide tracking system are automatically forwarded to the Executive Director, Student Support Services via email with a direct link to the reported case.

The Executive Director, Student Support Services will investigate each Student Incident Report submitted to determine whether the student may have violated the Standards of Student Conduct. If so, the Executive Director, Student Support Services will send a notice to the student. If not, the student will be found not responsible, the Executive Director, Student Support Services will send a notice to the student and the case will be closed.

Notice to Student

Within five (5) instructional days from receipt of an alleged violation, the Executive Director, Student Support Services will contact the student to inform them that a Student Incident Report has been received where they allegedly violated the Student Behavior Code.

When contacting the student, the Executive Director, Student Support Services, will provide:

- The specific section(s) of the Standards of Student Conduct that the student is accused of violating
- A short statement of the facts supporting the accusation
- A statement of the potential sanctions/responsive actions that could result.
- The right of the student to meet with the Executive Director, Student Support Services, to discuss the accusation, or to respond in writing

Investigation Process

The Executive Director, Student Support Services will conduct investigations which will comprise of reviewing the Student Incident Report and any supporting documentation or evidence and may include an interview with the reporting party, person(s) alleged to have violated the Standard of Student Conduct, witnesses, and other persons having knowledge. Interviews with appropriate person(s) will determine the accuracy of the Student Incident Report, supporting documentation or other evidence for consideration.

Meeting with the Executive Director, Student Support Services and Student

The Executive Director, Student Support Services, must meet with the student within ten (10) instructional days after the incident report has been submitted.

During the meeting between the Executive Director, Student Support Services and the student, the student will:

- Have an opportunity to hear and view the alleged violations of the Standards of Student Conduct along with any supporting documentation and evidence
- Provide their side of the story, provide any relevant information, and offer any mitigating factors

If the student chooses to respond in writing rather than attend the meeting, the written statement must be received by the date and time of the scheduled meeting.

Failure to Appear

Should a student fail to appear or to submit a written response for the meeting with the Executive Director, Student Support Services, that student may be considered as having waived their right to be present and the proceedings may continue without the student's input. The Executive Director, Student Support Services, may also place an Administrative Hold on the student's account.

Findings and Resolution Notice

The Executive Director, Student Support Services will consider the Student Incident Report and all accompanying documentation and evidence, along with the information gathered during the meeting with the student and will review the student's conduct history in determining what sanction(s), if any, is appropriate in Appendix C.

The Executive Director, Student Support Services, will send a written resolution notice to the student within five (5) instructional days from the date of the meeting between the Executive Director and student summarizing the meeting and sanction(s) imposed, if any. The Executive Director, Student Support Services, will upload a copy of the resolution notice into the District-wide tracking system, add any notes, and then close the case.

Types of Findings

Not Responsible – In cases where it has been determined that insufficient evidence exists, by the Preponderance of Evidence standard, for a finding of Responsible for the alleged violation(s). The case is closed, and a record is retained within the Office of Student Affairs via the District-wide tracking system.

Responsible – In cases where it has been determined that sufficient evidence exists, by the Preponderance of Evidence standard, for a finding that the student is Responsible for the alleged violation(s).

Imposing Sanctions

If a student is found Responsible, sanctions will be imposed by the Executive Director, Student Support Services, as deemed reasonable and appropriate, pursuant to the available sanctions set forth in Appendix C. The student may elect to appeal the findings and sanctions subject to the limitations for grounds for appeal set forth herein.

Standard Proof for Findings

In all cases involving alleged violations of the Standards of Student Conduct, the standard of proof for determining whether a student is Not Responsible or Responsible is the Preponderance of Evidence standard (e.g., more likely than not), as defined in Appendix A herein.

Discipline Sanction Appeal Process

Students have the right to appeal a sanction decision, not the type of findings, for decisions other than a long-term suspension or expulsion, made by the Executive Director, Student Support Services, within five (5) instructional days from the date on the resolution notice. For a long-term suspension or expulsion, students have the right to request a conduct hearing. If they do not choose to appeal within the specified time frame the student will be considered as having waived their right to appeal. A student has the right to appeal the sanction given by the Executive Director, Student Support Services, based on one of the following:

Bad Faith – Any act of the Executive Director, Student Support Services, which negatively impacts the final sanction(s) rendered. The information provided will be used to determine whether the disciplinary process was conducted fairly in light of the charges and evidence presented or to determine whether the sanction(s) imposed was appropriate for the violation(s).

New Evidence – New evidence, not available at the time of the originally scheduled conduct meeting, which is sufficient enough to alter the decision and subsequent sanction(s), or other relevant facts not brought out in the original conduct meeting, because such evidence and/or facts were not known to the student appealing at the time.

Merely disagreeing with the decision and sanction(s) is not sufficient grounds to submit an appeal. Additionally, deviations from designed procedures or errors within processed discipline documents or correspondence will not be a basis for sustaining an appeal unless they significantly prejudice or effect the impartiality of the process or the parties involved; as determined by the Executive Director, Student Support Services.

