

**OFFICIAL PROCEEDINGS  
OF THE GOVERNING BOARD  
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Monday, September 20, 2021, live at the Chaffey College Rancho Cucamonga campus and virtually via videoconference. Board President Ovitt called the meeting to order at 2:00 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. Negrete-McLeod, Mr. Ovitt, Ms. Olivares-Lambert, Ms. Douge (Student Trustee)

Members absent: None

**CLOSED SESSION**

The public was given an opportunity to address the Governing Board regarding the posted closed session agenda.

No comments were made.

The Board convened in closed session at 2:02 p.m. Closed session was adjourned at 3:20 p.m.

**STUDY SESSION**

Marketing Report - Associate Superintendent Alisha Rosas introduced Mark Vidal, director, marketing and public relations, and together they presented the following: equity and the CCSJ; Panther Care Program; advertising methods including three 30-second commercials, 21 percent increase in ad placements, bilingual radio ads, and targeted email campaigns, public relations, media relations including a 77 percent increase in local, regional and national placement from last year, nearly ten media interviews with COVID-19 as the focus; received 2.9 million media impressions after the MacKenzie Scott gift announcement, TV coverage for Grad Fest across bilingual platforms, website updates, awards and recognition, Report to the Community and looking ahead.

President Ovitt welcomed Mr. Vidal to the Chaffey College team.

**REGULAR SESSION**

The regular session reconvened at 3:40 p.m., and Board President Ovitt asked Trustee Brugger to lead the Pledge of Allegiance to the Flag.

**PUBLIC COMMENTS**

No public comments were received.

## COMMUNITY LINKAGES GOVERNING BOARD

Student Trustee Rousselle Douge reported that the Chaffey College Student Government is working on sending students to the 2021 Student Senate for California Community Colleges professional leadership event virtually, and will participate in this year's Trunk or Treat event.

Trustee McLeod had no report.

Trustee McDougal had no report.

Trustee Brugger reported that she attended the San Bernardino County Disabled Seniors Fund Zoom meeting, the Foundation golf tournament dinner and awards program, and made her monthly donations to the College for the Panther Care Program, the Classified Senate Backpack Project, and the Wignall Museum. Ms. Brugger also mentioned articles pertaining to Chaffey College in local newspapers.

Trustee Olivares-Lambert reported that she attended the Foundation golf tournament, the Thursday morning session of the Growing Inland Achievement virtual conference; and is continuing her participation in the Excellence in Trusteeship program.

Board President Ovitt reported attending a Recreation and Parks Commission meeting for the City of Ontario; a West End YMCA meeting; BoardDocs training to bring the College into the 21<sup>st</sup> century; and a Children's Fund golf tournament and meeting.

## LEGISLATIVE UPDATE

Dr. Janeth Rodriguez, director, alumni and community relations, provided a written presentation which included updates on: the end of the 2021 legislative session; gubernatorial recall results; October 10 deadline to sign or veto bills; housing bills SB 9 and SB 10 on Governor's desk; progress of league priority bills AB 927 – BA Degrees; AB 1456 Financial Aid Reform; AB 928 – Transfer; and AB 1111 – Common Course ID.

## FOUNDATION

Dr. Lisa Nashua, executive director of the Foundation, provided a written report which included: fall 2021 scholarship application review period; emergency grants through AwardSpring; 2<sup>nd</sup> fall scholarship application cycle; laptop grant cycle; Black Minds Matter (BMM) Scholarship; Finish Line Scholars program; Foundation Board Retreat; private funders; San Manuel Band of Mission Indians

concept paper submitted; How Met Foundation; Rockefeller Fund; and update on the Foundation Golf Tournament earnings.

## REPORTS

### CLOSED SESSION ACTIONS

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (5:0) vote.

#### Employment or Ratification of:

Rhiannon Lares to the position of instructional technologist, 1.0 FTE, 12 months, range 33, step A of the CSEA salary schedule, effective October 1, 2021.

Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.

Lori Oakes to the temporary, unclassified, professional expert position of first assistant coach, softball, non-traditional season, effective September 1, 2021, through November 30, 2021, under the terms and conditions of the employment agreement.

Kayle Morris to the temporary, unclassified, professional expert position of head coach, men's swimming, effective January 2, 2022, through May 31, 2022, under the terms and conditions of the employment agreement.

Laura Kocsis to the temporary, unclassified, professional expert position of head coach, men's water polo, effective August 1, 2021, through December 31, 2021, under the terms and conditions of the employment agreement.

