

**OFFICIAL PROCEEDINGS
OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Thursday, October 24, 2019, in the boardroom of the Marie Kane Center for Student Services/Administration. Board President McLeod called the meeting to order at 2:00 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt
Ms. Williams (Student Trustee)

Members absent: Ms. Roberts

CLOSED SESSION

The public was given an opportunity to address the Governing Board regarding the posted closed session agenda. No comments were made.

The Board convened in closed session at 2:00 p.m. Closed session was adjourned at 2:39 p.m.

STUDY SESSION

The study session on the Chaffey College Chino Community Center was postponed to the November Board meeting.

REGULAR SESSION

The regular session reconvened at 2:44 p.m., and Julie Sanchez, executive assistant, superintendent/president's office, led the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS

There were no public comments.

**COMMUNITY LINKAGES
GOVERNING BOARD**

Student Trustee and Chaffey College Student Government (CCSG) President Nikeenia Williams provided a report which included: "special gifts" for students; CCSG appeared on the 99.1 Morning Show; game/rec room for students; Pizza with the Presidents; Hispanic Heritage Month; Makers Day; pumpkin patch; Undocumented Students Week; Child Development Center trick or treat; Trunk or Treat; Dia de los Muertos event; associate superintendent,

No. 17,481
Study
Session

No. 17,482
Board
Reports

student services, current advisor; professional parliamentarian training with Shirley Vanderbeck; professional Brown Act training with Ryan Church; review of current constitution name and bylaws; CCSG website; student kiosks and television screens; and CCSG multimedia outlet.

Trustee Ovitt reported that he attended the Promise Scholars event, and that he had raffle tickets for sale. He also attended the following events: West End YMCA Board meeting, YMCA Champions of Youth luncheon, Ontario-Montclair School District renaming of De Anza Middle School, Children's Fund Board meeting, Ontario Chaffey Community Show Band meeting, Children's Fund Development Committee meeting, Etiwanda vs. Los Osos high school football game, Esperanza Scholarship Foundation Board meeting, First 5 Regional Board meeting, Chaffey High School Alumni Association Board meeting, Promise Scholars bingo fundraiser, Promise Scholars Board meeting, First 5 Advisory Committee meeting, Parks and Recreation Special Commission meeting, Ontario Chaffey Community Show Band production meeting, memorial service, The Leaven Dr. Phil taping, Ontario Chaffey Community Show Band concert, National CORE/Hope Through Housing fundraiser, University of La Verne Well Being and Research Center ribbon cutting, Rancho Cucamonga High School Booster golf tournament, and West End YMCA Governance Committee meeting.

Trustee McDougal will hold his report for the next meeting.

Trustee Brugger reported that she attended the Senior Disabled Fund Board meeting, the Chaffey College Dialogue with the Board meeting, and the AAUW scholarship fundraiser. Ms. Brugger also provided candy for the Halloween costume contest for Chaffey College students and staff and will serve as a judge at the Rancho Cucamonga campus.

Board President McLeod reported that she attended the Manufacturing Day Event at the InTech Center and the Dialogue with the Board meeting. She also served on the LatinX panel for Hispanic Heritage Month at the Center for Social Justice and will serve as a judge for the Halloween contest in Chino.

LEGISLATIVE UPDATE

Dr. Eric Bishop provided a handout, which included information regarding: new bills, 2020 elections in March, and Norma Torres Student Town Hall meeting.

PRESENTATIONS

There were no presentations at the October meeting.

FOUNDATION

No. 17,484
Foundation

Lisa Nashua, executive director of the Foundation, provided a written report which included: Fall 2019 Scholarship process, JP Morgan Chase and Wells Fargo philanthropy, Chaffey College Foundation 30th Annual Golf Tournament save the date for Monday, June 22, 2020 at Red Hill Country Club, Foundation mini grants, CCLFSA Scholarship Awards Reception, Feeding America request for partnership, CAPS application for Campus Cupboard, and Promise Scholar apprentice partnership.