If a student would like to appeal a sanction decision, not the type of findings, they may request a Discipline Sanction Appeal form from the Office of Student Affairs. The student has five (5) instructional days from the date on the resolution notice to submit the Discipline Sanction Appeal form, as well as a written statement outlining one or more reasons for the appeal. In order to process the appeal, it must include both the Discipline Sanction Appeal form and the written statement. Within the written statement, the student must explain why they feel the sanction(s) is unfair and/or provide compelling new evidence to be reviewed.

The Discipline Sanction Appeal form will be submitted to the Office of Student Affairs which will be reviewed by the Superintendent/President of Chaffey College or their designee. Within ten (10) instructional days of receipt of the Disciplinary Sanction Appeal form and the written statement, the Superintendent/President of Chaffey College or their designee, shall review the appeal and render a final sanction(s) decision to accept, modify, or reject the Executive Director, Student Support Services' sanction(s). The Superintendent/President of Chaffey College or their designee may decide to have the incident brought to a conduct hearing.

The sanction(s) decided upon by the Superintendent/President of Chaffey College or their designee shall be final and are not subject to appeal.

During the discipline sanction appeal process and until a final sanction decision is made the original sanction(s) will remain in effect.

Section V – Student Conduct Hearing Process

Right to a Student Conduct Hearing

In the event the decision is for a long-term suspension or expulsion, the resolution notice will include the right of the student to request a hearing before a long-term suspension or expulsion is imposed, and a copy of the Student Conduct Hearing Process.

No student shall be suspended for more than ten (10) instructional days or expelled without first being afforded the right to request a student conduct hearing. If a student conduct hearing, hereon referred to as a "conduct hearing", is requested, then the conduct hearing process set forth herein, shall govern:

A. Request a Conduct Hearing

Within five (5) instructional days from the date on the resolution notice, with the decision of suspension or expulsion, the student may notify the Office of Student Affairs that they would like to request a conduct hearing. The Office of Student Affairs will then send the student the Student Conduct Hearing Request Form by the end of the following instructional day. Within the Student Conduct Hearing Request Form the student shall include a response to the allegations and any

supporting documentation or evidence which will be provided to the Student Conduct Hearing Panel. The following options will need to be included in the request if the student chooses to pursue:

(1) The conduct hearing shall be conducted privately unless the student requests that it be open to the public. In the event the student requests a public hearing, the conduct hearing will remain closed to the public during any portions that would lead to the giving out of information involving other students that would be in violation of state or federal law regarding the privacy of those students and/or their student records.
(2) If the student wishes to be accompanied by an attorney, a request must be made in writing in accordance to Section II: Role of Legal Counsel.
(3) If the student pursues the option to be accompanied by an attorney, the student may not return to class until the hearing is conducted, and the Student Conduct Hearing Panel renders a decision.
(4) If a student requires special accommodations for their conduct hearing, a request must be made in writing in accordance with Section II: Special Request/Accommodations.
(5) The student may bring an individual to accompany them to the conduct hearing. However, the individual shall be limited to providing advice or support. In no event shall the accompanying individual address the Student Conduct Hearing Panel.

B. Assembling the Student Conduct Hearing Panel

Within five (5) instructional days after submitting the request for a hearing, the Office of Student Affairs shall assemble an impartial five-member Student Conduct Hearing Panel, hereon referred to as the "Conduct Panel", to conduct the hearing, make findings, and render a decision based on the Standards of Student Conduct. The Executive Director, Student Support Services shall appoint a Due Process Hearing Facilitator, to assist with all administrative matters related to the hearing and to advise the Hearing Panel on the hearing process. The Due Process Hearing Facilitator is not a voting member of the Conduct Panel.

(1) The Conduct Panel shall consist of: one (1) administrator, two (2) faculty members, and two (2) student representatives.
  (a) Any Dean may be selected as the administrator. Faculty Senate and Student Senate shall select their respective representatives.
(2) Three (3) members shall constitute a quorum by which the Conduct Panel may proceed. The quorum must include at least one (1) administrator, one (1) faculty member, and one (1) student member.
(3) The Executive Director, Student Support Services shall appoint the chair of the Conduct Panel.

C. Notice of Conduct Hearing to the Conduct Panel

Once the Conduct Panel has been assembled, written notice of the hearing shall be sent to the Conduct Panel no less than five (5) instructional days prior to the hearing. The notice shall include:

(1) The date, time, and location of the conduct hearing; and
(2) Guidelines for the conduct hearing.

D. Notice of Conduct Hearing to Student

Written notice of the conduct hearing shall be emailed, sent by certified mail or personally delivered to the student no less than five (5) instructional days prior to the date of the hearing. The notice shall include:

(1) The date, time, and location of the conduct hearing;
(2) Guidelines for the conduct hearing; and
(3) A short statement of the specific facts and allegations upon which the imposed disciplinary sanction is based.

E. General Conduct Hearing Provisions

(1) The conduct hearing shall take place within ten (10) instructional days after the Hearing Panel has been assembled.
(2) The conduct hearing shall be recorded by the District, and that recording shall be the only recording made. The record may be maintained by any means, including electronic recording, so long as a reasonably accurate and complete written transcription of the proceedings can be made. The recording shall remain in the custody of Chaffey College at all times, unless released to a professional transcribing service. Either party may request a copy of the recording by submitting a written request to the Office of Student Affairs within ten (10) instructional days from the conduct hearing.

