

**OFFICIAL PROCEEDINGS  
OF THE GOVERNING BOARD  
CHAFFEY COMMUNITY COLLEGE DISTRICT**

A regular meeting of the Chaffey Community College District Governing Board was held on Thursday, March 21, 2019, in the boardroom of the Marie Kane Center for Student Services/Administration. Board President Brugger called the meeting to order at 2:00 p.m.

Members present: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt, Ms. Roberts, Mr. Rosales (Student Trustee)

Members absent: none

**CLOSED SESSION**

The public is given an opportunity to address the Governing Board regarding the posted closed session agenda. No comments were made.

The Board convened in closed session at 2:00 p.m. Closed session was adjourned at 2:53 p.m.

**STUDY SESSION**

A study session commenced on the following topic:

Career and Technical Education (CTE) Report – Joy Haerens, dean of business and applied technology presented on: CTE program offerings, success and retention rates, program outcomes, Career Transitions Program, articulation agreements, core indicators, core indicator performance, top five CTE programs, Annual Legal Night, and the donation of hybrid vehicles to auto tech.

Ms. Haerens explained that the purpose of CTE is to prepare students for jobs. She stated that with the completion of a certificate, students could earn a living wage, which can change their legacy.

Economic Development and Contract Education Report – Associate Superintendent Lisa Bailey introduced Sandra Sisco, director of economic development. Ms. Sisco presented on the following: programs and impact, media and engagement, and funding and sustainability.

Ms. Sisco stated that although the TACCT grant is officially closed, the InTech Center is still being funded from various sources, including corporate affiliate sponsorships, non-credit and credit courses, student and employer fees, and grants and contracts. She further explained that the Industrial Technical

No. 17,278  
Study  
Session

Learning (InTech) Center is the first public-private partnership in California, which was designed by industry for industry.

Dr. Shannon pointed out that even though the TACCT grant has ended, with the leadership of Sandra Sisco, Joy Haerens, Lisa Bailey and Laura Hope, the InTech Center will remain operable and will be sustainable.

Strong Workforce Report – Associate Dean Vanessa Thomas presented on: Strong Workforce metrics; new student funding formula, Vision for Success; regional priority sectors; ACE (Accelerated Career Employment); welding at the InTech Center; mechatronics/industrial automation (robotics); displaced workers; automotive technology program hybrid and electric vehicles; local Strong Workforce projects; interior design at the Chino Campus; health sciences mannequins for simulation labs; industrial maintenance mechanic program at the Chino IT building; cyber security program; and the facilities management program offering a certificate and an associate degree.

### REGULAR SESSION

The regular session reconvened at 3:39 p.m., and Trustee McDougal led the Pledge of Allegiance to the Flag.

### PUBLIC COMMENTS

No public comments were made.

### COMMUNITY LINKAGES GOVERNING BOARD

Student Trustee Moises Rosales shared that Chaffey College Student Governing (CCSG) Director Tariq Azim, director of activities, was elected as the Region IX director of regional affairs. Mr. Rosales reported that bylaws were amended and passed by senate; CCSG elections are underway with more than 30 student applications for two uncontested seats; scholarships close March 26; attended with Pizza with the Presidents event with Dr. Shannon for the spring semester where students were grateful to speak to Dr. Shannon; CCSG sent a delegation of student leaders to Washington D.C. to advocate for legislation affecting students where local and federal leaders welcomed them.

Mr. Rosales shared a picture drawn by the immediate past president of the PINTO club, Rogelio Robles. Mr. Robles was pardoned by the governor and is completing his education at Chaffey College.

Gary Ovitt reported attending two State of the City events – Rancho Cucamonga and Ontario. He also attended the Rancho Cucamonga Police and Fire Recognition luncheon and public safety tribute, and the Chaffey

College High School Counselors Breakfast, in which counselors spoke mainly about pathways. Mr. Ovitt stated that at the Ontario State of the City event the previous evening, he learned the two forces that have an impact on our feeling in the future of being safe, and these are hierarchy and network. Mr. Ovitt also mentioned that the City of Fontana is also working on its branding.

Mr. Ovitt also attended the state varsity boys' basketball playoffs; the Soroptimist Library Read-In; Esperanza Scholarship Foundation Board meeting; state varsity boys' basketball semifinals; Children's Fund meeting with CSUSB President, Dr. Morales; Lincoln Club luncheon featuring SB County Supervisor Dawn Rowe and National CORE President/CEO Steve Pontell; Western Little League opening; Chino Valley Fire Foundation fundraiser, St. Paddy's Day Festival; Ontario Chaffey Community Show Band concert; West End YMCA Governance meeting; Chaffey High School Alumni Association Board meeting; Children's Fund Golf Committee meeting; Children's Network Retirement Reception for Kathy Turnbull; Chaffey High School Alumni Association Annual meeting; NASCAR race at Auto Club Speedway; Children's Fund Executive Committee meeting; National Day of Prayer meeting; and Kaiser Permanente Community Partners luncheon.

