

**OFFICIAL PROCEEDINGS  
OF THE GOVERNING BOARD  
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Thursday, May 27, 2021, live at the Chaffey College Chino Community Center and virtually via videoconference. Board President Ovitt called the meeting to order at 2:05 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. Negrete-McLeod, Mr. Ovitt, Ms. Olivares-Lambert, Ms. Sanders (Student Trustee)

Members absent: none

**CLOSED SESSION**

The public was given an opportunity to address the Governing Board regarding the posted closed session agenda.

No comments were made.

The Board convened in closed session at 2:12 p.m. Closed session was adjourned at 2:48 p.m.

**STUDY SESSION**

Fontana Campus Master Plan – Melanie Siddiqi, associate superintendent of administrative services, introduced Linsey Graff, Leigh Anne Jones and Jason Jewell of DLR Architects. Ms. Graff presented the following: new Fontana Campus project overview; key drivers – incorporating past planning, collective vision, data-informed, and flexible framework; process and schedule; engagement strategy; campus-wide survey; City of Fontana and utility coordination; academic programs; enrollment; projected needs; proposed site plan; building use; welcome center and library; vehicular circulation; campus entry; pedestrian circulation; open space; and campus promenade.

**REGULAR SESSION**

The regular session reconvened at 3:09 p.m., and Board President Ovitt asked Student Trustee Sanders to lead the Pledge of Allegiance to the Flag.

**PUBLIC COMMENTS**

Julie Sanchez, executive assistant, superintendent/president's office, read a public comment received from Paul Gomez regarding the new Fontana Campus.

## COMMUNITY LINKAGES GOVERNING BOARD

Student Trustee Lauren Sanders reported attending the following: Chaffey College Planning Council meeting; Sisters with Success nonprofit board meeting; Black Caucus CA Community Colleges financial literacy webinars; Chaffey College Student Government (CCSG) executive, senate, delegation and communication meetings; Chaffey College Multicultural Club meeting; Chaffey College registration strategic planning meeting; CCSG finance committee meeting; CCSG activities committee meeting; Black Caucus health webinars; Chaffey College Enrollment Success Management committee meeting; Annual Trustee Conference; Chaffey College focus group; CCSG activities event; Student Trustee Caucus meeting; Faculty Senate meeting; Chaffey College Community and Opportunities committee (CPC subcommittee); Chaffey College Pantry Day; Chaffey College Commencement ceremony; facilitated financial prosperity webinar (*How to Get Free Money for College*); Black Caucus Lupus and Stroke Awareness event; Chaffey College Bond Citizen Oversight Committee meeting; and Chaffey College CPC Strategic Team – Equity and Success meeting.

Ms. Sanders introduced the newly elected Student Trustee Rouselle Douge.

Trustee McLeod had no report.

Trustee McDougal had no report.

Trustee Brugger reported that she donated to the Sherman Taylor scholarship fund, made her monthly donations to the College, and attended, via Zoom, the San Bernardino County Senior Disabled Fund meeting. Ms. Brugger also mentioned an article in the *Chino Champion* honoring a Chaffey College graduate, and an advertisement in the *Fontana Herald* spotlighting a Chaffey College student and summer and fall registration.

Trustee Olivares-Lambert reported that she participated in the virtual commencement ceremony; the Latinx graduation ceremony; Dialogue with the Board; CCLC Annual Trustee conference; CCLC webinars; 2021 Aspen Prize awards ceremony; and the CCLC accreditation webinar. Ms. Olivares-Lambert thanked Troy Ament for the tour of the Chino Campus earlier in the day.

Board President Ovitt reported that he attended the virtual commencement ceremony; wished Melanie Siddiqi well; and read a letter praising the College and faculty by pharmacology student, Ana Santos, who has been accepted into four different doctorate of pharmacology programs.

## LEGISLATIVE UPDATE

Dr. Janeth Rodriguez, director, alumni and community relations, provided a written presentation which included updates on: legislative advocacy meetings; AB 1106 – Employment Training Panel: pilot program: employment training needs; AB 1216 – California Community Colleges: governing board membership: student members; and priority bills for Community College League of California.

## FOUNDATION

Dr. Lisa Nashua, executive director of the Foundation, provided a written report which included: Kaiser Rad Tech, “Remember the Moose”, Lillian Torres nursing student scholarships; HowMet International Foundation concept paper submitted for the InTech Center; Chaffey College Foundation Virtual Event Supporting College Dreams raised almost \$13,000; and Chaffey College Foundation Golf Tournament sponsors.

## REPORTS

### CLOSED SESSION ACTIONS

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (5:0) vote.