(3) Technical departures from these procedures and errors in their application shall not be grounds to void the District's right to discipline a student unless, in the opinion of the Superintendent/President of Chaffey College or designee, the error or departure prevented a fair determination of the issue.

F. Conducting the Conduct Hearing

(1) The conduct hearing will begin at the scheduled date, time and location.
  (a) If the student and/or the Executive Director, Student Support Services arrive late, do not appear and no satisfactory explanation for the absence is made prior to the start of the conduct hearing, or if the student and/or the Executive Director, Student Support Services leaves the conduct hearing before its conclusion, the conduct hearing shall proceed without the absent party, and the Conduct Panel shall reach a decision based on the evidence presented.
  (b) The Conduct Panel may delay the beginning of the conduct hearing by up to ten (10) minutes at their discretion.
(2) The conduct hearing will begin with the Due Process Hearing Facilitator notifying all parties present that the conduct hearing will be recorded. Then the Due Process Hearing Facilitator will ask each person present to identify themselves by name.
(3) All testimony shall be taken under an act of affirmation; the affirmation will be administered by the Due Process Hearing Facilitator prior to testimony being shared with the Conduct Panel.

OPENING STATEMENTS

(1) The Executive Director, Student Support Services and student shall each be permitted to make an opening statement. The facts supporting the alleged violation(s) of the Standards of Student Conduct shall be presented by the Executive Director, Student Support Services.

PRESENTATIONS

(1) The Executive Director, Student Support Services shall make the first presentation, followed by the student. Each may present evidence, call witnesses, question and cross-examine witnesses.
- **(a)** Technical rules of evidence shall not apply, but relevant evidence may be admitted and given probative effect only if it is the kind of evidence upon which reasonable persons are accustomed to rely in the conduct of serious affairs.
- **(b)** The Executive Director, Student Support Services, may present rebuttal evidence after the student completes their evidence. The burden shall be on the Executive Director, Student Support Services, to prove by preponderance of evidence that the facts alleged are true.

(2) The Conduct Panel my ask questions of the Executive Director, Student Support Services or the student based on any of the information on record given to them prior to and/or during the conduct hearing.

WITNESSES

(1) Witnesses shall not be present at the conduct hearing when not testifying. No witness who refuses to be recorded may be permitted to give testimony. Written statements of witnesses under penalty of perjury shall not be used unless the witness is unavailable. Written statements from individuals not present at the conduct hearing will not be permissible without some authentication of the statement, such as a notary signature and seal.

(2) The Conduct Panel may ask questions of each witness based on any of the information on record given to them prior to and/or during the conduct hearing.

(3) Any member of the Conduct Panel may request to dismiss a witness that fails or refuses to comply with the Conduct Panel's instructions.
- **(a)** The request will be discussed by the Conduct Panel and a decision will be rendered by Conduct Panel Chair.

CLOSING STATEMENTS

(1) The Executive Director, Student Support Services, shall make a closing statement and then the student shall be permitted to make their closing statement.

G. Conduct Panel's Decision

(1) Within five (5) instructional days after the conduct hearing, the Conduct Panel shall submit in writing, their decision to the Office of Student Affairs.

(2) The Conduct Panel's decision shall be based only on the record of the conduct hearing, and not on matters outside of the record. The record consists of the original Student Incident Report, along with all supporting documentation and evidence, the student's written response (if any), and the evidence and testimony produced at the conduct hearing.

(3) The Conduct Panel shall deliberate alone and develop a written decision that shall include specific factual findings regarding the record and the conduct hearing. The Conduct Panel's decision shall accept, modify, or reject the sanction requested by the Executive Director, Student Support Services.

- **(a)** If a long-term suspension or lesser sanction is imposed, the Office of Student Affair shall notify the student of the Conduct Panel's decision in writing, by email and certified mail or personally delivered to the student within ten (10) instructional days after the conduct hearing.
- **(b)** If expulsion is recommended:
  - **(1)** The Office of Student Affairs shall notify the Superintendent/President of Chaffey College or their designee of the Conduct Panel's decision in writing, to submit to the Governing Board for action at its next regular meeting.
  - **(2)** The Office of Student Affairs shall notify the student of the Conduct Panel's decision in writing, by certified mail or by personal service, at least five (5) instructional days prior to the Governing Board meeting and include the meeting's date, time, and location.
    - **(a)** The student may, within two (2) instructional days of the date on the notice, request in writing that the Governing Board hearing be held as a public meeting.
  - **(3)** Any recommendation by the Conduct Panel to expel shall be based upon the preponderance of evidence relevant to the allegations on record.
  - **(4)** Once expulsion has been recommended, the student may not return to any classes until the Governing Board renders a final decision.

H. Right to Appeal

(1) If the student is not satisfied with the decision of the Conduct Panel, the student may submit a written appeal within five (5) instructional days of the Conduct Panel decision notice to Superintendent/President of Chaffey College or their designee by submitting a written request to the Office of Student Affairs. Appeals must cite one or more specific flaws on which the student seeks reconsideration of the decision.

- **(a)** Merely disagreeing with the outcome is not sufficient grounds to submit an appeal.