Jerry Tivey to the temporary, unclassified, professional expert position of head coach, softball, regular and non-traditional season, effective September 1, 2021, through November 30, 2021, under the terms and conditions of the employment agreement.

Andrew Smith to the temporary, unclassified, professional expert position of interim head coach, baseball, non-traditional season, effective September 1, 2021, through November 30, 2021, under the terms and conditions of the employment agreement.

Timothy Dominguez to the temporary, unclassified, professional expert position of interim internal auditor, effective September 20, 2021, through June 30, 2022, under the terms and conditions of the employment agreement.

Brian Salsman to the temporary, unclassified, professional expert position of second assistant coach, baseball, non-traditional season, effective September 1, 2021, through November 30, 2021, under the terms and conditions of the employment agreement.

Jade Gortarez to the temporary, unclassified, professional expert position of second assistant coach, softball/out-of-season, all sports, non-traditional season, effective October 1, 2021, through June 30, 2022, under the terms and conditions of the employment agreement.

The Governing Board approved the utilization of volunteer services provided by individuals as set forth on the attached list.

### CONSENT AGENDA

A motion was made by Ms. Brugger, seconded by Ms. Negrete-McLeod, to approve the consent agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. Negrete-McLeod, Mr. Ovitt, Ms. Olivares-Lambert, Ms. Douge (advisory)

Nays: None

Through this action, the following were approved (Approval of Minutes, August 17, 2021, through Chaffey College Faculty Association Contract Negotiations.)

## GOVERNANCE PROCESS

The minutes of the August 17, 2021, special Board meeting were approved as presented.

The minutes of the August 26, 2021, regular Board meeting were approved as presented.

## BUSINESS/FISCAL AFFAIRS

The Governing Board approved the California Department of Education 2021-2022 California State Preschool Program Contract (CSPP-1418) in the amount of \$505,457 for the period of July 1, 2021 through June 30, 2022.

The Governing Board approved the California Department of Social Services 2021-2022 General Child Care and Development Programs Contract (CCTR-1198) in the amount of \$527,555 for the period of July 1, 2021 through June 30, 2022.

The Governing Board adopted Resolution 92021, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

The Governing Board approved the U.S. Department of Education Higher Education Emergency Relief Fund III (HEERF III) Project – Minority Serving Institution Allocation, in the amount of \$2,482,098.

## HUMAN RESOURCES

The Governing Board adopted the demand to bargain and open contract negotiations with the Chaffey College Faculty Association.

## ACTION AGENDA

## BUSINESS/FISCAL AFFAIRS

The contract, purchase order, and warrant lists were ratified on the motion of Ms. Negrete-McLeod, second of Ms. Brugger. (These lists have been made part of the minutes of this meeting.)

Yeas: Ms. Brugger, Ms. Negrete-McLeod, Mr. McDougal, Mr. Ovitt,  
Ms. Olivares-Lambert, Ms. Douge (advisory)  
Nays: None

### CEO/STAFF REPORTS

Dr. Henry Shannon, superintendent/president, presented the Board with copies of his monthly report. The report included updates from the offices of equity, outreach and communications, and student services and strategic communications.

Dr. Shannon reported that this is the start Hispanic Heritage month and that Cherie Ventola, graphic designer, has created a colorful Zoom background for the month. He also noted that the CCSJ website includes several activities to commemorate the month.

Academic Senate President Neil Watkins provided a report which highlighted the establishment of an Ethnic Studies Department and formation of a workgroup that will help create an ethnic studies graduation requirement; launch of the Textbook Transformation Project co-facilitated by Liz Encarnacion, communication studies and Emilie Koenig, English; online welcome for the new faculty on September 29 using the InSpace platform; individual professional accomplishments/creative works by Tara Johnson, fashion merchandising; Dave Milbrandt, political science; Patty Peoples, kinesiology, nutrition and athletics; and Dr. Deepak Shimkhada, visual arts; and continuing education/professional development by Maria Fitzpatrick, psychology; and Patty Peoples, kinesiology, nutrition and athletics.

Classified Senate President Sarah Schmidt had no report.

CSEA President Corinthia Crawford was not present.

CCFA President Bruce Osburn reported that he looks forward to working with the College on a spring MOU.

CDCFA had no report.

### BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

None.

### ADJOURNMENT

The meeting was adjourned at 4:07 p.m. in memory of the 13 service members who lost their lives in Afghanistan.

The next regular meeting of the Chaffey Community College District  
Governing Board is Thursday, October 21, 2021.

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President

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Clerk