

Empowering Student Achievement Through Milestone Scholarships

1) Overview of Project

The Empowering Student Achievement Through Milestone Scholarships project establishes a centralized scholarship fund to provide **one-time awards of up to \$1,000** to Chaffey College students who are actively pursuing critical academic or career milestones. The program targets students with demonstrated unmet financial need who are making satisfactory progress toward degree completion, transfer, or employment-related credentials.

This initiative expands the Foundation’s existing Student Success Incentive Program and responds to evidence that many students continue to experience significant financial gaps even after receiving traditional financial aid. The program will operate on an ongoing basis until funds are exhausted, **with a total request of \$525,000**, prioritizing support for low-income, first-generation, and historically underrepresented students.

2) Scope of Work

Project Lead: Denise Gutierrez

Project Manager/Budget Approver: Denise Gutierrez

Fiscal Monitor: Fanny McShane

Activities	Deliverables	Outcomes	Timelines	Persons Responsible
1. Foundation will use Award Spring to manage the scholarship application process	Application materials and eligibility criteria	Equitable access to scholarship funding	Application cycles will be: Spring 2 nd cycle- 3/30/26-4/12/26 Fall 2026 1 st cycle- 8/4/26-8/30/26 Fall 2026 2 nd cycle- 10/30/26-11/8/26 Spring 2027 1 st cycle- 1/5/27-1/30/26	Maritssa Bonilla-Guerra
2. Review applications and select award	Award decisions and records	Targeted support to students with highest need	Spring 2026 2 nd cycle 4/13/26 - 5/13/26	Maritssa Bonilla-Guerra Application

Empowering Student Achievement Through Milestone Scholarships

recipients			<p>Fall 2026 1st cycle – 9/1/26-10/1/26</p> <p>Fall 2026 2nd cycle 10/3/26 – 11/8/26</p> <p>Spring 2027 1st cycle 2/1/27 – 3/1/27</p>	Review Committee
3. Disburse scholarship funds	Scholarship payments issued	Reduced financial barriers at key milestones	<p>Spring 2nd cycle 5/20/26</p> <p>Fall 2026 1st cycle 10/2/26</p> <p>Fall 2026 2nd cycle 11/9/26</p> <p>Spring 1st cycle 3/2/27</p>	Marie Baston
4. Verify milestone completion with campus partners	Verified milestone data such as, transfer, certificate completion and career milestones	Improved completion, transfer, and employment outcomes	<p>June 2026</p> <p>January 2027</p> <p>June 2027</p>	Institutional Research
5. Collect student feedback and outcome data	Surveys and outcome summaries	Evidence of program impact on persistence	<p>May 2026</p> <p>December 2026</p> <p>May 2027</p>	Maritssa Bonilla-Guerra & Institutional Research
6. Prepare and submit funder reports	Annual progress reports	Accountability and transparency	<p>June 2026</p> <p>January 2027</p> <p>June 2027</p>	Denise Gutierrez

Chaffey College
Mackenzie Scott- Foundation Scholarships
Proposed Line Item Budget

FUND: 54 Charitable Gift Fund
SOURCE: 1814

54-1814-7001-5XXXX-000

Description (narrative/detail)		Amount Budgeted					Budget Detail		
		Year 1	Year 2	Year 3	Year 4	Total	Dept.	Obj.Code	Location
Academic Salaries (1000)		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
	(1000) Academic Salaries Category Total:	\$ -	\$ -	\$ -	\$ -	\$ -			
Classified Salaries (2000)	Possible STW if approved by Committee	\$ 11,378	\$ 11,378	\$ -	\$ -	\$ 22,756	7001	52312	000
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
	(2000) Classified Salaries Category Total:	\$ 11,378	\$ 11,378	\$ -	\$ -	\$ 22,756			
Employee Fringe Benefits (3000)	Need Benefit Breakdown (Salary & Benefits not to exceed \$25,000)	\$ 705	\$ 705	\$ -	\$ -	\$ 1,410	7001	53328	000
		\$ 165	\$ 165	\$ -	\$ -	\$ 330	7001	53349	000
		\$ 6	\$ 6	\$ -	\$ -	\$ 12	7001	53528	000
		\$ 246	\$ 246	\$ -	\$ -	\$ 492	7001	53628	000
	(3000) Employee Fringe Benefits Category Total:	\$ 1,122	\$ 1,122	\$ -	\$ -	\$ 2,244			
Supplies & Materials (4000)		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
	(4000) Supplies & Materials Category Total:	\$ -	\$ -	\$ -	\$ -	\$ -			
Other Operating Expenses & Services (5000)	One-time scholarships of up to \$1,000; not to exceed \$500,000 total 83-9005-6712-57510-000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 500,000	7001	57510	000
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
	(5000) Other Operating Expenses & Services Category Total:	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 500,000			
Other (7000)		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
	(7000) Other Category Total:	\$ -	\$ -	\$ -	\$ -	\$ -			
SUBTOTAL FOR DIRECT EXPENSES (SERIES 1000-5000; Excludes Capital Outlay)		\$ 262,500	\$ 262,500	\$ -	\$ -	\$ 525,000			
<i>Indirect Cost Rate Applied to Unrestricted (excludes capital outlay category)</i>									
Indirect Cost	Rate :								
Capital Outlay (6000)		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
		\$ -	\$ -	\$ -	\$ -	\$ -			
	(6) Capital Outlay Category Total:	\$ -	\$ -	\$ -	\$ -	\$ -			
		Year 1	Year 2	Year 3	Year 4	TOTAL			
GRAND TOTALS:		\$ 262,500	\$ 262,500	\$ -	\$ -	\$ 525,000			