Lee McDougal reported attending the Chaffey College Chino Community Center meeting in which they approved some major enhancements and improvements to the building. Mr. McDougal stated while at Chino, he had lunch at the Bistro made by the culinary students, which was very good, and a great value. He encouraged anyone who is in the area when the lunch is available to partake. He wished everyone a happy spring.

Vice President Gloria Negrete McLeod announced that she attended the Chaffey College High School Counselors Breakfast in Chino. She explained that there were workshops presented at the event.

Katie Roberts reported that she attend two Rotary meetings, Rancho Cucamonga Police and Fire Recognition luncheon, and the Ontario State of the City event. Ms. Roberts further stated that she had lunch with former Rancho Cucamonga City Manager Jack Lam, who was named the grand marshal of the mobility fair this Saturday. She mentioned that The Hitch Burger in Rancho Cucamonga is donating 200 meals to the event, Coca Cola is donating beverages, and the Boy Scouts of America will be facilitating the wheelchair and scooter races. The event will be held at Mt. Zion Baptist Church in Ontario.

Board President Kathy Brugger had no report.

#### LEGISLATIVE UPDATE

Lorena Corona, manager, transitional services and governmental relations, provided a written report which included an update on legislation,

No. 17,280  
Legislative  
Update

highlighting Senate Bill 291, California Community College Financial Aid Program.

No. 17,281  
Foundation

## FOUNDATION

Lisa Nashua, executive director, Foundation, provided a written report which included: Alumni of the Year/Hall of Fame event will be held on April 11; Alumni/Student Roundtable will be held on April 3; the Alumni Council has received 280 survey responses; Spring 2019 second cycle of scholarships; community partners; Foundation golf tournament will be held on June 24 with 63 golfers confirmed to date; Foundation Spring Mini-Grants selected in which almost \$5,000 was awarded to seven programs.

President Brugger mentioned that she will be sponsoring a foursome at the Foundation Golf Tournament and encouraged her fellow Board members to sponsor tee signs.

## REPORTS

No. 17,282  
Closed  
Session  
Actions

## CLOSED SESSION ACTIONS

Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (5:0) vote.

Employment or ratification of:

Kyle Maurice Bowers to the position of educational services generalist, 1.0 FTE, 12 months, range 15, step A of the CSEA salary schedule, effective April 1, 2019.

Adam Masi to the position of network technology technician, 1.0 FTE, 12 months, range 35, step A of the CSEA salary schedule, effective April 1, 2019.

Bryanna Viramontes to the position of program assistant, career center, 1.0 FTE, 12 months, range 13, step A of the CSEA salary schedule, effective April 1, 2019.

Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.

Utilization of volunteer services (This list has been made part of the minutes of this meeting.)

Appointment of:

Claire Reinschmidt to the position of administrative assistant II, admissions and records, 1.0 FTE, 12-months, range 18, step H of the CSEA salary schedule, effective April 1, 2019.

Krysten Audibert to the position of administrative assistant II, foundation, 1.0 FTE, 12-months, range 18, step B of the CSEA salary schedule, effective April 1, 2019.

Ruth-Ann Valencia to the position of director, transfer center and high school outreach, 1.0 FTE, 12 months, range 23, step C of the management salary schedule, effective April 1, 2019.

The Governing Board approved the revised educational services coordinator assignments for the 2018–19 academic year.

The Governing Board approve a reduced workload assignment for Wafa Yazigi, instructor, mathematics, from 1.00 FTE to .667 FTE for the 2019–20 academic year, pursuant to the provisions of Education Code § 87483 and contingent upon approval from STRS.

## MONITORING

The following reports were submitted to the Governing Board for their information:

Career Technical Education Monitoring Report

Economic Development and Contract Education Monitoring Report

Strong Workforce Monitoring Report

No. 17,283  
Monitoring

## CONSENT AGENDA

A motion was made by Trustee McLeod, seconded by Trustee McDougal, to approve the consent agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt  
Ms. Roberts, Mr. Rosales (advisory)  
Nays: None  
Absent: None

No. 17,284  
Consent  
Agenda

Through this action, the following were approved (2019-2020 Board Meeting Dates through Reject Claim for Damages).

## GOVERNANCE PROCESS

The board approved the above list of regular meeting dates of the Governing Board for the 2019–2020 academic year.

The minutes of the February 28, 2019 regular board meeting were approved as presented.

The Governing Board received the board policies for second reading and adoption.

The Governing Board cast a vote for seven seats up for re-election on the CCCT Board of Directors.

## ACADEMIC AFFAIRS

The Governing Board approved two program of study modifications for the *Chaffey College 2019-2020 Catalog*.