#### Employment or Ratification of:

Alex Rodriguez to the position of administrative assistant II, extended opportunity programs and services.

Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.

Remberto Aguilar to the temporary, unclassified, professional expert position of craft trades trainer, economic development, effective June 14, 2021, through June 30, 2021, under the terms and conditions of the employment agreement.

#### Appointment of:

The Governing Board approved the assignment of contract employees to work during non-contract months.

The Governing Board approved the request for an unpaid leave of absence for Lindsey Lavallo, counselor, student equity, foster youth, for the period of July 1, 2021 through December 31, 2021.

## MONITORING

The following reports were submitted to the Governing Board for their information:

Information Technology Services Monitoring Report

Quarterly Investment Report

## INFORMATIONAL

The following Board Policies were submitted to the Governing Board for their information: BP 2100 Governing Board Election; BP 4231 Grade Changes; BP 4240 Academic Renewal; BP 5012 International Students; and BP 5120 Transfer Center.

The Fontana Campus Master Plan was submitted to the Governing Board for their information.

## CONSENT AGENDA

Trustee Deana Olivares-Lambert recused herself from any discussion or voting on the consent agenda because contract E(3)(f), "California Steel Industries Shield Metal Arc Welding Training Agreement," is related to the County of San Bernardino, and the County of San Bernardino is a source of income to a company that she owns.

A motion was made by Ms. Brugger, seconded by Ms. Negrete-McLeod, to approve the consent agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. Negrete-McLeod, Mr. Ovitt,  
Ms. Sanders (advisory)

Abstain: Ms. Olivares-Lambert

Nays: None

Through this action, the following were approved (Approval of Minutes, April 22, 2021, through Memorandum of Understanding – Chaffey Community College District and Chaffey College Faculty Association (CCFA).)

## GOVERNANCE PROCESS

The minutes of the April 22, 2021, regular Board meeting were approved as presented.

The Governing Board received board policies for second reading and adoption.

## ACADEMIC AFFAIRS

The Governing Board approved 4 new courses, 34 course modifications, 36 distance education courses, 7 course deactivations, 1 new program of study, 71 program of study modifications, and 8 program of study deactivations for the *Chaffey College 2021-2022 Catalog*.

## BUSINESS/FISCAL AFFAIRS

The Governing Board approved agreement ET21-0275 with ETP (Employment Training Panel) for \$200,000 to deliver workforce training for the period of March 1, 2021 to February 28, 2023.

The Governing Board approved and found that Advanced Technologies Consultants is the single source supplier for Universal Robots 3e Certification products. Universal Robot products are sole source products for the performance and services required under the subject as described in this agenda item, and Chaffey may proceed to negotiate and enter into a sole source contract with Advanced Technologies Consultants for the products and equipment described herein.

The Governing Board approved and found that AVOTEK is the single source supplier for manufacturing Aviation Maintenance Technology training systems. AVOTEK products are sole source products for the performance and services required under the subject as described in this Agenda Item, and Chaffey may proceed to negotiate and enter into a sole source contract with AVOTEK for the products and equipment described herein.

The Governing Board approved and found that Echo Healthcare is the single source supplier for the Immersive Interactive IMM-01 product line and are sole source products for the performance and services required under the subject as described in this agenda item, and Chaffey may proceed to negotiate and enter into a sole source contract with Echo Healthcare (for the products and equipment described herein).

The Governing Board approved and finds that Klein Educational Systems is the single source supplier for FANUC America Corporation. FANUC products are sole source products for the performance and services required as described in this Agenda Item, and Chaffey may proceed to negotiate and enter into a sole source contract with Klein Educational Systems for the products and equipment described herein.

The Governing Board approved the California Steel Industries Shield Metal Arc Welding training agreement in the amount of \$157,451, beginning June 2021.

The Governing Board adopted Resolution 52721, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

The Governing Board approved the Participation Agreement No. 2017/20-20-B, (P00 R4-XX, P01 R3-XX, P31 R4-XX, P44 R3-XX and P47 R3-XX) Strong Workforce Program between Riverside Community College District and Chaffey Community College in the amount of \$419,909 for the period of March 1, 2021 through December 31, 2021.

The Governing Board approved the resolution authorizing interfund borrowing between all funds held by the San Bernardino County Treasurer for the Chaffey College District for the 2021-2022 fiscal year.

The Governing Board approved Amendment 1 to the Vocational Education and Training Services fee-for-service contract with the County of San Bernardino in the amount of not to exceed \$2,500,000 effective July 1, 2021 through June 30, 2022.