(2) Within ten (10) instructional days after receiving the appeal, the Superintendent/President of Chaffey College or their designee shall review the appeal request, all documentation of the conduct hearing and render a decision to accept, modify, or reject the original sanction brought forth by the Conduct Panel.

- **(a)** Any determination by the Superintendent/President of Chaffey College or their designee as to a suspension or lesser sanction shall be final.
- **(b)** Any determination by the Superintendent/President of Chaffey College or their designee to recommend expulsion shall go before the Governing Board.

(3) Failure to appeal any determination within the specified time frame shall constitute the student as having waived their right to appeal and shall be deemed acceptance of the last determination and sanction(s) rendered.

I. Governing Board Decision

(1) The Governing Board is authorized to expel a student for good cause when other means of correction fail to bring about proper conduct or when the presence of the student causes a continuing danger to the physical safety of the student or others. Expulsion is defined as a permanent separation of the student from the District. If the Governing Board upholds the determination of expulsion, its decision shall be based solely upon a review of the record, including the findings of facts submitted by the Conduct Panel.

(2) The Governing Board may accept, reject, or modify the findings, decisions, and recommendations of the Superintendent/President of Chaffey College or their designee and/or the Conduct Panel. If the Governing Board modifies or rejects the decision, the Governing Board shall review the record of the conduct hearing and shall prepare a new written decision that contains specific factual findings and conclusions.

(3) The Governing Board shall consider an expulsion recommendation in closed session unless the student has requested in writing to the Office of the Superintendent/President that the matter be considered in a public meeting pursuant to Education Code section 72122.

(4) Even if a student has requested that the Governing Board consider an expulsion recommendation in a public meeting, the Governing Board will hold any discussion that might be in conflict with the right to privacy of any student other than the student requesting the public meeting in closed session. The student requesting the public meeting shall have an opportunity to address the Governing Board in open session for briefly commenting on, or responding to, the Conduct Panel's decision.

(5) In addition, final action of the Governing Board to expel shall be taken at a public meeting with the result of the action to expel made a public record of Chaffey College. The Governing Board's decision shall be final, and the Superintendent/President or their designee shall send written notice thereof to the student.

(6) Following a Governing Board approved expulsion, the Executive Director, Student Support Services, shall notify Campus Police in writing, and any other college personnel directly affected by the incident as necessary. The Office of Student Affairs will upload a copy of the Governing Board's decision notice into the District-wide tracking system, add any notes, and then close the student's case. Records of the expulsion shall become part of both the student discipline record and the student's permanent record at the college. Reconsideration after an expulsion requires Governing Board action.

J. Reconsideration of Expulsion

(1) Any request for reconsideration of an expulsion shall be made in writing to the Governing Board and delivered to the Office of Student Affairs. The request for reconsideration shall be labeled as such and must state the grounds on which the student seeks reconsideration of the Board's expulsion decision. The Executive Director, Student Support Services shall review the request for reconsideration together with the record of the conduct hearing and the documents relating to the expulsion to assure that the request satisfies all requirements and that all pertinent information is available for the Governing Board.

(2) Upon receipt of the request for reconsideration, the Executive Director, Student Support Services, shall respond to the request within ten (10) instructional days of receipt of the request. The Governing Board should consider any request for reconsideration of any expulsion at the next regularly scheduled public meeting based upon the date of receipt of the request by the Governing Board. If the request is submitted after the due date for agenda items, the request will be considered at the following regularly scheduled public meeting.

(3) The Governing Board shall, unless otherwise requested by the former student, consider any request for reconsideration of expulsion in closed session. The Governing Board shall consider only the request for reconsideration, any responses by the Executive Director, Student Support Services, and the record of expulsion.

(4) The Governing Board may, at its discretion, agree to permit the former student to present the request for reconsideration personally. If the Governing Board agrees to such a presentation, the Executive Director, Student Support Services, must be afforded an opportunity to be present and to respond.

(5) The final action of the Governing Board on a request for reconsideration shall be taken at a public meeting, and the result of such action shall be public record of the District.

(6) The Governing Board's decision for reconsideration shall be final, and the Superintendent/President or their designee shall send written notice thereof to the student. The Office of Student Affairs will upload a copy of the Governing Board's decision notice into the District-wide tracking system, add any notes, and then close the student's case.

(7) A student may request only one (1) reconsideration of the expulsion.

From AP 3515 Reporting of Crimes

The District may disclose the final results of a student disciplinary proceeding to a victim or the next-of-kin of a deceased victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense, regardless of the outcome. The District may also disclose to anyone, the final results of a student disciplinary proceeding in which it concludes that a student violated school policy with respect to a crime of violence or non-forcible sex offense. The offenses that apply to this permissible disclosure are:

- Arson;
- Assault offenses;
- Burglary;
- Criminal homicide – manslaughter by negligence;
- Criminal homicide – murder and non-negligent manslaughter;
- Destruction, damage, or vandalism of property;
- Kidnapping or abduction;
- Robbery;
- Forcible sex offenses;
- Non-forcible sex offenses.

The disclosure may only include the final result of the disciplinary proceeding with respect to the alleged criminal offense. The District shall not disclose the name of any other student, including a victim or witness, unless the victim or witness has waived his/her right to confidentiality.