## BUSINESS/FISCAL AFFAIRS

The Governing Board authorized Chaffey Community College District to enter into a contract with Gaumard Scientific Company, Inc. of Miami, FL for the S3040.100 Trauma HAL simulation manikin, on a single source basis for the sole source equipment it exclusively provides pursuant to California Public Contract Code, Section 3400.

No. 17,285  
2019-20  
Board  
Meeting  
Dates

No. 17,286  
Minutes

No. 17,287  
Board  
Policies

No. 17,288  
CCCT  
Board of  
Directors  
Election

No. 17,289  
Curriculum

No. 17,290  
Single  
Source  
Vendor –  
Gaumard  
Scientific  
Company

No. 17,291  
Disposal of  
Electronic  
Equipment  
and Misc.  
Materials

The Governing Board adopted Resolution 32119, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

No. 17,292  
Fee  
Schedule  
Updates

The Governing Board approved the changes to the fee schedule as authorized by the applicable provisions of the Education Code.

No. 17,293  
Confidential  
Prof. Dev. /  
Eval.  
Personnel  
Plan  
Revision

#### HUMAN RESOURCES

The Governing Board ratify the revision of appendices c and d Confidential Salary Schedule of the 2017-2020 Confidential Professional Development/Evaluation Plan, effective March 1, 2019.

No. 17,294  
Contract,  
Supt/Pres

The Governing Board approved the employment contract between the Governing Board of the Chaffey Community College District and the superintendent/president.

No. 17,296  
Reject Claim  
for Damages

The Governing Board rejected the claim for damages identified as claim number 1991378.

#### ACTION AGENDA

##### BUSINESS/FISCAL AFFAIRS

A motion was made by Trustee Roberts, seconded by Trustee Ovitt, to approve the action agenda as presented.

Yeas: Ms. Brugger, Mr. McDougal, Ms. McLeod, Mr. Ovitt,  
Ms. Roberts, Mr. Rosales (advisory)  
Nays: None  
Absent: None

##### BUSINESS/FISCAL AFFAIRS

No. 17,297  
Contract/PO/  
Warrants  
List

The Governing Board ratified the attached contract, purchase order, and warrant lists.

#### CEO/STAFF REPORTS

No. 17,298  
Supt/Pres  
Report

Henry Shannon, superintendent/president, announced that Sandra Sisco was awarded one of the Women of the Year. Dr. Shannon also recognized Alisha Rosas for being featured in a video at the Ontario State of the City event. President Shannon thanked Student Trustee Rosales for his participation in Pizza with the Presidents.

Dr. Shannon provided a written report which also highlighted: UMOJA Southern California Regional Symposium; Cal Poly Pomona Community College Transfer Summit; Inland Empire Guided Pathways Planning and updates from instruction and institutional effectiveness and student services.

Faculty Senate President Misty Burruehl highlighted Faculty Senate and the Curriculum PSR; Robin Ikeda, biology faculty member, and surveying and banding of burrowing owls on the Chino Campus; Inland Empire Guided Pathways Planning Summit; Kelly Ford Kaminsky, theatre faculty, and the spring production of William Shakespeare's "As You Like It" in the renovated theatre; Dr. Deepak Shimkhada, art history faculty, and his presentation of a paper titled *Mata Tirtha: A Sacred Geography Where the Goddess Resides in Water*; and Pamela Valfer, art faculty, and his series of drawings in collaboration with African artist Olu Oguibe's sculpture "Monument to Strangers and Refugees."

No. 17,299  
Faculty  
Senate

Classified Senate President Trisha Albertsen thanked Hope Eil for sitting in for her last month and mentioned that the Board will be receiving invitations for the Meritorious Service Awards, which will be held April 16 on the patio of the Wignall, dessert reception from 1:30 until 3:00.

No. 17,300  
Classified  
Senate

CSEA had no report.

CCFA President Jonathan Ausubel reported that CCFA would have an issues list for bargaining for the May Board meeting. He stated that CCFA will be doing a survey soon and have set up their bargaining team.

No. 17,301  
CCFA

CDCFA had no report.

#### BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

Moises Rosales introduced former student and new employee Kyle Bowers, who was hired as an educational services generalist and welcomed him to Chaffey College.

No. 17,302  
Board  
Comments,  
Requests,  
and Future  
Agenda  
Items

Dr. Shannon mentioned that this week is Classified Appreciation Week and that the Leadership Team planned the events for the week. Dr. Laura Hope described the week's activities.

Trustee McLeod asked if the theatre wings would be re-opened. Melanie Siddiqi confirmed that they would be ready for classes on Monday.

#### ADJOURNMENT

The meeting was adjourned at 4:11 p.m.

The next regular meeting of the Chaffey Community College District  
Governing Board will be Thursday, April 25, 2019.

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President

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Clerk