REPORTS

CLOSED SESSION ACTIONS

No. 17,485
Closed
Session
Actions

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (4:0) vote.

Employment or Ratification of:

Ramssey Ochoa to the position of grounds maintenance attendant, 1.0 FTE, 12 months, range 11, step A of the CSEA salary schedule, effective November 1, 2019.

Cubby Rincon to the position of grounds maintenance attendant, 1.0 FTE, 12 months, range 11, step B of the CSEA salary schedule, effective November 4, 2019.

Sally Fam to the position of instructional assistant IV, interior design, .475 FTE, 10 months, range 19, step A of the CSEA salary schedule, effective November 1, 2019.

Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.

Andrew Smith to the temporary, unclassified, professional expert position of first assistant coach, baseball/out-of-season, all sports, effective November 1, 2019, through June 30, 2020, under the terms and conditions of the employment agreement.

Chelsea Waddy-Blow to the temporary, unclassified, professional expert position of first assistant coach, women's basketball/out-of-season, all sports, effective November 1, 2019, through June 30, 2020, under the terms and conditions of the employment agreement.

Rosendo Haro to the temporary, unclassified, professional expert position of second assistant coach, baseball/out-of-season, all sports, effective November 1, 2019, through June 30, 2020, under the terms and conditions of the employment agreement.

Joseph Sanchez to the temporary, unclassified, professional expert position of second assistant coach, football/out-of-season, all sports, effective November 1, 2019, through June 30, 2020, under the terms and conditions of the employment agreement.

Vijay Mani to the temporary, unclassified, professional expert position of second assistant coach, women's basketball/out-of-season, all sports, effective August 1, 2019, through June 30, 2020, under the terms and conditions of the employment agreement.

Utilization of volunteer services (This list has been made part of the minutes of this meeting.)

Appointment of:

The Governing Board approved the revised educational services coordinator assignments for the 2019–20 academic year.

The Governing Board ratified the temporary increase in assignment of the .475 contract employee, Stephanie Smith, administrative assistant I, to work a maximum of eight hours per day for no more than twenty consecutive days, effective July 1, 2019, through December 31, 2019.

No. 17,486
Monitoring

MONITORING

The following report was submitted to the Governing Board for their information:

Budget Monitoring Report

No. 17,487
Consent
Agenda

CONSENT AGENDA

A motion was made by Ms. Brugger, seconded by Mr. McDougal to approve the consent agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt
Ms. Williams (advisory)
Nays: None
Absent: Ms. Roberts

Through this action, the following were approved (Approval of Minutes, September 19, 2019, through Quarterly Financial Status Report).

GOVERNANCE PROCESS

No. 17,488
Minutes

The minutes of the September 19, 2019, regular board meeting were approved as presented.

No. 17,489
Compensate
Trustee
When
Absent

The Governing Board adopted the attached resolution to compensate Katherine Roberts, Governing Board member, for the September 19, 2019, meeting from which she was absent.

ACADEMIC AFFAIRS

No. 17,490
Curriculum

The Governing Board approved nine course modifications, five distance education courses, one program of study modification, and one program of study deactivation for the *Chaffey College 2020-2021 Catalog*.

BUSINESS/FISCAL AFFAIRS

No. 17,491
Child
Development
Consortium
Grant
Agreement

The Governing Board approved the Child Development Training Consortium Grant Agreement between Chaffey College and Yosemite Community College District for the 2019-2020 year in the amount of \$7,800.

17,492
Disposal of
Electronic
Equipment
and Misc.
Materials

The Governing Board adopted Resolution No. 102419, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution. (This resolution has been made part of the minutes of this meeting.)

The Governing Board approved the five-year agreement with MDRC for the Scaling Up Community College Efforts for Student Success project (SUCCESS) in the amount of \$120,000 for the period of July 1, 2019 through December 31, 2024.

No. 17,493
SUCCESS
project
Agreement

The Governing Board approved the Regional Director, Industry Engagement - Advanced Manufacturing Grant from the California Community Colleges Chancellor's Office in the amount of \$200,000 for the period of July 1, 2019 through September 30, 2020.