REGISTERED SEX OFFENDER INFORMATION

The Federal Campus Sex Crimes Prevention Act requires the Chaffey Community College District to inform the campus community where to find information on registered sex offenders. California law requires sex offenders to register with local police and sheriffs, which places their names in a state-wide data base. Sex offenders are also required to register with the police department of any educational institution if they will be attending classes on their campus. The State of California Registered Sex Offender database can be accessed at https://www.meganslaw.ca.gov/. If you need more information, contact your local law enforcement office or the Chaffey College Police Department at (909) 652-6632.

HATE CRIMES

A hate crime is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim because of actual or perceived disability, ethnicity, gender, gender identity, national origin, race, religion, or sexual orientation of the victim. Suspected hate crimes occurring on Chaffey College campuses should be reported to the Campus Police Department. Chaffey College does not tolerate hate crimes and is charged with ensuring that the rights guaranteed by state law and the U.S. Constitution are protected for all people regardless of their disability, ethnicity, gender, gender identity, national origin, race, religion, or sexual orientation.

MISSING STUDENT NOTIFICATION PROCEDURE

Chaffey College does not have on-campus student housing and is therefore not required to have a missing student notification procedure.

FIRE SAFETY REPORT

Chaffey College does not have on-campus student housing and is therefore not required to have a fire safety report.

DAILY CRIME LOG

The Chaffey College Police Department (Campus Police) maintains a crime log for all campuses which includes summary information about crimes and reports taken by Campus Police, such as the following:

- Date crime was reported to a campus security authority
- Nature of the crime
- Date and time the crime occurred
- General location of the crime
- Disposition of the complaint (if known)

Daily Crime Log entries include all crimes reported to the Campus Police, not just *Clery Act* crimes.

An entry, an addition to an entry, or a change in the disposition of a complaint, will be recorded within two business days of the reporting of the information to Campus Police (excluding weekends and holidays). Also, log entries older than 60 days can be obtained by request within two business days of request.

Information may temporarily be withheld from the Daily Crime Log only if, in the judgment of the Chief of Police or designee, the release of information would jeopardize an ongoing investigation, jeopardize the safety of an individual, cause a suspect to flee or evade detection, or result in the destruction of evidence. Only that information that could cause a specifically identified adverse effect will be withheld, and the information will be disclosed once the adverse effect is no longer present.

The Daily Crime Log is available on the Campus Police webpage. Hard copies are available upon request.

CLERY ACT CRIME DEFINITIONS

For purposes of compiling and reporting campus crime statistics and campus security policies as required under the Clery Act, Chaffey College utilizes the definitions set forth below.

Criminal Offense Definitions

Murder and Non-Negligent Manslaughter – the willful (non-negligent) killing of one human being by another.

Negligent Manslaughter – the killing of another person through gross negligence.

Sexual Assault (Sex Offenses) – any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent. There are four types of sex offenses:

Rape – the penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.

Fondling – the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest – sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape – sexual intercourse with a person who is under the statutory age of consent. (Note: If force is used or threatened, or the victim was incapable of giving consent because of his/her age or temporary or permanent or mental impairment, the offense is Rape, not Statutory Rape).

Robbery – the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault – an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary – the unlawful entry of a structure to commit a felony or a theft. A structure is defined as having four walls, a roof, and a door.

Motor Vehicle Theft – the theft or attempted theft of a motor vehicle, even if the vehicle is recovered.

Arson – any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Hate Crime Offense Definitions

Hate Crimes – a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. In addition to the offenses listed above, larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property motivated by bias are counted as hate crimes.

- **Larceny-Theft** – the unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Constructive possession is the condition in which a person does not have physical custody or possession but is in a position to exercise dominion of control over a thing.
- **Simple Assault** – an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- **Intimidation** – to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
- **Destruction/Damage/Vandalism of Property** – to willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Although there are many possible categories of bias, only the following eight categories are reported under the Clery Act:

- **Disability** – a preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.
- **Ethnicity** – a preformed negative opinion or attitude toward a group of people whose members identify with each other through a common heritage, often consisting of a common language, common culture (often including a shared religion), and/or ideology that stresses common ancestry.
- **Gender** – a preformed negative opinion or attitude toward a person or a group of persons based on their actual or perceived gender (e.g., male or female).
- **Gender Identity** – a preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity (e.g., bias against transgender or gender non-conforming individuals).
- **National Origin** – a preformed negative opinion or attitude toward a group of people based on their actual or perceived country of birth.
- **Race** – a preformed negative attitude toward a group of persons who possess common physical characteristics (e.g., color of skin, eyes, and/or hair; facial features, etc.) genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind (e.g., Asians, blacks or African Americans, whites).
- **Religion** – a preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, atheists).
- **Sexual orientation** – a preformed negative opinion or attitude toward a group of persons based on their actual or perceived sexual orientation (i.e., a person's physical, romantic, and/or emotional attraction to members of the same and/or opposite sex, including lesbian, gay, bisexual, and heterosexual individuals).

