

**OFFICIAL PROCEEDINGS
OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Thursday, August 27, 2020, virtually via videoconference. Board President Ovitt called the meeting to order at 2:00 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,
Ms. Roberts, Ms. Sanders (Student Trustee)

Members absent: none

CLOSED SESSION

The public was given an opportunity to address the Governing Board regarding the posted closed session agenda.

No comments were made.

The Board convened in closed session at 2:02 p.m. Closed session was adjourned at 2:31 p.m.

STUDY SESSION

Distance Education/Remote Learning for Fall 2020 – Associate Superintendent Laura Hope explained that a requirement of Title V is to present a distance education (DE) report to the Board annually. She acknowledged the DE team as a whole, and especially Adriana Arce, Jennifer Reyes, Angela Cardinale, Sabrina Sanchez, Jonathan Ausubel, and Selene Pineda. She also acknowledged the partnership DE has with Information Technology Services.

Ms. Hope introduced Alisha Serrano, interim director, research, community education, and distance education, who presented the then, now and next approach to DE. The theme of then is preparing – 20% courses online/hybrid, faculty development and support, student support; the theme of now is responding, fortifying and positioning the college to stay ahead of the curve - nearly 100% online, faculty support and development, student support, leadership and innovation; the theme of next is propelling - Online Education Initiative, seamless online student support, badges, innovation in teaching and learning, online exchange.

President Ovitt asked what percentage of online courses the College should maintain even after the pandemic. Ms. Hope and Ms. Serrano responded that an overwhelming trend is the convenience of online education. Along with offering

online courses, the College spends a lot of time and energy to making students feel connected and supported.

REGULAR SESSION

The regular session reconvened at 3:00 p.m., and President Ovitt led the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS

There were no public comments.

COMMUNITY LINKAGES GOVERNING BOARD

Student Trustee Lauren Sanders reported the following activities: Chaffey College Student Government (CCSG) inauguration meeting; Institutional Success for People of Color Townhall Session; Student Trustee Workshop; Region IX Executive Team meeting; CCSG Executive Board meetings; Virtual Welcome Day; Black Caucus California Community Colleges Conference planning meeting; and Social Justice Virtual Welcome Event.

Trustee McLeod had no report as she has been confined to her home.

Trustee McDougal also had no report.

Trustee Roberts had no report.

Trustee Brugger reported that she has continued to make her monthly donations to Wignall Museum, Panther Care and Classified Senate's Backpack Program. She thanked Classified Senate President Trisha Albertsen for sending her a picture of the distribution of backpacks to students.

Board President Ovitt reported attending the following: Children's Fund meetings, First 5 meetings, and Parks and Recreations meetings.

LEGISLATIVE UPDATE

Dr. Janeth Rodriguez provided a presentation which included updates on Pell Reinstatement (Second Chance Pell) for people in state and federal prisons; equitable stimulus formula for community colleges; AB 2416 relating to homelessness; AB 1460 relating to ethnic studies; Prop 15 relating to property taxes; and Undocumented Student Action Week taking place October 19 – 23. Dr. Rodriguez congratulated Dean Rob Rundquist for his work on the Pell reinstatement.

FOUNDATION

Lisa Nashua, executive director of the Foundation, provided a written report which included: 2020-2021 Scholarships – just reached 1,000 scholarship applications; Montclair to College; donor stewardship; Black Minds Matter Scholarship; journalism program; Promise Scholars (Ontario Montclair School District); athletics and alumni relations; private funders – Wells Fargo, the James Irvine Foundation Grant for the InTech Center; HowMet Foundation for InTech Center Career Placement Program; and she thanked Gary Ovitt, Safework, HMC Architects, and BBK for their gifts – with the golf tournament being postponed, the College has still received over \$65,000 in 100% non-taxable gifts.

REPORTS

CLOSED SESSION ACTIONS

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (5:0) vote.