No. 17,494
Advanced
Manufact-
uring Grant

The Governing Board approved the Budget Transfer Board Reports for the 2018-2019 fiscal year-end closing and the period of July 1, 2019 through September 30, 2019.

No. 17,495
Budget
Transfer
Report

The Governing Board approved the Quarterly Financial Status Report for the period ending September 30, 2019.

No. 17,496
Quarterly
Financial
Status Report

ACTION AGENDA
BUSINESS/FISCAL AFFAIRS

The Governing Board authorized the District to enter into Contract No. 2020PW98 with HMC Group of Ontario, California, for Architectural Design Services – Chino Instructional Building in the amount not to exceed \$1,830,200 for all architectural and engineering services including reimbursable expenses on the motion of Mr. McDougal, second of Ms. Brugger.

No. 17,497
Architectural
Design
Services
Contract

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal, Mr. Ovitt
Ms. Williams (advisory)
Nays: None
Absent: Ms. Roberts

The contract, purchase order, and warrant lists were ratified on the motion of Mr. McDougal second of Mr. Ovitt. (These lists have been made part of the minutes of this meeting.)

No. 17,498
Contract/PO/
Warrants
Lists

Yeas: Ms. Brugger, Ms. McLeod, Mr. McDougal, Mr. Ovitt
Ms. Williams (advisory)
Nays: None
Absent: Ms. Roberts

CEO/STAFF REPORTS

No. 17,499
Supt/Pres
Report

Henry Shannon, superintendent/president, presented the Board with copies of his monthly report. The report highlighted the National Manufacturing Day event at the InTech Center, Amazon Letter of Intent, Rancho Cucamonga Chamber of Commerce Business Connection Network luncheon, Leadership Excellence and Development (LEAD) program, passage of SB 554, legislative site visit, and updates from instruction and institutional effectiveness and student services.

Dr. Shannon asked Dean Rundquist to discuss the STEM posters on the walls in the boardroom and the *Proceedings of Chaffey College 2019 Summer Research Symposium* booklet distributed to the Board. Dean Younglove added that the College has doubled the number of STEM internships. Dr. Shannon commented that the students would be invited to a future Board meeting.

No. 17,500
Faculty
Senate

Nicole DeRose provided Board Members with the Faculty Senate's monthly report which highlighted Garrett Kenehan, music professor; Marc Meyer, anthropology professor; and Dr. Deepak Shimkhada, art history faculty.

No. 17,501
Classified
Senate

Trisha Albertsen, Classified Senate president, provided a monthly report which highlighted Gina Valdez, administrative assistant II, economic development, and Kevin Curwin, senior research analyst, institutional research.

CSEA had no report.

No. 17,502
CCFA

Emily Avila reported on behalf of CCFA President Jonathan Ausubel. She read Mr. Ausubel's statement into the record:

"The last full week of October is designated as Campus Equity Week, during which the work of part-time faculty is recognized. Chaffey's 1000+ part-time faculty deliver almost 60% of Chaffey's instruction and student services; without their dedication the College would not function. Yet despite their doctoral degrees and other experiences, part-time faculty are drastically underpaid, have no legal guarantee of employment, and no health care benefits. CCFA hopes that in the future the College will work both with state legislators and internally to address the inequities suffered by these and all undervalued employees."

CDCFA had no report.

No. 17,503
Board
Comments,
Requests,
and Future
Agenda
Items

BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

Trustee McDougal suggested that the Quarterly Financial Status Report, CCFS-311Q, page 31 of the agenda, be signed before being placed in the agenda.

ADJOURNMENT

The meeting was adjourned at 2:58 p.m. in memory of Paul Treadway, former Chaffey College Governing Board member and former Mayor of Ontario.

The next regular meeting of the Chaffey Community College District Governing Board will be Wednesday, November 20, 2019 at the Fontana City Council Chambers.

President

Clerk