Violence Against Women Act (VAWA) Offense Definitions

Dating Violence – violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with the consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

Domestic Violence – a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person whom the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Stalking – engaging in a course of conduct directed a specific person that would cause a reasonable person to fear for the person's safety or the safety of others; or suffer substantial emotional distress.

- **Course of conduct** – two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
- **Reasonable person** – a reasonable person under similar circumstances and with similar identities to the victim.
- **Substantial emotional distress** – significant mental suffering or anguish that may, but does not necessarily require medical or other professional treatment or counseling.

Arrests and Disciplinary Referrals Definitions

Referred for Disciplinary Action – the referral of any person to any official who initiates a disciplinary action of which a record is established, and which may result in the imposition of a sanction.

Weapons: Carrying, Possessing, Etc. – the violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature.

Drug Abuse Violations – the violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use; the unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs.

Liquor Law Violations – the violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

CLERY ACT GEOGRAPHIC DEFINITIONS

On Campus – any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

On-Campus Student Housing – any student housing facility that is owned or controlled by the institution or is located on property that is owned or controlled by the institution, and is within the reasonable contiguous geographic area that makes up the campus. [Chaffey College does not have On-Campus Student Housing.]

Non-Campus Building or Property – any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution; or any

building or property owned or controlled by a student organization that is officially recognized by the institution. [Chaffey College does not have any property owned or controlled by a student organization that is officially recognized by the institution.]

Public Property – all public property, including thoroughfares, streets, sidewalks, and parking facilities, which is within the campus or immediately adjacent to and accessible from the campus.

CRIME STATISTICS REPORTING AREAS

For purposes of understanding the crime statistics gathered for this *Annual Security Report*, the reporting areas for Clery Act crime statistics for **on-campus, non-campus property,** and **public property** designations include the following:

On-Campus

Rancho Cucamonga Campus
5885 Haven Avenue, Rancho Cucamonga, CA 91737

Chino Campus
5897 College Park Avenue Chino, CA 91710
5890 College Park Avenue, Chino, CA 91710

Fontana Campus
16855 Merrill Ave. Fontana, CA 92335

Non-Campus Property

Rancho Non-Campus Instructional Center:

Chaffey College Radiologic Technology Program
7777 Milliken Avenue #B, Rancho Cucamonga, CA 91730

Chino Non-Campus Instructional Centers:

Chino Information Technology Center
13170 Seventh St., Chino, CA 91710

Chaffey College Chino Education Center ***(Building/Property was removed on June 30, 2025)***
13106 Central Avenue, Chino, CA 91710

Chino Valley Adult School
12970 Third Street, Chino, CA 91710

Fontana Non-Campus Instructional Center:

Intech Training Center
9400 Cherry Ave. Fontana, CA 92235

Public Property

Rancho Cucamonga Campus:

The sidewalk-street-sidewalk of Wilson Avenue, Haven Avenue, Merlot Court, and Banyan Street bordering the Rancho Cucamonga campus wherever students can walk onto campus with no wall, fence, or barrier.

Chino Campus:

The sidewalk-street-sidewalk of College Park Avenue and traffic circle, Oaks Avenue, Eucalyptus Avenue, and Connie Yankey Way bordering the Chino campus wherever students can walk onto campus with no wall, fence, or barrier. Also, the public parking lot north of the community center parking lots.

Fontana Campus:

The sidewalk-street-sidewalk of Merrill Avenue and Juniper Avenue bordering the Fontana campus wherever students can walk onto campus with no wall, fence, or barrier.

CRIME STATISTICS

Crime statistics include all reports received by the Chaffey College Police Department (Campus Police) and from Chaffey College officials with significant responsibility for student and campus activities, including those persons designated as Campus Security Authorities (CSAs). The statistics also include data received from the San Bernardino County Sheriff's Office, Chino Police Department, and Fontana Police Department for the reporting locations identified above, in response to annual requests from Campus Police.

For purposes of reporting arrests and referrals of disciplinary actions for weapons, drug, and liquor law violations in which there are multiple violations, statistics are reported based on the hierarchy rule where weapon violations are reported first, then drugs, then alcohol.

This report includes statistics on hate-bias crimes, in which the victim is intentionally selected because of the actual or perceived disability, ethnicity, gender, gender identity, national origin, race, religion, or sexual orientation of the victim.

This report also includes statistics for the total number of crime reports that were "unfounded" and subsequently withheld from crime statistics during each of the three most recent calendar years. For Clery Act purposes, a crime is considered unfounded only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless. Crime reports can be properly determined to be false only if the evidence from a complete and thorough investigation establishes that the crime reported was not, in fact, completed or attempted in any manner. A reported crime cannot be designated "unfounded" if no investigation was conducted or the investigation was not completed. Nor can a crime report be designated unfounded merely because the investigation failed to prove that the crime occurred. The determination to unfound a crime can be made only when the totality of available information specifically indicates that the report was false or baseless.