Employment or Ratification of:

- Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.
- David Slover to the temporary, unclassified, professional expert position of football coordinator, out-of-season, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the amended employment agreement.
- Robert Lander to the temporary, unclassified, professional expert position of head coach, cross country, out-of-season, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the amended employment agreement.
- Robert Hadaway to the temporary, unclassified, professional expert position of head coach, football, out-of-season, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the amended employment agreement.
- Benjamin Cooper to the temporary, unclassified, professional expert position of head coach, men's soccer, out-of-season, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the amended employment agreement.
- Christopher Carlson to the temporary, unclassified, professional expert position of head coach, men's water polo, out-of-season, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the amended employment agreement.
- Briana Gonzales to the temporary, unclassified, professional expert position of head coach, volleyball, out-of-season, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the amended employment agreement.
- Graziella Cooper to the temporary, unclassified, professional expert position of head coach, women's soccer, out-of-season, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the amended employment agreement.
- Laura Kocsis to the temporary, unclassified, professional expert position of head coach, women's water polo, out-of-season, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the amended employment agreement.
- Steven Bernard to the temporary, one-year position of instructor, chemistry, 1.0 FTE, effective August 12, 2020, through May 19, 2021, for the 2020-21 academic year only.
- Nathaniel Yamaguchi to the temporary, one-year position of instructor, chemistry, 1.0 FTE, effective August 12, 2020, through May 19, 2021, for the 2020-21 academic year only.

Joy Haerens to the temporary, unclassified, professional expert position of management development expert, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Artie Allen to the temporary, unclassified, professional expert position of out-of-season/all sports, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Christopher Araya to the temporary, unclassified, professional expert position of out-of-season/all sports, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Michael Cordero to the temporary, unclassified, professional expert position of out-of-season/all sports, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Kristin Crowell to the temporary, unclassified, professional expert position of out-of-season/all sports, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Julia Erickson to the temporary, unclassified, professional expert position of out-of-season/all sports, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Jose Flores to the temporary, unclassified, professional expert position of out-of-season/all sports, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Daniel Fox to the temporary, unclassified, professional expert position of out-of-season/all sports, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Prentice Harris to the temporary, unclassified, professional expert position of out-of-season/all sports, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Kayle Morris to the temporary, unclassified, professional expert position of out-of-season/all sports, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Lori Oaks to the temporary, unclassified, professional expert position of out-of-season/all sports, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Brooke Padilla to the temporary, unclassified, professional expert position of out-of-season/all sports, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Bryan Shelton to the temporary, unclassified, professional expert position of out-of-season/all sports, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Andrew Smith to the temporary, unclassified, professional expert position of out-of-season/all sports, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Jerry Tivey to the temporary, unclassified, professional expert position of out-of-season/all sports, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Chelsea Waddy-Blow to the temporary, unclassified, professional expert position of out-of-season/all sports, effective September 1, 2020, through December 31, 2020, under the terms and conditions of the employment agreement.

Appointment of:

The Governing Board approved the educational services coordinator assignments for the 2020–21 academic year.

The Governing Board approved the temporary increase in assignment for Paul Vaccher, workforce research analyst, from .475 to 1.0 FTE for the period of August 28, 2020, through December 31, 2020.

MONITORING

The following reports were submitted to the Governing Board for their information:

Quarterly Investment Report

PUBLIC HEARINGS

HUMAN RESOURCES

A public hearing was held on the Joint Proposal/Preliminary Agreement of the Chaffey College Faculty Association and Chaffey Community College District.

No comments were made.

Communication No. IV.E.1.b Joint Proposal/Preliminary Agreement of the Chaffey College Faculty Association and Chaffey Community College District.

The Governing Board adopted the Joint Proposal/Preliminary Agreement of the Chaffey College Faculty Association and Chaffey Community College District on a motion of Ms. McLeod, and second by Ms. Roberts.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,
Ms. Roberts and Ms. Sanders (advisory)

Nays: None

Absent: None

CONSENT AGENDA

A motion was made by Mr. McDougal, seconded by Ms. McLeod, to approve the consent agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,
Ms. Roberts, Ms. Sanders (advisory)

Nays: None

Through this action, the following were approved (Approval of Minutes, July 23, 2020, through Management Temporary Assignment).