## HUMAN RESOURCES

The Governing Board approved the Confidential Professional Development/Evaluation Plan.

The Governing Board approved the employment contracts between the Governing Board of the Chaffey Community College District and management employees.

The Governing Board approved the Management Professional Development/Evaluation Plan.

The Governing Board approved the memorandum of understanding between the Chaffey Community College District and Chaffey College Faculty Association (CCFA).

## ACTION AGENDA

### BUSINESS/FISCAL AFFAIRS

The Governing Board authorized the District to enter into six five-year term, on-call professional services agreement with 3QC, Inc. of Pasadena, California, AlfaTech of Monrovia, CA, Design West Engineering of San Bernardino, CA, Empowered Solutions of Irvine, CA, Owen Group, LP of Irvine, CA, and tk1sc of Irvine, CA for Request for Qualifications No. 2021PW293 Program-Wide Commissioning Consulting Services in the amount not to exceed \$300,000, on the motion of Mr. McDougal, second of Ms. Brugger.

Yeas: Ms. Brugger, Ms. Negrete-McLeod, Mr. McDougal, Mr. Ovitt,  
Ms. Olivares-Lambert, Ms. Sanders (advisory)  
Nays: None

The Governing Board authorized the District to enter into six five-year term, on-call professional services agreement with CASC Engineering and Consulting of Colton, CA, Fuscoe Engineering of Ontario, CA, Owen Group, LP of Irvine, CA, Psomas of Los Angeles, CA, Social Stormwater Runoff Solution Services, Inc. of Encino, CA, and Valued Engineering, Inc. of Upland, CA for Request for Qualifications No. 2021PW331 Storm Water Pollution Prevention Plan Consultant and Civil Engineering Consulting Services in the amount not to exceed \$1,000,000, on the motion of Ms. Negrete-McLeod, second of Ms. Brugger.

Yeas: Ms. Brugger, Ms. Negrete-McLeod, Mr. McDougal, Mr. Ovitt,  
Ms. Olivares-Lambert, Ms. Sanders (advisory)  
Nays: None

The Governing Board approved the purchase of real property containing approximately 19.1 acres located near the intersection of Ontario Ranch Road and Hamner/Milliken Avenue in the City of Ontario, California, for a purchase price of \$20,250,000, plus closing costs estimated at \$10,000, which agreement is subject to completion of due diligence and (b) delegation of authority to Melanie Siddiqi, or Lisa Bailey, or Dr. Henry D. Shannon to ensure all closing conditions are met and for any such delegee(s) to execute all documents necessary to consummate the purchase, on the motion of Ms. Olivares-Lambert, second of Mr. McDougal.

Yeas: Ms. Brugger, Ms. Negrete-McLeod, Mr. McDougal, Mr. Ovitt,  
Ms. Olivares-Lambert, Ms. Sanders (advisory)  
Nays: None

The contract, purchase order, and warrant lists were ratified on the motion of Mr. McDougal, second of Ms. Brugger. (These lists have been made part of the minutes of this meeting.)

Yeas: Ms. Brugger, Ms. Negrete-McLeod, Mr. McDougal, Mr. Ovitt,  
Ms. Olivares-Lambert, Ms. Sanders (advisory)  
Nays: None

### CEO/STAFF REPORTS

Dr. Henry Shannon, superintendent/president, presented the Board with copies of his monthly report. The report highlighted cultural graduations, including African American, Lavender Coalition and Latinx ceremonies; Board Vice President Lee McDougal's recognition for 20 years of trustee service; retirement of Associate Superintendent of Administrative Services Melanie Siddiqi; mission statement update; Global Community College Leadership

Network event; Chaffey College's receipt of marketing awards; Bond Citizens' Oversight Committee meeting; Trisha Albertsen's appointment as president of the California Community Colleges Classified Senate (4CS); and updates from the offices of equity, outreach and communications, instruction and student services.

Faculty Senate President Nicole DeRose submitted a report which included accomplishments by Jin Liu, Chinese department; Marc Meyer, anthropology; and Al Yankee, music department.

Classified Senate President Sarah Schmidt highlighted Trisha Albertsen, accountant, budgeting and fiscal services, and the featuring of the backpack project in the *Daily Bulletin*.

CSEA President Sapna Jethani-Prado commented on equitable hiring practices at the College.

CCFA Jonathan Ausubel read a statement regarding equity for part-time faculty.

CDCFA had no report.

#### BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

None

#### ADJOURNMENT

The meeting was adjourned at 4:45 p.m.

The next regular meeting of the Chaffey Community College District Governing Board is Thursday, June 24, 2021.

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President

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Clerk