Campus Crime Statistics
2023 through 2025
Rancho Cucamonga

Rancho Cucamonga Criminal Offenses – On Campus	2023	2024	2025
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Rape	0	0	0
Fondling	0	1	1
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	1
Aggravated Assault	0	0	1
Burglary	0	5	1
Motor Vehicle Theft	0	1	0
Arson	0	0	0
Larceny-Theft (counted only if hate crime)	0	0	0
Simple Assault (counted only if hate crime)	0	0	0
Intimidation (counted only if hate crime)	0	0	0
Destruction/Damage/Vandalism of Property (counted only if hate crime)	2	1	13

Rancho Cucamonga Criminal Offenses – Non-Campus	2023	2024	2025
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Larceny-Theft (counted only if hate crime)	0	0	0
Simple Assault (counted only if hate crime)	0	0	0
Intimidation (counted only if hate crime)	0	0	0
Destruction/Damage/Vandalism of Property (counted only if hate crime)	0	0	1

Rancho Cucamonga Criminal Offenses – Public Property	2023	2024	2025
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0

Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Larceny-Theft (counted only if hate crime)	0	0	0
Simple Assault (counted only if hate crime)	0	0	0
Intimidation (counted only if hate crime)	0	0	0
Destruction/Damage/Vandalism of Property (counted only if hate crime)	0	0	0

Rancho Cucamonga Hate Crimes – On Campus	Race	Gender	Gender Identity	Sexual Orientation	Religion	Ethnicity	National Origin	Disability	**2023**	**2024**	**2025**
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0
Larceny-Theft crime)	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Prop.	9	0	0	1	0	4	1	0	2	1	13

Rancho Cucamonga Hate Crimes – Non-Campus	Race	Gender	Gender Identity	Sexual Orientation	Religion	Ethnicity	National Origin	Disability	**2023**	**2024**	**2025**
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0

Statutory Rape	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0
Larceny-Theft crime)	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	1	0	0	0	0	0	0	0	0	0	1

Rancho Cucamonga Hate Crimes – Public Property	Race	Gender	Gender Identity	Sexual Orientation	Religion	Ethnicity	National Origin	Disability	**2023**	**2024**	**2025**
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0
Larceny-Theft crime)	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0	0	0

Rancho Cucamonga VAWA Offenses – On Campus	**2023**	**2024**	**2025**
Domestic Violence	0	1	1
Dating Violence	0	1	1
Stalking	0	1	0

Rancho Cucamonga VAWA Offenses – Non-Campus	**2023**	**2024**	**2025**
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

Rancho Cucamonga VAWA Offenses – Public Property	2023	2024	2025
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

Rancho Cucamonga Special Category Arrests – On Campus	2023	2024	2025
Weapons: Carrying, Possessing, etc.	0	0	0
Drug Abuse Violations	0	0	4
Liquor Law Violations	0	0	0

Rancho Cucamonga Special Category Arrests – Non-Campus	2023	2024	2025
Weapons: Carrying, Possessing, etc.	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

Rancho Cucamonga Special Category Arrests – Public Property	2023	2024	2025
Weapons: Carrying, Possessing, etc.	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

Rancho Cucamonga Special Category Disciplinary Referrals (Law Violations w/o Arrests) – On Campus	2023	2024	2025
Weapons: Carrying, Possessing, etc.	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

Rancho Cucamonga Special Category Disciplinary Referrals (Law Violations w/o Arrests) – Non-Campus	2023	2024	2025
Weapons: Carrying, Possessing, etc.	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

Rancho Cucamonga Special Category Disciplinary Referrals (Law Violations w/o Arrests) – Public Property	2023	2024	2025
Weapons: Carrying, Possessing, etc.	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

Rancho Cucamonga Unfounded Crimes	2023	2024	2025
Unfounded Crimes	0	3	0

*** Chaffey College Rancho Cucamonga Campus does not have on-campus student housing.**

Campus Crime Statistics
2023 through 2025
Chino

Chino Criminal Offenses – On Campus	2023	2024	2025
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	1	1
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Larceny-Theft (counted only if hate crime)	0	0	0
Simple Assault (counted only if hate crime)	0	0	0
Intimidation (counted only if hate crime)	0	0	0
Destruction/Damage/Vandalism of Property (counted only if hate crime)	0	0	0

Chino Criminal Offenses – Non-Campus	2023	2024	2025
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	1	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Larceny-Theft (counted only if hate crime)	0	0	0
Simple Assault (counted only if hate crime)	0	0	0
Intimidation (counted only if hate crime)	0	0	0
Destruction/Damage/Vandalism of Property (counted only if hate crime)	0	0	0

Chino Criminal Offenses – Public Property	2023	2024	2025
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0

Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	1
Aggravated Assault	0	2	0
Burglary	0	1	1
Motor Vehicle Theft	0	1	0
Arson	0	0	0
Larceny-Theft (counted only if hate crime)	0	0	0
Simple Assault (counted only if hate crime)	0	0	0
Intimidation (counted only if hate crime)	0	0	0
Destruction/Damage/Vandalism of Property (counted only if hate crime)	0	0	0

Chino Hate Crimes – On Campus	Race	Gender	Gender Identity	Sexual Orientation	Religion	Ethnicity	National Origin	Disability	**2023**	**2024**	**2025**
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0
Larceny-Theft crime)	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0	0	0

Chino Hate Crimes – Non-Campus	Race	Gender	Gender Identity	Sexual Orientation	Religion	Ethnicity	National Origin	Disability	**2023**	**2024**	**2025**
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0