GOVERNANCE PROCESS

The minutes of the July 23, 2020, regular Board meeting were approved as presented.

BUSINESS/FISCAL AFFAIRS

The Governing Board approved:

- a. The designation of the *Inland Valley Daily Bulletin* as the newspaper for the publication of the notice of public virtual hearing on the 2020-2021 budget.
- b. September 21, 22, and 23, 2020 as the dates the 2020-2021 budget will be available for public inspection on the Chaffey Community College website.
- c. September 24, 2020, at 2:00 p.m. as the date and time of the budget public virtual hearing.

The Governing Board adopted Resolution 82720, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution. (This resolution has been made part of the minutes of this meeting.)

The Governing Board approved the partnership agreement between United Way in the Southern California region and Chaffey Community College District in the amount of \$7,500.

The Governing Board ratified the District's action for a second extension to the existing lease agreement for an additional 6-year period with the City of Chino for the Chaffey College Chino IT Building located at 13170 7th Street Chino, California, commencing March 1, 2020.

HUMAN RESOURCES

The Governing Board ratified the employment contract between the Governing Board of the Chaffey Community College District and the interim dean, business and applied technology.

The Governing Board ratified a temporary assignment for the dean, language arts and interim dean, Fontana Campus, effective August 1, 2020, through June 30, 2021.

ACTION AGENDA

BUSINESS/FISCAL AFFAIRS

The Governing Board authorized the District to enter into a ten-year land use agreement with Biane Brothers for the District's property located on the southeast corner of Haven Avenue and Wilson Avenue for the purpose of

harvesting grapes and to make a one-time contribution of ten thousand dollars (\$10,000) to assist with associated maintenance costs and improvement of the property on the motion of Mr. Ovitt, second of Ms. Brugger.

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal, Mr. Ovitt,
Ms. Roberts, Ms. Sanders (advisory)
Nays: None

The contract, purchase order, and warrant lists were ratified on the motion of Ms. Brugger, second of Mr. McDougal. (These lists have been made part of the minutes of this meeting.)

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal, Mr. Ovitt,
Ms. Roberts, Ms. Sanders (advisory)
Nays: None

CEO/STAFF REPORTS

Dr. Henry Shannon, superintendent/president, presented the Board with copies of his monthly report. The report highlighted: Chaffey College Management Retreat; Fall 2020 Convocation; Enrollment; Governor Newsom's Council for Post-Secondary Education, and updates from the Center for Culture and Social Justice and Equity Programming and the Office of Student Services.

Faculty Senate President Nicole DeRose provided Board members with the Senate's monthly report in which she highlighted faculty member Michelle Dowd, language arts. Ms. DeRose also announced new and returning Faculty Senate officers Robin Witt, vice president; Mark Gutierrez, secretary/treasurer; and Angela Burk-Herrick, curriculum chair.

Classified Senate President Trisha Albertsen submitted a report highlighting the Classified Senate Backpack Project, Senator Sonia Torres, and the Caring Campus flex workshop presented by Trisha Albertsen, Hope Ell and Vicky Valle.

CSEA President Monica Han read a statement supporting Campus Police. She also thanked the Governing Board for their support of Campus Police (this statement has been made a part of the meeting minutes).

CCFA President Jonathan Ausubel thanked those who negotiated the CCFA contract which was approved at today's meeting. He explained that CCFA is currently working on another MOU regarding returning to campus. He also mentioned the *Black Minds Matter* scholarship and expressed his gratitude to Lisa Nashua, Dr. Shannon and members of the executive team for making this happen.

CDCFA had no report.

BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

None.

ADJOURNMENT

The meeting was adjourned at 3:42 p.m. in memory of Shawna Jean Taylor, sister of Sherm Taylor, automotive technology instructor.

The next regular meeting of the Chaffey Community College District Governing Board will be Thursday, September 24, 2020, via videoconference.

President

Clerk