Statutory Rape	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0
Larceny-Theft crime)	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0	0	0

Chino Hate Crimes – Public Property	Race	Gender	Gender Identity	Sexual Orientation	Religion	Ethnicity	National Origin	Disability	**2023**	**2024**	**2025**
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0
Larceny-Theft crime)	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0	0	0

Chino VAWA Offenses – On Campus	**2023**	**2024**	**2025**
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

Chino VAWA Offenses – Non-Campus	**2023**	**2024**	**2025**
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

Chino VAWA Offenses – Public Property	2023	2024	2025
Domestic Violence	0	0	2
Dating Violence	0	0	0
Stalking	0	0	0

Chino Special Category Arrests – On Campus	2023	2024	2025
Weapons: Carrying, Possessing, etc.	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

Chino Special Category Arrests – Non-Campus	2023	2024	2025
Weapons: Carrying, Possessing, etc.	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

Chino Special Category Arrests – Public Property	2023	2024	2025
Weapons: Carrying, Possessing, etc.	0	0	0
Drug Abuse Violations	0	0	2
Liquor Law Violations	0	0	0

Chino Special Category Disciplinary Referrals (Law Violations w/o Arrests) – On Campus	2023	2024	2025
Weapons: Carrying, Possessing, etc.	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

Chino Special Category Disciplinary Referrals (Law Violations w/o Arrests) – Non-Campus	2023	2024	2025
Weapons: Carrying, Possessing, etc.	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

Chino Special Category Disciplinary Referrals (Law Violations w/o Arrests) – Public Property	2023	2024	2025
Weapons: Carrying, Possessing, etc.	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

Chino Unfounded Crimes	2023	2024	2025
Unfounded Crimes	0	0	0

*** Chaffey College Chino Campus does not have on-campus student housing.**

Campus Crime Statistics
2023 through 2025
Fontana

Fontana Criminal Offenses – On Campus	2023	2024	2025
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	2	2	1
Motor Vehicle Theft	0	1	0
Arson	1	0	0
Larceny-Theft (counted only if hate crime)	0	0	0
Simple Assault (counted only if hate crime)	0	0	0
Intimidation (counted only if hate crime)	0	0	0
Destruction/Damage/Vandalism of Property (counted only if hate crime)	0	0	0

Fontana Criminal Offenses – Non-Campus	2023	2024	2025
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Rape	0	0	1
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Larceny-Theft (counted only if hate crime)	0	0	0
Simple Assault (counted only if hate crime)	0	0	0
Intimidation (counted only if hate crime)	0	0	0
Destruction/Damage/Vandalism of Property (counted only if hate crime)	0	0	0

Fontana Criminal Offenses – Public Property	2023	2024	2025
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0

Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Larceny-Theft (counted only if hate crime)	0	0	0
Simple Assault (counted only if hate crime)	0	0	0
Intimidation (counted only if hate crime)	0	0	0
Destruction/Damage/Vandalism of Property (counted only if hate crime)	0	0	0

Fontana Hate Crimes – On Campus	Race	Gender	Gender Identity	Sexual Orientation	Religion	Ethnicity	National Origin	Disability	**2023**	**2024**	**2025**
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0
Larceny-Theft crime)	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0	0	0

Fontana Hate Crimes – Non-Campus	Race	Gender	Gender Identity	Sexual Orientation	Religion	Ethnicity	National Origin	Disability	**2023**	**2024**	**2025**
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0

Statutory Rape	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0
Larceny-Theft crime)	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0	0	0

Fontana Hate Crimes – Public Property	Race	Gender	Gender Identity	Sexual Orientation	Religion	Ethnicity	National Origin	Disability	**2023**	**2024**	**2025**
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0
Larceny-Theft crime)	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0	0	0

Fontana VAWA Offenses – On Campus	**2023**	**2024**	**2025**
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

Fontana VAWA Offenses – Non-Campus	**2023**	**2024**	**2025**
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

Fontana VAWA Offenses – Public Property	2023	2024	2025
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

Fontana Special Category Arrests – On Campus	2023	2024	2025
Weapons: Carrying, Possessing, etc.	0	0	1
Drug Abuse Violations	0	0	1
Liquor Law Violations	0	0	1

Fontana Special Category Arrests – Non-Campus	2023	2024	2025
Weapons: Carrying, Possessing, etc.	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

Fontana Special Category Arrests – Public Property	2023	2024	2025
Weapons: Carrying, Possessing, etc.	0	0	0
Drug Abuse Violations	0	1	0
Liquor Law Violations	0	0	0

Fontana Special Category Disciplinary Referrals (Law Violations w/o Arrests) – On Campus	2023	2024	2025
Weapons: Carrying, Possessing, etc.	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

Fontana Special Category Disciplinary Referrals (Law Violations w/o Arrests) – Non-Campus	2023	2024	2025
Weapons: Carrying, Possessing, etc.	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

Fontana Special Category Disciplinary Referrals (Law Violations w/o Arrests) – Public Property	2023	2024	2025
Weapons: Carrying, Possessing, etc.	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

Fontana Unfounded Crimes	2023	2024	2025
Unfounded Crimes	1	0	0

*** Chaffey College Fontana Campus does not have on-campus student housing.**